LSC GRANT RECIPIENT: 643040

FINANCIAL STATEMENTS,
ADDITIONAL INFORMATION
AND
INDEPENDENT AUDITORS' REPORT

DECEMBER 31, 2005 AND 2004

# FINANCIAL STATEMENTS, ADDITIONAL INFORMATION AND INDEPENDENT AUDITORS' REPORT

# **DECEMBER 31, 2005 AND 2004**

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## INDEPENDENT AUDITORS' REPORT

Board of Directors Legal Aid Society of Middle Tennessee and the Cumberlands Nashville, Tennessee

We have audited the accompanying statements of financial position of Legal Aid Society of Middle Tennessee and the Cumberlands (the "Organization") as of December 31, 2005 and 2004, and the related statements of activities, functional expenses and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Legal Aid Society of Middle Tennessee and the Cumberlands as of December 31, 2005 and 2004, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated March 28, 2006, on our consideration of Legal Aid Society of Middle Tennessee and the Cumberlands' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audits.

Our audits were conducted for the purpose of forming an opinion on the basic financial statements of Legal Aid Society of Middle Tennessee and the Cumberlands taken as a whole. The accompanying schedules of expenditures of federal awards and support, revenue, expenses and changes in net assets for LSC funds are presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and the Legal Services Corporation ("LSC") Audit Guide and Compliance Supplement and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Nashville, Tennessee March 28, 2006

Graff CPAS PLLC

# STATEMENTS OF FINANCIAL POSITION

# **DECEMBER 31, 2005 AND 2004**

		2005		2004
ASSETS				
Cash and cash equivalents Investments Accounts receivable Grants receivable Contributions receivable - Note 5 Prepaid expenses Property and equipment, net - Note 4 Client escrow funds	\$	894,706 350,196 104,429 113,200 200,685 22,341 452,692 14,038	\$	607,555 347,488 54,110 398,636 280,981 31,665 476,454 10,147
TOTAL ASSETS	\$	2,152,287	\$	2,207,036
LIABILITIES AND NET ASSETS				
LIABILITIES Accounts payable Accrued expenses Client escrow deposits Deferred revenue  TOTAL LIABILITIES  COMMITMENTS AND CONTINGENCIES - Note 9	\$ 	14,179 448,711 14,038 2,724 479,652	\$ 	45,592 427,075 10,147 8,421 491,235
NET ASSETS Unrestricted: Undesignated Designated for property and equipment	_	923,354 452,692		820,339 476,454
Total unrestricted		1,376,046		1,296,793
Temporarily restricted - Note 5		296,589		419,008
Total net assets	<del></del>	1,672,635	_	1,715,801
TOTAL LIABILITIES AND NET ASSETS	\$	2,152,287	<u>\$</u>	2,207,036

The accompanying notes are an integral part of these financial statements.

# STATEMENTS OF ACTIVITIES

# FOR THE YEARS ENDED DECEMBER 31, 2005 AND 2004

			2005		
		TEMPO	RARILY REST	RICTED	
	UNRESTRICTED	LSC	NON-LSC	TOTAL	TOTAL
REVENUES AND SUPPORT					
Federal, state and local awards	\$ -	\$ 2,356,518	\$ 1,913,154	\$ 4,269,672	\$ 4,269,672
Contributions and foundation grants	112,990	423,459	324,507	747,966	860,956
Interest income	19,046	-	-	-	19,046
Miscellaneous income	31,418	-	-		31,418
Donated services - Note 6	-	1,123,164	-	1,123,164	1,123,164
Net assets released from restrictions	6,263,221	(3,903,141)	(2,360,080)	(6,263,221)	
TOTAL REVENUES AND SUPPORT	6,426,675		(122,419)	(122,419)	6,304,256
OPERATING EXPENSES					
Program services	5,678,235	-	-	-	5,678,235
Supporting services:					
Management and general	574,362	~	-	-	574,362
Fundraising - Note 11	94,825				94,825
TOTAL OPERATING EXPENSES	6,347,422				6,347,422
INCREASE (DECREASE) IN NET ASSETS	79,253	-	(122,419)	(122,419)	(43,166)
NET ASSETS - BEGINNING OF YEAR	1,296,793		419,008	419,008	1,715,801
NET ASSETS - END OF YEAR	\$ 1,376,046	\$	\$ 296,589	\$ 296,589	\$ 1,672,635

