

SALAMA URBAN MINISTRIES, INC. Audited Financial Statements and Supplemental Information December 31, 2010 and 2009



### **Independent Auditor's Report**

To the Board of Directors of Salama Urban Ministries, Inc.

We have audited the accompanying statements of financial position of Salama Urban Ministries, Inc. (a nonprofit organization) as of December 31, 2010 and 2009, and the related statements of activities and changes in net assets, and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Salama Urban Ministries, Inc. as of December 31, 2010 and 2009 and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses on page 10 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Price CPAs, PLLC April 2, 2012

# Statements of Financial Position December 31, 2010 and 2009

## **ASSETS**

ASSETS			
	2010	2009	
CURRENT ASSETS		,	
Cash	\$ 79,613	\$ 35,280	
Investments		5,019	
Other current assets	1,238	8,480	
	80,851	48,779	
PROPERTY AND EQUIPMENT			
Building	418,967	418,967	
Leasehold improvements	726,436	726,436	
Equipment	206,689	206,689	
Furniture and fixtures	69,000	69,000	
Vehicles	68,598	68,598	
Costumes	16,174	16,174	
Software	64,254	64,254	
Accumulated depreciation	(572,974)	(510,366)	
	997,144	1,059,752	
OTHER ASSETS			
Loan costs, net	3,860	_	
,			
TOTAL ASSETS	\$ 1,081,855	\$ 1,108,531	
LIABILITIES AND NET	ASSETS		
CURRENT LIABILITIES			
	\$ 18,851	\$ 13,427	
Accounts payable Accounts payable-related party	\$ 18,851 84,793	\$ 13,427 117,653	
Deferred revenue	61,667	117,055	
Other current liabilities	779	<u>-</u>	
Other current natificies	166,090	131,080	
	100,000	151,000	
LONG-TERM LIABILITIES			
Line of credit	100,500	100,500	
Note payable, due after one year	425,336	421,125	
Total Liabilities	691,926	652,705	
NET ASSETS			
Unrestricted	389,929	455,826	
	389,929	455,826	
TOTAL LIABILITIES AND NET ASSETS	\$ 1,081,855	\$ 1,108,531	

See Independent Auditor's Report and Notes to Financial Statements

## **Statements of Activities**

# For the Years Ended December 31, 2010 and 2009

	2010		2009	
CHANGES IN UNRESTRICTED NET ASSETS				
REVENUE AND SUPPORT				
Contributions	\$	594,974	\$	641,922
In-kind contributions		251,759		281,703
Grant revenue		35,415		41,685
Tuition revenue		20,337		18,636
Interest income		2		77
Net assets released from restrictions		26,811		36,980
Total Unrestricted Revenues		929,298		1,021,003
EXPENSES				
Program		812,069		905,951
Administrative		108,057		205,256
Fundraising		75,069		149,977
Total Unrestricted Expenses		995,195		1,261,184
Net Decrease in Unrestricted Net Assets		(65,897)		(240,181)
CHANGES IN TEMPORARILY RESTRICTED NET ASSETS				
Contributions		26,811		36,980
Net assets released from restrictions		(26,811)	_	(36,980)
Net Change in Temporarily Restricted Net Assets		-		· -
Decrease in Net Assets		(65,897)		(240,181)
NET ASSETS AT BEGINNING OF YEAR		455,826		696,007
NET ASSETS AT END OF YEAR	\$	389,929	\$	455,826

