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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Family Reconciliation Center**  **2018 BUDGET DRAFT - Fiscal/Calendar Year 1 January - 31 December 2018** | | | | | | | | | | | | | | | |
|  |  |  |  | **2018 budget** | **Notes on 2018 budget as of 10-25-2017** |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **REVENUE** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Individual donations | |  |  | $15,000 |  |  |  |  |  |  |  |  |  |  |  |
| Faith-based donations | |  |  | $30,000 |  |  |  |  |  |  |  |  |  |  |  |
| Special Events | |  |  | $5,000 |  |  |  |  |  |  |  |  |  |  |  |
| Program Revenue | |  |  | $0 |  |  |  |  |  |  |  |  |  |  |  |
| Foundation Grants | |  |  | $0 |  |  |  |  |  |  |  |  |  |  |  |
| Government Grants | |  |  | $0 |  |  |  |  |  |  |  |  |  |  |  |
| **TOTAL REVENUE** | |  |  | $50,000 |  |  |  |  |  |  |  |  |  |  |  |
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| **EXPENSES** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Human Resources Expenses** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Salaries |  |  | $0 | Since we now only run the Guest House, there is no staff. A Guest House manager oversees the Guest House in exchange for free rent. |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Professional Fees |  |  | $2,500 | Independent auditor's fees and bookkeeper fees |  |  |  |  |  |  |  |  |  |  |
| **Administrative Expenses** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Insurance |  |  | $2,500 | This covers liability insurance for workers' comp, D&O insurance |  |  |  |  |  |  |  |  |  |  |
|  | **Office Expenses** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Dues / Subscriptions / Fees |  |  | $500 | This includes annual report to State of Tennessee, Charitable Solicitations permit, and CNM dues. These are essentially fixed costs. |  |  |  |  |  |  |  |  |  |  |
|  | **The Guesthouse** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Rent |  |  | $26,400 | Rent increased by $500/month for 2018 |  |  |  |  |  |  |  |  |  |  |
|  | Maintenance |  |  | $140 |  |  |  |  |  |  |  |  |  |  |  |
|  | Utilities |  |  | $6,470.00 |  |  |  |  |  |  |  |  |  |  |  |
|  | Supplies |  |  | $2,587 |  |  |  |  |  |  |  |  |  |  |  |
| **Marketing & Development Expenses** | | | | | | | | | | | | | | |  |
|  | Marketing & Website |  |  | $350 |  |  |  |  |  |  |  |  |  |  |  |
|  | Donor Meetings |  |  | $100 |  |  |  |  |  |  |  |  |  |  |  |
|  | Direct Mail |  |  | $1,000 |  |  |  |  |  |  |  |  |  |  |  |
|  | Newsletters |  |  | $400 |  |  |  |  |  |  |  |  |  |  |  |
|  | Special Events |  |  | $1,000 |  |  |  |  |  |  |  |  |  |  |  |
| **TOTAL EXPENSES** | |  |  | $43,947 | Reflects volunteer-run organization with guest house manager; no executive director or staff |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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