URBAN LEAGUE OF MIDDLE TENNESSEE FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT JUNE 30, 2008 AND JUNE 30, 2007

#### URBAN LEAGUE OF MIDDLE TENNESSEE

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Urban League of Middle Tennessee

We have audited the accompanying statement of financial position of *Urban League of Middle Tennessee* as of June 30, 2008 and June 30, 2007, and the related statements of activities, cash flows and functional expenses for the years then ended. These financial statements are the responsibility of *Urban League of Middle Tennessee's* management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of *Urban League of Middle Tennessee* as of June 30, 2008 and June 30, 2007, and the changes in its net assets and its cash flows for the years then ended in conformity with generally accepted accounting principles in the United States of America.

Hoskins & Company, P.C.

December 8, 2008

#### URBAN LEAGUE OF MIDDLE TENNESSEE STATEMENT OF FINANCIAL POSITION JUNE 30, 2008 AND JUNE 30, 2007

| Assets                            |            |            |
|-----------------------------------|------------|------------|
| Current Assets                    | 2008       | 2007       |
| Cash                              | \$ 19,021  | \$ 26,440  |
| Accounts Receivable               | 60,470     | 17,850     |
| Prepaid Expenses                  | 5,702      | 10,441.    |
| Total Current Assets              | 85,193     | 54,731     |
| Noncurrent Assets                 |            |            |
| Art Collection                    | 2,000      | 2,000      |
| Computer Equipment                | 27,728     | 27,728     |
| Leasehold Improvements            | 28,241     | 28,241     |
| Furniture and Fixtures            | 62,625     | 62,625     |
| Appliances                        | 2,750      | 2,750      |
| Accumulated Depreciation          | (80,126)   | (65,744)   |
| Total Noncurrent Assets           | 43,218     | 57,600     |
| Total Assets                      | \$ 128,411 | \$ 112,331 |
| Liabilities and Net Assets        |            |            |
| Current Liabilities               |            |            |
| Accounts Payable                  | \$ 31,827  | \$ 30,407  |
| Line of Credit                    | 87,403     | 85,761     |
| Accrued Payroll and Payroll Taxes | 4,060      | 778        |
| Total Current Liabilities         | . 123,290  | 116,946    |
| Net Assets                        |            |            |
| Unrestricted .                    | 5,121_     | (4,615)    |
| Total Net Assets                  | 5,121      | (4,615)    |
| Total Liabilities and Net Assets  | \$ 128,411 | \$ 112,331 |

### URBAN LEAGUE OF MIDDLE TENNESSEE STATEMENT OF ACTIVITIES YEARS ENDED JUNE 30, 2008 AND JUNE 30, 2007

| Revenue and Support                     | 2008      | 2007       |
|---|-----------|------------|
| Contributions                           | \$ 57,893 | \$ 44,037  |
| Families First Program                  | 23,400    | 70,292     |
| Workforce Development                   | 26,200    | 6,700      |
| Katrina Project                         | -         | 50,000     |
| United Way Allocations                  | 1,906     | 4,461      |
| Special Events                          | 295,790   | 274,688    |
| Other Income                            | ₩         | 121        |
| Interest Income                         | 11        | 74_        |
| Total Unrestricted Revenues and Support | 405,200   | 450,373    |
| Expenses                                |           |            |
| General & Administration                |           |            |
| Administration                          | 84,169    | 121,636    |
| Fundraising                             | 65,964    | 102,695    |
| Programs                                |           |            |
| Education                               | 31,615    | -          |
| Employment                              | 213,715   | 213,041    |
| Loss on Office Relocation               | <u> </u>  | 5,572      |
| Total Expenses                          | 395,464   | 442,944    |
| Increase in Net Assets                  | 9,736     | 7,429      |
| Net Assets at Beginning of Year         | (4,615)   | (12,044)   |
| Net Assets at End of Year               | \$ 5,121  | \$ (4,615) |