•

				2004						
		TEMP	ORA	ARILY RESTR	ICI	ED				
UNRESTRICTED		LSC		NON-LSC		TOTAL	_	TOTAL		
\$ -	\$	2,380,399	\$	2,058,663	\$	4,439,062	\$	4,439,062		
38,678	•	482,038	•	419,008		901,046	•	939,724		
10,348		-		-	901,046 - -			10,348		
17,909		-		-				17,909		
-		1,229,552		-		1,229,552		1,229,552		
6,465,874	_	(4,091,989)		(2,373,885)		(6,465,874)				
6,532,809		-		103,786 103,78		103,786		6,636,595		
5,867,314						-		5,867,314		
601,891		-		-		_		601,891		
97,914		-						97,914		
6,567,119						- 103,786		103,786		6,567,119
(34,310)		-		69,476						
1,331,103	_			315,222		315,222		1,646,325		
\$ 1,296,793	<u>\$</u>	-	\$	419,008	\$	419,008	\$	1,715,801		

### STATEMENTS OF FUNCTIONAL EXPENSES

### FOR THE YEARS ENDED DECEMBER 31, 2005 AND 2004

2005 **PROGRAM** MANAGEMENT TOTAL **SERVICES** AND GENERAL **FUNDRAISING** (See Note 11) PERSONNEL EXPENSES \$ 1,593,051 \$ 91,686 \$ 36,882 \$ 1,721,619 Lawyers 6,384 416,560 410,176 Paralegals 923,782 224,975 17,650 1,166,407 Support staff 5,178 546,548 501.764 39,606 Employee benefits - Note 10 214,275 23,560 4,588 242,423 Payroll taxes 379,827 70,682 4,093,557 3,643,048 TOTAL PERSONNEL EXPENSES OTHER EXPENSES Donated services - Note 6 1,123,164 1,123,164 57,090 57,090 Court costs and litigation 52,897 Depreciation 52,897 17,809 2,406 275 20,490 Dues and fees 60,254 47,870 12,188 196 Equipment rental and maintenance - Note 9 42,632 37,734 4,775 123 Insurance 37.292 4,264 318,031 276,475 Occupancy - Note 9 31,777 2,463 3,750 37,990 Postage 4,969 64,787 3,207 56.611 Printing and publications Professional fees and contract services 73,119 69,722 2,798 145,639 95,699 7,696 Supplies 60,183 27,820 82,343 23,383 72 105,798 Telephone 37,397 6,553 43,950 Training 80,718 4,726 85,444 Travel 194,535 24,143 2,253,865 2,035,187 TOTAL OTHER EXPENSES 94,825 \$ 5,678,235 574,362 6,347,422 TOTAL EXPENSES

The accompanying notes are an integral part of these financial statements.

P	ROGRAM	MAN	AGEMENT	U4 			
	SERVICES		GENERAL	FUNI	DRAISING		TOTAL
				(See	Note 11)		
\$	1,582,791	\$	111,996	\$	33,433	\$	1,728,220
	390,547		1,973		6,477		398,997
	967,248		211,389		21,379		1,200,016
	473,372		41,704		8,032		523,108
	214,965		24,294		4,609		243,868
	3,628,923		391,356	***************************************	73,930	<del></del>	4,094,209
	1,229,552		_		_		1,229,552
	55,809		-		-		55,809
	57,135		-		-		57,135
	27,107		3,145		255		30,507
	53,044		8,497		478		62,019
	36,813		3,588		295		40,696
	235,957		71,879		250		308,086
	39,321		5,156		4,878		49,355
	92,958		4,202		10,624		107,784
	102,942		28,899		1,405		133,246
	95,434		50,058		4,122		149,614
	80,522		22,185		25		102,732
	29,986		6,231		1,368		37,585
	101,811		6,695		284		108,790
	2,238,391		210,535		23,984		2,472,910
\$	5,867,314	\$	601,891	\$	97,914	\$	6,567,119

# STATEMENTS OF CASH FLOWS

# FOR THE YEARS ENDED DECEMBER 31, 2005 AND 2004

	•	2005		2004
OPERATING ACTIVITIES				
Change in net assets	\$	(43,166)	<u>\$</u>	69,476
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:				
Depreciation		52,897		57,135
(Increase) decrease in:				
Accounts receivable		(50,319)		(15,520)
Grants receivable		285,436		(130,822)
Contributions receivable		80,296		(44,121)
Prepaid expenses		9,324		(9,410)
Increase (decrease) in:				
Accounts payable		(31,413)		(21,973)
Accrued expenses		21,636		34,360
Deferred revenue		(5,697)		2,107
TOTAL ADJUSTMENTS	******	362,160		(128,244)
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES		318,994		(58,768)
INVESTING ACTIVITIES				
Purchases of property and equipment		(29,135)		(5,635)
Maturities of certificates of deposit		347,488		446,013
Purchases of certificates of deposit		(350,196)		(347,488)
NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES	P	(31,843)		92,890
NET INCREASE IN CASH AND CASH EQUIVALENTS		287,151		34,122
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	·	607,555		573,433
CASH AND CASH EQUIVALENTS - END OF YEAR	<u>\$</u>	894,706	\$	607,555

The accompanying notes are an integral part of these financial statements.

