

**Rochelle Center**  
**Proposed Budget**  
 2004/2005

6 Mos Interim  
 7/1/04-12/31/04  
 FY 2005

**INCOME**

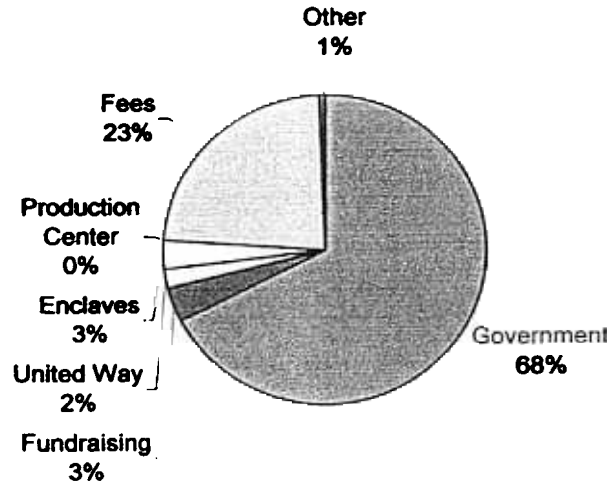
3310	DMRS: State	175,125
3350	Waiver - Program	348,170
3351	Waiver - Transportation	28,375
3353	Waiver - Nursing	33,631
3370	Waiver - Therapies	0
3362	Waiver - Residential	269,535
3330	Rehabil. Svc - Job Placement	15,000
3398	Residential Start-up	0
3320	Foundations/Corporate Grants	10,000
3100	Individual Contributions (Dev)	12,500
3105	Special Events (Dev)	22,500
3200	United Way, Designated	7,200
3210	United Way, (Basic)	19,146
3520	Community Enclaves	39,663
3150	DRS Evaluations	0
3703	Production - Contracts/Prime Prod.	232,500
3160	Residential (Consumer Rent)	21,907
3701	Transportation Fees	4,200
3701	Fee for Service -MemoryWorks I	33,300
3701	Fee for Service -Extended Care	6,300
3701	Fee for Service - Programs	3,500
3702	Miscellaneous	5,000
3797	Interest Income	3,000
	<b>TOTAL INCOME</b>	<b>1,290,552</b>
	<b>TOTAL EXPENSES.....</b>	
	<b>SURPLUS / &lt;DEFICIT&gt;</b>	

**EXPENSE**

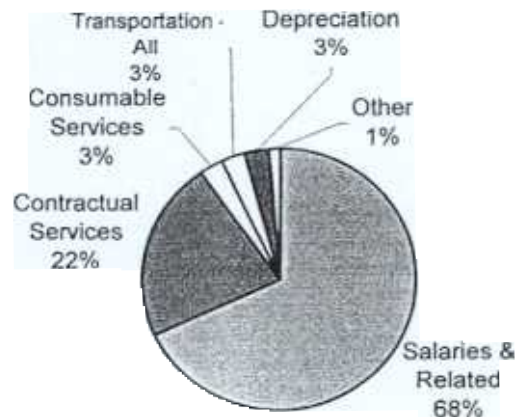
7000	Salaries	708,308
7100	Benefits	170,024
7200	Travel	5,350
7300	Communication	14,810
7400	Utilities	31,370
7500	Prof.Serv.	13,700
7600	Contracted Services	189,462
7700	Supplies	33,950
7900	Maintenance	22,800
8000	Training	2,950
8100	Rent	29,358
8200	Insurance	16,050
8300	Depreciation	36,000
8500	Other - Equipment	16,420
	<b>TOTAL EXPENSES</b>	<b>1,290,552</b>
	<b>INCOME LESS EXPENSE</b>	<b>0</b>

**Total Program**

**INCOME**



**EXPENSES**



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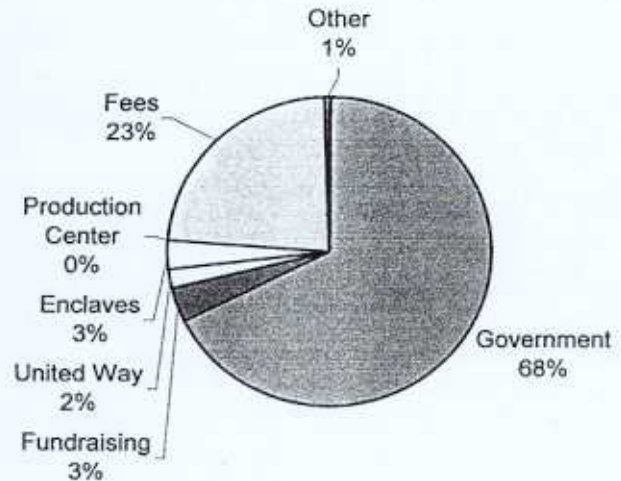
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**EXPENSE**

