ALZHEIMER'S DISEASE AND
RELATED DISORDER ASSOCIATION, INC.
MID SOUTH CHAPTER
FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT
YEARS ENDED JUNE 30, 2010 AND 2009

# ALZHEIMER'S DISEASE AND RELATED DISORDER ASSOCIATION, INC. MID SOUTH CHAPTER FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT YEARS ENDED JUNE 30, 2010 AND 2009

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### Edmondson, Betzler & Montgomery, PLLC

(Certified Public Accountants)

### INDEPENDENT AUDITORS' REPORT

To The Board of Directors Alzheimer's Disease and Related Disorder Association, Inc. Mid South Chapter

We have audited the accompanying statements of financial position of Alzheimer's Disease and Related Disorder Association, Inc., Mid South Chapter (the "Chapter") as of June 30, 2010 and 2009, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Chapter's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Alzheimer's Disease and Related Disorder Association, Inc., Mid South Chapter as of June 30, 2010 and 2009, and the results of its operations and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

September 3, 2010

# ALZHEIMER'S DISEASE AND RELATED DISORDER ASSOCIATION, INC. MID SOUTH CHAPTER STATEMENTS OF FINANCIAL POSITION JUNE 30, 2010 AND 2009

|  | 2010                                     | 2009                                    |
|--|--|---|
| ASSETS   |  |   |
| Current assets: Cash Grants and other receivables (note 3) Inventory (note 4) Prepaid expenses | \$ 880,253<br>109,295<br>91,884<br>4,661 | \$ 870,322<br>99,593<br>92,225<br>4,954 |
| Total current assets   | 1,086,093                                | 1,067,094                               |
| Equipment, net (note 5)  | 9,377                                    | 14,786                                  |
| Total assets   | \$ 1,095,470                             | \$ 1,081,880                            |
| LIABILITIES AND NET ASSETS   |  |   |
| Current liabilities: Accounts payable and accrued expenses                                     | \$ 106,923                               | \$ 97,686                               |
| Total current liabilities  | 106,923                                  | 97,686                                  |
| Net assets: Unrestricted net assets Temporarily restricted net assets                          | 926,901<br>61,646                        | 897,291<br>86,903                       |
| Total net assets   | 988,547                                  | 984,194                                 |
| Total liabilities and net assets   | \$ 1,095,470                             | \$ 1,081,880                            |

### ALZHEIMER'S DISEASE AND RELATED DISORDER ASSOCIATION, INC. MID SOUTH CHAPTER STATEMENTS OF ACTIVITIES YEARS ENDED JUNE 30, 2010 AND 2009

|  |                     | 2010       |              | 2009                |            |              |  |  |
|--|---------------------|------------|--------------|---------------------|------------|--------------|--|--|
|  | Temporarily         |            |              |                     |            |              |  |  |
|  | <u>Unrestricted</u> | Restricted | <u>Total</u> | <u>Unrestricted</u> | Restricted | <u>Total</u> |  |  |
| Revenues and other support   |                     |            |              |                     |            |              |  |  |
| Fundraising  | \$ 1,178,510        | \$ -       | \$ 1,178,510 | \$ 1,100,422        | \$ -       | \$ 1,100,422 |  |  |
| Contributions and memorials  | 265,092             | 23,500     | 288,592      | 213,227             | 50,000     | 263,227      |  |  |
| Corporate and workplace gifts  | 89,851              | -          | 89,851       | 140,870             | _          | 140,870      |  |  |
| Total contributions received   | 1,533,453           | 23,500     | 1,556,953    | 1,454,519           | 50,000     | 1,504,519    |  |  |
| Contributions received indirectly from<br>the National Association                           | 308,418             | -          | 308,418      | 354,555             | -          | 354,555      |  |  |
| Less amounts remitted to the National<br>Association under a shared fundraising<br>agreement | (624,172)           | _          | (624,172)    | (560,025)           | _          | (560,025)    |  |  |
| <b>U</b>   |                     |            |              |                     |            |              |  |  |
| Net contribution revenue   | 1,217,699           | 23,500     | 1,241,199    | 1,249,049           | 50,000     | 1,299,049    |  |  |
| Donated services and materials (note 6)  | 221,147             | _          | 221,147      | 167,417             | _          | 167,417      |  |  |
| Grants   | 136,557             | _          | 136,557      | 81,018              | _          | 81,018       |  |  |
| Program income   | 40,627              |            | 40,627       | 73,097              | -          | 73,097       |  |  |
| Interest income  | 13,342              | -          | 13,342       | 7,656               | _          | 7,656        |  |  |
| Book and tape sales  | 203                 | -          | 203          | 4,659               | _          | 4,659        |  |  |
| Miscellaneous  | -                   | _          |              | 133                 | _          | 133          |  |  |
| Net assets released from restrictions  | 48,757              | (48,757)   | -            | 36,097              | (36,097)   |              |  |  |
| Total revenues and other support   | 1,678,332           | (25,257)   | 1,653,075    | 1,619,126           | 13,903     | 1,633,029    |  |  |
| Expenses   |                     |            |              |                     |            |              |  |  |
| Program services   | 1,255,739           | -          | 1,255,739    | 1,206,286           | -          | 1,206,286    |  |  |
| Management and general   | 124,150             | -          | 124,150      | 65,142              | -          | 65,142       |  |  |
| Fundraising  | 268,833             |            | 268,833      | 325,010             | -          | 325,010      |  |  |
| Total expenses   | 1,648,722           |            | 1,648,722    | 1,596,438           |            | 1,596,438    |  |  |
| CHANGE IN NET ASSETS   | 29,610              | (25,257)   | 4,353        | 22,688              | 13,903     | 36,591       |  |  |
| NET ASSETS, BEGINNING OF THE YEAR  | 897,291             | 86,903     | 984,194      | 874,603             | 73,000     | 947,603      |  |  |
| NET ASSETS, END OF THE YEAR  | \$ 926,901          | \$ 61,646  | \$ 988,547   | \$ 897,291          | \$ 86,903  | \$ 984,194   |  |  |

