# THE CAMPUS FOR HUMAN DEVELOPMENT FINANCIAL STATEMENTS

June 30, 2012 and 2011

#### THE CAMPUS FOR HUMAN DEVELOPMENT

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of The Campus for Human Development Nashville, Tennessee

We have audited the accompanying statements of financial position of The Campus for Human Development (a nonprofit organization) as of June 30, 2012 and 2011, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Campus for Human Development as of June 30, 2012 and 2011, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

November 30, 2012

Nashville, Tennessee

Frasier, Den + Hand, PLLL

# THE CAMPUS FOR HUMAN DEVELOPMENT STATEMENTS OF FINANCIAL POSITION June 30, 2012 and 2011

	2012	2011
ASSETS		
Cash and cash equivalents	\$ 1,975,688	\$ 1,158,967
Investments	-	4,947
Accounts receivable	-	4,500
Contract and grants receivable	90,910	118,931
Contributions receivable, net	612,653	708,837
Prepaid expenses		67,048
Total current assets	2,679,251	2,063,230
Contributions receivable, net of current portion	595,757	1,142,940
Land, building and equipment, net	13,389,258	13,416,821
Total assets	\$16,664,266	\$16,622,991
LIABILITIES AND NET	ASSETS	
Accounts payable and accrued expenses	\$ 199,272	\$ 405,945
Notes payable, current portion	173,146	268,284
Total current liabilities	372,418	674,229
Notes payable, noncurrent portion	2,800,006	2,908,868
Total liabilities	3,172,424	3,583,097
Net assets:		
Unrestricted	12,283,432	11,188,117
Temporarily restricted	1,208,410	1,851,777
Total net assets	13,491,842	13,039,894
Total liabilities and net assets	\$16,664,266	\$16,622,991

## THE CAMPUS FOR HUMAN DEVELOPMENT STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2012

		Temporarily	
	Unrestricted	Restricted	Total
Revenues:			
Contributions	\$ 1,410,607	\$ 371,302	\$ 1,781,909
Grants and contracts	1,558,284	-	1,558,284
In-kind contributions	519,124	-	519,124
Other	141,792	-	141,792
Net assets released from restrictions	1,014,669	(1,014,669)	
Total revenues	4,644,476	(643,367)	4,001,109
Expenses:			
Program services	3,166,908	-	3,166,908
Supporting services	382,253		382,253
Total expenses	3,549,161		3,549,161
Change in net assets	1,095,315	(643,367)	451,948
Net assets - beginning of year	11,188,117	1,851,777	13,039,894
Net assets - end of year	\$12,283,432	\$ 1,208,410	\$13,491,842

# THE CAMPUS FOR HUMAN DEVELOPMENT STATEMENT OF ACTIVITIES For the Year Ended June 30, 2011

		Temporarily	
	Unrestricted	Restricted	Total
Revenues:			
Contributions	\$ 1,328,495	\$ 908,179	\$ 2,236,674
Grants and contracts	1,666,932	-	1,666,932
In-kind contributions	879,744	-	879,744
Other	71,478	-	71,478
Net assets released from restrictions	1,556,538	(1,556,538)	
Total revenues	5,503,187	(648,359)	4,854,828
Expenses:			
Program services	3,226,656	-	3,226,656
Supporting services	472,374		472,374
Total expenses	3,699,030		3,699,030
Losses:			
Provision for losses on uncollectible			
contributions	249,819		249,819
Change in net assets	1,554,338	(648,359)	905,979
Net assets - beginning of year	9,633,779	2,500,136	12,133,915
Net assets - end of year	\$11,188,117	\$ 1,851,777	\$13,039,894

