# THE ARC OF DAVIDSON COUNTY AUDITED FINANCIAL STATEMENTS

**Years ended June 30, 2013 and 2012** 

#### THE ARC OF DAVIDSON COUNTY

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of The Arc of Davidson County Nashville, Tennessee

#### Report on the Financial Statements

We have audited the accompanying financial statements of The Arc of Davidson County (a nonprofit organization), which comprise the statements of financial position as of June 30, 2013 and 2012, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Arc of Davidson County as of June 30, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### Restatement

As discussed in Note 11 to the financial statements, during 2013 management discovered that The Arc of Davidson County owned certain investments that had not been reflected in the accounting records. Accordingly, the 2012 financial statements have been restated to correct the error. Our opinion is not modified with respect to that matter.

#### Other Matters

#### Other Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 28, 2013, on our consideration of The Arc of Davidson County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering The Arc of Davidson County's internal control over financial reporting and compliance.

Nashville, Tennessee October 28, 2013

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#### THE ARC OF DAVIDSON COUNTY STATEMENTS OF FINANCIAL POSITION June 30, 2013 and 2012

	2013	2012
	The second secon	(As Restated)
Assets		
Current assets:	Φ 211.240	Ф 142 702
Cash and cash equivalents	\$ 211,340	\$ 142,702
Investments	191,234	150,205
Government contract receivables	164,241	82,677
Government grant receivables	-	84,826
Receivables - other - no allowance necessary	11,014	29,616
Prepaid expenses	7,455	12,857
Total current assets	585,284	502,883
Property and equipment:		
Office furniture and equipment	40,393	39,090
Less accumulated depreciation	(20,796)	(15,964)
Bess accumulated depreciation		(
Net property and equipment	19,597	23,126
Total assets	\$ 604,881	\$ 526,009
Liabilities and Net Ass	sets	
Current liabilities:		
Accounts payable and accrued expenses	\$ 57,524	\$ 27,946
• •	57.504	27.046
Total current liabilities	57,524	27,946
Net assets: Unrestricted:		
	516,760	463,937
Operating	19,597	23,126
Furniture and equipment	19,397	23,120
Total unrestricted net assets	536,357	487,063
Temporarily restricted	11,000	11,000
Total net assets	547,357	498,063
Total liabilities and net assets	\$ 604,881	\$ 526,009

#### THE ARC OF DAVIDSON COUNTY STATEMENT OF ACTIVITIES For the year ended June 30, 2013

	Unrestricted	Temporarily Restricted	Total
Revenues and other support:			
Government contracts:			
Support coordination program	\$ 999,078	\$ -	\$ 999,078
Government grants:			
Family support program	701,276	-	701,276
Cart revenues	320,018	-	320,018
Phone solicitation income	82,000	-	82,000
Other grants and contracts	73,454	-	73,454
Investment income	42,762	-	42,762
United Way	3,612	11,000	14,612
Special events	8,944	~	8,944
Contributions	3,422	-	3,422
Miscellaneous income	1,457	-	1,457
Memberships	940	-	940
Net assets released from restrictions -			
satisfaction of program restrictions	11,000	(11,000)	
Total revenues and other support	2,247,963		2,247,963
Expenses:			
Program services:			
Support coordination	842,574	-	842,574
Family support	719,767	•	719,767
Development	111,741	-	111,741
Educational advocacy	77,859	-	77,859
Community enhancement	45,803	-	45,803
Support services:			
Management and general	323,087	-	323,087
Phone solicitation	77,838		77,838
Total expenses	2,198,669		2,198,669
Change in net assets	49,294	-	49,294
Net assets, beginning of year (as restated)	487,063	11,000	498,063
(	,	·	
Net assets, end of year	\$ 536,357	\$ 11,000	\$ 547,357

#### THE ARC OF DAVIDSON COUNTY STATEMENT OF ACTIVITIES

For the year ended June 30, 2012 (As Restated)

