## St. Luke's Community House Budget 2013

Expenses	iors Volunteer	FRC	<u>Total</u> Programs	<u>Mgmt</u> General	Events	<u>Total</u> Expenses
Salaries - Exempt  171,990  77,030  23,1    Salaries - Non-Exempt  371,985  14,216  21,3    Salaries - Temp  2,000  1,500  13,5    Emp. Benefits - Insurance  71,814  12,046  5,8    Emp. Benefits - Retirement  19,832  3,327  1,6    Payroll Taxes  41,614  6,980  3,4    Employee - Recognition  0  0  0    Employment Exp  121  20  10    TOTAL EMPLOY. EXP.  Professional Fees  1,816  305  14    Marketing & PR  0  0  0  0    Office Supplies  250  250  255    Technology  3,500  150  50    Kitchen/Janitorial Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,7    Licenses, Fees, and Permits  355  0  24    Printing  0  0  0  0    Outracts Maintenance  37,0	volunteer	110	riograma	Ocheral	Lventa	
Salaries - Non-Exempt  371,985  14,216  21,3    Salaries - Temp  2,000  1,500  13,5    Emp. Benefits - Insurance  71,814  12,046  5,8    Emp. Benefits - Retirement  19,832  3,327  1,6    Payroll Taxes  41,614  6,980  3,4    Employee - Recognition  0  0  0    Employment Exp  121  20  10    TOTAL EMPLOY. EXP.  Professional Fees  1,816  305  14    Marketing & PR  0  0  0  0    Office Supplies  250  250  250  250    Technology  3,500  150  50    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,7    Licenses, Fees, and Permits  355  0  24    Printing  0  0  0  0    Quitilities	197 26,066	43,470	341,753	143,130		484,883
Salaries - Temp  2,000  1,500  13,5    Emp. Benefits - Insurance  71,814  12,046  5,8    Emp. Benefits - Retirement  19,832  3,327  1,6    Payroll Taxes  41,614  6,980  3,4    Employee - Recognition  0  0  0    Employee - Recognition  0  0  0    TOTAL EMPLOY. EXP.  Professional Fees  1,816  305  14    Marketing & PR  0  0  0  0    Office Supplies  250  250  25    Technology  3,500  150  50    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,7    Licenses, Fees, and Permits  355  0  24    Printing  0  0  0  0    Utilities  30,800  11,550  3,8  Contracts Maintenance  37,026  13,258	,	6,392	413,941	0		413,941
Emp. Benefits - Insurance  71,814  12,046  5,8    Emp. Benefits - Retirement  19,832  3,327  1,6    Payroll Taxes  41,614  6,980  3,4    Employee - Recognition  0  0  0    Employee - Recognition  0  0  0    TOTAL EMPLOY. EXP.  Professional Fees  1,816  305  14    Marketing & PR  0  0  0  0    Mercy House  0  0  0  0    Office Supplies  250  250  255    Technology  3,500  150  56    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,7    Licenses, Fees, and Permits  355  0  22    Telephone  3,040  1,140  38    Postage  0  20  0  0    Utilities  30,800  11		0,002	17,000	0		17,000
Emp. Benefits - Retirement  19,832  3,327  1,6    Payroll Taxes  41,614  6,980  3,4    Employee - Recognition  0  0  0    Employee - Recognition  0  0  0    TOTAL EMPLOY. EXP.  Professional Fees  1,816  305  14    Marketing & PR  0  0  0  0    Marketing & PR  0  0  0  0    Office Supplies  250  250  255    Technology  3,500  150  50    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,1    Licenses, Fees, and Permits  355  0  22    Printing  0  0  0  0    Utilities  30,800  11,550  3,8  Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000		0	11,000	•		915,824
Emp. Benefits - Retirement  19,832  3,327  1,6    Payroll Taxes  41,614  6,980  3,4    Employee - Recognition  0  0  0    Employee - Recognition  0  0  0    TOTAL EMPLOY. EXP.  Professional Fees  1,816  305  14    Marketing & PR  0  0  0  0    Marketing & PR  0  0  0  0    Office Supplies  250  250  255    Technology  3,500  150  50    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,1    Licenses, Fees, and Permits  355  0  22    Printing  0  0  0  0    Utilities  30,800  11,550  3,8  Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000	3,441	6,583	99,764	18,896		118,660
Payroll Taxes  41,614  6,980  3,4    Employee - Recognition  0  0  0  0    Employment Exp  121  20  10    TOTAL EMPLOY. EXP.  Professional Fees  1,816  305  14    Marketing & PR  0  0  0  0    Mercy House  0  0  0  0    Office Supplies  250  250  255    Technology  3,500  150  50    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  24,1  Licenses, Fees, and Permits  355  0  24    Telephone  3,040  1,140  38  Postage  0  0  0  0    Utilities  30,800  11,550  3,8  Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  26,185  6,797  2,6  Vehicle Expense  <	,	1,818	27,551	5,218		32,769
Employee - Recognition  0  0  0    Employment Exp  121  20  10    TOTAL EMPLOY. EXP.  Professional Fees  1,816  305  14    Marketing & PR  0  0  0  0    Mercy House  0  0  0  0    Office Supplies  250  250  25    Technology  3,500  150  50    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,1    Licenses, Fees, and Permits  355  0  22    Telephone  3,040  1,140  38    Postage  0  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  26,185  6,797  2,6    Vehicle Expense  0  1,400 <t< td=""><td></td><td>3,814</td><td>57,811</td><td>10,950</td><td></td><td>68,761</td></t<>		3,814	57,811	10,950		68,761
Employment Exp  121  20  10    TOTAL EMPLOY. EXP.  Professional Fees  1,816  305  14    Marketing & PR  0  0  0  0    Marketing & PR  0  0  0  0    Office Supplies  250  250  255    Technology  3,500  150  56    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,7    Licenses, Fees, and Permits  355  0  22    Telephone  3,040  1,140  38    Postage  0  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0		0	0	3,310		3,310