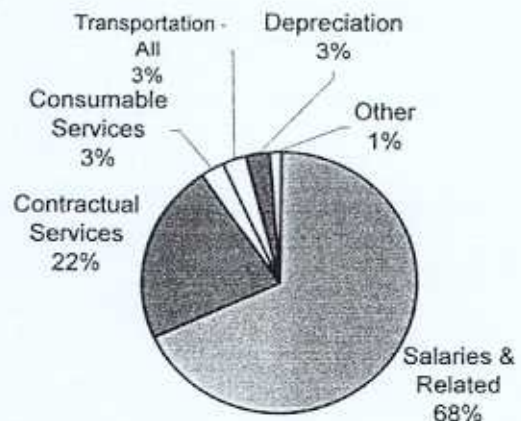
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**Total Program**

**INCOME**



**EXPENSES**







<b>Rochelle Center</b> <b>Proposed Budget</b> <b>7/1/04-12/31/04</b> <b>6 Mos Interim</b>		M & G & Dev	Residential Services	Dev Support Svc.	Prod. Ctr Svc.	Community Employ.	Memory Works I	Senior Supports			Total Check
7001	Salaries	119,696	149,553	186,792	175,181	23,754	22,454	30,878	0	0	708,308
7002	Vacation accrued	0	0	0	0	0	0	0	0	0	0
7101	FICA										54,196
7102	Health Insurance	13,044	16,961	19,384	24,230	4,846	2,423	4,846	0	0	85,734
7103	Worker's Comp.	2,996	3,738	4,667	4,379	594	563	1,548	0	0	18,485
7104	Disability Ins.	780	972	1,217	1,139	155	147	403	0	0	4,813
7105	Retirement										0
7106	Unemployment										6,796
7201	Local Travel	450	3,700	300	450	450	0	0	0	0	
7202	Other Travel	0	0	0	0	0	0	0	0	0	
7301	Telephone	1,710	1,240	1,200	2,400	420	270	150	0	0	
7302	Postage	1,170	150	350	510	0	150	240	0	0	
7303	Subscriptions	600	0	0	0	0	0	0	0	0	
7304	Printing/Type-set	1,650	0	250	450	250	0	0	0	0	
7306	Other Communication	750	0	0	600	300	0	0	0	0	
7401	Natural Gas	0	1,260	2,200	2,400	150	0	300	0	0	
7402	Water & Sewer	0	2,170	650	810	150	0	150	0	0	
7403	Electric	0	6,900	5,200	8,400	360	0	270	0	0	
7501	Medical/Dentals	0	0	1,500	450	200	250	200	0	0	
7502	Consultants (Contract Procurement)	0	0	0	0	0	0	0	0	0	
7504	Accreditation	0	0	0	0	0	0	0	0	0	
7505	Assoc. Memberships	750	0	250	400	100	100	100	0	0	
7506	Development/Public Relations	0	0	0	0	0	0	0	0	0	
7507	Audit Fees	8,200	0	0	0	0	0	0	0	0	
7508	Board Meetings/Retreat	1,200	0	0	0	0	0	0	0	0	
7601	Temporaries (Contractual Help)	0	0	0	7,500	0	0	0	0	0	
7602	Client Wages	0	0	1,200	78,555	32,445	600	0	0	0	
7603	Client Benefits	0	0	150	6,010	2,482	50	0	0	0	
7605	Janitorial Services	0	0	3,600	12,700	0	400	700	0	0	
7606	Garbage Pick-up	0	0	600	1,800	0	0	300	0	0	
7607	Security System	0	910	800	2,250	0	0	0	0	0	
7608	Pest Control	0	900	400	810	0	300	0	0	0	
7609	Transportation -MTA & Other	0	0	10,360	15,540	3,300	0	3,300	0	0	
7610	Other Contractuals	500	0	500	500	0	0	0	0	0	
7701	Office Supplies	1,800	250	1,200	1,200	100	100	100	0	0	
7702	Teaching Supplies	0	0	2,500	600	250	500	500	0	0	
7703	Maintenance Supplies	250	800	1,600	1,800	200	150	150	0	0	
7704	Contract Supplies	0	0	0	12,000	0	0	0	0	0	
7705	Food & Related Supplies	0	0	600	300	0	600	600	0	0	
7706	First Aid Supplies	50	350	1,200	300	0	0	0	0	0	
7708	Household Supplies	0	0	0	0	0	250	250	0	0	
7709	Other Supplies	500	1,500	600	600	0	100	100	0	0	
7901	Building Maint.	1,200	2,700	1,200	1,800	0	0	0	0	0	
7902	Vehicle Maint.	0	0	600	1,200	500	250	250	0	0	
7903	Equipment Maint.	1,200	0	600	3,600	0	0	0	0	0	
7904	Vehicle Gas & Oil	0	1,200	1,200	1,800	2,000	0	0	0	0	
7905	Veh. Licenses & Etc.	1,000	0	0	500	0	0	0	0	0	
8001	Staff In-service	0	750	750	750	300	200	200	0	0	
8002	Conferences/Meetings	0	0	0	0	0	0	0	0	0	
8101	Equipment Rental	0	0	5,040	1,470	2,700	0	0	0	0	
8102	Building Rental - Warehouse	0	0	0	10,998	0	0	0	0	0	
8102	Building Rental - Residential	0	9,150	0	0	0	0	0	0	0	
8201	General Liability Ins.	6,600	0	0	0	0	0	0	0	0	
8202	Vehicle Ins.	7,200	0	0	0	0	0	0	0	0	
8203	Board Liability Ins.	2,250	0	0	0	0	0	0	0	0	
8301	Depreciation	36,000	0	0	0	0	0	0	0	0	
8400	Bad Debts	0	0	0	1,800	0	0	0	0	0	
8500	Miscellaneous	500	0	0	500	0	0	0	0	0	
8600	Equipment	0	0	0	0	0	0	0	0	0	
8610	Interest Expense/Mortgage	0	13,620	0	0	0	0	0	0	0	
<b>TOTAL.....</b>		<b>221,729</b>	<b>232,528</b>	<b>274,594</b>	<b>403,396</b>	<b>77,998</b>	<b>31,795</b>	<b>48,512</b>	<b>0</b>	<b>0</b>	<b>1,290,552</b>