## THE CAMPUS FOR HUMAN DEVELOPMENT STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2012

				Progran	Services				Su	pporting Servi	ces	
	Day	Guest			Permanent		Room in		Management			
	Center	House	Veterans	Odyssey	Housing	Respite	the Inn	Total	and General	Fundraising	Total	Total
	44 5 700	A 224 742	A 251215	A 201 525	A 50.551	A 150 550	A 151 501	A 1 150 550	<b>4.212</b> 000	h 15.552	A 250 542	A 1 511 101
Salaries and related expenses	\$ 416,532	\$ 224,742	\$ 254,216	\$ 201,525	\$ 53,571	\$ 150,562	\$ 151,531	\$ 1,452,679	\$ 213,080	\$ 45,662	\$ 258,742	\$ 1,711,421
Depreciation	124,010	48,718	45,213	27,304	146,155	35,431	-	426,831	8,687	-	8,687	435,518
Food (including												
\$253,825 in-kind)	40	129,813	73,711	49,853	83	43,268	745	297,513	2,425	-	2,425	299,938
Utilities	56,401	18,610	20,422	17,457	59,504	13,534	-	185,928	18,952	-	18,952	204,880
Professional fees	48,041	10,278	22,747	8,565	4,673	10,447	7,980	112,731	53,196	-	53,196	165,927
Rent expense in-kind	-	50,258	57,438	16,154	-	16,154	-	140,004	-	-	-	140,004
Insurance	28,460	12,588	13,140	7,994	28,365	9,901	1,888	102,336	6,363	-	6,363	108,699
Maintenance and security	20,559	8,309	9,561	5,687	24,244	6,619	718	75,697	4,557	-	4,557	80,254
Supplies (including \$48,549												
in-kind)	16,124	17,639	10,341	8,691	323	10,969	12,518	76,605	2,945	_	2,945	79,550
Laundry in-kind	6,762	28,981	15,806	10,546	-	8,855	5,796	76,746	-	-	-	76,746
Interest	21,362	8,392	9,155	4,577	25,176	6,103	-	74,765	1,527	-	1,527	76,292
Program materials	9,424	9,770	23,647	12,169	152	5,436	2,627	63,225	2,018	-	2,018	65,243
Transportation	21,759	2,090	8,932	12,782	-	4,283	90	49,936	-	-	-	49,936
Miscellaneous	66	865	114	140	25	63	8,136	9,409	12,299	8,617	20,916	30,325
Office equipment												
maintenance	2,272	1,416	6,864	1,223	325	1,407	843	14,350	1,925	-	1,925	16,275
Birth certificates and fees	 8,116	9		28				8,153				8,153
	\$ 779,928	\$ 572,478	\$ 571,307	\$ 384,695	\$ 342,596	\$ 323,032	\$ 192,872	\$ 3,166,908	\$ 327,974	\$ 54,279	\$ 382,253	\$ 3,549,161

## THE CAMPUS FOR HUMAN DEVELOPMENT STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2011

<b>Total</b> \$ 1,791,004 412,917
\$ 1,791,004 412,917
412,917
412,917
237,111
237,111
232,955
207,265
204.002
204,083
140,004
120,327
72,987
70,278
69,070
52,596
40,920
31,612
11,267
4,634
\$ 3,699,030

## THE CAMPUS FOR HUMAN DEVELOPMENT STATEMENTS OF CASH FLOWS

#### For the Years Ended June 30, 2012 and 2011

	2012	2011
Cash flows from operating activities:		
Change in net assets	\$ 451,948	\$ 905,979
Adjustments to reconcile change in net assets to		
net cash provided by (used in) operating activities:		
Depreciation	435,518	412,917
Loss on disposal of land, building and equipment	4,266	820
Realized and unrealized gains	-	(45)
Grants received for long-term puposes	(30,000)	(591,084)
Contributions restricted for capital campaign	(371,302)	(908,179)
Donation of land, building and equipment	-	(458,475)
Provision for loss on uncollectible contributions	-	249,819
Change in operating assets and liabilities:		
Accounts receivable	4,500	30
Contract and grants receivable	28,021	287,710
Contributions receivable for operations	63,300	139,410
Prepaid expenses	67,048	(12,709)
Accounts payable and accrued expenses	(206,673)	(383,933)
Net cash provided by (used in) operating activities	446,626	(357,740)
Cash flows from investing activities:		
Purchase of investments	-	(87)
Sale of investments	4,947	45,000
Proceeds from the sale of land, building and equipment	295,734	-
Purchase of land, building and equipment	(707,955)	(2,109,784)
Net cash used in investing activities	(407,274)	(2,064,871)
Cash flows from financing activities:		
Proceeds from contributions restricted for		
capital campaign	951,369	1,167,309
Grants received for long-term purposes	30,000	591,084
Proceeds from borrowings on long-term debt	-	1,474,640
Payments on long-term debt	(204,000)	(1,622,846)
Net cash provided by financing activities	777,369	1,610,187
Net increase (decrease) in cash and cash equivalents	816,721	(812,424)
Cash and cash equivalents - beginning of year	1,158,967	1,971,391
Cash and cash equivalents - end of year	\$1,975,688	\$1,158,967

See accompanying notes.

#### NOTE 1 – NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

#### The Organization

The Campus for Human Development ("Campus") is a religious non-profit organization based in Nashville, Tennessee. Campus is committed to providing enhanced services to the homeless while improving the system by which these services are delivered. Campus administers a variety of programs to provide a continuum of care that is emergency and long-term, residential and educational. Following is a description of selected Campus programs. The Day Center serves homeless individuals with daytime shelter and educational opportunities throughout the year. The Guest House serves homeless substance abusers by offering shelter to individuals who are undergoing alcohol and drug addiction treatment through a partnership with United Neighborhood Health and the chronic homeless program through the Veteran's Administration. The Veterans program provides transitional housing and supportive services to homeless veterans. The Permanent Housing program provides income based housing for up to 38 homeless participants. The Odyssey program provides transitional housing and supportive services for homeless men from the general population. Respite offers homeless individuals who are medically fragile a place to recover. Room In The Inn, in partnership with more than 180 Middle Tennessee congregations, provides shelter for an average of 250 men, women, and children each evening during the winter months.

