

**HUGGS, Inc.**  
**Operational Budget**  
January - December 2013

**Revenue:**

**Continuing Revenue Sources:**

Client Fees	\$4,000.00	
Community Foundation Grant	\$5,000.00	
Adventist Community Service Center	\$3,000.00	
First Presbyterian Grant	\$3,000.00	
Agency Donation of Van	\$7,500.00	
Individual Contributions	\$3,000.00	
State of TN (Addiction Recovery Program)	\$12,000.00	
Transitional Housing Fees(if residents pay on time)	\$8,000.00	
Fundraisers	\$2,000.00	
Total Continuing Revenue		\$47,500.00

**One-time and Expiring Sources of Revenue:**

Corporate In-Kind Donations	\$17,600.00	
Total One-Time and Expiring Revenue		\$17,600.00
<b>Total Revenue</b>		<b>\$65,100.00</b>

**Operating Expenses:**

Salary for Executive Director	\$12,000.00	
Salary for Executive Assistants	\$9,000.00	
Payroll Taxes	\$1,200.00	
Vehicle Expense	\$3,000.00	
Occupancy	\$18,000.00	
Advertising & Promotions	\$2,000.00	
Insurance	\$2,000.00	
Fundraising	\$1,000.00	
Meals for Volunteers and Meetings	\$1,000.00	
Client Support	\$12,000.00	
Supplies & Materials	\$3,000.00	
Professional Fees	\$300.00	
Postage & Delivery	\$600.00	
<b>Total Expenses</b>		<b>\$65,100.00</b>