#### URBAN LEAGUE OF MIDDLE TENNESSEE STATEMENT OF CASH FLOWS

#### **YEARS ENDED JUNE 30, 2008 AND JUNE 30, 2007**

|   | 2008      | 2007        |
|---|-----------|-------------|
| Cash Flows from Operating Activities  |           |             |
| Increase in net assets Adjustments to reconcile change in net assets to net cash (used) provided by operating activities: | \$ 9,736  | \$ 7,429    |
| Depreciation  | 14,382    | 5,357       |
| Loss on office relocation   | -         | 5,572       |
| (Increase) Decrease in accounts receivable  | (42,620)  | 17,650      |
| Decrease in grant receivable  | -         | 6,794       |
| Decrease (Increase) in prepaid expenses   | 4,739     | (10,441)    |
| Increase (Decrease) in accounts payable   | 1,420     | (11,742)    |
| Increase (Decrease) in accrued payroll and payroll taxes  | 3,282     | (654)       |
| Net cash (used) provided by operating activities  | (9,061)   | 19,965      |
| Cash Flows From Investing Activities  |           |             |
| Donated/Purchase of fixed assets  | -         | (49,089)    |
| Art Purchase  |           |             |
| Net cash used in financing activities   |           | (49,089)    |
| Cash Flows From Financing Activities  |           |             |
| Proceeds from line of credit  | 41,340    | 20,800      |
| Principal payments  | (39,698)  | (23,844)    |
| Net cash provided (used) in financing activities  | 1,642     | (3,044)     |
| Net Decrease in Cash Equivalents  | (7,419)   | (32,168)    |
| Cash and Cash Equivalents, Beginning of Year  | 26,440    | 58,608      |
| Cash and Cash Equivalents, End of Year  | \$ 19,021 | \$ 26,440   |
| Interest Paid   | \$ 11,679 | \$ 11,310   |
|   |           | <del></del> |

# URBAN LEAGUE OF MIDDLE TENNESSEE STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2008

|                                   |       |                | Deve            | Development |    | Education      | Employment      |            |            |
|-----------------------------------|-------|----------------|-----------------|-------------|----|----------------|-----------------|------------|------------|
|                                   | Admin | Administration | and Fundraising | draising    |    | (Urban Issues) | (Workforce Dev) | <u>(3)</u> | TOTAL      |
| Payroll                           | €9    | 22,823         | ↔               | 16,900      | ↔  | 20,462         | \$ 102,019      |            | \$ 162,204 |
| Payroll Taxes and Fringe Benefits |       | 4,296          |                 | 3,660       |    | 4,448          | 21,419          | 19         | 33,823     |
| Workman's Comp                    |       | 183            |                 | 1           |    | 1              | 4,985           | 85         | 5,168      |
| Contract Labor                    |       | 6,308          |                 | 10,835      |    | t              | 7,552           | 52         | 24,695     |
| Conferences/Mtgs.                 |       | 982            |                 | 516         |    | ŧ              | 1               |            | 1,498      |
| Supplies                          |       | 179            |                 | 162         |    | 20             | 1,0             | 83         | 1,444      |
| Travel - Other                    |       | 6,001          |                 | 096         |    | 1,775          | 2,555           | 55         | 11,291     |
| Computer Technology               |       | 182            |                 | 215         |    | Ī              | . <del>.</del>  | 37         | 934        |
| Training Materials                |       | 778            |                 |             |    | t              | ľ               |            | 778        |
| Program Events                    |       | ŧ              |                 | ī           |    | 1,367          | 800             | 00         | 2,167      |
| Other Program Expenses            |       |                |                 | ı           |    | 400            | 1               |            | 400        |
| Advertising                       |       | 1              |                 | 2,719       |    | •              | 1               |            | 2,719      |
| Dues and Subscript.               |       | 5,708          |                 | 350         |    | •              | 4,437           | 37         | 10,495     |
| Licenses & Fees                   |       | 310            |                 | ı           |    | •              |                 | 45         | 355        |
| Printing & Reprod.                |       | 737            |                 | 8,463       |    | ſ              | 477             | 11         | 6,677      |
| Postage & Delivery                |       | 381            |                 | 369         |    | 267            | 1               |            | 1,017      |
| Rent                              |       | 12,776         |                 | ı           |    | r              | 30,0            | 81         | 42,857     |
| Insurance                         |       | 1,909          |                 | 811         |    | 1              | 5,2             | 39         | 7,959      |
| Equipment Rental                  |       | 816            |                 | 287         |    | r              | 3,7             | 84         | 4,887      |
| Repairs & Maint.                  |       | 584            |                 | 1           |    | Ī              | 2,5             | 74         | 3,158      |
| Telephone                         |       | 870            |                 | 1           |    | 1              | 6,017           | 17         | 6,887      |
| Utilities                         |       | 2,058          |                 | t           |    | τ              | 9,6             | 44         | 11,702     |
| Interest & Finance Charges        |       | 11,679         |                 | ı           |    | •              | 1               |            | 11,679     |
| Bank Charges                      |       | 1,410          |                 | 13          |    | 1              | 1               |            | 1,423      |
| Other Fundraising Costs           |       | r              |                 | 19,676      |    | i              | '               |            | 19,676     |
| Miscellaneous Expense             |       | 1,761          |                 | 28          |    | t              | 4               | 400        | 2,189      |
| Depreciation                      |       | 1,438          |                 | ı           |    | 2,876          | 10,067          | <i>L</i> 9 | 14,382     |
| TOTAL                             | 8     | 84,169         | \$              | 65,964      | \$ | 31,615         | \$ 213,715      |            | \$ 395,464 |
|                                   |       |                |                 |             |    |                |                 | ır ·       |            |

