



Financial Statements  
and  
Independent Auditor's Report

June 30, 2015

# NAMI TENNESSEE

## Financial Statements and Independent Auditor's Report

June 30, 2015

### CONTENTS

|   | <u>Page</u> |
|---|-------------|
| <u>Independent Auditor's Report</u> .....     | 1           |
| <u>Statement of Financial Position</u> .....  | 2           |
| <u>Statement of Activities</u> .....          | 3           |
| <u>Statement of Cash Flows</u> .....          | 4           |
| <u>Statement of Functional Expenses</u> ..... | 5           |
| <u>Notes to Financial Statements</u> .....    | 6-11        |



## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of  
NAMI Tennessee

We have audited the accompanying financial statements of NAMI Tennessee. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of NAMI Tennessee, as of March 11, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***AtnipCPA, PLLC***

Brentwood, Tennessee

March 11, 2016

**NAMI TENNESSEE**  
Statement of Financial Position  
June 30, 2015

| <u>Assets</u>                         |                         |
|---------------------------------------|-------------------------|
| Cash                                  | \$41,626                |
| Grants and other receivables, net     | 46,861                  |
| Investments                           | 92,252                  |
| Prepaid expenses                      | 6,746                   |
| Property and equipment, net           | 5,339                   |
| Code Film, net                        | <u>29,000</u>           |
| TOTAL ASSETS                          | <u><u>\$221,824</u></u> |
| <br><u>Liabilities and Net Assets</u> |                         |
| LIABILITIES                           |                         |
| Accounts payable                      | \$41,524                |
| Affiliate funds                       | 40,362                  |
| Accrued expenses                      | <u>3,090</u>            |
| TOTAL LIABILITIES                     | 84,976                  |
| NET ASSETS                            |                         |
| Unrestricted                          | <u>136,848</u>          |
| TOTAL NET ASSETS                      | <u>136,848</u>          |
| TOTAL LIABILITIES AND NET ASSETS      | <u><u>\$221,824</u></u> |

See accompanying notes to financial statements.

**NAMI TENNESSEE**  
Statement of Activities  
For the year ended June 30, 2015

REVENUE AND SUPPORT

|   |           |
|---|-----------|
| Government grants                       | \$360,376 |
| Other grants and awards                 | 9,000     |
| Contributions                           | 31,597    |
| Vision of Hope, net of related expenses | 13,769    |
| Member dues                             | 2,746     |
| Conference, net of related expenses     | 11,239    |
| Investment return                       | 1,304     |
| CODE Film                               | 9,825     |
| Miscellaneous                           | 4,353     |
|   | <hr/>     |

|                           |                     |
|---------------------------|---------------------|
| TOTAL REVENUE AND SUPPORT | <hr/> 444,209 <hr/> |
|---------------------------|---------------------|

EXPENSES

|                        |         |
|------------------------|---------|
| Program services       | 349,068 |
| Management and general | 89,196  |
| Fundraising            | 25,610  |
|                        | <hr/>   |

|                |                     |
|----------------|---------------------|
| TOTAL EXPENSES | <hr/> 463,874 <hr/> |
|----------------|---------------------|

|                      |          |
|----------------------|----------|
| CHANGE IN NET ASSETS | (19,665) |
|----------------------|----------|

|                                |                     |
|--------------------------------|---------------------|
| NET ASSETS - BEGINNING OF YEAR | <hr/> 156,513 <hr/> |
|--------------------------------|---------------------|

|                          |                             |
|--------------------------|-----------------------------|
| NET ASSETS - END OF YEAR | <hr/> <hr/> \$136,848 <hr/> |
|--------------------------|-----------------------------|

**NAMI TENNESSEE**  
Statement of Cash Flows  
For the year ended June 30, 2015

|  |                        |
|--|------------------------|
| OPERATING ACTIVITIES   |                        |
| Change in Net Assets   | \$(19,665)             |
| Adjustments to reconcile change in net assets<br>to net cash provided by operating activities: |                        |
| Depreciation and amortization  | 2,525                  |
| Investment return  | (1,304)                |
| (Increase) decrease in:  |                        |
| Grants and other receivables   | 65,026                 |
| Prepaid expenses   | (4,938)                |
| Increase (decrease) in:  |                        |
| Accounts payable   | 5,676                  |
| Affiliate funds  | 5,923                  |
| Accrued expenses   | (8,987)                |
|  | <hr/>                  |
| NET ADJUSTMENTS  | 63,921                 |
|  | <hr/>                  |
| NET CASH PROVIDED BY OPERATING ACTIVITIES  | 44,256                 |
|  |                        |
| INVESTING ACTIVITIES   |                        |
| Investments purchased  | (15,000)               |
| Purchases of equipment   | -                      |
|  | <hr/>                  |
| NET CASH USED BY INVESTING ACTIVITIES  | (15,000)               |
|  | <hr/>                  |
| FINANCING ACTIVITIES   |                        |
| Repayments of debt   | (2,150)                |
|  | <hr/>                  |
| NET CASH PROVIDED BY FINANCING ACTIVITIES  | (2,150)                |
| NET INCREASE IN CASH   | 27,106                 |
| CASH - BEGINNING OF YEAR   | 14,520                 |
|  | <hr/>                  |
| CASH - END OF YEAR   | <u><u>\$41,626</u></u> |

See accompanying notes to financial statements.

