NEIGHBORHOODS RESOURCE CENTER
FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT
YEARS ENDED JUNE 30, 2006 AND 2005

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# BLANKENSHIP CPA GROUP, PLLC

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Neighborhoods Resource Center

We have audited the accompanying statements of financial position of the Neighborhoods Resource Center (a Tennessee not-for-profit corporation, the "Center") as of June 30, 2006 and 2005, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Center's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Neighborhoods Resource Center as of June 30, 2006 and 2005, and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

November 8, 2006

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# NEIGHBORHOODS RESOURCE CENTER STATEMENTS OF FINANCIAL POSITION JUNE 30, 2006 AND 2005

# **ASSETS**

AGOLIO		
	2006	2005
Cash and cash equivalents	\$ 100,345	\$ 82,690
Accounts receivable	19,234	3,598
Equipment, net	19,159	40,686
Prepaid expenses	492	-
Deposits	50	50
Total assets	\$ 139,280	\$ 127,024
LIABILITIES AND NET ASSETS		
Accounts payable	\$ 8,253	\$ 972
Accrued expenses	9,188	6,836
Deferred revenue	13,995	22,968
Total liabilities	31,436	30,776
Net assets:		
Unrestricted	95,916	55,795
Temporarily restricted (note 3)	11,928	40,453
Total net assets	107,844	96,248
Total liabilities and net assets	\$ 139,280	\$ 127,024

# NEIGHBORHOODS RESOURCE CENTER STATEMENTS OF ACTIVITIES YEARS ENDED JUNE 30, 2006 AND 2005

SUPPORT AND REVENUE:	2006	2005
Grant revenue	\$ 203,644	\$ 160,287
Contributions	51,913	38,769
Program fees	48,509	20,150
Investment income	1,199	872
Miscellaneous income	524	2,041
Net assets released from restrictions	28,525	43,886
Total support and revenue	334,314	266,005
EXPENSES:		
Program services:		
Information and Technology Services	84,273	94,870
Organizing and Support Services	135,015	111,555
Training and Capacity Building Services	49,632	50,821
Other	444	40
Total program services	269,364	257,286
Management and general	23,549	23,956
Fundraising	1,280	1,692
Total expenses	294,193	282,934
Increase (decrease) in unrestricted net assets	40,121	(16,929)
Temporarily restricted net assets:		
Net assets released from restrictions:		
Depreciation of contributed equipment	(28,525)	(43,886)
Decrease in temporarily restricted net assets	(28,525)	(43,886)
Increase (decrease) in net assets	11,596	(60,815)
Net assets, beginning of year	96,248	157,063
Net assets, end of year	\$ 107,844	\$ 96,248

The accompanying notes are an integral part of these financial statements.

# NEIGHBORHOODS RESOURCE CENTER STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JUNE 30, 2006

	- - - -	\$ 166,024	22,969 10,669	199,662	4 2 1 4	2.305	2,955	5,336	21,100	1,644	2,242	12,351	5,583	3,720	28,640	4,441	\$ 294,193
	تا دون دون دون		, ,	1	1	1	1	1,094	1	1	186	1	1	1	•	ì	\$ 1,280
	Management and	\$ 10,460	1,447	12,579	3.850	145	127	47	206	491	115	778	240	234	3,755	281	\$ 23,549
	- <del> </del>	\$ 155,564	27,522 9,997	187,083	364	2,160	2,828	4,195	20,193	1,153	1,941	11,573	5,343	3,486	24,885	4,160	\$ 269,364
Program Services	Other Control	\$ 332	21	399	'	2	1	1	ı	,	1	25	ı	7	,	8	\$ 444
	Training and Capacity Building	\$ 32,076	2,061	38,574		445	571	511	4,077	1	412	2,386	1,079	719	•	858	\$ 49,632
Progra	Information and Organizing and Technology Support Services Services	85,751	5,511	103,126	364	1,191	1,559	3,179	11,130	ı	927	6,379	2,945	1,922	ı	2,293	135,015
	Org	₩															↔
	formation and Technology Services	37,405	2,404	44,984	1	519	869	505	4,986	1,153	602	2,783	1,319	838	24,885	1,001	84,273
	Infor Te	↔	ļ														<del>6</del>
		Salaries Pavroll taxes	Employee benefits	Total payroll and related expense	Professional fees	Supplies	Telephone	Postage	Occupancy	Repairs and maintenance	Printing	Travel and meetings	Utilities	Technology	Depreciation	Miscellaneous	

The accompanying notes are an integral part of these financial statements.