## **Statements of Cash Flows**

# For the Years Ended December 31, 2010 and 2009

	2010		2009	
CASH FLOWS FROM OPERATING ACTIVITIES	-			
Decrease in net assets	\$	(65,897)	\$	(240,181)
Adjustments to Reconcile Decrease in Net Assets to				
Net Cash Provided (Used) by Operating Activities				
Depreciation and amortization		62,960		90,992
Changes in Assets and Liabilities:				
Other current assets		7,241		(8,025)
Accounts payable		5,424		(12,754)
Accounts payable-related party		(32,860)		101,897
Deferred revenue		61,667		-
Other current liabilities		779		-
Net Cash Provided (Used) by Operating Activities		39,314		(68,071)
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchase of property and equipment		-		(21,247)
Purchase of investments		-		(5,019)
Proceeds from sale on investments		5,019		8,966
Net Cash Provided (Used) by Investing Activities		5,019		(17,300)
Net Change in Cash		44,333		(85,371)
Cash at Beginning of Year		35,280		120,651
Cash at End of Year		79,613	\$	35,280
Supplemental Disclosures of Cash Flow Information Cash paid for interest	\$	22,874	\$	16,577

### Note 1 – Nature of Activities and Organization

For more than 20 years, Salama (Swahili for peace) (the Organization) has served Nashville families and youth through providing life-changing programs that both equip youth with skills needed for success in life and nurture lives of integrity and hope through the foundation of faith.

The Salama Institute, established by the Organization in 2007, is a program that develops value guided leaders through offering a year-round, five-day-per-week experience for youth Pre-K through grade twelve. The program focuses on skill development in the areas of academics, the arts and leadership, all from a faith-based perspective.

### **Note 2 – Significant Accounting Policies**

This summary of significant accounting policies of the Organization is presented to assist in understanding the Organization's financial statements. The financial statements and notes are representations of the Organization's management, who is responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles and have been consistently applied in the preparation of the financial statements.

#### **Basis of Presentation and Net Assets**

The financial statements of the Organization are prepared in conformity with the standards promulgated by the Financial Accounting Standards Board in FASB ASC 958-605 (formerly SFAS No. 116), *Accounting for Contributions Received and Contributions Made* and FASB ASC 958-225 (formerly SFAS No. 117), *Financial Statements of Not-for-Profit Organizations*.

The financial statements are prepared in accordance with generally accepted accounting principles promulgated in the Unites States of America for not-for-profit organizations. The Organization therefore reports information about its financial position and activities using three classes of net assets that recognize the existence and nature of restrictions on its net assets.

Unrestricted net assets represent resources over which the Board of Directors has unlimited discretionary control to carry out the activities of the organization in accordance with its Articles of Incorporation and Bylaws. The Board of Directors may designate portions of its unrestricted net assets as board designated for various purposes.

Temporarily restricted net assets represent resources whose use is limited by donor-imposed restrictions that will be met either by actions of the organization or by the passage of time. The Organization currently has no temporarily restricted net assets.

Permanently restricted net assets represent resources whose use is limited by donor-imposed restrictions that require the net assets to be maintained permanently. The Organization currently has no permanently restricted net assets.

## **Note 2 – Significant Accounting Policies (Continued)**

### **Revenue Recognition**

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. When a temporary restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

#### **Tuition Revenues**

Tuition revenue is recognized in the period in which the related educational instruction is performed. The average monthly enrollment of the Salama Institute averages approximately 75 students. Approximately 2% of instruction and administration expenses of the Institute are paid by tuition. The remaining costs are funded with contributions from various donors, in addition to financial aid and tuition discounts granted by the Organization. Tuition revenues for the years ended December 31, 2010 and 2009 totaled \$20,337 and \$18,636 respectively.

### Cash and Cash Equivalents

Cash equivalents consist of short-term highly liquid investments that are readily convertible into cash within ninety days of purchase.

#### Fair Value of Financial Instruments

The following methods and assumptions were used by the Organization in estimating its fair value disclosures for financial instruments:

- Current Assets and Liabilities: The carrying values of these items approximate their fair values due to the short maturities of these instruments.
- Other Assets and Liabilities: The carrying values of these items reflect cost which management believes approximates fair value.
- Long-Term Debt: The carrying value of long-term debt, based on borrowing rates currently available to the Organization, approximates fair value.