## NOTES TO FINANCIAL STATEMENTS

# **DECEMBER 31, 2005 AND 2004**

### NOTE 1 - NATURE OF ACTIVITIES

Legal Aid Society of Middle Tennessee and the Cumberlands (the "Organization") is a not-for-profit corporation organized to provide legal services for the indigent, the elderly, victims of domestic violence, and otherwise disadvantaged persons. The Organization is supported primarily through grants from Legal Services Corporation ("LSC"), an annual fund-raising campaign, various foundation grants, state and local governments, and local area United Way agencies. The Organization serves 48 counties in middle Tennessee and the Cumberlands.

LSC is a not-for-profit corporation established by the United States Congress in 1974 and located in the District of Columbia. Congress appropriates federal funds annually to LSC which, in turn, makes grants to local organizations that provide legal assistance.

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

# Basis of presentation

The accompanying financial statements present the Organization's financial position and results of operations in conformity with accounting principles generally accepted in the United States of America.

# Contributions and support

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

Contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. When a restriction is fulfilled (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted and reported in the Statement of Activities as net assets released from restrictions. However, if a restriction is fulfilled in the same time period in which the contribution is received, the support is reported as unrestricted.

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

# DECEMBER 31, 2005 AND 2004

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# Contributions and support (Continued)

The Organization also receives grant revenue from federal, state, and local agencies. Grant revenue is recognized in the period a liability is incurred for eligible expenditures under the terms of the grant, except the annual basic field grant from LSC, which is deemed to be a contribution and is reported as such, in accordance with the LSC Accounting Guide for LSC Recipients. Advances received on the basic field grant for a subsequent year are recorded as deferred revenue until the year of the award.

Any gifts of equipment or materials are reported as unrestricted support unless explicit donor restrictions specify how the assets must be used. Gifts of long-lived assets with explicit restrictions as to how the assets are to be used or funds restricted for the acquisition of long-lived assets are reported as restricted support. Expirations of donor restrictions are recognized when the donated or acquired long-lived assets are placed in service.

# Cash and cash equivalents

Cash and cash equivalents consist of demand deposits and money market funds.

# **Investments**

Certificates of deposit are classified as investments, regardless of original maturity, and are stated at cost, which approximates fair value. Certificates of deposit as of December 31, 2005, have maturity dates ranging from April, 2006 through June, 2006.

# Contributions receivable

Unconditional promises to give, less an applicable allowance for uncollectible amounts, are recognized as revenues in the period received and as assets, decreases in liabilities, or decreases in expenses, depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are substantially met. At December 31, 2005 and 2004, all contributions receivable were due within one year.

As of December 31, 2005 and 2004, an allowance for uncollectible amounts has not been provided on contributions receivable since, in management's opinion, the receivable amounts are fully collectible, based on past history.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED)

# DECEMBER 31, 2005 AND 2004

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## Property and equipment

Property and equipment are stated at acquisition cost, at the carrying basis for assets transferred in from merged organizations, or at estimated fair value at date of gift, if donated, less accumulated depreciation. Depreciation is computed on the straight-line method over the estimated useful lives of the assets (furniture, fixtures and equipment - 3 to 10 years; buildings and improvements - 10 to 39 years). The Organization follows the practice of capitalizing all expenditures for property and equipment in excess of \$1,000.

Property and equipment acquired with Legal Services Corporation funds are considered to be owned by the Organization. However, LSC has a reversionary interest in the property, as well as the final determination of the use of any proceeds from the sale of those assets.

# Donated services

The Organization utilizes donated time from local area attorneys and paralegals who provide legal services to eligible clients. The donated time represents a material contribution to the Organization's operations and is recognized in the financial statements based on average hourly rates for legal services in the respective areas.

### Program and supporting services

The following functional expense classifications are included in the accompanying financial statements:

<u>Program services</u> - includes activities carried out to fulfill the Organization's mission to provide civil legal services for the indigent of 48 counties in middle Tennessee and the Cumberlands. The Organization leverages resources by cooperation and coordination with bar association sponsored pro bono programs and other legal assistance resources. The Organization places a high priority on supporting the integrity, safety, and well-being of family by providing assistance with preserving the home, obtaining housing, maintaining economic stability, preventing domestic violence, obtaining health care, and encouraging family stability.

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

# DECEMBER 31, 2005 AND 2004

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# Supporting services

Management and general - relates to the overall direction of the Organization. These expenses are not identifiable with a particular program, but are indispensable to the conduct of those activities and are essential to the Organization. Specific activities include organization oversight, business management, recordkeeping, budgeting, financing, and other administrative activities.