## URBAN LEAGUE OF MIDDLE TENNESSEE STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JUNE 30, 2007

| Admi | Administration                              | and Fundraising | draising  | (World   | (Workforce Dev)  | (Famil   | (Families First)  | TOTAL   |
|------|---|-----------------|---|--|--|--|---|---|
| ↔    | 51,986                                      | ₩               | 28,277  | €⁄>  | 34,487   | ↔  | 44,404  | \$ 159,154  |
|      | 10,391                                      |                 | 5,633   |  | 4,824  |  | 10,065  | 30,913  |
|      | 1,666                                       |                 | 833   |  | 2,499  |  | 833   | 5,831   |
|      | 15,263                                      |                 | 30,757  |  | 27,617   |  | 8,106   | 81,743  |
|      | 4,387                                       |                 | 1,712   |  | 14   |  |   | 6,113   |
|      | 466   |                 | 973   |  | 1,872  |  | 1,386   | 4,697   |
|      | 2,482                                       |                 | 2,690   |  | 6,207  |  | 3,889   | 15,268  |
|      | 230   |                 | 270   |  | ī  |  |   | 500   |
|      | •   |                 | 685   |  | ı  |  |   | 685   |
|      | 2,125                                       |                 | 160   |  | 5,313  |  | 3,188   | 10,786  |
|      | 440   |                 | ī   |  | •  |  | 1   | 440   |
|      | 899   |                 | 5,395   |  | 2,107  |  | 1,002   | 9,172   |
|      | 129   |                 | 855   |  | 1  |  | ı   | 984   |
|      | 1,012                                       |                 | r   |  | 3,713  |  | 2,025   | 6,750   |
|      | 4,540                                       |                 | 549   |  | 15,098   |  | 8,235   | 28,422  |
|      | 3,000                                       |                 | 111   |  | 2,036  |  | 1,110   | 6,257   |
|      | 459   |                 | 93  |  | 2,060  |  | 1,103   | 3,715   |
|      | 197   |                 | 10  |  | 215  |  | 114   | 536   |
|      | 204   |                 | 32  |  | 1,846  |  | 920   | 3,002   |
|      | 2,497                                       |                 | 179   |  | 4,588  |  | 2,129   | 9,393   |
|      | 928   |                 | 111   |  | 3,916  |  | 1,859   | 6,814   |
|      | 11,310                                      |                 | •   |  | t  |  |   | 11,310  |
|      | 1,707                                       |                 | •   |  | \$   |  | r   | 1,707   |
|      | •   |                 | 23,166  |  | t  |  | 1   | 23,166  |
| ė    | 4,478                                       |                 | 204   |  | (25)   |  | ı   | 4,657   |
|      | 1,071                                       |                 | 3   |  | 2,679  |  | 1,607   | 5,357   |
| €5   | 121,636                                     | \$              | 102,695   | \$   | 121,066  | 8  | 91,975  | \$ 437,372  |