#### **Basis of Presentation**

In accordance with Financial Accounting Standards Board Accounting Standards Codification ("FASB ASC") guidance, Campus is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. In addition, Campus is required to present a statement of cash flows. Net assets of Campus are presented as follows:

Unrestricted net assets – net assets that are not subject to donor-imposed stipulations.

<u>Temporarily restricted net assets</u> – net assets subject to donor-imposed stipulations that may or will be met, either by actions of Campus and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

<u>Permanently restricted net assets</u> – net assets subject to donor-imposed stipulations that they be maintained permanently by Campus. Generally, donors of these assets may permit Campus to use all or part of the income earned for general or specific purposes. Campus currently has no permanently restricted net assets.

## NOTE 1 – NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Cash and Cash Equivalents**

For purposes of the statements of cash flows, Campus considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents. The cash accounts are held primarily by financial institutions and at times may exceed amounts that are federally insured.

#### **Contributions Receivable**

Contributions are recognized when the donor makes a promise to give to Campus that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Campus uses the allowance method to determine uncollectible unconditional promises to give. The allowance is based on prior years' experience and management's analysis of specific promises made.

#### **Land, Building and Equipment**

Campus capitalizes all expenditures for land, building and equipment in excess of \$1,000. Purchases of land, building and equipment are carried at cost. Donated property and equipment are carried at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method over estimated useful lives of 5-39 years.

#### **Income Taxes**

Campus is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code, and is not a private foundation.

Campus follows FASB ASC guidance related to unrecognized tax benefits. The guidance clarifies the accounting for uncertainty in income taxes recognized in an organization's financial statements. This guidance prescribes a minimum probability threshold that a tax position must meet before a financial statement benefit is recognized. The minimum threshold is defined as a tax position that is more likely than not to be sustained upon examination by the applicable taxing authority, including resolution of any related appeals or litigation processes, based on the technical merits of the position. The tax benefit to be recognized is measured as the largest amount of benefit that is greater than fifty percent likely of being realized upon ultimate settlement. Campus has no tax penalties or interest reported in the accompanying financial statements. Tax years that remain open for examination include years ended June 30, 2009 through June 30, 2012.

## NOTE 1 – NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Donated Materials and Services**

Donated materials and equipment, if any, are reflected as contributions in the accompanying financial statements at their estimated values at the date of receipt.

Donated use of facilities is recorded at the estimated fair market value.

Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received.

Additionally, a number of non-professional volunteers donated approximately 167,000 and 181,000 hours during the years ended June 30, 2012 and 2011, respectively, to Campus' program services. However, these services do not meet the requirements above and have not been recorded.

#### **Functional Allocation of Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among program and support services based on estimates by management.

#### Reclassifications

Certain reclassifications have been made to the 2011 financial statements to conform to the 2012 presentation.

#### **Subsequent Events**

Campus evaluated subsequent events through November 30, 2012, when these financial statements were available to be issued. Management is not aware of any significant events that occurred subsequent to the statement of financial position date but prior to the filing of this report that would have a material impact on the financial statements.

#### NOTE 2 – CONTRIBUTIONS RECEIVABLE

Contributions receivable are as follows at June 30:

	2012	2011
Contributions receivable	\$ 1,328,936	\$ 2,049,623
Less: Discount on contributions receivable	(84,326)	(86,245)
Allowance for doubtful accounts	(36,200)	(111,601)
Net contributions receivable	\$ 1,208,410	\$ 1,851,777

The discount rates used to determine the present value of contributions receivable ranged from 1.67% to 3.53% and 0.37% to 3.53% at June 30, 2012 and 2011, respectively.

Contributions receivable are scheduled to be received as follows at June 30:

	2012	2011
Receivable in less than one year, net	\$ 612,653	\$ 708,837
Receivable in one to five years, net	592,853	895,509
Receivable in more than five years, net	2,904	247,431
	<u>\$ 1,208,410</u>	\$ 1,851,777

During the year ended June 30, 2012, outstanding contributions receivable totaling \$75,401 were written off against the allowance for doubtful accounts. A provision for loss on uncollectible contributions of \$249,819 has been recorded in the accompanying statements of activities for the year ended June 30, 2011, based on management's evaluation of uncollectible promises to give at June 30, 2011.