**ROCHELLE CENTER**  
**PROPOSED**  
**FY 2005 INTERIM BUDGET**

July 2004 - December 2004

The proposed Interim Budget that follows is offered as a short-term fiscal plan pending the finalization of anticipated Department of Mental Retardation Services rate/funding revisions. The Budget is intended to bridge the period of July 1<sup>st</sup> until final rate schedules and start dates(s) are determined. A great deal of uncertainty exists as to the impact of these rates across all service areas (day, residential, transportation, community supports). In addition, with the impending settlement of the "community consumer" lawsuit, we are unable to predict numbers of eligible families who may choose Rochelle Center for enrollment.

Our schedule is to present a revised annualized Budget, hopefully by our October 2004 meeting, which will include all funding modifications and program/service expenses

The Interim Budget continues our current fiscal operations for the period of July 1<sup>st</sup> through December 31, 2004. We have however made the following adjustments, some of which will be implemented July 1<sup>st</sup> and others to follow at the end of the First Quarter when we have a better feel for revenue flows.

- 1) Entry level Developmental Support Assistants will receive hourly adjustments from \$8.00 to \$8.25 (3%) effective July 1, 2004. (7 positions)
- 2) Mealtime Support Assistants (10 hr/week) will be adjusted from \$7.50 to \$7.75/hour (3.33%) effective July 1, 2004. (3 positions)
- 3) Registered Nurse (full time) position will be annualized from part-time and an increase from \$20.00/hr to \$22.00/hr (10%) effective July 1, 2004 in order to maintain this critical position filled with a quality individual.
- 4) Three (3) Production Center Trainer positions will have a base adjustment in order to be competitive and encourage enhanced productivity effective July 1, 2004. (Range is from 2% to in one case 10%)
- 5) The two (2) positions in Community Employment will receive a two percent (2%) base adjustment again to maintain competitive positions.
- 6) Three (3) Support Assistants in Senior Services (including MemoryWORKS) will receive \$.25 per hour (3%) hourly rate increases effective July 1, 2004.

- 7) Three (3) Outcome Coordinators in our Production Center will each receive a \$500.00 base adjustment effective July 1, 2004.
- 8) Residential companions will be given a three percent (3%) adjustment upon contract renewals beginning in July through October. New companions will receive the increase upon signing during this fiscal period.
- 9) Residential Relief Staff will receive 2-3% adjustments to hourly rates once they have completed initial 90-day introductory period.
- 10) The Executive Assistant, Director of Development, Business Manager, and Director of Senior Services will each receive a base adjustment effective August 1, 2004. The range is from 2 to 5%.
- 11) The current full-time Data Entry Clerk position is being restructured to provide increased oversight of internal data collection and reporting. This position will be adjusted in July 04.

NOTE: The following positions have recently been given base salary adjustments upon completion of their 90-day introductory period or a change in job responsibilities.

- 1) Developmental Support Outcome Coordinator
- 2) Four (4) Developmental Support Instructors
- 3) Productivity Trainer (Production Center)

The above wage/base adjustments continue our goal to remain as competitive as possible in our field-related market place. We hope to be able to budget for merit adjustments during FY 2005 to further reward good performance, dependability and reduce turnover.

In regard to line-item (non-personnel) expenses we have accommodated the following new or increased costs:

- 1) Mortgage debt service on newly purchased properties;
- 2) Reasonable increases in contractual services to adjust for inflation;
- 3) Increased fuel costs;
- 4) Adjustments to insurance lines.

The FY 2005 Interim Budget reflects a moderate growth in DMRS funding lines but remains very conservative in fundraising and private fees. We have experienced a 38% reduction in our United Way funding to employment, transportation, residential and no funding for our Developmental Day Program.

In summary, while addressing necessary and appropriate personnel line adjustments, the FY 2005 Interim Budget is a "status quo" projection pending the notification of DMRS rates. It is unfortunately, other than for known residential expansion, a NO GROWTH-MAINTENANCE BUDGET.