# CHRISTIAN COMMUNITY SERVICES, INC.

# INDEPENDENT AUDITORS' REPORT AND FINANCIAL STATEMENTS

**DECEMBER 31, 2009 AND DECEMBER 31, 2008** 

# CHRISTIAN COMMUNITY SERVICES, INC.

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Christian Community Services, Inc. Nashville, Tennessee

We have audited the accompanying statement of financial position of Christian Community Services, Inc. (a not-for-profit organization) as of December 31, 2009, and December 31, 2008, and the related statements of activities, cash flows and functional expenses for the years then ended. These financial statements are the responsibility of Christian Community Services, Inc.'s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audit in accordance with generally accepted auditing standards in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Christian Community Services, Inc. as of December 31, 2009, and December 31, 2008, and the changes in its net assets and its cash flows for the years then ended in conformity with generally accepted accounting principles in the United States of America.

Hoskins & Company

June 28, 2010

# CHRISTIAN COMMUNITY SERVICES, INC. STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2009 AND 2008

		2009		2008
Assets				
Current assets:				
Cash and cash equivalents	\$	108,215	\$	132,168
Cash and cash equivalents (board designated)	Ψ	46,848	Φ	132,108
Prepaid expenses		1,575		13,003
Transce to It comme	-	1,575	-	
Total current assets		156,638		146,031
Property and equipment				
Building		200,000		200,000
Vehicles		35,666		35,666
Equipment and furniture		24,711		15,946
Less: Accumulated depreciation		(115,536)		(106,405)
Total furniture and equipment (net)		144,841		145,207
Total assets	\$	201 470	ø	201 229
Total assets	<u> </u>	301,479		291,238
Liabilities and net assets				
Current liabilities:				
Accounts payable	\$	3,390	\$	714
Payroll liabilities		7,833		17 <del>5</del>
IDA payable		37,663		59,558
			\$1.00 m	
Total current liabilities		48,886		60,272
			-	-
Net assets:				
Unrestricted net assets		195,343		230,966
Temporarily restricted net assets		57,250		-
Total net assets		252,593		230,966
		-	-	
Total liabilities and net assets	\$	301,479	\$	291,238

The accompanying notes are an integral part of these financial statements.

# CHRISTIAN COMMUNITY SERVICES, INC. STATEMENT OF ACTIVITIES FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008

	2009		2008			
Revenue and support						
Unrestricted revenue:						
Contributions	\$	138,434	\$	151,626		
Interest income		72	10	96		
Golf fundraiser		27,840		32,853		
Friend of CCSI fundraising		24,877		15,330		
Grant revenue		1,748		26,000		
Private donations		39,621		96,759		
Other income		180		840		
Change in IDA reserve balance		16,289		<b></b>		
Total unrestricted Revenue	0	249,061		323,504		
Temporarily restricted revenue		57,250		:-		
Total revenue and support	-	306,311		323,504		
Operating expenses						
Program services		242,031		234,658		
Support services	****	42,652	W <del>=</del>	50,948		
Total expenses	200	284,684		285,606		
Increase in unrestricted net assets		21,627		37,898		
Net assets at beginning of year		230,966		193,068		
Net assets at end of year	\$	252,593	\$	230,966		

The accompanying notes are an integral part of these financial statements.

# CHRISTIAN COMMUNITY SERVICES, INC. STATEMENT OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008

	****	2009	-	2008	
Cash flows from operating activities:					
Increase (decrease) in net assets	\$	21,627	\$	37,898	
Adjustments to reconcile net earnings to cash flows		•		<b>2</b>	
provided (used) by operating activities:					
Depreciation		9,131		7,668	
(Increase) Decrease in prepaid expenses		(1,575)		5,093	
Increase in accounts payable		2,676		664	
Increase in payroll liabilities		7,833		_	
Decrease in IDA liabilities		(21,895)		(3,396)	
Net cash provided by operating activities		17,797		47,927	
Cash flows from investing activities:					
Purchase of office equipment		(8,765)			
s would of order of which	8	(0,703)			
Net cash used by investing activities		(8,765)			
		•			
Cash flows from financing activities		-			
Increase in cash and cash equivalents		9,032		47,927	
Cash and cash equivalents, beginning of year		146,031		98,104	
Cash and cash equivalents, end of year	\$	155,063	\$	146,031	
* *			<u> </u>	110,031	

### CHRISTIAN COMMUNITY SERVICES, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2009

### Support Services

	Program		Management Program and General Fundraising				Support Services Total		Program and Support Services Total	
MTI/Adult Life Basic Skills	\$	14,048	\$	-	\$	•	\$	<u> </u>	\$	14,048
MTI/Family Mentoring		8,424		-		-		72		8,424
MTI/Child Pass		4,253		-		-		, Č		4,253
Basic financial training		5,791		-		-		-		5,791
Depreciation		8,218		913		-		913		9,131
Equipment		1,963		368		124		492		2,455
Financial counseling		961				_		-		961
Auto insurance		2,745		810		-		810		3,555
Health insurance		9,130		806		806		1,612		10,742
Liability insurance		2,035		848				848		2,883
Janitorial service		3,229		371		-		371		3,600
Miscellaneous		92		52		144		52		144
Office supplies		1,826		343		84		427		2,253
Payroll expenses		166,304		8,526		8,526		17,052		183,356
Postage and delivery		143		73		-		73		216
Printing and reproduction		853		10		95		105		958
Professional fees		4,256		1,494		-		1,494		5,750
Telephone		5,030		255		-		255		5,285
Staff training/conferences		47		-		_		<b>H</b> )		47
Transportation		1,590		-		-		<b>=</b> 2		1,590
Fundraising		=		4 <del>5</del>		14,599		14,599		14,599
Development		60 <del>5</del>		-		400		400		400
Management		-		2,843		_		2,843		2,843
Dues & subscriptions		100		9		<u> </u>		=		100
Communications- website		873		307		-		307		1,180
Bank charge & finance charge		120		1 <del>=</del> 1		=0		=		120
	\$	242,031	\$	18,019	\$	24,634	\$	42,652	\$	284,684