# ALZHEIMER'S DISEASE AND RELATED DISORDER ASSOCIATION, INC. MID SOUTH CHAPTER STATEMENTS OF FUNCTIONAL EXPENSES YEARS ENDED JUNE 30, 2010 AND 2009

|  | Program<br>Services  | Management and General  | Fundraising  | Total<br>2010  | Total<br>2009   |
|--|--|---|--|--|---|
| Salaries and wages<br>Employee benefits  | \$ 583,530<br>118,422  | \$ 73,864<br>14,990   | \$ 81,251<br>16,489  | \$ 738,645<br>149,901  | \$ 773,859<br>129,998   |
| Total Salaries and Benefits  | 701,952  | 88,854  | 97,740   | 888,546  | 903,857   |
| Advertising Occupancy Respite payments Conferences and meetings Travel Supplies Telephone Printing and publications Professional fees Postage Miscellaneous Research | 117,293<br>109,142<br>89,646<br>37,376<br>40,425<br>42,864<br>31,095<br>16,935<br>19,225<br>17,572<br>12,732 | 30<br>10,041<br>-<br>-<br>1,354<br>858<br>-<br>2<br>1,095<br>6<br>364<br>10,000<br>10,000 | 112,424<br>11,045<br>-<br>16,791<br>9,462<br>4,034<br>24<br>8,662<br>2,215<br>489<br>3,455 | 229,747<br>130,228<br>89,646<br>54,167<br>51,241<br>47,756<br>31,119<br>25,599<br>22,535<br>18,067<br>16,551<br>10,000<br>10,000 | 85,370<br>135,338<br>46,342<br>44,958<br>49,562<br>85,873<br>33,433<br>61,178<br>21,224<br>17,917<br>16,874<br>20,284 |
| Bad debt Insurance Equipment maintenance Depreciation Volunteer and staff training   | 6,908<br>5,908<br>4,330<br>2,336   | 823<br>141<br>548<br>34   | 945<br>186<br>603<br>758   | 8,676<br>6,235<br>5,481<br>3,128   | 16,620<br>42,721<br>8,324<br>6,563  |
|  | \$ 1,255,739   | \$ 124,150  | \$ 268,833   | \$ 1,648,722   | \$ 1,596,438  |

# ALZHEIMER'S DISEASE AND RELATED DISORDER ASSOCIATION, INC. MID SOUTH CHAPTER STATEMENTS OF CASH FLOWS YEARS ENDED JUNE 30, 2010 AND 2009

