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| --- |
| **Family Reconciliation Center****2018 BUDGET DRAFT - Fiscal/Calendar Year 1 January - 31 December 2018** |
|  |  |  |   | **2018 budget** | **Notes on 2018 budget as of 10-25-2017** |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **REVENUE** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Individual donations |   |   | $15,000  |  |  |  |  |  |  |  |  |  |  |  |
| Faith-based donations |   |   | $30,000  |  |  |  |  |  |  |  |  |  |  |  |
| Special Events |   |   | $5,000  |  |  |  |  |  |  |  |  |  |  |  |
| Program Revenue |   |   | $0  |  |  |  |  |  |  |  |  |  |  |  |
| Foundation Grants |   |   | $0  |  |  |  |  |  |  |  |  |  |  |  |
| Government Grants |   |   | $0  |  |  |  |  |  |  |  |  |  |  |  |
| **TOTAL REVENUE** |  |   | $50,000  |  |  |  |  |  |  |  |  |  |  |  |
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| **EXPENSES** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Human Resources Expenses** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Salaries |   |   | $0  | Since we now only run the Guest House, there is no staff. A Guest House manager oversees the Guest House in exchange for free rent.  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Professional Fees |   |   | $2,500  | Independent auditor's fees and bookkeeper fees |  |  |  |  |  |  |  |  |  |  |
| **Administrative Expenses** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Insurance |   |   | $2,500  | This covers liability insurance for workers' comp, D&O insurance |  |  |  |  |  |  |  |  |  |  |
|  | **Office Expenses** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Dues / Subscriptions / Fees |   |   | $500  | This includes annual report to State of Tennessee, Charitable Solicitations permit, and CNM dues. These are essentially fixed costs. |  |  |  |  |  |  |  |  |  |  |
|  | **The Guesthouse** |   |   |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Rent |   |   | $26,400  | Rent increased by $500/month for 2018 |  |  |  |  |  |  |  |  |  |  |
|  | Maintenance |   |   | $140  |  |  |  |  |  |  |  |  |  |  |  |
|  | Utilities |   |   | $6,470.00  |  |  |  |  |  |  |  |  |  |  |  |
|  | Supplies |   |   | $2,587  |  |  |  |  |  |  |  |  |  |  |  |
| **Marketing & Development Expenses** |  |
|  | Marketing & Website |   |   | $350  |  |  |  |  |  |  |  |  |  |  |  |
|  | Donor Meetings |   |   | $100  |  |  |  |  |  |  |  |  |  |  |  |
|  | Direct Mail |   |   | $1,000  |  |  |  |  |  |  |  |  |  |  |  |
|  | Newsletters |   |   | $400  |  |  |  |  |  |  |  |  |  |  |  |
|  | Special Events |   |   | $1,000  |  |  |  |  |  |  |  |  |  |  |  |
| **TOTAL EXPENSES** |  |   | $43,947  | Reflects volunteer-run organization with guest house manager; no executive director or staff |  |  |  |  |  |  |  |  |  |  |
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