### CHRISTIAN COMMUNITY SERVICES, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2008

### Support Services

	Program	Management and General	0		Program and Support Services Total	
MTI/Adult Life Basic Skills	\$ 12,778	\$ -	\$ -	\$ -	\$ 12,778	
MTI/Family Mentoring	26,052	-	2	<u>E</u> ,	26,052	
MTI/IDA	8,440	=	=	-	8,440	
MTI/Child Pass	1,002	·=	-	-	1,002	
Basic financial training	6,733	:-	_	2	6,733	
Depreciation	6,901	767	72	767	7,668	
Equipment	498	93	32	125	623	
Financial counseling	746	-	=	79	746	
Auto insurance	2,944	869	-	869	3,813	
Health insurance	8,521	751	752	1,503	10,024	
Liability insurance	2,015	840	-	840	2,855	
Janitorial service	1,620	186	-	186	1,806	
Miscellaneous	327	180		180	507	
Office supplies	2,708	509	124	633	3,341	
Payroll expenses	141,410	7,250	7,250	14,500	155,910	
Postage and delivery	43	22	( <del>=</del> )	22	65	
Professional fees	5,254	1,845	=	1,845	7,099	
Telephone	3,911	199	=	199	4,110	
Staff training/conferences	465	8	==	-	465	
Transportation	1,695	=-	-	-	1,695	
Fundraising		-0	439	439	439	
Development	-	===	24,820	24,820	24,820	
Golf tournament	-	÷	4,020	4,020	4,020	
Dues & subscriptions	520	-	** #	=1	520	
Bank charge & finance charge	75	-	=	2	75	
	\$ 234,658	\$ 13,511	\$ 37,437	\$ 50,948	\$ 285,606	

# CHRISTIAN COMMUNITY SERVICES, INC. NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2009 AND DECEMBER 31, 2008

# NOTE 1---NATURE OF ORGANIZATION

Christian Community Services, Inc. (the "Organization") is a not-for-profit organization chartered under the laws of the State of Tennessee. The mission of the Organization is to create inspiration for underserved families so that they may achieve quality productive lives and build a legacy of self-sufficiency. The Organization's vision is to build a community where no one is underserved and all have achieved self-sufficiency.

# NOTE 2---SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Presentation**

The financial statements of the Organization have been prepared on the accrual basis of accounting.

### Cash and Cash Equivalents

Cash and cash equivalents consist of cash held in a checking account and a money market account. The carrying amount reported in the statement of financial position for cash and cash equivalents approximates its fair value. Management believes the Organization is not exposed to any significant credit risk on cash and cash equivalents.

## Property, Plant and Equipment

Disbursements for property and equipment are capitalized and reflected in the statement of financial position at cost. Expenditures for additions and major improvements are capitalized while those for maintenance and repairs are charged to expenses as incurred. Depreciation, which is reflected as an expense in the statement of activities, is computed on the straight-line method over the following estimated useful lives:

	<u>Years</u>
Machinery and equipment	3—10
Furniture and fixtures	3—10
Vehicles	3—10
Buildings	20-39

#### Income Taxes

The Organization is a tax-exempt entity under Section 501 (c) (3) of the Internal Revenue Code. Therefore, no provisions for income taxes are applicable.

# CHRISTIAN COMMUNITY SERVICES, INC. NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2009 AND DECEMBER 31, 2008

## Support and Expenses

The Organization's primary source of support is contributions. Contributions received are measured at their fair values and reported as an increase in net assets. The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

Expenses are recorded when incurred in accordance with the accrual basis of accounting.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### NOTE 3---FUNDING AND CONCENTRATION OF RISK

The Organization receives substantially all of its support from contributions from Schrader Lane Church of Christ and Woodmont Hills Family of God. A major reduction in contributions from these churches may have a significant effect on the future operations of the Organization's programs and activities.

# CHRISTIAN COMMUNITY SERVICES, INC. NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2009 AND DECEMBER 31, 2008

# NOTE 4---TEMPORARILY RESTRICTED AND BOARD DESIGNATED FUNDS

In 2000 the board designated matching funds for participants that completed the Organization's Individual Development Program (IDP) as a component of the Mentoring Towards Independence (MTI) program. The Organization matches every dollar the participant deposits into a savings account with two dollars (2:1), up to a maximum of \$5,000 for each participant. These designated funds are on deposit in a money market account. The balance of the board designated funds in the money market account at December 31, 2009 and December 31, 2008 was \$1,848 and \$13,863 respectively. The board also designated \$45,000 in 2009 for development purpose. The participants saved a total of \$18,832 and \$29,779 as of December 31, 2009 and December 31, 2008 respectively. The related liability for this program was \$37,663 and \$59,558 as of December 31, 2009 and December 31, 2008 respectively. The decrease in the matching fund related liability balance was recorded as "Change in IDA reserve balance" on statement of activities as increase to revenue and support.

## **NOTE 5—Related Party Transactions**

The Organization has an agreement with MDHA to provide day care services at the Community Center in Vine Hill Homes. The Organization has entered into an agreement with Schrader Lane Child Care Services Center (Schrader Lane) through which Schrader Lane will provide workforce and management services that are appropriate for fulfilling the obligations to maintain a child daycare center at the Community Center. Schrader Lane pays all expenses it incurs in performing its obligations under this agreement. The Organization has no financial obligation to Schrader Lane. Activities and transactions related to this agreement have not been included in the Organization's financial statements.