<u>Fundraising</u> - includes costs of activities related to obtaining resources, both financial support and donated legal services. These costs include staff time, materials and other related expenses. Activities related to obtaining financial support include the annual fundraising campaign.

## Allocation of functional expenses

Costs of providing the Organization's programs and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and activities benefited. Costs that are not allocated to program services are classified as management and general or fundraising.

# Income taxes

The Organization qualifies as a not-for-profit organization exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, income taxes are not provided.

### Compensated absences

Compensated absences are accrued for vacation days earned by employees that will be paid in the future. Current policy is to allow employees to carry over not more than 320 hours.

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

# **DECEMBER 31, 2005 AND 2004**

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

# Reclassifications

Certain prior year amounts have been reclassified to be comparative with the current year's presentation.

# NOTE 3 - CONCENTRATION OF CREDIT RISK

Financial instruments that potentially subject the Organization to concentrations of credit risk consist of cash and cash equivalents, various grants, accounts and contributions receivable. Contributions receivable consist of corporate contribution pledges, which are widely dispersed to mitigate credit risk, along with United Way receivables. The United Way receivables and grant receivables represent concentrations of credit risk to the extent they are receivable from concentrated sources. The Organization receives approximately 45% (44% in 2004) of its total revenues, excluding donated services, from Legal Services Corporation.

The Organization maintains cash and investment balances in bank deposit accounts at various financial institutions which, at times, may exceed Federal Deposit Insurance Corporation (FDIC) insurance limits. In management's opinion, the risk is mitigated by the use of high quality financial institutions.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED)

# **DECEMBER 31, 2005 AND 2004**

# NOTE 4 - PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at December 31:

	2005	2004
Land	\$ 83,000	\$ 83,000
Buildings and improvements	445,505	434,825
Office furniture and computer equipment	216,042	197,587
	744,547	715,412
Less accumulated depreciation	(291,855)	(238,958)
	\$ 452,692	\$ 476,454

# NOTE 5 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consisted of the following at December 31:

	 2005	 2004
Contributions and receivables - time restriction	\$ 195,560	\$ 283,987
Contributions for future salaries - purpose restriction	36,868	70,477
United Way receivable - time restriction	 64,161	 64,544
	\$ 296,589	\$ 419,008

# NOTES TO FINANCIAL STATEMENTS (CONTINUED)

# DECEMBER 31, 2005 AND 2004

### **NOTE 6 - DONATED SERVICES**

Donated services consisted of the following for the years ended December 31:

		2005			2004	
			Value of Donated			Value of Donated
	Rate	Hours	Services	Rate	Hours	Services
Attorneys	\$150 - \$175	5,478	\$ 951,895	\$150 - \$175	6,336	\$1,089,259
Paralegals	\$ 50	556	27,800	\$ 50	675	33,750
Law clerk/students	\$10 - \$12	6,715	76,530	\$10 - \$12	6,121	69,004
Other services			66,939			37,539
Total donated services			\$1,123,164			\$1,229,552

# NOTE 7 - ALLOCATION OF MATCHING FUNDS

The Organization receives grants from the Greater Nashville Regional Council (Title III of the Older Americans Act Grant), the South Central Tennessee Development District Area Agency on Aging and Disability (Title III and Title VII of the Older Americans Act Grants), the Tennessee Department of Human Services (SSI Representation Grant) and the Tennessee Department of Finance and Administration (VOCA and STOP Grant). The Organization is required to match 10% of the Title III and Title VII grants, 20% of the VOCA and SSI Representation Grants, and 25% of the STOP Grant earned during the year. For the years ended December 31, 2005 and 2004, these matches amounted to \$144,874 and \$111,098, respectively.

### NOTE 8 - DONOR-DESIGNATED ENDOWMENT FUNDS IN TRUST

A donor-designated endowment fund has been established with the Community Foundation of Middle Tennessee for the benefit of the Organization. The Community Foundation of Middle Tennessee has the ultimate authority and control over the fund and, therefore, these assets are not included in the financial statements of the Organization. Income distributed to the Organization is recognized by the Organization in the year received. There were no such distributions in 2005 and 2004. Total assets held in this fund amounted to \$13,407 and \$9,933 at December 31, 2005 and 2004, respectively.

## NOTES TO FINANCIAL STATEMENTS (CONTINUED)

# DECEMBER 31, 2005 AND 2004

# NOTE 9 - COMMITMENTS AND CONTINGENCIES

The Organization leases its office space under various cancelable and non-cancelable operating leases with monthly rental payments ranging from \$650 to \$3,250 (excluding the Nashville office lease).