|      | 는 보기 기계 |                 | 1,666<br>15,263<br>4,387<br>4,387<br>466<br>2,482<br>230<br>-<br>2,125<br>440<br>668<br>1,012<br>4,540<br>3,000<br>4,540<br>3,000<br>4,540<br>1,707<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>- | 1,666 15,263 4,387 466 2,482 230 - 2,125 440 668 1,012 4,540 3,000 459 1,707 - 4,478 - 4,478 - 1,071 - 4,478 | 1,666 833 1,666 833 1,5263 30,757 4,387 1,712 466 973 2,482 2,690 2,30 2,125 160 440 - 688 1,012 - 688 1,012 - 688 3,000 111 4,540 5,49 3,000 111 4,540 3,20 2,497 179 928 111 11,310 - 1,707 - 2,497 179 928 111 11,310 - 1,707 - 23,166 4,478 204 1,071 - 121,636 833 1,071 - 23,166 4,478 204 1,071 - 121,636 | 1,666 833 15,263 83,3757 4,387 1,712 466 973 2,482 2,690 270 230 2,125 1,012 440 2,125 1,012 1,012 2,457 1,012 2,497 1,01310 2,497 1,707 2,478 2,478 2,478 2,105,636 4,478 2,105,636 8,33 1,707 2,478 1,071 2,121,636 8,33 1,707 2,487 1,707 2,487 1,071 2,478 2,487 2,4 | 1,666       833       2,499         1,666       833       2,499         1,5263       30,757       2,499         4,387       1,712       14         466       973       1,872         2,482       2,690       6,207         230       2,690       6,207         2,125       160       6,207         440       -       -         668       5,395       2,107         1,012       -       3,713         4,540       5,395       2,107         459       93       2,060         197       10       215         2,497       179       4,588         928       111       3,916         11,310       -       -         1,707       -       -         1,707       -       2,679         1,071       -       2,679         1,071       -       2,679         1,071       -       2,679         1,071       -       2,679         1,071       -       2,679         1,071       -       2,679         1,071       -       2,679 </td <td>1,666     833     2,499       15,263     30,757     2,499       15,263     30,757     27,617       4,387     1,712     14       4,66     973     1,872       2,482     2,690     6,207       2,482     2,690     6,207       230     270     -       688     2,690     6,207       2,125     160     -       688     5,395     2,107       1,012     -     -       4,540     5,395     2,107       4,540     111     2,036       4,540     179     4,588       928     111     3,916       1,707     -     -       -     -     -       1,707     -     -       4,478     204     (25)       1,071     -     -       -     -     -       -     -     -       -     -     -       -     -     -       -     -     -       -     -     -       -     -     -       -     -     -       -     -     -       -     -     -</td> | 1,666     833     2,499       15,263     30,757     2,499       15,263     30,757     27,617       4,387     1,712     14       4,66     973     1,872       2,482     2,690     6,207       2,482     2,690     6,207       230     270     -       688     2,690     6,207       2,125     160     -       688     5,395     2,107       1,012     -     -       4,540     5,395     2,107       4,540     111     2,036       4,540     179     4,588       928     111     3,916       1,707     -     -       -     -     -       1,707     -     -       4,478     204     (25)       1,071     -     -       -     -     -       -     -     -       -     -     -       -     -     -       -     -     -       -     -     -       -     -     -       -     -     -       -     -     -       -     -     - |

The accompanying notes are an integral part of these financial statements.