	Unrestricted	Temporarily Restricted	Total
Revenues and other support:			
Government contracts:			
Support coordination program	\$ 995,379	\$ -	\$ 995,379
Government grants:			
Family support program	701,276	-	701,276
Cart revenues	292,991	-	292,991
Other grants and contracts	109,027	-	109,027
United Way	2,323	11,000	13,323
Contributions	6,483	-	6,483
Miscellaneous income	6,359	-	6,359
Memberships	2,875	-	2,875
Investment loss	(4,419)	-	(4,419)
Net assets released from restrictions -			
satisfaction of program restrictions	25,120	(25,120)	
Total revenues and other support	2,137,414	(14,120)	2,123,294
Expenses:			
Program services:			
Support coordination	867,962	-	867,962
Family support	741,337	-	741,337
Development	110,529	-	110,529
Community enhancement	64,111	-	64,111
Educational advocacy	63,985	-	63,985
Support services:			
Management and general	364,491	-	364,491
Total expenses	2,212,415	-	2,212,415
Change in net assets	(75,001)	(14,120)	(89,121)
Net assets, beginning of year, (as restated)	562,064	25,120	587,184
Net assets, end of year	\$ 487,063	\$ 11,000	\$ 498,063

THE ARC OF DAVIDSON COUNTY STATEMENT OF FUNCTIONAL EXPENSES For the year ended June 30, 2013

Salaries         \$ 539,426         \$ 85,920           Client benefits         -         607,144           Employee benefits         137,274         9,31           Postage         5,054         2,22           Travel         68,452         38           Payroll taxes         40,808         6,49           Contracted services         316         -           Office rent         27,920         3,85           Insurance         -         33,85           Professional services         -         3,85           Telephone         18,639         86           Employment video         -         -           Conferences         333         30           Supplies         -         -           Equipment rental         -         -           and maintenance         -         -           Subscriptions         820         6           Printing and publication         54         1,50           Fundraising         -         -           -         -         -	087800 8 60	\$ 45,500 - 282 102,190 - 22 - 22 - 22 - 235 - 235 - 235 - 235 - 2428 - 2	velopment	Advocacy	Services	General	Solicitation	Expenses
\$ 539,426 \$  lefits			- - 102,190					
sefits 137,274 5,054 68,452 40,808 rvices 316 27,920	7,148 9,317 389 389 5,490 - - 329 862	45,500	. 102,190		\$ 670,982	\$ 116,591	\$ 70,724	\$ 858,297
refits 137,274 5,054 68,452 40,808 rvices 316 27,920	317 389 389 5,490 5,858 1,858 329 862	782	102,190		652,648	. 1	. '	652,648
5,054 68,452 40,808 316 27,920 - ervices 18,639 video - 18,639 natel - nance 333 2,964 nance 820 - - - - - - - - - - - - -	389 389 3,490 3,858 3,29 329 862	282	102,190	7,523	154,114	15,851	t	169,965
68,452 40,808 316 27,920 - - - video - 18,639 video - 333 2,964 ntal - nance - 820 vublication: 54	389 5,490			'n	109,754	537	159	110,450
40,808 316 27,920 27,920 - ervices	5,490 3,858	1 1 1 1	22	1,340	70,203	2,265		72,468
316 27,920 27,920 - ervices	329 862		1	3,431	50,729	8,972	5,411	65,112
27,920	329 329 862	1 1	428	. •	744	52,125	ı	52,869
ervices	- 329 862	ı	2,535	1,494	35,807	5,681	1	41,488
rervices - 18,639 video - 333 trial 2,964 1. nance - 820 vublication: 54 1.	329 862		ı	1	ı	31,028	1	31,028
18,639 video - 333 2,964 1. nance - 820 wublication: 54 1.	862		10	1	339	28,335	1,492	30,166
video - 333 2,964 ntal 820 nublication: 54		,	18	1,440	20,959	4,521	. '	25,480
333 2,964 ntal - nance 820 sublication: 54		ı	ı	15,000	15,000		ı	15,000
2,964 ntal nance	30	,	1	1,674	2,037	12,693	,	14,730
ntal	1,474	21	1,115	230	5,804	8,643	52	14,499
nance - 820 820 sublication: 54					`			
820 sublication: 54	ı	1	,	•	1	10,792	•	10.792
	09	1	ī	09	940	6,445	ı	7,385
Iraising -	1,502	ſ	ı	28	1,584	4,142	ı	5,726
reciation -	1	1	5,423	1	5,423	83	1	5,506
	•	ı	í	i	1	4,832	1	4.832
Specific assistance 514	163	,	ı	•	229	3,705	ı	4,382
Other rent	1	1	1	ı	1	2,424	ı	2,424
Affiliation fees	ı	ı	•	•	•	2,000	•	2,000
License and fees	ı	ı	i	t	ı	882	1	882
Miscellaneous -		1	1	•	ı	540	ı	540

See accompanying notes.

