

PROVISIONAL BUDGET - Fiscal/Calendar Year 1 January - 31 December 2017

2016 ACTUAL -
Through 15
December 2016

Notes

Revised 2016 Notes on revised 2017 budget

REVENUE

| | | | |
|-------------------------------------|------------------|------------------|---|
| Individual donations | \$25,530 | \$15,185 | Note: revenue numbers taken from 2016 |
| Faith-based donations | \$18,750 | \$30,625 | Note: revenue numbers (\$1,000) taken from 2016 |
| Special Events | \$10,271 | \$5,000 | Estimate based on half of 2016 |
| Program Revenue | \$4,683 | | |
| Corporate Sponsor/United Way | \$5,100 | \$500 | Note: revenue numbers taken from 2016 |
| Foundation Grants | \$21,000 | \$21,000 | Based on numbers from 2016 |
| Government Grants | \$30,000 | \$0 | |
| Christmas (in-kind) | \$9,500 | | This is a wash with an expense line |
| Transfer from Property Sale Account | \$78,000 | \$46,000 | This number is in place to match 2016 |
| TOTAL REVENUE | \$202,834 | \$118,310 | |

EXPENSES

Human Resources Expenses

| | | | |
|-------------------|-----------|----------|--|
| Salaries | \$107,031 | \$47,000 | Reflects six months of salaries |
| Payroll Taxes | \$30,329 | \$8,500 | Reflects six months of payroll taxes |
| Medical Insurance | \$3,023 | \$1,800 | Reflects six months of staff health insurance |
| Professional Fees | \$4,525 | \$2,500 | This covers our independent auditor's fees & our bookkeeper fees. Independent auditor's fees & bookkeeper fees |

Administrative Expenses

| | | | |
|-----------|---------|---------|---|
| Insurance | \$9,475 | \$5,000 | This covers liability insurance for St. John's office, malpractice insurance, workers' comp, D&O insurance, and unemployment insurance (at a lower amount, since salaries will be lower). |
|-----------|---------|---------|---|

Office Expenses

| | | | |
|------------------------|---------|---------|-----------------------------|
| Rental - St. John's | \$7,200 | \$3,600 | Reflects six months of rent |
| Telephone - office | | | |
| Travel / Gas / Mileage | \$781 | \$600 | |

| | | | |
|-----------------------------|---------|-------|---|
| Dues / Subscriptions / Fees | \$1,181 | \$500 | This includes annual report to State of Tennessee, Charitable Solicitations permit, CNM dues, and licensure for one clinician. These are essentially fixed costs. |
|-----------------------------|---------|-------|---|

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|---------------------------|---------|-------|
| Office Supplies / Postage | \$3,996 | \$750 |
|---------------------------|---------|-------|

| | | |
|----------|---------|---------|
| Printing | \$1,190 | \$1,500 |
|----------|---------|---------|

| | | |
|-------------|-----|-----|
| Conferences | \$0 | \$0 |
|-------------|-----|-----|

The Guesthouse

| | | |
|-------------|----------|----------|
| Rent | \$19,500 | \$19,500 |
| Maintenance | \$140 | \$140 |

| | | |
|-----------|---------|------------|
| Utilities | \$5,470 | \$6,470.00 |
| Supplies | \$2,587 | \$2,587 |

Program Expenses

| | | | |
|------------------------------------|-------|---------|-----------------------|
| Family Reunification / Pre-Release | \$516 | \$625 | Reflects six months |
| Participatory Defense | \$16 | \$2,500 | Reflects six months |
| Separate Prisons | \$0 | \$125 | Reflects six monthths |
| Youth Program | \$791 | \$2,450 | Reflects six months |

| | | | |
|-------------------|---------|---------|---------------------|
| Family Assistance | \$1,538 | \$1,000 | Reflects six months |
|-------------------|---------|---------|---------------------|

Marketing & Development Expenses

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|---------------------|---------|---------|---------------------|
| Marketing & Website | \$234 | \$350 | |
| Donor Meetings | \$0 | \$100 | |
| Direct Mail | \$0 | \$2,000 | |
| Newsletters | \$1,371 | \$3,150 | |
| Special Events | \$2,273 | \$5,500 | Reflects six months |

Miscellaneous

| | | |
|----------------------------------|---------|---|
| Christmas for Families (In-Kind) | \$9,500 | This is a wash with the in-kind revenue at the top. |
|----------------------------------|---------|---|

| | | | |
|-----------------------|------------------|------------------|-------------------------------|
| TOTAL EXPENSES | \$212,667 | \$118,247 | Reflects volunteer-run organi |
|-----------------------|------------------|------------------|-------------------------------|

dget as of 8-31-2017

en from 1-1-2017 to 5-22-2017 P&L of \$4,185; added projected \$11,000 from donor letter in fall 2018

625) taken from 1-1-2017 to 5-22-2017 P&L then added for fall 2017 contributions (Christ Church, First Presby, Woodmont)
016 number

en from 1-1-2017 to 5-22-2017 P&L

16

nake the income & expense budgets balance

y rather than 12

oll taxes rather than 12

and bookkeeper fees

nization with guest house manager; no executive director or staff