TOTAL  EMPLOY. EXP.    Professional Fees  1,816  305  14    Marketing & PR  0  0  0    Mercy House  0  0  0    Office Supplies  250  250  25    Technology  3,500  150  50    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,7    Licenses, Fees, and Permits  355  0  24    Telephone  3,040  1,140  38    Postage  0  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0 <td></td> <td></td> <td></td> <td>,</td> <td></td> <td>223,500</td>				,		223,500
TOTAL  EMPLOY. EXP.    Professional Fees  1,816  305  14    Marketing & PR  0  0  0    Mercy House  0  0  0    Office Supplies  250  250  25    Technology  3,500  150  50    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,7    Licenses, Fees, and Permits  355  0  24    Telephone  3,040  1,140  38    Postage  0  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0 <td>0 6</td> <td>11</td> <td>168</td> <td>32</td> <td></td> <td>200</td>	0 6	11	168	32		200
Marketing & PR  0  0  0    Mercy House  0  0  0  0    Office Supplies  250  250  255    Technology  3,500  150  50    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,1    Licenses, Fees, and Permits  355  0  29    Telephone  3,040  1,140  38    Postage  0  224  22    Printing  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Gifts-In-Kind Expense						1,139,524
Mercy House  0  0  0    Office Supplies  250  250  25    Technology  3,500  150  56    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,1    Licenses, Fees, and Permits  355  0  23    Telephone  3,040  1,140  38    Postage  0  224  23    Printing  0  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Gifts-In-Kind E	19 87	166	2,522	15,478		18,000
Mercy House  0  0  0    Office Supplies  250  250  250    Technology  3,500  150  50    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,1    Licenses, Fees, and Permits  355  0  23    Telephone  3,040  1,140  38    Postage  0  224  23    Printing  0  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Gifts-In-Kind	) 0	0	0	3,100		3,100
Office Supplies  250  250  250    Technology  3,500  150  50    Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,1    Licenses, Fees, and Permits  355  0  24    Telephone  3,040  1,140  38    Postage  0  224  22    Printing  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Generation  0  0  0  0	) 6,000	0	6,000	0		6,000
Kitchen/Janitorial Supplies  12,934  1,338  4,4    Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,1    Licenses, Fees, and Permits  355  0  29    Telephone  3,040  1,140  38    Postage  0  224  22    Printing  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Gifts-In-Kind Expense  0  0  0  0	50 250	250	1,250	1,250		2,500
Materials/Supplies  18,330  15,685  20    Food Supplies  56,396  0  24,1    Licenses, Fees, and Permits  355  0  24    Telephone  3,040  1,140  38    Postage  0  224  22    Printing  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Gifts-In-Kind Expense  0  0  0  0	0 20	300	4,020	100		4,120
Food Supplies  56,396  0  24,1    Licenses, Fees, and Permits  355  0  29    Telephone  3,040  1,140  38    Postage  0  224  22    Printing  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Gifts-In-Kind Expense  0  0  0  0	60 178	2,676	21,586	714		22,300
Licenses, Fees, and Permits  355  0  24    Telephone  3,040  1,140  38    Postage  0  224  22    Printing  0  0  0  0    Utilities  30,800  11,550  3,8  3,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Gifts-In-Kind Expense  0  0  0  0	0 360	150	34,725		8,600	43,325
Telephone  3,040  1,140  38    Postage  0  224  22    Printing  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Gifts-In-Kind Expense  0  0  0  0	170 50	2,000	82,616	0	3,550	86,166
Postage  0  224  22    Printing  0  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Gifts-In-Kind Expense  0  0  0  0	5 250	0	630	420		1,050
Printing  0  0  0    Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0    Gifts-In-Kind Expense  0  0  0	30 152	2,280	6,992	608		7,600
Utilities  30,800  11,550  3,8    Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0    Gifts-In-Kind Expense  0  0  0	2 705	21	972	1,375	400	2,747
Contracts Maintenance  37,026  13,258  4,4    Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Gifts-In-Kind Expense  0  0  0  0	) 0	1,000	1,000	6,020	2,000	9,020
Repairs/Maintenance  8,000  3,000  1,0    General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Gifts-In-Kind Expense  0  0  0  0	1,540	23,100	70,840	6,160		77,000
General Insurance  26,185  6,797  2,6    Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0  0    Recognition  0  0  0  0    Gifts-In-Kind Expense  0  0  0  0	98 1,845	25,773	82,400	7,600		90,000
Vehicle Expense  0  1,400  2,1    Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0    Recognition  0  0  0    Gifts-In-Kind Expense  0  0  0	400	6,000	18,400	1,600		20,000
Dues,Subsc, & Training  8,090  0  0    Bank Charges  0  0  0    Recognition  0  0  0    Gifts-In-Kind Expense  0  0  0	644 1,279	10,037	46,942	6,158		53,100
Bank Charges000Recognition000Gifts-In-Kind Expense000	00 0	0	3,500	0		3,500
Recognition000Gifts-In-Kind Expense000	) 250	0	8,340	925		9,265
Gifts-In-Kind Expense 0 0 0		0	0	650		650
		0	200	200		400
Subtotal 886.078 170.214 112.	) 0	0	0	4,500		4,500
	766 46,024	135,842	1,350,924	238,394	14,550	1,603,868
Depreciation			0		0	0
Total Expenses 886,078 170,214 112,	766 46,024	135,842	1,350,924	238,394	14,550	1,603,868