\$2,198,669

77,838

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\$ 323,087

\$1,797,744

77,859

8

\$ 111,741

45,803

↔

\$ 719,767

\$ 842,574

# THE ARC OF DAVIDSON COUNTY STATEMENT OF FUNCTIONAL EXPENSES For the year ended June 30, 2012

		<u>A</u>	rogra	Program Services	es				Total	Management	
	Support	1	Com	Community			Educ	Educational	Program	and	Total
	Coordination	Support	Enha	<b>Enhancement Development</b>	Develo	pment	Adv	Advocacy	Services	General	Expenses
Salaries	\$ 552,524	\$ 83,442	€9	9,684	↔	4,432	↔	38,732	\$ 688,814	\$ 201,951	\$ 890,765
Client benefits	1	619,482		54,083		ı		:	673,565	•	673,565
Employee benefits	133,304	19,541		187		363		10,873	164,268	12,972	177,240
Postage	5,658	3,249		157	∞	83,587		26	92,677	284	92,961
Payroll taxes	42,586	5,659		ι		682		2,309	51,236	27,838	79,074
Travel	70,046	434		•		80		1,427	71,987	371	72,358
Professional services	1,046	40		1		489		230	1,805	50,289	52,094
Office rent	28,867	3,861		•		4,224		1,470	38,422	4,119	42,541
Telephone	19,616	761		1		ı		1,093	21,470	4,333	25,803
Supplies	5,844	2,068		ı		î		2,178	10,090	14,217	24,307
Insurance	t	ı		1		1		•	ı	24,305	24,305
Conferences	189	300		·		5,978		332	7,291	3,898	11,189
Equipment rental											
and maintenance		ı				1		•	1	10,779	10,779
Printing and publications		984		t		1,836		<i>L</i> 9	3,730	3,555	7,285
Affiliation fees	1	ı				6,800		1	6,800	1	6,800
Specific assistance	5,000	1,200		ſ		1			6,200	•	6,200
Contracted services	1	t		1		1		5,067	5,067	ı	2,067
License and fees	1,822	291		ı		502		131	2,746	2,221	4,967
Other rent	ı	•		ı		1			1	2,424	2,424
Fundraising	ł	ı				1,400		ı	1,400	t	1,400
Subscriptions	125	25		,		156		20	356	552	806
Miscellaneous	ı	ı		•		1		•	1	257	257
Depreciation	f	1		1		,		1	1	126	126

See accompanying notes. -7-

64,111 \$ 110,529

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741,337

867,962

\$2,212,415

364,491

\$1,847,924

63,985

#### THE ARC OF DAVIDSON COUNTY STATEMENTS OF CASH FLOWS

#### For the years ended June 30, 2013 and 2012

	2013		2012
Cash flows from operating activities:			 
Change in net assets	\$ 49,2	94	\$ (89,121)
Adjustments to reconcile change in net assets			
to net cash provied by (used in) operating activities:			
Depreciation	4,8	32	126
Realized and unrealized (gain) loss on investments	(42,7	62)	4,419
Changes in current assets and liabilities:			
Government contract receivables	(81,5	64)	3,483
Government grant receivables	84,8	26	(84,826)
Receivables - other	18,6		(6,150)
Prepaid expenses	5,4		3,300
Accounts payable and accrued expenses	29,5	78	 (67,376)
Net cash provided by (used in) operating activities	68,2	08	 (236,145)
Cash flows from investing activities:			
Purchases of investments	(29,4	41)	(12,752)
Sales of investments	31,1	74	11,195
Purchases of office furniture and equipment	(1,3	03)	 (23,182)
Net cash provided by (used in) investing activities	4	30	 (24,739)
Change in cash and cash equivalents	68,6	38	(260,884)
Cash and cash equivalents, beginning of year	142,7	02	 403,586
Cash and cash equivalents, end of year	\$ 211,3	40	\$ 142,702

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Nature of Organization**

The Arc of Davidson County (the "Organization") is a nonprofit corporation conducting programs for the benefit of individuals with intellectual and developmental disabilities and their families. The Organization is affiliated with The U.S. Arc and The Arc of Tennessee. The State of Tennessee Department of Finance and Administration, Division of Intellectual and Developmental Disabilities, Bureau of TennCare, and the Nashville Area United Way provide support on an annual basis.