# NEIGHBORHOODS RESOURCE CENTER STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JUNE 30, 2005

		Total	156,196	18,788	12,783		187,767	4,723	1,850	3,206	2,295	20,800	468	3,942	3,319	5,194	2,312	45,066	1,992	\$ 282,934	
		Fundraising	<del>σ</del>	1	1			1	1	•	1,642	•		20	1	1		•	1	1,692	
	Management and	<u> </u>	\$ 13,485 \$	1,621	1,104		16,210	3,700	234	89	111	1,309	468	410	243	110	178	87	828	\$ 23,956 \$	
		Total	\$ 142,711	17,167	11,679		171,557	1,023	1,616	3,138	542	19,491	1	3,482	3,076	5,084	2,134	44,979	1,164	\$ 257,286	
		) ( <u>4</u>	Other	'	,	•		.	ı	ı	ı	•	•	,	, ,			•		40	40
			↔																	မ	
Program Services		Services	35,196	4,234	2,880		42,310	1	366	711	123	4,418	1	789	269	1,152	ı	1	255	50,821	
gram			↔																	€	
Pro	Organizing and Support	Services	74,805	8,998	6,122		89,925	1,023	887	1,722	297	10,695	• 9	1,911	1,688	2,790	'	'	617	111,555	
	Orga	S	↔		j															↔	
	pue≤	Information and Technology Services	ervices	32,710	3,935	2,677		39,322	•	363	705	122	4,378	•	782	691	1,142	2,134	44,979	252	94,870
			Ñ	₩																	↔
			Salaries	Payroll taxes	Employee benefits	Total payroll and	related expense	Professional fees	Supplies	Telephone	Postage	Occupancy	Repairs and maintenance	Printing	Travel and meetings	Utilities	Technology	Depreciation	Miscellaneous		

The accompanying notes are an integral part of these financial statements.

# NEIGHBORHOODS RESOURCE CENTER STATEMENTS OF CASH FLOWS YEARS ENDED JUNE 30, 2006 AND 2005

	2006	2005
Cash flows from operating activities:		
Increase (decrease) in net assets	\$ 11,596	\$ (60,815)
Adjustments to reconcile increase (decrease) in net assets to		
net cash provided by (used in) operating activities:		
Depreciation	28,640	45,066
Increase in accounts receivable	(15,636)	(2,809)
Increase in prepaid expenses	(492)	<u>-</u>
Increase (decrease) in accounts payable	7,281	(6,391)
Increase in accrued expenses	2,352	870
Increase (decrease) in deferred revenue	(8,973)	<u> 18,176</u>
Net cash provided by (used in) operating activities	24,768	(5,903)
Cash flows from investing activities:		
Additions to equipment	(7,113)	
Net cash used in investing activities	(7,113)	
Net increase (decrease) in cash and cash equivalents	17,655	(5,903)
Cash and cash equivalents, beginning of year	82,690	88,593
Cash and cash equivalents, end of year	\$ 100,345	\$ 82,690

# NEIGHBORHOODS RESOURCE CENTER NOTES TO FINANCIAL STATEMENTS YEARS ENDED JUNE 30, 2006 AND 2005

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Organization

Neighborhoods Resource Center (the "Center") is a private not-for-profit corporation chartered under the laws of the State of Tennessee to assist residents of various neighborhoods, primarily in low-income areas, in the formation and/or development of neighborhood organizations that identify and take action on issues affecting their neighborhoods. The Center assists residents by providing information, leadership training, consulting and supportive services, and by forming collaborative relationships with, and providing support to, institutions that serve neighborhoods.

# Basis of Accounting

The financial statements of the Center have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America and accordingly reflect all significant receivables, payables, and other liabilities.