#### NOTE 3 – LAND, BUILDING AND EQUIPMENT

Land, building and equipment is summarized as follows at June 30:

	2012	2011
Real estate	\$ 709,072	\$ 1,009,072
Buildings	9,764,334	9,764,334
Leasehold improvements – Eighth Avenue South	3,569,180	1,046,161
Furniture and laundry equipment	588,962	544,713
Automobiles	57,450	35,550
Office equipment	511,496	511,496
Construction in progress	<u> </u>	1,884,213
	15,200,494	14,795,539
Less: accumulated depreciation	(1,811,236)	(1,378,718)
12	<u>\$ 13,389,258</u>	<u>\$ 13,416,821</u>

#### **NOTE 3 – LAND, BUILDING AND EQUIPMENT (Continued)**

There are restrictions on certain property owned by Campus. The real estate restrictions by the Department of Housing and Urban Development ("HUD") require Campus to operate the transitional housing facilities for a period of ten years from the initial occupancy. Additionally, Metropolitan Development and Housing Agency ("MDHA") grant funds have placed restrictions on leasehold improvements and office equipment that require Campus to use the assets for the benefit of homeless individuals.

At June 30, 2011, construction in progress totaling \$1,884,213 consisted of architect and engineering fees, construction materials, and builder fees incurred related to the renovation of the building which formerly housed Campus programs.

#### **NOTE 4 – NOTES PAYABLE**

During July 2009, Campus secured financing in the amount of \$3,800,000 related to the construction of the new building. The financing agreement is secured by a deed of trust and required monthly principal and interest payments of \$28,814. Interest was calculated at the banks' prime rate plus 25 basis points (minimum ranging from 4.625% - 4.825%). The term note was scheduled to mature on June 30, 2014 and was amortized over a 20-year period.

In January 2011, the agreement was amended to allow Campus to refinance \$1,000,000 of the existing outstanding balance. The amended portion required monthly principal payments of \$5,556. Interest is calculated at the bank's prime rate less 400 basis points provided the rate does not fall below 0.00%. The amendment matures January 2026.

In December 2011, the note was further amended to refinance the remaining outstanding balance of \$2,129,713. The amendment requires monthly principal payments totaling \$8,874 and mature in November 2031. Interest is calculated at the bank's prime rate less 400 basis points provided the rate does not fall below 0.00%.

Amounts outstanding under the amended notes totaled \$2,973,152 and \$3,177,152 at June 30, 2012 and 2011, respectively. Future principal payments on the notes are as follows at June 30, 2012:

Year Ending June 30,		
2013	\$	173,146
2014		173,146
2015		173,146
2016		173,146
2017		173,146
Thereafter	<del></del>	2,107,422
	\$	2,973,152

#### NOTE 5 – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following purposes or periods at June 30:

	2012	2011
Unconditional promises to give due in future periods	\$ 1,208,410	\$ 1,851,777

#### NOTE 6 – DONATED MATERIALS AND SERVICES

Campus received in-kind contributions as follows during the years ended June 30:

	2012	2011
Food	\$ 253,825	\$ 165,517
Rental facilities	140,004	140,004
Laundry services	76,746	52,596
Other	48,549	37,740
Land	<del>-</del>	458,475
Professional fees	<del>_</del>	25,412
	<u>\$ 519,124</u>	\$ 879,744

The property located at Eighth Avenue South is leased on a long-term basis from MDHA. The payment of monthly rent is currently suspended and Campus recorded in-kind rent of \$89,479 for 2012 and 2011, respectively. The lease requires the property to be used for programs to help the homeless and the Guest House operations. The property at 625 Benton Avenue is used by Campus programs. This property is provided to Campus by MDHA, and requires the property to be used to assist the homeless. The payment of monthly rent is suspended and Campus recorded in-kind rent of \$36,000 for 2012 and 2011, respectively. The property located on Fifteenth Avenue is used by Campus programs. The property is provided to Campus by Belmont University and requires the property to be used for transitional housing. The payment of monthly rent is suspended and Campus recorded in-kind rent of \$14,525 for 2012 and 2011, respectively.

In-kind food represents donations of food to Campus and meals provided to individuals participating in Campus' various programs.

#### **NOTE 7 – CONCENTRATIONS**

Campus receives a significant amount of its support from contracts and grants from government agencies. Campus also receives a significant amount of financial and other support from religious organizations. A major reduction of support from these organizations, should this occur, could have a material effect on the financial position of Campus.

In addition, cash and cash equivalent balances are held primarily by financial institutions and at times may exceed federally insured limits.

#### NOTE 8 – EMPLOYEE RETIREMENT PLAN

Campus adopted a defined contribution plan effective January 1, 1997. The Plan covers all employees who are at least 21 years of age and have completed 90 days of service. Campus does not match employee contributions to the defined contribution plan.