#### **Basis of Presentation**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Financial statement presentation is in accordance with standards of accounting and financial reporting prescribed for not-for-profit organizations. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

<u>Unrestricted net assets</u> – Net assets that are not subject to donor-imposed stipulations.

<u>Temporarily restricted net assets</u> – Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

<u>Permanently restricted net assets</u> – Net assets subject to donor-imposed stipulations that they be maintained permanently by the Organization. The Organization has no permanently restricted net assets at June 30, 2013 and 2012.

#### Cash and Cash Equivalents

For purposes of the statements of cash flows, the Organization considers all highly liquid investments available for current use with a maturity of three months or less when purchased to be cash equivalents.

#### **Revenue and Other Support**

The Arc of Davidson County receives much of its income from grants and contracts from the State of Tennessee Department of Finance and Administration, Division of Intellectual and Developmental Disabilities. The Organization records income from the grants in the period that the applicable expenditures are incurred. Income from contracts is recognized as the related services are performed.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Contributions**

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

#### **Investments**

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statements of financial position. Unrealized gains and losses are included in the change in net assets in the accompanying statements of activities as unrestricted revenues or expenses, unless specified by the donor.

#### Fair Values

The Organization has an established process for determining fair values. Fair value is based upon quoted market prices, where available. If listed prices or quotes are not available, fair value is based upon internally developed models or processes that use primarily market-based or independently-sourced market data and third party information. Valuation adjustments may be made to ensure that financial instruments are recorded at fair value. Furthermore, while the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies, or assumptions, to determine the fair value of certain financial instruments could result in a different estimate of fair value at the reporting date. Accounting principles generally accepted in the United States of America have a three-level valuation hierarchy for fair value measurements. A financial instrument's categorization within the valuation hierarchy is based upon the lowest level of input that is significant to the fair value measurement. The three levels are explained as follows:

Level 1 – inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities in active markets.

Level 2 – inputs to the valuation methodology include quoted prices for similar assets and liabilities in active markets, and inputs that are observable for the asset and liability, either directly or indirectly, for substantially the full term of the financial instrument.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Fair Values (Continued)

Level 3 – inputs to the valuation methodology are unobservable and significant to the fair value measurement.

Level 1 securities include highly liquid government securities and certain other products, such as mutual funds. No changes in the valuation methodologies have been made during the period from July 1, 2012 through June 30, 2013.

#### Office Furniture and Equipment

Office furniture and equipment are carried at cost. Donated equipment is recorded at market value at the date of donation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets, ranging from five to ten years.

#### **Donated Services**

Unpaid volunteers make contributions of time in various administrative, fundraising, and program functions. The value of contributed time is not reflected in the financial statements as it is not susceptible to an objective measurement or valuation and generally does not meet the requirements for recognition under accounting principles generally accepted in the United States of America which stipulates such services would ordinarily be purchased and be provided by persons with specialized skills in the performance of such services.

#### **Functional Allocation of Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Income Taxes**

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and has been classified as other than a private foundation. Accordingly, no provision has been made for federal income taxes in the accompanying financial statements.

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Income Taxes (Continued)**

The Organization follows Financial Accounting Standards Board Accounting Standards Codification ("FASB ASC") guidance concerning the accounting for income taxes recognized in an entity's financial statements. This guidance prescribes a minimum probability threshold that a tax position must meet before a financial statement benefit is recognized. The minimum threshold is defined as a tax position that is more likely than not to be sustained upon examination by the applicable taxing authority, including resolution of any related appeals or litigation processes, based on the technical merits of the position. The tax benefit to be recognized is measured as the largest amount of benefit that is greater than fifty percent likely of being realized upon ultimate settlement. The Organization does not believe there are any uncertain tax positions at June 30, 2013. Additionally, the Organization has not recognized any tax related interest and penalties in the accompanying financial statements. Tax years that remain open for examination include years ended June 30, 2010 through June 30, 2013.