|  |    | 2010      |     | 2009      |
|--|----|-----------|-----|-----------|
|  |    |           |     |           |
| CASH FLOWS FROM OPERATING ACTIVITIES                             |    |           |     |           |
| Cash from contributions received                                 | \$ | 1,246,343 | \$  | 1,335,859 |
| Grants   |    | 134,661   |     | 90,282    |
| Cash from program services                                       |    | 40,627    |     | 73,097    |
| Interest received  |    | 13,342    |     | 7,656     |
| Cash from book and tape sales                                    |    | 203       |     | 4,659     |
| Miscellaneous  |    | -         |     | 133       |
| Cash paid to vendors   |    | (686,533) |     | (602,179) |
| Cash paid to employees   |    | (738,640) |     | (726,642) |
| Net cash provided by operating activities                        |    | 10,003    |     | 182,865   |
| CASH FLOWS FROM INVESTING ACTIVITIES                             |    |           |     |           |
| Purchase of fixed assets   |    | (72)      |     | (835)     |
| Net cash used by investing activities                            |    | (72)      |     | (835)     |
| Net cash used by investing activities                            |    | (12)      | -   | (000)     |
| NET INCREASE IN CASH   |    | 9,931     |     | 182,030   |
| CASH, BEGINNING OF YEAR  |    | 870,322   |     | 688,292   |
| CASH, END OF YEAR  | \$ | 880,253   | \$  | 870,322   |
| Reconciliation of increase in net assets to net cash provided by |    |           |     |           |
| operating activities:  |    |           |     |           |
| Increase in net assets   | \$ | 4,353     | \$  | 36,591    |
| Adjustments to reconcile increase in net cash provided by        | Ψ  | 1,000     | *   | ,         |
| operating activities:  |    |           |     |           |
| Depreciation   |    | 5,481     |     | 8,324     |
| (Increase) decrease in grants and other receivables              |    | (9,702)   |     | 46,074    |
| Decrease in inventory  |    | 341       |     | 3,637     |
| Decrease in prepaid expenses                                     |    | 293       |     | 761       |
| Increase in accounts payable and accrued expenses                |    | 9,237     |     | 87,478    |
| Net cash provided by operating activities                        | \$ | 10,003    | \$_ | 182,865   |

The accompanying notes are an integral part of these financial statements.

### ALZHEIMER'S DISEASE AND RELATED DISORDER ASSOCIATION, INC. MID SOUTH CHAPTER NOTES TO FINANCIAL STATEMENTS YEARS ENDED JUNE 30, 2010 AND 2009

### NOTE 1 - ORGANIZATION AND NATURE OF BUSINESS

The Alzheimer's Disease and Related Disorder Association, Inc., Mid South Chapter (the "Chapter") is a not-for-profit organization with offices in Nashville, Tullahoma, Chattanooga, Johnson City and Memphis, Tennessee and Huntsville, Alabama. The Chapter is an Affiliate of the Alzheimer's Disease and Related Disorders Association, Inc. The purpose of the Chapter is to further the causes of patients and their families through education, guidance and support of research.

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Basis of Accounting

The financial statements of the Chapter have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables and other liabilities, in conformity with accounting principles generally accepted in the United States of America.

### **Basis of Presentation**

The Chapter is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted and permanently restricted net assets.

### Contributions

Contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support depending on the existence and/or nature of any donor restrictions.

### **Donated Material and Services**

Contributions of donated materials that are usable for program services, fund raising, support of management and general functions are recorded at their fair values in the period received.

### Cash and Cash Equivalents

Cash equivalents include time deposits, certificates of deposits, and all highly liquid debt instruments with original maturities of three months or less. Cash and cash equivalents during the year may exceed Federal Deposit Insurance Corporation ("FDIC") limits.

### Grants and Other Receivables

Grants and other receivables consist of the amounts described in note 3 and are considered by management to be collectible.

# ALZHEIMER'S DISEASE AND RELATED DISORDER ASSOCIATION, INC. MID SOUTH CHAPTER NOTES TO FINANCIAL STATEMENTS (CONTINUED) YEARS ENDED JUNE 30, 2010 AND 2009

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### Inventory Valuation

Inventory is stated at the lower of cost or market, determined by the first-in, first-out method, or market. The major classes are books, tapes and office supplies.

### <u>Advertising</u>

The Chapter's advertising is non-direct and the costs are expensed as incurred. The Chapter incurred \$229,747 and \$85,370 of advertising expense in 2010 and 2009, respectively.

### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities and changes therein and the disclosures of commitments and contingencies. Accordingly, actual results could differ from those estimates.

### **Income Taxes**

The Chapter is exempt from income taxes under Section 501 (c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been made.

### **Events Occurring After Reporting Date**

The Chapter has evaluated events and transactions that occurred between June 30, 2010 and September 3, 2010, which is the date that the financial statements were available to be issued, for possible recognition or disclosure in the financial statements.

