

Tennessee Secretary of State
Tre Hargett



Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

June 23, 2023

Ms. JENNY MATTHEWS
614A RIES AVENUE
NASHVILLE, TN 37215

RE: Registration to Solicit Funds for Charitable Purposes

Organization Name: A STEP AHEAD FOUNDATION OF MIDDLE TENNESSEE INC.

CO Number: CO25226

Renewal Date: 06/30/2024

Dear Ms. JENNY MATTHEWS :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501, *et seq.* the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at <https://sos.tn.gov/charities>. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars (\$5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
2023112760

Application to Renew Registration of a Charitable Organization

Division of Business and Charitable Organizations

Department of State

State of Tennessee

312 Rosa L. Parks Avenue, 6th Floor

Nashville, Tennessee 37243

Phone: 615-741-2555

Fax: 615-253-5173

sos.tn.gov/charities



Tre Hargett
Secretary of State

CO Number: CO25226
Filed: 06/23/2023 01:51 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: A STEP AHEAD FOUNDATION OF MIDDLE TENNESSEE INC.

Legal entity type of the Organization: Corporation

FEIN: 47-4931504

Initial Registration Date: 11/24/2015

Renewal Date: 06/30/2023

Has your fiscal year ending month changed since your last renewal?

☐ Yes ☒ No

Fiscal Year Ending Month: December

When and where was the organization legally established

Date: 09/01/2015

Country: USA

City/State: NASHVILLE, TN

County: Davidson

Has your Principal Office address changed since your last renewal?

☐ Yes ☒ No

Principal Office Address

614A RIES AVE
USA, NASHVILLE, TN 37209

Has your Mailing address changed since your last renewal?

☐ Yes ☒ No

Mailing Office Address

614A RIES AVENUE
USA, NASHVILLE, TN 37215

Contact Information for the Charitable Organization

Contact Name: Ms. JENNY MATTHEWS

Telephone Number: (615) 671-7837

Fax Number: (615) 523-2994

Email: jenny@astepaheadmiddletn.org

Website: www.astepaheadmiddletn.org

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?

☐ Yes ☒ No

Has the organization registered in any other state(s)?

☐ Yes ☒ No

Does the charity have other offices, chapters, branches, affiliates or a parent?

☐ Yes ☒ No

The category that best describes your organization

W - Public Affairs, Society Benefit

The charitable purpose of the organization

Promote the wellbeing of women, children and families by providing education and assistance to those seeking information about contraception, focusing on long acting reversible contraception methods and by underwriting the cost of such methods to the extent not provided by any other sources and to provide access to existing community clinical services by serving as a conduit for other medical providers to provide information and access to voluntary long acting reversible birth control.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?☐ Yes ☒ No**Last Fiscal Year Start:** January 2022**Last Fiscal Year End:** December 2022**Type of 990 Tax Form Filed:** 990 (Long Form)**Gross Revenue**

| | |
|--|------------------------|
| Direct and Indirect Public Contributions | \$ 226,148.00 |
| Government Grants | \$ 934,521.00 |
| Program Service Revenue | \$ 0.00 |
| Special Events and Activities | \$ 0.00 |
| Gross Sales of Inventory | \$ 0.00 |
| Other Revenue | \$ 1,884.00 |
| Total Revenue | \$ 1,162,553.00 |

Expenses

| | |
|-------------------------------------|------------------------|
| Total Program Expenses | \$ 891,590.00 |
| Direct Expenses from Special Events | \$ 16,491.00 |
| Cost of Goods Sold | \$ 0.00 |
| Management and General Expenses | \$ 91,967.00 |
| Fundraising Expenses | \$ 51,883.00 |
| Other Expenses | \$ 0.00 |
| Total Expenses | \$ 1,051,931.00 |

| | |
|---|----------------------|
| Excess/Deficit For the Year (Total Revenue - Total Expenses) | \$ 110,622.00 |
|---|----------------------|

Changes in Net Assets/Fund Balances

| | |
|---|---------------|
| Net Assets/Fund Balances at Beginning of Year | \$ 374,788.00 |
| Other Changes in Net Assets or Fund Balances | \$ 0.00 |
| Net Assets/Fund Balances | \$ 485,410.00 |
| Total Liabilities at End of Year | \$ 15,903.00 |
| Net Assets/Fund Balances at End of Year | \$ 485,410.00 |

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☒ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☐ Yes ☒ No

Officer Information

Do you need to modify the current officers?

☒ Yes ☐ No

List each officer, director, and trustee (at least 2 officers are required, and you must list officers who have or share the following titles: "Chief Financial Officer", "Custodian of Contributions", "Custodian of Final Distributions")

Ms. Brenda Measells Dowdle
PO BOX 159002
Nashville, TN 37215, USA
Title(s): Board Member

Jacqueline Dixon
PO BOX 159002
Nashville, TN 37215, USA
Title(s): Board Member

Jenny Charles
PO BOX 159002
Nashville, TN 37215, USA
Title(s): Vice President

Jenny Matthews
P.O. Box 159002
Nashville, TN 37215, USA
Title(s): Custodian of Final Distributions

Kathy Harrison
PO BOX 159002
NASHVILLE, TN 37215, USA
Title(s): Director

KAYSHA HERVEY
PO BOX 159002
NASHVILLE, TN 37215, USA
Title(s): Secretary

Revida Rahman
PO BOX 159002
NASHVILLE, TN 37215, USA
Title(s): President

Tim Smith
PO BOX 159002
NASHVILLE, TN 37215, USA
Title(s): Custodian of Contributions, Treasurer

Ms. TATIANA ALVAREZ
PO BOX 159002
NASHVILLE, TN 37215, USA
Title(s): Board Member

Ms. SHEENA HANSERD

PO BOX 159002
NASHVILLE, TN 37215, USA
Title(s): Board Member

Mrs. LA QUITA MARTIN
PO BOX 159002
NASHVILLE, TN 37215, USA
Title(s): Board Member

Mrs. CHRISTINA NORRIS
PO BOX 159002
NASHVILLE, TN 37215, USA
Title(s): Board Member

Mrs. LEIGH ANN VERNICH
PO BOX 159002
NASHVILLE, TN 37215, USA
Title(s): Board Member

Ms. MARY WALKER
PO BOX 159002
NASHVILLE, TN 37215, USA
Title(s): Board Member

Ms. STEPHANIE WILLIAMS
614A RIES AVE
USA, NASHVILLE, TN 37209
Title(s): Board Member

Mrs. MANDY YOUNG
PO BOX 159002
NASHVILLE, TN 37215, USA
Title(s): Board Member

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☒ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Tim Smith

Date: 06/23/2023

Title: Treasurer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Revida Rahman

Date: 06/23/2023

Title: President



Tre Hargett
Secretary of State

Division of Business and Charitable Organizations

Department of State

State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
sos.tn.gov/charities

Date: 06/13/2023

Invoice: 2023-04673

Customer Information

Ms. JENNY MATTHEWS
A STEP AHEAD FOUNDATION OF MIDDLE TENNESSEE INC.
614A RIES AVENUE
NASHVILLE, 37215

| Tracking Number | Description | Amount Paid |
|---------------------------------------|-----------------------|-------------|
| 2023112760 | CH Charitable Renewal | \$ 10.00 |
| Payment Details | | |
| Fee Total: | | \$ 30.00 |
| Payment Total: | | \$ 10.00 |
| Amount Due: | | \$ 0.00 |
| Payment Method | | |
| Payment Type: Credit Card | | |
| Check/Confirmation Number: 3852861874 | | |