In May 2003, the Organization relocated its Nashville office and entered into a ten-year non-cancelable operating lease at the new location. The lease provides for annual scheduled rent increases and includes two 5-year renewal options. The Organization is also responsible for basic operating expenses, to be adjusted annually. Rent expense is recognized on the straight-line basis over the initial term of the lease. In addition, the Organization subleases a portion of this office space to another not-for-profit agency at the same terms. Rent payments from the sublessee are reported on the straight-line basis as a reduction of rent expense. The excess of rent expense recognized, net of sublease income, over the amount paid and received is included in accrued expenses.

The Organization also leases certain office equipment under non-cancelable operating leases expiring between March 2006 and March 2009.

As of December 31, 2005, aggregate future lease commitments for office space and various office equipment total the following:

For the year ending  December 31,	Co	Minimum Lease mmitments ffice space	·	Sublease Income ffice Space	Co	Net Lease ommitments ffice Space	Co	Minimum Lease mmitments quipment	_	Total Net Lease mmitments
2006	\$	175,211	\$	28,977	\$	146,234	\$	29,355	\$	175,589
2007		155,269		29,856		125,413		28,938		154,351
2008		159,926		30,763		129,163		9,984		139,147
2009		164,754		31,697		133,057		1,781		134,838
2010		169,666		32,644		137,022		-		137,022
Thereafter		415,361		79,914	_	335,447		-		335,447
	\$	1,240,187	\$	233,851	\$	1,006,336	\$	70,058	\$	1,076,394

# NOTES TO FINANCIAL STATEMENTS (CONTINUED)

# DECEMBER 31, 2005 AND 2004

# NOTE 9 - COMMITMENTS AND CONTINGENCIES (CONTINUED)

Total rental expense recognized under all such agreements for the year ended December 31, 2005, amounted to approximately \$248,000 (\$211,000 in 2004), net of sublease income, for office space, and approximately \$38,000 (\$42,000 in 2004) for office equipment.

The Organization is self-insured for unemployment compensation. Unemployment compensation cost for the years ended December 31, 2005 and 2004, amounted to \$8,005 and \$6,157, respectively.

## NOTE 10 - PENSION PLAN

The Organization's eligible employees are covered under a defined contribution employee benefit plan. At the discretion of the Board, contributions to the plan are made by the Organization on behalf of all eligible employees based on their compensation. Total pension plan expense of the Organization amounted to \$118,043 in 2005 (\$141,800 in 2004).

# NOTE 11 - FUNDRAISING EXPENSES

Fundraising expenses are comprised of the following for the year ended December 31:

	2005	
Annual fundraising campaign	\$ 50,602	\$ 49,424
Recruiting volunteer attorneys	24,793	25,851
Obtaining other financial resources	19,430	22,639
	\$ 94,825	\$ 97,914

# NOTE 12 - SUBSEQUENT EVENT

At December 31, 2005, the Organization received notification that it had been named as the recipient of a testamentary bequest under the will of a recently deceased individual. In March 2006, the Organization received a \$1,500,000 bequest from the individual's estate pursuant to an order issued by the probate court. This gift will be recognized by the Organization in 2006.



# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

# FOR THE YEAR ENDED DECEMBER 31, 2005

	5	K THE TO	FUR THE TRAK BINDED DECEMBER 31, AND	DEK 31, 2002						
Program Name	Federal CFDA Number	7	Contract Number	Award Period	Award	Accrued (Deferred) Revenue 12/31/2004	Receipis	Expenditures	Other	Accrued (Deferred) Revenue 12/31/2005
LEGAL SERVICES CORPORATION										
Basic Field Grant	09.643040	ε	N/A	1/1/05 - 12/31/05	\$ 2,356,518	\$	\$ 2,356,518 \$	2,356,518 \$	1	
TOTAL LEGAL SERVICES CORPORATION						•	2,356,518	2,356,518	1	
<u>US DEPARTMENT OF AGRICULTURE</u>										
PASSED THROUGH TENNESSEE DEPARTMENT OF HUMAN SERVICES:										
Food Stamp Education Program Food Stamp Education Program	10.561 10.561	8 8	GR-03-14988-01 GR-05-16735-00	10/1/03 - 9/30/04 \$	5 157,500 5 82,450	152	33,269	32,381	(152)	5,657
TOTAL US DEPARTMENT OF AGRICULTURE						6,697	33,269	32,381	(152)	2,657
<u>US DEPARTIMENT OF HOUSING AND URBAN DEVELOPMENT</u>										
PASSED THROUGH CITY OF CLARKSVILLE, TENNESSEE:				•						
Community Development Block Grant	14.218		N/A	7/1/02 - 6/30/03	\$ 15,500	5	•		(5)	٠
Community Development Block Grant	14.218		N/A			9,833	15,500	2,667	•	
Community Development Block Grant Fair Housine Initiatives Program (CDBG)	14.218		¥ ×	7/1/05 - 6/30/06 \$	\$ 18,500	- 11,266	5,529	3,954	(2,565)	5,810
									Ć	9
TOTAL PASSED THROUGH CITY OF CLARKSVILLE, TENNESSEE						21,104	33,684	20,960	(25/0)	0.810
PASSED THROUGH WEST TENNESSEE LEGAL SERVICES:										
Housing Counseling Assistance Program	14.169		N/A			18,811	80,139	61,328		• ;
Housing Counseling Assistance Program	14.169		N/A		\$ 65,000	•	•	28,199	•	28,199
Housing Counseling Assistance Program (Predatory Lending)	14.169		N/A			5,095	5,095	, 000	, 650	•
Fair (100ssing initiatives Frogram - Frivate Enforcement Fair Housing Initiatives Program - Private Enforcement	14.408		N/A	12/30/04 - 6/30/06 \$	31,768	5,101	6,118	8,567		2,449
TOTAL PASSED THROUGH WEST TENNESSEE LEGAL SERVICES						190'62	97,467	100,122	(1,074)	30,648
<u>TOTAL US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</u>						50,171	131,151	121,082	(3,644)	36,458
<u>US DEPARTMENT OF JUSTICE</u>										
Legal Assistance for Victims Grant Program	16.524	8	2002-WL-BX-4045	10/1/02 - 9/30/05 \$	297,420	297,420	297,420	•		1