### **Property and Equipment**

Property and equipment are carried at cost, or if donated, at the approximate fair value at the date of donation. Depreciation expense for the years ended 2010 and 2009 was \$62,608 and \$90,992, respectively. Routine repairs and maintenance are expensed as incurred. Depreciation is calculated on the straight-line method and various accelerated methods over the estimated useful lives of the assets as follows:

years
years
ears
years
years
70

#### Note 2 – Significant Accounting Policies (Continued)

### **Property and Equipment (Continued)**

Long-lived assets held and used by the Organization are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. In the event that facts and circumstances indicate that the cost of any long-lived assets may be impaired, an evaluation of recoverability would be performed.

#### **Income Taxes**

The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(a) and has been classified as an organization that is not a private foundation under Section 509(a)(2).

The Organization has adopted ASC Topic 740-10, *Accounting for Uncertainty in Income Taxes*, which prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return, including the position that the Organization continues to qualify to be treated as a tax-exempt entity for both federal and state income tax purposes. For those benefits to be recognized, a tax position must be more-likely-than-not to be sustained upon examination by taxing authorities. For the year ended December 31, 2010, the Organization has no material uncertain tax positions to be accounted for in the financial statements under these rules.

### **Functional Allocation of Expenses**

The costs of providing the various programs and other activities have been presented on a functional basis in the Schedule of Functional Expenses as supplemental information. Salaries and other expenses which benefit more than one program are allocated to the various programs based on the relative benefit provided, as determined by management. Administrative and other support expenses are allocated to the various programs based on each program's operating expenses.

### **Deferred Revenue**

Deferred revenue is comprised of funds held as of December 31, 2010, which consists of grant funds received to support the Salama Institute during 2011.

#### **Use of Estimates**

The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### Date of Management's Review

Subsequent events have been evaluated through April 2, 2012, which is the date the financial statements were available to be issued.

### Note 2 – Significant Accounting Policies (Continued)

#### Reclassifications

Certain reclassifications have been made to the 2009 financial statements in order to conform with the 2010 presentation. The reclassifications have no effect on the change in net assets or total net assets as previously reported.

## Note 3 – Note Payable

The Organization has an unsecured promissory note with Regions Bank in the amount of \$425,336, related to the purchase of real property, accruing interest at the bank's prime rate (3.25% at December 31, 2010 and 2009). The principal balance, together with all accrued and unpaid interest, is due on December 1, 2012. Interest is paid monthly. At December 31, 2010 and 2009, the balance outstanding was \$425,336 and \$421,125, respectively. The note is guaranteed by Christ Presbyterian Church. *See note 6.* 

#### Note 4 - Line of Credit

The Organization maintains an unsecured line of credit agreement with a lending institution in the amount of \$100,500. The line of credit accrues interest at the prime rate of the lender plus 0.75% (4.00% as of December 31, 2010 and 2009, respectively). Interest is due monthly and the note matures November 18, 2013. Total borrowings on this line of credit were \$100,500 as of December 31, 2010 and 2009, respectively.

#### Note 5 - Concentration of Credit Risk

The Organization maintains its cash in bank deposit accounts at regional financial institutions, which at times, may exceed the FDIC limit. The Organization has not experienced any losses in such accounts, therefore, management does not believe the Organization is exposed to any significant credit risk related to cash and cash equivalents.

The Organization's major source of revenue is derived from Christ Presbyterian Church (see Note 6), as well as from other individuals in the Nashville area.

#### **Note 6 – Related Party Transactions**

The Organization maintains a lease agreement with Christ Presbyterian Church, which owns the building occupied by the Organization. The rental agreement between the parties calls for annual rental payments by Salama Urban Ministries, Inc. of \$1 through 2012. All leasehold improvements are paid for by the Organization and are included in the balance sheet as "Leasehold Improvements." Christ Presbyterian Church is also the guarantor of the note payable with Regions Bank. *See note 3*.

The Organization receives in-kind contributions from Christ Presbyterian Church, which are recorded as unrestricted revenue and allocated accordingly among the program expenses. In-kind contributions are recorded at their estimated fair value and consist of salaries, payroll taxes and benefits of the Organization's management. Related party in-kind contributions for the years ended December 31, 2010 and 2009 totaled \$251,759 and \$281,703, respectively.