#### **Employee Retirement Plan**

The Organization maintains a tax deferred annuity plan covering substantially all of its employees with at least one year or more of employment. The Organization contributes 6% of eligible employees' salaries into the annuity annually. Employee retirement plan expense for the years ended June 30, 2013 and 2012 was \$38,288 and \$57,188, respectively.

#### **Subsequent Events**

The Organization evaluated subsequent events through October 28, 2013 when these financial statements were available to be issued. Management of the Organization is not aware of any significant events that occurred subsequent to the statement of financial position date but prior to the filing of this report that would have a material impact on the financial statements.

#### NOTE 2 – GOVERNMENT GRANT RECEIVABLES AND CONTRACT RECEIVABLES

The Organization was due \$164,241 and \$82,677 from the State of Tennessee Department of Finance and Administration, Division of Intellectual and Developmental Disabilities for contract monies for support coordination programs at June 30, 2013 and 2012, respectively. Under this arrangement, the Organization earned contract monies totaling \$999,078 and \$995,379, respectively, for support coordination programs for the years ended June 30, 2013 and 2012.

During the years ended June 30, 2013 and 2012, the Organization earned grant monies from the State of Tennessee Department of Finance and Administration, Division of Intellectual and Developmental Disabilities totaling \$701,276, respectively for the family support services. Under this grant, the Organization was due \$0 and \$84,826 at June 30, 2013 and 2012, respectively.

#### **NOTE 3 – INVESTMENTS**

The following table sets forth by level, within the fair value hierarchy, the Organization's investments at fair value as of June 30, 2013:

	Level 1	Level 2	Level 3	<u>Total</u>
Money market funds	\$ 1,847	<u>\$ - </u>	\$	<u>\$ 1,847</u>
Mutual funds:				
Equities funds	45,562	_	-	45,562
Mid-Cap funds	21,878	-	-	21,878
Growth funds	13,977	-	-	13,977
Small-Cap funds	10,330	-	-	10,330
Short-term bond funds	6,717	_	-	6,717
Large-Cap funds	6,161	-	-	6,161
Real estate funds	4,615	-	-	4,615
High yield funds	3,464			3,464
Total mutual funds	112,704			112,704
Alternative funds	6,570			6,570
Common stock	70,113			70,113
Total investments	<u>\$ 191,234</u>	\$ -	\$ -	\$ 191,234

The following table sets forth by level, within the fair value hierarchy, the Organization's investments at fair value as of June 30, 2012 (as restated):

	Level 1	Level 2	Level 3	<u>Total</u>
Money market funds	<u>\$ 926</u>	\$ -	\$ -	\$ 926
Mutual funds:				
Equities funds	38,406	-	-	38,406
Mid-Cap funds	18,559	-	-	18,559
Growth funds	12,642	-	-	12,642
Small-Cap funds	6,966	-	-	6,966
Short-term bond funds	6,722	-	, <del>=</del>	6,722
Large-Cap funds	4,919	-	-	4,919
Real estate funds	4,615	-	-	4,615
High yield funds	3,453		**	3,453
Total mutual funds	96,282			96,282
Alternative funds	8,319			8,319
Common stock	44,678			44,678
Total investments	<u>\$ 150,205</u>	<u>\$</u>	<u>\$ -                                   </u>	\$ 150,205

#### NOTE 3 – INVESTMENTS (Continued)

The following schedule summarizes investment return for the years ending June 30:

	2013	2012
Realized and unrealized gains (losses)	<u>\$ 42,762</u>	<u>\$ (4,419)</u>

#### NOTE 4 – QUESTIONED COSTS/CONTINGENCIES

Questioned costs are those amounts charged to a funded program that may not be in compliance with requirements set forth in contracts, statutes, and regulations governing allowability or eligibility. A questioned cost may not be reimbursed by the State or the State agency may require that the funds already expended be refunded to the State. These amounts can be questioned by the State for the specific grant or contract to which they apply. The determination as to whether such costs will be allowed or disallowed under the grants or contracts is subject to review by the individual grantor agencies.