**NAMI TENNESSEE**  
Statement of Functional Expenses  
For the year ended June 30, 2015

|                               | Program          | Management and<br>General | Fundraising     | Total            |
|-------------------------------|------------------|---------------------------|-----------------|------------------|
| Salaries and wages            | \$173,876        | \$51,901                  | \$15,521        | \$241,298        |
| Employee benefits and taxes   | 55,697           | 19,037                    | 4,702           | 79,436           |
| Administration expenses       | 10,377           | 5,534                     | 572             | 16,483           |
| CODE film                     | 4,160            | -                         | -               | 4,160            |
| Conferences and meetings      | 14,170           | 117                       | 49              | 14,336           |
| Program expense               | 29,222           | -                         | -               | 29,222           |
| Insurance                     | 8,005            | 2,351                     | 733             | 11,089           |
| Postage and printing          | 8,004            | 207                       | 497             | 8,708            |
| Professional fees             | 5,982            | 1,891                     | -               | 7,873            |
| Rents                         | 16,875           | 4,849                     | 1,512           | 23,236           |
| Telephone                     | 8,611            | 1,550                     | 365             | 10,526           |
| Travel                        | 13,089           | 234                       | 1,659           | 14,982           |
| Depreciation and amortization | 1,000            | 1,525                     |                 | 2,525            |
|                               | <u>\$349,068</u> | <u>\$89,196</u>           | <u>\$25,610</u> | <u>\$463,874</u> |

See accompanying notes to financial statements.

**NAMI TENNESSEE**  
Notes to Financial Statements  
June 30, 2015

**Note 1 – General**

NAMI Tennessee (the Organization) is a Tennessee nonprofit corporation. NAMI Tennessee is a grass roots, self-help organization made up of people with mental illness, their families and community members. The organization is dedicated to improving quality of life for people with mental illness and their families through support, education and advocacy.

NAMI Tennessee is a chartered state organization of NAMI, the National Alliance on Mental Illness. NAMI Tennessee is a distinct and separate organization from the National Alliance on Mental Illness.

**Note 2 – Summary of Significant Accounting Policies**

**Basis of Presentation**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Resources are classified as unrestricted, temporarily restricted or permanently restricted based on the existence or absence of donor-imposed restrictions, as follows:

- Unrestricted net assets are free of donor-imposed restrictions. All revenues, gains and losses that are not temporarily restricted or permanently restricted by donors are included in this classification. All expenditures are reported in the unrestricted class of net assets, since the use of restricted contributions in accordance with the donors' stipulations results in the release of the restriction.
- Temporarily restricted net assets are limited as to use by donor-imposed restrictions that expire with the passage of time or that can be satisfied by use for the specific purpose.
- Permanently restricted net assets are amounts required by donors to be held in perpetuity, including gifts requiring that principal be invested and the income of specific portions thereof be used for operations.

**Contributions and Support**

Contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

Contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net assets classes.



**NAMI TENNESSEE**  
Notes to Financial Statements  
June 30, 2015

**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Contributions and Support (Continued)**

When a restriction is fulfilled (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted and reported in the Statement of Activities as net assets released from restrictions.

NAMI Tennessee also received government grant revenue. Government grant revenue is recognized in the period a liability is incurred for eligible expenditures under the terms of the grant agreement.

**Cash**

Cash consists primarily of demand deposits held in a commercial checking account.

**Grants and Other Receivables**

Grants and other receivables are stated at unpaid balances. When necessary the Organization provides for losses on grants and other receivables when management determines the receivable will not be collected.

**Property and Equipment**

Property and equipment are reported at cost. The Organization's policy is to capitalize purchases with a cost of \$1,000 or more and an estimated useful life of greater than one year. Depreciation is calculated by the straight-line method over the estimated useful lives of the assets of three to ten years.

**Income Taxes**

The Organization qualifies as a not-for-profit organization exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly income taxes are not provided for within the financial statements.

Management performs an evaluation of all income tax positions taken or expected to be taken in the course of preparing the Organization's income tax returns to determine whether the income tax positions meet a "more likely than not" standard of being sustained under examination by the applicable taxing authorities. Management has performed its evaluation of all income tax positions taken on all open income tax returns and has determined that there are no positions that do not meet the aforementioned standard. Accordingly, there are no provisions for income taxes in the accompanying financial statements.

**NAMI TENNESSEE**  
Notes to Financial Statements  
June 30, 2015

**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Program and Supporting Services**

The costs of providing the Organization's various programs and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

**Estimates**

The preparation of financial statement in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the financial statements and the reported amounts of revenue and expenses during the reporting periods. Actual results could differ from those estimates.