### NOTE 3 - GRANTS AND OTHER RECEIVABLES

As of June 30, 2010 and 2009, grants and other receivables consisted of:

|   | 2010                          | 2009                    |
|---|-------------------------------|-------------------------|
| Estate of Bascom Cooksey, Jr.<br>State of Tennessee<br>Others | \$ 40,000<br>25,120<br>44,175 | \$ 50,000<br>20,398<br> |
| Total grants and other receivables                            | \$ 109,295                    | <u>\$ 99,593</u>        |

## ALZHEIMER'S DISEASE AND RELATED DISORDER ASSOCIATION, INC. MID SOUTH CHAPTER NOTES TO FINANCIAL STATEMENTS (CONTINUED) YEARS ENDED JUNE 30, 2010 AND 2009

### NOTE 4 - INVENTORY

Inventory consists of the following:

|                                     | 2010                | 2009                |
|-------------------------------------|---------------------|---------------------|
| Books and videos<br>Office supplies | \$ 80,945<br>10,939 | \$ 77,911<br>14,314 |
| Total inventory                     | <u>\$ 91,884</u>    | <u>\$ 92,225</u>    |

### NOTE 5 - EQUIPMENT

Purchased equipment is recorded at cost and donated equipment is recorded at fair market value. The Chapter capitalizes all equipment over \$500. Depreciation is provided over the estimated useful lives of the assets ranging from three to five years and computed on a straight-line basis.

Equipment consists of the following:

|   | 2010                            | 2009                    |
|---|---------------------------------|-------------------------|
| Equipment<br>Less: Accumulated depreciation | \$ 142,049<br><u>(132,672</u> ) | \$ 141,990<br>(127,204) |
| Equipment, net                              | <u>\$ 9,377</u>                 | <u>\$ 14,786</u>        |

Depreciation expense for the years ended June 30, 2010 and 2009 amounted to \$5,481 and \$8,324, respectively.

### NOTE 6 - DONATED SERVICES AND MATERIALS

Donated services and materials ("in-kind" contributions) included in the statement of activities are as follows:

|                             |           | rogram<br>Services | Manage<br>and Ger |   | Fu        | ndraising      |           | Total<br>2010 |
|-----------------------------|-----------|--------------------|-------------------|---|-----------|----------------|-----------|---------------|
| Contributions in-kind:      |           |                    |                   |   |           |                |           |               |
| Advertising                 | \$        | 80,754             | \$                | - | \$        | 84,523         | \$        | 165,277       |
| Occupancy                   |           | 29,540             |                   | - |           | -              |           | 29,540        |
| Supplies                    |           | 5,400              |                   | - |           | 12,880         |           | 18,280        |
| Professional fees           |           | 4,300              |                   | - |           | _              |           | 4,300         |
| Printing                    |           | _                  |                   | - |           | 2,750          |           | 2,750         |
| Travel                      |           | <del></del>        |                   |   |           | 1,000          | _         | 1,000         |
| Total contributions in-kind | <u>\$</u> | <u>119,994</u>     | \$                | - | <u>\$</u> | <u>101,153</u> | <u>\$</u> | 221,147       |

## ALZHEIMER'S DISEASE AND RELATED DISORDER ASSOCIATION, INC. MID SOUTH CHAPTER NOTES TO FINANCIAL STATEMENTS (CONTINUED) YEARS ENDED JUNE 30, 2010 AND 2009

### NOTE 6 - DONATED SERVICES AND MATERIALS (CONTINUED)

|                             | Program<br>Services | Management<br>and General | Fundraising      | Total<br>2009     |
|-----------------------------|---------------------|---------------------------|------------------|-------------------|
| Contributions in-kind:      |                     |                           |                  |                   |
| Advertising                 | \$ 49,850           | \$ -                      | \$ 20,800        | \$ 70,650         |
| Occupancy                   | 35,390              | -                         | 950              | 36,340            |
| Supplies                    | 7,370               | _                         | 46,382           | 53,752            |
| Professional services       | 4,000               | -                         | 2,450            | 6,450             |
| Printing                    | Name                |                           | 225              | 225               |
| Total contributions in-kind | <u>\$ 96,610</u>    | <u>\$</u>                 | <u>\$ 70,807</u> | \$ <u>167,417</u> |

### NOTE 7 - EMPLOYEE BENEFIT PROGRAM

Effective July 1, 2003, the Chapter adopted a Savings Incentive Match Plan (SIMPLE) for eligible employees. Employees are eligible to participate in the Plan upon their date of hire. Contributions made by the participants are matched by the Chapter at a rate of 1.0 to 1.0; not to exceed 3% of the employees compensation. Effective October 1, 2005, the Chapter decreased the rate of the match to not exceed 1% of the employees compensation. If employees do not make elective deferrals to the Plan, the Chapter will not make a matching contribution. The Chapter incurred expenses of \$1,798 and \$2,120 related to this Plan in 2010 and 2009, respectively.

### NOTE 8 - LEASE COMMITMENTS

The Chapter leases certain offices under operating leases that expire over various terms through 2012. Rent amounted to \$94,556 for the year ended June 30, 2010 and \$92,896 for 2009.

Future minimum rental payments required under all operating leases in effect at June 30, 2010 are as follows:

| Year Ending June 30, |           |
|----------------------|-----------|
| 2011                 | \$ 61,298 |
| 2012                 | _20,709   |
| Total                | \$ 82,007 |