

COPY

SWEET ADELINES INTERNATIONAL CORPORATION

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VERIFICATION OF AUDIT

EACH CHAPTER AND REGION IS REQUIRED TO SUBMIT A VERIFICATION OF AUDIT ANNUALLY.

The completion of this form is M A N D A T O R Y.

This is to verify that the chapter's or region's books and financial records for the period of May 1, 2014, to April 30, 2015, have been audited by an internal audit committee or an independent third party such as an accounting firm. When making arrangements for a third party to conduct the audit be sure to discuss the fee. It is not necessary for the auditor to do a complete audit and issue a formal or unqualified opinion. However, please provide any written opinions or statements issued by a third party. The auditor should primarily seek to verify bank balances and the proper recording of receipts and disbursements.

If receipt of delivery is desired, send via Certified Mail, Return Receipt Requested.

Please indicate below with a check mark the type of audit conducted by the chapter.

- ☒ Internal Audit Committee
- ☐ Accounting or bookkeeping firm
- ☐ Non-chapter member, non-accounting professional
- ☐ Non-chapter member, accounting professional
- ☐ Other

PLEASE COMPLETE THE FOLLOWING INFORMATION, AS APPLICABLE, FOR EITHER THE CHAPTER OR THE REGION.

CHAPTER NAME TUNE TOWN SHOW CHORUS REGION # 4

OR

REGION NAME _____ REGION # _____

The financial records of the before mentioned chapter or region have been reviewed and/or audited to ensure that all transactions have been recorded properly and that no discrepancies have been identified.

SIGNATURE OF FINANCE COORDINATOR

DATE 5/18/2015

Samantha S. Rowley

***PLEASE COMPLETE THIS FORM AND RETURN TO
INTERNATIONAL HEADQUARTERS BY JULY 15, 2015.