### Note 6 – Related Party Transactions (Continued)

As of December 31, 2010 and 2009, the Organization has a balance due to Christ Presbyterian Church in the amount of \$74,793 and \$117,653, respectively, which is included in the Statement of Financial Position as "Accounts Payable – Related Party."

Scholarship contributions are segregated into a restricted fund to be used for the benefit of selected employees of the Organization. Individuals covered by the scholarship fund may apply for reimbursement of a child's tuition and/or room and board expense as it is incurred or in arrears, as determined by the Board of Directors of the Organization. For the years ended December 31, 2010 and 2009, the Organization's Executive Director was the beneficiary of the scholarship funds totaling \$8,256 and \$16,533 respectively.

As of December 31, 2010, the Organization has a balance due to the Organization's Executive Director totaling \$10,000, which is included in the Statement of Financial Position as "Accounts Payable – Related Party." There was no amount due at December 31, 2009.



Supplemental Information December 31, 2010

# **Schedule of Functional Expenses**

# For the Year Ended December 31, 2010

	Program Services			Support		
	Salama Institute	Community Productions & Events	Total Program	Administrative & Facility	Fund Raising	
Salaries & Wages	408,168	\$ 38,837	\$ 447,005	\$ 51,653	\$ 29,270	
Tuition Discount	-	-	_	8,256	-	
Donations & Benevolence	2,446	-	2,446	-	-	
Supplies & Curriculum	5,951	-	5,951	-	-	
Activity		425	425	-	-	
Refreshments	11,043	_	11,043	- "	776	
Payroll Taxes	27,551	2,855	30,406	3,898	2,205	
Group Insurance	23,254	_	23,254	5,307	2,170	
Insurance	4,783	_	4,783	4,084	-	
Volunteer Expense	23	575	598	· .	-	
Transportation	37,984	-	37,984	624	-	
Costume Company Expense	-	6,000	6,000	-	-	
Telephone	6,696	-	6,696	375	_	
Utilities	26,453	-	26,453	1,198	-	
Hospitality	354	-	354	736	_	
Office Supplies	4,993	_	4,993	987	1,885	
Staff Development	900	_	900	129	-,003	
Travel and Lodging	1,813	_	1,813	-	_	
College & Career Prep	3,438	_	3,438	_	_	
College & Student Support	4,139	_	4,139	_	_	
Retirement Expense	5,654	_	5,654	1,326	_	
Public Relations	5,051	_	-	1,520	1,126	
Set Up/Tear Down	_	12,300	12,300	_	-	
Printing		12,500	-	62	5,261	
Postage	1,449	_	1,449	230	4,753	
Computer Expenses	3,335	_	3,335	770	-,733	
Depreciation	59,478	_	59,478	3,131		
Janitorial Services	8,614		8,614	5,151	_	
Equipment Rental	14,051	3,159	17,210	294	_	
Trash Removal	859	5,157	859	-	_	
Repairs and Maintenance	9,688	_	9,688	2,465		
Miscellaneous Expenses	2,621	1,392	4,013	3,555	1,090	
Dues and Subscriptions	1,909	1,572	1,909	5,555	864	
Bad Debt Expenses	1,505		-	13,100	-	
Taxes and Licenses	_	_	_	651	_	
Field Trips	61	_	61	-	_	
Music	11	1,550	1,561	_	_	
Professional Fees	13,187	1,440	14,627	694	2,633	
Professional Fees - Other	6,520	4,875	11,395	-	2,033	
Professional Services	2,525	16,136	18,661	3,632	_	
Promotion	2,323	10,130	18,001	3,032	4,574	
Rent	600	-	600	-	4,3/4	
	21,974	-	21,974	900	-	
Interest Expense Special Events	21,9/4	-	21,97 <del>4</del> -	-	18,462	
Total Expenses	\$ 722,525	\$ 89,544	\$ 812,069	\$ 108,057	\$ 75,069	
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See Independent Auditor's Report