**Fair Value Measurements**

The organization reports its fair value measures using a three-level hierarchy that prioritizes the inputs used to measure fair value. This hierarchy, established by GAAP, requires that entities maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The three levels of inputs used to measure fair value are as follows:

- *Level 1.* Quoted prices for identical assets or liabilities in active markets to which the organization has access at the measurement date.
- *Level 2.* Inputs other than quoted prices included in level 1 that are observable for the asset or liability, either directly or indirectly. Level 2 inputs include
  - quoted prices for similar assets or liabilities in active markets;
  - quoted prices for identical or similar assets in markets that are not active;
  - observable inputs other than quoted prices for the asset or liability (for example, interest rates and yield curves); and
  - inputs derived principally from, or corroborated by, observable market data by correlation or by other means.
- *Level 3.* Unobservable inputs for the asset or liability. Unobservable inputs should be used to measure the fair value to the extent that observable inputs are not available.

The organization measures fair value using level 1 inputs because they generally provide the most reliable evidence of fair value. As of June 30, 2015, there are no assets or liabilities requiring measurement using the methods outlined in level 2 or level 3.

The primary uses of fair value measures in the Organization's financial statements are related to investments in mutual funds (note 5).

**NAMI TENNESSEE**  
Notes to Financial Statements  
June 30, 2015

**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Compensated Absences**

The Organization's employees may accrue sick and vacation days based on their length of service. Upon separation, employees are paid for the unused vacation time accrued as of the separation date. At the time of the financial statements, the amount of unused accrued vacation time is not readily determinable.

**Subsequent Events**

The Organization has evaluated events and transactions that occurred between June 30, 2015 and March 11, 2016, the date the financial statements were available to be issued, for possible recognition or disclosure in the financial statements.

**Note 3 – Grants and Other Receivables**

The Organization had the following grants and other receivables as of June 30, 2015:

|                                       |                      |
|---------------------------------------|----------------------|
| Tennessee Department of Mental Health | \$39,416             |
| Other receivables                     | 14,320               |
|                                       | <hr/> 53,736         |
| Allowance for bad debt                | (6,875)              |
|                                       | <hr/> <hr/> \$46,861 |

**Note 4 – Prepaid Expenses**

The Organization had prepaid the following expenses as of June 30, 2015:

|                   |                     |
|-------------------|---------------------|
| Prepaid insurance | \$5,939             |
| Prepaid expenses  | 807                 |
|                   | <hr/>               |
|                   | <hr/> <hr/> \$6,746 |

**NAMI TENNESSEE**  
Notes to Financial Statements  
June 30, 2015

**Note 5 – Investments**

The Organization maintains investments held by a brokerage firm. Investments are reported at fair market value. The Organization had the following investments as of June 30, 2015:

|              |                        |
|--------------|------------------------|
| Mutual Funds | <u><u>\$92,252</u></u> |
|--------------|------------------------|

The Organization records the realized and unrealized gains, dividends and interests as investment return. Investment return consists of the following as of June 30, 2015:

|                   |                       |
|-------------------|-----------------------|
| Dividends         | 2,405                 |
| Unrealized losses | <u>(1,101)</u>        |
|                   | <u><u>\$1,304</u></u> |

**Note 6 – Property and Equipment**

Property and equipment consisted of the following at June 30, 2015:

|                                |                       |
|--------------------------------|-----------------------|
| Equipment                      | \$74,859              |
| Less: Accumulated depreciation | <u>(69,520)</u>       |
| Net property and equipment     | <u><u>\$5,339</u></u> |

**Note 7– CODE Film**

Film development for the purposes of mental health and substance abuse education. CODE Film consisted of the following at June 30, 2015:

|                          |                        |
|--------------------------|------------------------|
| CODE Film                | \$30,000               |
| Accumulated amortization | <u>(1,000)</u>         |
| CODE Film                | <u><u>\$29,000</u></u> |

**NAMI TENNESSEE**  
Notes to Financial Statements  
June 30, 2015

**Note 8 - Leases**

The Organization maintains office space under an operating lease. The lease began on May 1, 2004 and was amended on March 29, 2012. The monthly rent payments due under this lease are \$1907.

Future minimum lease payments under the lease are as follows:

Future minimum lease payments

For the year ending June 30,

|      |                        |
|------|------------------------|
| 2016 | 22,503                 |
| 2017 | 23,005                 |
| 2018 | <u>17,536</u>          |
|      | <u><u>\$63,044</u></u> |

**Note 9 – Concentrations of Credit Risk**

The Organization is subject to certain concentrations of credit risk that include government grants receivable and government grant revenue. Government grants from the State of Tennessee are the primary means of support for the organization. A reduction in the level of funding would have a significant impact on the Organization's finances.

**Note 11 – Retirement Plan**

The Organization maintains a 403(b) retirement plan for its employees. Contributions to the plan are based on the employees' gross salaries and employees can make elective contributions to the plan. The costs of this employee benefit plan are charged to expense and totaled \$6,303 for the year ended June 30, 2015.