(continued on next page)

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)

### FOR THE YEAR ENDED DECEMBER 31, 2005

	Federal CFDA			Award	Accrued (Deferred) Revenue	<b>3</b>	<b>*</b>	01	Accrued (Deferred) Revenue 12/31/2005
Program Name	Number	Contract Number	Award Period	Amount	12/31/2004	Receipts	Expenditures	Other	123112005
PASSED THROUGH THE COUNTY OF MONTGOMERY, TENNESSEE:									
Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program	16.590 16.590	N/A N/A	11/1/03 - 10/31/05 10/1/05 - 9/30/07	\$ 150,57 \$ 90,62		\$ 68,473	\$ 58,525 11,533	\$ ·	\$ 6,593 11,533
TOTAL PASSED THROUGH THE COUNTY OF MONTGOMERY, TENNESSEE					16,541	68,473	70,058	<del>.</del>	18,126
PASSED THROUGH TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION:									
STOP Violence Against Women (Nashville)	16.588	2-00-001406-01	7/1/03 - 6/30/06	\$ 79,19	1 736	18,746	20,078		2,068
STOP Violence Against Women (Tullahoma and Columbia)	16.588	Z-00-001402-01	7/1/03 - 6/30/06	\$ 172,02	0 4,248	49,923	49,968	-	4,293
Victims of Crime Act (VOCA) (Clarksville)	16.575	Z-00-099363-01	7/1/03 - 6/30/06	\$ 172,62	0 4,349	58,134	58,204	•	4,419
Victims of Crime Act (VOCA) (Nashville)	16.575	2-00-099289-01	7/1/03 - 6/30/06	\$ 169,23		54,891	55,912	-	4,779
Victims of Crime Act (VOCA) (Columbia and Tultahoma)	16.575	2-00-099290-01	7/1/03 - 6/30/06	\$ 152,88	0 4,430	50,967	50,759	<del></del>	4,222
TOTAL PASSED THROUGH TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION					17,521	232,661	234,921		19,781
PASSED THROUGH MINNESOTA PROGRAM DEVELOPMENT, INC/BWJP:									
Military CCR Demonstration Project	16.526	N/A	3/16/05-12/31/05	\$ 25,00	o <u> </u>	12,846	20,815		7,969
TOTAL PASSED THROUGH MINNESOTA PROGRAM DEVELOPMENT, INC/BWJP					<del></del>	12,846	20,815		7,969
TOTAL US DEPARTMENT OF JUSTICE					34,062	313,980	325,794	<del></del>	45,876
US DEPARTMENT OF THE TREASURY									
Low-Income Taxpayer Clinic Grant Program	21.008	2004052	1/1/04 - 12/31/04	\$ 85,00	0 3,489	3,489		•	
Low-Income Taxpayer Clinic Grant Program	21.008	2005125	1/1/05 - 12/31/05	\$ 100,00	o <u> </u>	82,396	100,000		17,604
TOTAL US DEPARTMENT OF THE TREASURY					3,489	85,885	100,000	<u> </u>	17,604
US DEPARTMENT OF HEALTH AND HUMAN SERVICES									
PASSED THROUGH THE GREATER NASHVILLE REGIONAL COUNCIL:									
Legal Assistance - Title III Priority	93.044	2004-07	7/1/03 - 6/30/04	\$ 40,80	ე 30		-	. (30)	•
Legal Assistance - Title III Priority	93.044	2005-07	7/1/04 - 6/30/05	\$ 40,80	5,811	19,218	13,407	-	•
Legal Assistance - Title III Priority	93.044	2006-07	7/1/05 - 6/30/06	\$ 40,80		18,469	24,148	<del>-</del>	5,679
TOTAL PASSED THROUGH THE GREATER NASHVILLE						27 / 22	22 555	(20)	5,679
REGIONAL COUNCIL					5,841	37,687	37,555	(30)	3,079