#### NOTE 5 – OPERATING LEASE COMMITMENTS

The Organization leases its office space under a lease that expires August 31, 2014. Under terms of the lease agreement, the agreement may be terminated with 90 days notice. The annual lease payments totaled approximately \$42,000 for each of the years ended June 30, 2013 and 2012, respectively. Additionally, certain office equipment is leased under various operating lease agreements. Future minimum lease payments required under operating leases that have initial or remaining noncancelable lease terms in excess of one year as of June 30, 2013 are as follows:

Year ended	
June 30,	
2014	\$ 7,071
2015	4,429
2016	-
2017	-
2018	 
	\$ 11,500

#### NOTE 6 – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following purposes or periods at June 30:

	2013	2012
United Way grants for the coming year	\$ 11,000	\$ 11,000

#### NOTE 7 - CART REVENUES

In 1982, B&R Salvage, Inc. ("B&R") was engaged by the Organization to assist in the collection and sale of contributed property. The Organization entered into a contract, effective January 1, 2001, with J&I Advisory Support, LLC ("J&I"), an affiliate of B&R. J&I provides solicitation, trucking and transportation services in connection with property contributions, generally clothing and household goods. Goods donated to the Organization through J&I's solicitation are sold by the Organization in bulk to B&R. B&R generally sells the goods to the general public through thrift stores. The terms of the contracts with B&R and J&I set the price per cart for goods acquired by B&R from the Organization. The contract provides for 24 semimonthly minimum payments by B&R to the Organization totaling \$218,000 per year. This amount reflects the amounts payable to the Organization by B&R for the sale of donated goods, net of amounts payable by the Organization to J&I for solicitation, transportation and trucking services rendered by J&I. Determination of amounts payable to the Organization in excess of the minimum are determined and paid in the January following each calendar year.

During 2013, a new contract was established between the Organization and J&I that increased costs of mailing solicitations. The Organization received \$320,018 and \$292,991 under this arrangement for the years ended June 30, 2013 and 2012, respectively. The contract may be terminated by either party upon sixty days written notice.

#### NOTE 8 - PHONE SOLICITATION

Effective January 1, 2013, the Organization entered into an agreement with J&I to manage telephone donation associates who solicit in-kind donations on behalf of the Organization. The Organization is responsible for hiring and termination of part time telephone donation associates, as well as remitting payroll taxes and state required withholdings. In addition, the Organization maintains a drawing account from which telephone donation associates are paid weekly by the Organization's payroll service. The Organization received \$82,000 under this arrangement for the year ended June 30, 2013. As of June 30, 2013, \$76,135 was expensed as salaries and payroll taxes. This contract may be terminated by either party upon six months written notice.

#### NOTE 9 - CONCENTRATION OF CREDIT RISK

Financial instruments that potentially subject the Organization to concentrations of credit risk consist of account, grant and contracts receivable. Grant and contract receivables represent concentration of credit risk to the extent that they are received from the same sources. The Organization receives a substantial amount of its support from governmental grants and contracts. A significant reduction in the levels of this support, if this were to occur, could have an adverse effect on the Organization's programs and activities. These governmental grants and contracts have been renewed for the 2014 fiscal year.

The Organization maintains cash balances which may, at times, exceed federally insured amounts.

#### **NOTE 10 – CLIENT BENEFITS**

The Organization receives funding from the State of Tennessee Department of Finance and Administration, Division of Intellectual and Developmental Disabilities for family support services to be provided to persons with severe disabilities and who are eligible for such support. Certain requirements must be met as provided by the Family Support Guidelines Act before support can be given by the Organization. The Organization also receives a United Way grant that is restricted for financial and emergency assistance for people with disabilities which has been expended through the family support program. The Organization paid \$607,148 and \$619,482 during the years ended June 30, 2013 and 2012, respectively, to eligible persons for family support services.