#### URBAN LEAGUE OF MIDDLE TENNESSEE NOTES TO THE FINANCIAL STATEMENTS YEARS ENDED JUNE 30, 2008 AND JUNE 30, 2007

#### Note 1--- Summary of Significant Accounting Policies

Nature of Business and Affiliation. Urban League of Middle Tennessee (The Organization) is a not-for-profit agency established to enable African Americans and other minorities to secure economic self-reliance, parity and power, and civil rights. The Organization is affiliated with the National Urban League through a charter agreement. The Organization currently operates the following community development programs:

#### **Employment Programs**

- 1. Families First
- 2. Workforce Development

<u>Support and Expenses</u>. Contributions received are measured at their fair value and reported as an increase in net assets. The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

Expenses are recorded when incurred in accordance with the accrual basis of accounting.

<u>Use of Estimates</u>. The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

<u>Cash and Cash Equivalents.</u> Cash and cash equivalents consist of cash held in checking and savings accounts. At year-end and throughout the year, The Organization's cash balances were deposited in three banks. Management believes The Organization is not exposed to any significant credit risk on cash and cash equivalents.

<u>Income Taxes.</u> The Organization is a tax-exempt entity under Section 501 (c) (3) of the Internal Revenue Code and is currently operating under a determination letter issued by the Internal Revenue Service on July 17, 1968.

<u>Depreciation</u>. Fixed assets are recorded at cost at the date of purchase or fair value at the date of donation. Capital purchases and donations over \$1,000 with an extended useful life are included as fixed assets. Depreciation is taken on a straight-line basis over the estimated useful life of the assets. The estimated useful lives are as follows:

Leasehold improvements
Furniture and fixtures
Computers

20 years 5-7 years 3-5 years

#### URBAN LEAGUE OF MIDDLE TENNESSEE NOTES TO THE FINANCIAL STATEMENTS YEARS ENDED JUNE 30, 2008 AND JUNE 30, 2007

#### Note 2---Fair Value of Financial Instruments

The carrying amount reported in the statement of financial position for cash and cash equivalents approximates its fair value.

#### Note 3---Line of Credit

The Organization has a \$100,000 revolving line of credit with a financial institution, with an interest rate of 10.25%. The balance is due on demand. The balance of the line of credit as of June 30, 2008 and June 30, 2007 was \$87,403 and \$85,761, respectively. Assets of the Organization secure the line of credit.

The Organization has a \$50,000 credit line with Dell Business Credit, with an interest rate of 13% The balance of the credit line as of June 30, 2008 was \$0, with \$50,000 available credit.

The Organization has a \$25,000 credit card from a financial institution with an interest rate of 13.99%. The balance owed on the card as of June 30, 2008 was \$11,817, with \$13,183 available credit.

The Organization has a \$8,000 credit card from a financial institution with an interest rate of \$18.99%. The balance owed on the card as of June 30, 2008 was \$4,840, with \$3,160 available credit.

#### Note 4---Functional Allocation of Expenses

The costs of providing the various programs of the Organization have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs benefited.

#### **Note 5--Operating Leases**

The Organization has the following operating leases:

- 1. An operating lease for office equipment with a monthly leasing payment of \$271, included in the financial statements as equipment rental. Total payments for the year ended June 30, 2008 and 2007, including applicable late fees, were \$3,383 and \$3,715, respectively.
- 2. The Organization leases their current premises under a three year and four month lease agreement that commenced on March 15, 2007 and expires on July 31, 2010. The current monthly rental lease payment is \$3,485.

The future minimum lease payment is as follows:

- 2009 42,660 - 2010 43,500