(continued on next page)

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)

# FOR THE YEAR ENDED DECEMBER 31, 2005

Program Name	Federal CFDA Number		Contract Number	Award Period		Award Amount	Accrued (Deferred) Revenue 12/31/2004	Receipts	Expenditures	Other	Accrued (Deferred) Revenue 12/31/2005
PASSED THROUGH THE SOUTH CENTRAL TENNESSEE DEVELOPMENT DISTRICT AREA AGENCY ON AGING AND DISABILITY:											
Legal Assistance - Title III Priority  Legal Assistance - Title III Priority  Legal Assistance - Title VII Priority - Elder Abuse  Legal Assistance - Title VII Priority - Elder Abuse  Legal Assistance - Title VII Priority - Elder Abuse	93.044 93.044 93.041 93.041 93.041		N/A N/A N/A N/A	7/1/04 - 6/30/05 7/1/05 - 6/30/06 7/1/03 - 6/30/04 7/1/04 - 6/30/05 7/1/05 - 6/30/06	\$ \$ \$	36,500 36,500 15,300 6,300 6,300	\$ (3,149) - (1,008) 956	\$ 14,100 21,901 - 3,800 3,000	\$ 17,249 21,055 - 3,844 2,081	1,000 (1,000)	\$ - (846) (8) - (919)
TOTAL PASSED THROUGH THE SOUTH CENTRAL TENNESSEE DEVELOPMENT DISTRIC AREA AGENCY ON AGING AND DISABILITY	τ						(3,201)	42,801	44,229	-	(1,773)
PASSED THROUGH TENNESSEE DEPARTMENT OF HUMAN SERVICES											
Temporary Assistance for Needy Families - SSI Representation	93.558	(3)	GR-06-16908-00	7/1/05 - 6/30/06	S	50,000	<del></del>	8,127	10,053	<del></del>	1,926
TOTAL PASSED THROUGH TENNESSEE DEPARTMENT OF HUMAN SERVICES							:	8,127	10,053	•	1,926
TOTAL US DEPARTMENT OF HEALTH AND HUMAN SERVICES							2,640	88,615	91,837	(30)	5,832
TOTAL OF EXPENDITURES OF FEDERAL AWARDS							\$ 97,059	\$ 3,009,418	\$ 3,027,612	\$ (3,826)	\$ 111,427
							<u>s</u>	immary of expend	litures by CFDA 1	umber	
<ol> <li>Considered a major program under OMB Circular A-133.</li> <li>Receipts are shown net of matching amount.</li> <li>Federal portion of expenditures \$3,519</li> </ol>								09.643040 10.561 14.169 14.218	32,381 89,527 17,006 14,549		
NOTE 1 - BASIS OF PRESENTATION								16.526 16.575	164,875		
The Schedule of Expenditures of Federal Awards includes the grant activity of Legal Aid Society of Middle Tennessee and the Cumberlands, and is presented in accordance with accounting principles generally accepted in the United States of America, which is the same basis of accounting as the basic financial statements. This schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and the Legal Services Corporation Audit Guide.								16.588 16.590 21.008 93.041 93.044 93.558	70,046 70,058 100,000 5,925 75,859 10,053 \$ 3,027,612		

# SCHEDULE OF SUPPORT, REVENUE, EXPENSES AND CHANGES IN NET ASSETS FOR LSC FUNDS

# FOR THE YEAR ENDED DECEMBER 31, 2005

	Basic Field Grant	Private Attorney Involvement	Total
SUPPORT AND REVENUE Grants and contracts - LSC Contributions and foundation grants Donated services	\$ 2,128,122 275,933	\$ 228,396 147,526 1,123,164	\$ 2,356,518 423,459 1,123,164
Total support and revenue	2,404,055	1,499,086	3,903,141
PERSONNEL EXPENSES Lawyers Paralegals Support staff	560,746 93,831 555,149	112,196 37,178 105,486	672,942 131,009 660,635
Employee benefits	372,779 83,060	32,489 18,876	405,268 101,936
Payroll taxes  Total personnel expenses	1,665,565	306,225	1,971,790
•			
OTHER EXPENSES		1,123,164	1,123,164
Donated services Court costs and litigation	28,912	22,053	50,965
Dues and fees	1,346	562	1,908
Equipment rental and maintenance	48,597	2,123	50,720
Insurance	39,769	478	40,247
Occupancy	230,644	14,731	245,375
Postage	24,837	2,000	26,837
Printing and publications	43,574	1,306	44,880
Professional fees and contract services	87,202	20,673	107,875
Supplies	53,025	1,023	54,048
Telephone	79,204	1,967	81,171
Training	29,549	289	29,838
Travel	58,610	2,492	61,102
Total other expenses	725,269	1,192,861	1,918,130
TOTAL EXPENSES	2,390,834	1,499,086	3,889,920
SUPPORT AND REVENUE OVER EXPENSES	13,221	-	13,221
OTHER CHANGES IN NET ASSETS Acquisition of equipment	(13,221)		(13,221)
TOTAL CHANGES IN NET ASSETS	-	-	-
NET ASSETS - BEGINNING OF YEAR		-	
NET ASSETS - END OF YEAR	\$ -	\$ -	\$ -