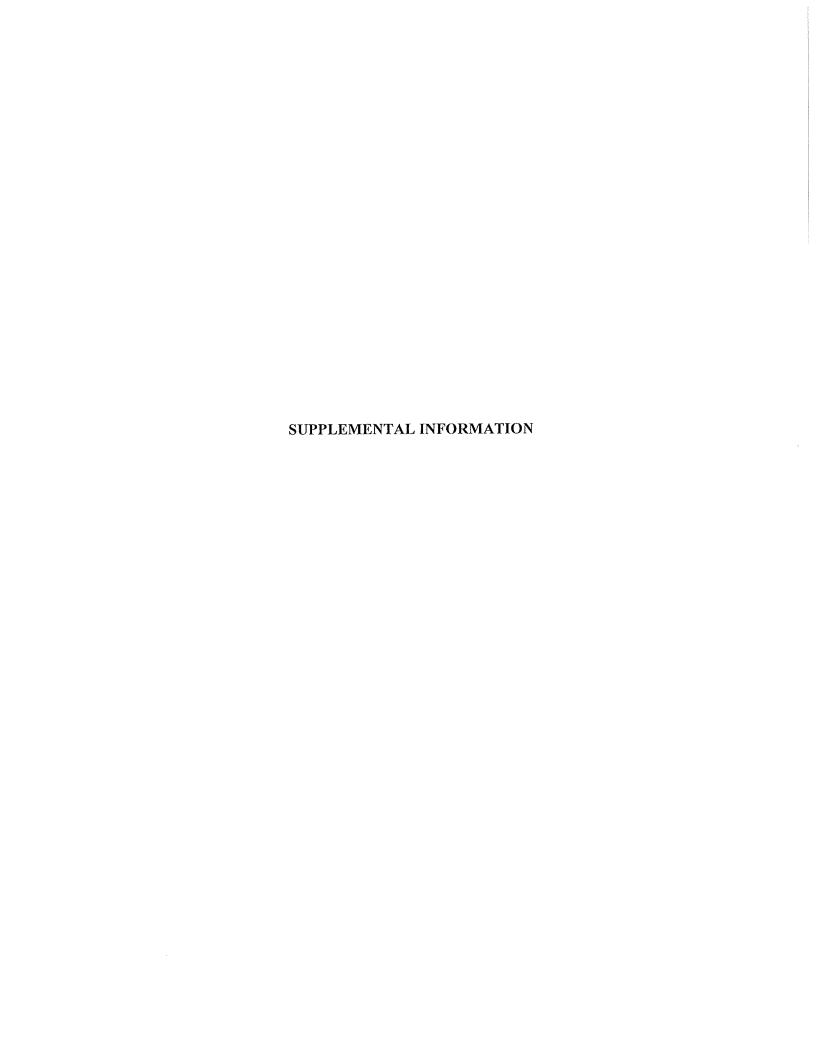
A similar grant contract program through the Metropolitan Government of Nashville and Davidson County provides the Organization with funds for distribution to eligible individuals for rent, mortgage or utilities assistance. The Organization paid \$45,500 and \$54,083 during the years ended June 30, 2013 and 2012, respectively, to eligible persons under this program.

#### **NOTE 11 – RESTATEMENT**

During 2013, management determined that the Organization owned certain investments valued at \$44,678 as of June 30, 2011. Accordingly, the 2012 financial statements have been restated to correct the error and properly reflect net assets at the beginning of 2012, the earliest period presented in the financial statements. The restatement had no effect on revenues and expenses during 2012.

A summary of the changes to previously reported June 30, 2012 investments and net assets follows:

	As Previously Reported	Restated	As Restated
Investments	<u>\$ 105,527</u>	\$ 44,678	\$ 150,205
Unrestricted operating net assets	\$ 419,259	\$ 44,678	\$ 463,937



# THE ARC OF DAVIDSON COUNTY SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE For the year ended June 30, 2013

	Grant	Bal Rece	Balance Receivable Inne 30, 2012	Ω.	Cash Receints	Expe	Expenditures	Balance Receivable June 30, 2013
State Awards:								
Tennessee Department of Finance and Administration Department of Intellectual and Developmental Disabilities								
Family Support Services Program	34401-00335	S	84,826	↔	84,826	8	1	ı <b>↔</b>
Family Support Services Program	34401-00414		ı		701,276		701,276	1
Total State Awards		8	84,826	8	786,102	8	701,276	

# NOTES TO THE SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE

Note 1 - Basis of Accounting - The supplementary schedule of expenditures of state financial assistance is prepared on the accrual basis of accounting.