# **Basis of Presentation**

The Center is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted net assets. The Center does not have any permanently restricted net assets.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### Revenue Recognition

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions

# NEIGHBORHOODS RESOURCE CENTER NOTES TO FINANCIAL STATEMENTS (CONTINUED) YEARS ENDED JUNE 30, 2006 AND 2005

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Cash and Cash Equivalents

For the purposes of the statements of cash flows, the Center considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents. Cash and cash equivalents during the year may exceed Federal Deposit Insurance Corporation ("FDIC") limits.

### Accounts Receivable Valuation

Accounts receivable are considered by management to be fully collectible, thus no valuation allowance has been recorded.

#### Equipment

Purchased equipment is recorded at cost, and donated equipment is recorded at fair market value. Contributions of cash that must be used to acquire equipment are reported as restricted support. Absent donor stipulation regarding how long those donated assets must be maintained, the Center reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Center reclassifies temporarily restricted net assets to unrestricted net assets at that time. Depreciation is provided over the estimated useful lives of 3 – 7 years on a straight-line basis.

#### Deferred Revenue

Deferred revenue includes certain amounts received in advance and are reflected as liabilities. Revenue is recorded when earned pursuant to the terms of the underlying contract.

#### Income Tax Status

Neighborhoods Resource Center is exempt from federal income tax under Internal Revenue Code section 501 (c)(3). Accordingly, no provision for income taxes has been made in the accompanying financial statements.

# Functional Classification of Expenses

The following program services are included in the accompanying financial statements:

Information and Technology Services provide neighborhood-level community asset and liability information to neighborhood organizations and the government and nonprofit agencies that serve neighborhoods, in both tabular and graphical formats by using the Geographic Information System. These services also include the deployment of computer systems and training to neighborhood and ethnic community groups for use in their community development activities.

# NEIGHBORHOODS RESOURCE CENTER NOTES TO FINANCIAL STATEMENTS (CONTINUED) YEARS ENDED JUNE 30, 2006 AND 2005

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Functional Classification of Expenses (Continued)

Organizing and Support Services provide neighborhood residents and groups with hands on organizational development assistance. This support is designed to engage neighborhood residents in the development of a neighborhood organization that identifies its community goals, takes focused action to achieve its goals, and produces a group of neighborhood leaders with the capacity to carry on their community development work. This area also includes the Strategic Partnership Services which provide government and social service agencies with a nonprofit partner that brings a neighborhood perspective to specific community development projects that are city-wide or multi-neighborhood in nature.

Training and Capacity Building Services consist of the Neighborhood Leadership Training Institute and customized capacity building workshops. These programs are designed to provide residents with the knowledge and skills necessary to take the leading role in identifying and addressing the needs of their neighborhood.

## **Contributed Services**

The Center receives a significant amount of donated services from unpaid volunteers. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for recognition set forth by accounting principles generally accepted in the United States of America.

#### NOTE 2 - EQUIPMENT

Equipment consists of the following:

	2006	2005
Office equipment	\$ 26,613	\$ 20,108
Computer equipment	<u> 185,667</u>	<u> 185,061</u>
	212,280	205,169
Less accumulated depreciation	<u>(193,121</u> )	<u>(164,483</u> )
	<u>\$ 19,159</u>	\$ 40,686

# NEIGHBORHOODS RESOURCE CENTER NOTES TO FINANCIAL STATEMENTS (CONTINUED) YEARS ENDED JUNE 30, 2006 AND 2005

# NOTE 3 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following purposes or periods:

2006 2005

Time restrictions on computer equipment

\$ 11,928

\$ 40,453

#### NOTE 4 - RETIREMENT PLAN

The Center has a defined contribution retirement plan available to employees with at least one year of service. Costs for the years ended June 30, 2006 and 2005 were \$4,811 and \$4,541, respectively.

### NOTE 5 - CONTRIBUTED FACILITIES

The Center recognized rental expense of \$20,700 for the years ended June 30, 2006 and 2005, for facilities provided by a governmental agency at no charge to the Center. A like amount of contribution income was recognized.

# NOTE 6 - COMMITMENTS AND CONTINGENCIES

The Center receives a substantial amount of its support from government and the United Way. Support from United Way for the years ended June 30, 2006 and 2005 was approximately 43.0% and 52.8%, respectively, of total support and revenue. A significant reduction in the level of this support, if this were to occur, may have an affect on the Center's programs and activities.