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Legal Aid Society of Middle Tennessee and the Cumberlands Nashville, Tennessee

We have audited the financial statements of Legal Aid Society of Middle Tennessee and the Cumberlands as of and for the year ended December 31, 2005, and have issued our report thereon dated March 28, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

# Internal Control Over Financial Reporting

In planning and performing our audit, we considered Legal Aid Society of Middle Tennessee and the Cumberlands' internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

# Compliance and Other Matters

As part of obtaining reasonable assurance about whether Legal Aid Society of Middle Tennessee and the Cumberlands' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to the management of Legal Aid Society of Middle Tennessee and the Cumberlands in a separate letter dated March 28, 2006.

This report is intended solely for the information and use of the Board of Directors, management, others within the organization and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Kray+CPA5 PLLC Nashville, Tennessee March 28, 2006

# INDEPENDENT AUDITORS' REPORT WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 AND THE LEGAL SERVICES CORPORATION AUDIT GUIDE AND COMPLIANCE SUPPLEMENT

Board of Directors Legal Aid Society of Middle Tennessee and the Cumberlands Nashville, Tennessee

# Compliance

We have audited the compliance of Legal Aid Society of Middle Tennessee and the Cumberlands with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement and the Legal Services Corporation (LSC) Audit Guide and Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2005. Legal Aid Society of Middle Tennessee and the Cumberlands' major federal program is identified in the Summary of Auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Legal Aid Society of Middle Tennessee and the Cumberlands' management. Our responsibility is to express an opinion on Legal Aid Society of Middle Tennessee and the Cumberlands' compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations; and the LSC Audit Guide and Compliance Supplement. Those standards, OMB Circular A-133, and the LSC Audit Guide require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Legal Aid Society of Middle Tennessee and the Cumberlands' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Legal Aid Society of Middle Tennessee and the Cumberlands' compliance with those requirements.

In our opinion, Legal Aid Society of Middle Tennessee and the Cumberlands complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2005.

# Internal Control Over Compliance

The management of Legal Aid Society of Middle Tennessee and the Cumberlands is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Legal Aid Society of Middle Tennessee and the Cumberlands' internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133 and the LSC Audit Guide.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the Board of Directors, management, others within the organization and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Nashville, Tennessee

GraftCPAS PLLC

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS

# FOR THE YEAR ENDED DECEMBER 31, 2005

# Section I - Summary of Auditors' Results

# Financial Statements

Type of auditors' report issued:	Unqualified					
Internal control over financial reporting:						
Material weakness(es) identified?	yes					
<ul> <li>Reportable condition(s) identified that are not considered to be material weaknesses?</li> </ul>	yes	X none reported				
Noncompliance material to financial statements noted?	yes	X no				
<u>Federal Awards</u>						
Internal control over major programs:						
Material weakness(es) identified?	yes	Xno				
<ul> <li>Reportable condition(s) identified that are not considered to be material weaknesses?</li> </ul>	yes	X none reported				
Type of auditors' report issued on compliance for major programs:	Unqualified					
Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133?	yes	Xno				
Identification of major programs:						
CFDA Number(s) Name of Federal Program or Cluster						
09.643040 Legal Services Corporation Bas	sic Field Grant					
Dollar threshold used to distinguish between type A and type B programs:	\$300,000					
Auditee qualified as low-risk auditee?	yes	Xno				

# $\underline{\text{SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)}}$

# FOR THE YEAR ENDED DECEMBER 31, 2005

# **Section II - Financial Statement Findings**

# PRIOR YEAR

None noted in the prior year.

# **CURRENT YEAR**

None noted in the current year.

# LEGAL AID SOCIETY OF MIDDLE TENNESSEE AND THE CUMBERLANDS SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)

# FOR THE YEAR ENDED DECEMBER 31, 2005

# Section III - Federal Award Findings and Questioned Costs

# PRIOR YEAR

None noted in the prior year

# **CURRENT YEAR**

None noted in current year.