## St. Luke's Community House Budget 2013

	Total	
Thrift Shop	143,000	
Board Members	30,000	
Businesses	45,000	
Foundations	258,100	
Individuals	193,500	
Episcopal Diocese	73,516	
Episcopal Churches	174,800	
Other Churches	729	
Special Events	74,500	
United Way Grants	212,472	
United Way - Designated	25,000	
Child Care Program Fees	255,000	
Government Grants	74,400	
Investment Income	33,476	
Miscellaneous Income	6,000	
Subtotal	1,599,493	
Gifts in Kind	4,500	
Total 2012 Revenue	1,603,993	
Grants from prev year	0	
Total Revenue	1,603,993	
Net Before Depreciation	125	
Depreciation	•	
Net Profit (Loss)	125	

## EXPENSES

Salaries	salaries & temp labor		
Emp. Benefits	insurance, retirement, plan admin costs		
Employee - Recognition	Christmas, retirement gifts, flowers, birthday money		
Employment Exp	job ads, drug tests		
Professional Fees	audit fees, HR consultation		
Marketing & PR	web site, promotional gifts, PR		
Mercy House	expenses related to the Mercy House		
Office Supplies	office supplies		
Technology	computers, software		
Kitchen/Janitorial Supplies	paper & cleaning supplies		
Materials/Supplies	program expenses, specific assistance		
Food Supplies	child care, mobile meals, events, comm, volunteer, etc.		
Licenses, Fees, and Permits	child care licenses, permits, etc.		
Telephone	telephone, internet & cell phone		
Postage	stamps, bulk mailings		
Printing	annual report, brochures, newsletters, letterhead, envelopes, outside copies		
Utilities	electric, water, gas		
Contracts Maintenance	ADT, Cooks, grass cutting for campus, hood cleaning, Lee Co., Paychex, Pro-clean, RJ Young, SEI, Simplex, Sublime, Waste Mgmt		
Repairs/Maintenance	repairs of facilities		
General Insurance	property, liabilities, workman's comp, commercial crime, auto, umbrella, events insurance		
Vehicle Expense	gas, maintenance, tags, repairs, mileage reimb.		
Dues,Subsc, & Training	professional dues & training		
Loan Interest	interest on line of credit		
Bank Charges	bank and online fees		
Recognition	board gifts, volunteer appreciation, events gifts		

REVENUE	
Thrift Shop	income from Thrift Shop
Board Members	contributions from Board members
Businesses	Business contributions
Foundations	Foundation contributions
Individuals	Individual contributions
Episcopal Diocese	Diocese contributions
Episcopal Churches	Episcopal church contributions
Other Churches	other than Episcopal church contributions
Special Events	revenue from events
United Way Grants	outcome based funding, salary for literacy coordinator, read-to-succeed, VITA
United Way - Designated	UW contributions designated for St. Luke's
Child Care Program Fees	fees from PS program, certificate funds
Government Reimb	CACFP funding, EFSP, metro & state grants, metro pre-k grant
Investment Income	income from endowments
Miscellaneous Income	kitchen and facility rentals

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