### JEWISH FAMILY SERVICE OF NASHVILLE AND MIDDLE TENNESSEE, INC.

#### FINANCIAL STATEMENTS

June 30, 2015 and 2014

#### JEWISH FAMILY SERVICE OF NASHVILLE AND MIDDLE TENNESSEE, INC.

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Jewish Family Service of Nashville and Middle Tennessee, Inc. Nashville, Tennessee

We have audited the accompanying financial statements of Jewish Family Service of Nashville and Middle Tennessee, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2015 and 2014 and the related statements of activities, cash flows and functional expenses for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Jewish Family Service of Nashville and Middle Tennessee, Inc. as of June 30, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

November 12, 2015

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# JEWISH FAMILY SERVICE OF NASHVILLE AND MIDDLE TENNESSEE, INC. STATEMENTS OF FINANCIAL POSITION June 30, 2015 and 2014

	2015			2014					
Assets									
Cash	\$	30,576	\$	65,969					
Grants receivable from Jewish Federation		2,708		3,261					
Contributions receivable		18,538		8,976					
Accounts receivable and other receivables, less allowance for doubtful accounts of \$110 and									
\$110, respectively		11,438		7,747					
Prepaid expenses		4,766		4,489					
Investments		409,629		301,863					
Property and equipment, net		5,000		7,375					
Total assets	\$	482,655	\$	399,680					
Liabilities and Net	t Assets								
Accounts payable	\$	8,985	\$	8,596					
Accrued expenses		12,670		11,332					
Total liabilities		21,655		19,928					
Net assets:									
Unrestricted		449,814		368,391					
Temporarily restricted		11,186		11,361					
Total net assets		461,000		379,752					
Total liabilities and net assets	\$	482,655	\$	399,680					

### JEWISH FAMILY SERVICE OF NASHVILLE AND MIDDLE TENNESSEE, INC. STATEMENT OF ACTIVITIES

#### For the Year Ended June 30, 2015

	Unrestricted	Temporarily Restricted	Total
Support and revenue:			
Fundraisers, net of expenses of \$29,990	\$ 168,832	\$ -	\$ 168,832
Jewish Federation grants	121,613	-	121,613
Other grants	69,000	-	69,000
Fees, net	58,054	-	58,054
Public support received directly	40,789	-	40,789
Use of donated facilities	18,480	-	18,480
Investment income	10,770	-	10,770
Jewish Federation reimbursements	10,206	-	10,206
United Way	4,366	-	4,366
Foundation distributions	442	-	442
Net assets released from restrictions	175	(175)	
Total support and revenue	502,727	(175)	502,552
Expenses:			
Program services:			
Adoption	117,427	-	117,427
Counseling and case management	51,978	-	51,978
Financial aid/Kosher food box	45,502	-	45,502
Senior services	44,420	-	44,420
Family and community education	52,028		52,028
Total program services	311,355	-	311,355
Supporting services:			
Management and general	66,197	-	66,197
Fundraising	31,753		31,753
Total supporting services	97,950		97,950
Total expenses	409,305		409,305
Change in net assets from operations	93,422	(175)	93,247
Net loss on investments	(11,999)		(11,999)
Change in net assets	81,423	(175)	81,248
Net assets, beginning of year	368,391	11,361	379,752
Net assets, end of year	\$ 449,814	\$ 11,186	\$ 461,000

### JEWISH FAMILY SERVICE OF NASHVILLE AND MIDDLE TENNESSEE, INC. STATEMENT OF ACTIVITIES

#### For the Year Ended June 30, 2014

	Unrestricted	Temporarily Restricted	Total
Support and revenue:			
Fundraisers, net of expenses of \$21,679	\$ 175,276	\$ -	\$ 175,276
Jewish Federation grants	120,894	-	120,894
Other grants	63,000	-	63,000
Fees, net	50,224	-	50,224
Public support received directly	28,821	-	28,821
Use of donated facilities	18,480	-	18,480
Investment income	4,069	-	4,069
United Way	3,936	-	3,936
Jewish Federation reimbursements	1,000	-	1,000
Foundation distributions	700	-	700
Loss on disposal of equipment	(239)		(239)
Total support and revenue	466,161		466,161
Expenses:			
Program services:			
Adoption	125,213	-	125,213
Counseling and case management	57,204	-	57,204
Financial aid/Kosher food box	43,014	-	43,014
Senior services	48,767	-	48,767
Family and community education	51,116		51,116
Total program services	325,314	-	325,314
Supporting services:			
Management and general	53,581	-	53,581
Fundraising	28,060		28,060
Total supporting services	81,641		81,641
Total expenses	406,955		406,955
Change in net assets from operations	59,206	-	59,206
Net gain on investments	13,906		13,906
Change in net assets	73,112	-	73,112
Net assets, beginning of year	295,279	11,361	306,640
Net assets, end of year	\$ 368,391	\$ 11,361	\$ 379,752

### JEWISH FAMILY SERVICE OF NASHVILLE AND MIDDLE TENNESSEE, INC. STATEMENTS OF CASH FLOWS

#### For the Years Ended June 30, 2015 and 2014

	2015		2014	
Cash flows from operating activities:				
Change in net assets	\$	81,248	\$	73,112
Adjustments to reconcile change in net assets to net				
cash provided by operating activities:				
Depreciation and amortization		2,375		2,250
Donated investments		(2,994)		(2,544)
Net realized and unrealized loss (gain) on				
investments		11,999		(13,906)
Loss on disposal of equipment		-		239
Changes in operating assets and liabilities:				
Grants receivable from Jewish Federation		553		(2,243)
Contributions receivable		(9,562)		(5,550)
Accounts receivable and other receivables		(3,691)		2,984
Prepaid expenses		(277)		(118)
Accounts payable		389		(1,849)
Accrued expenses		1,338		2,996
Net cash provided by operating activities		81,378		55,371
Cash flows from investing activities:				
Purchases of property and equipment		-		(3,915)
Purchases of investments		(116,771)		(84,073)
Net cash used in investing activities		(116,771)		(87,988)
Decrease in cash		(35,393)		(32,617)
Cash, beginning of year		65,969		98,586
Cash, end of year	\$	30,576	\$	65,969
Supplemental disclosure of cash flow information: Donated investments	\$	2,994	\$	2,544
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## JEWISH FAMILY SERVICE OF NASHVILLE AND MIDDLE TENNESSEE, INC. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended June 30, 2015

	Program Services					Supportir	ng Services		
			Financial Aid/		Family and	Total	Management		
		Counseling and	Kosher	Senior	Community	Program	and		Total
	Adoption	Case Management	Food Box	Services	Education	Expenses	General	Fundraising	Expenses
Salaries	\$ 84,216	\$ 37,409	\$ 17,895	\$ 25,295	\$ 32,950	\$ 197,765	\$ 43,749	\$ 28,351	\$ 269,865
Employee health and									
retirement benefits	9,249	4,097	1,906	354	3,422	19,028	2,033	1,300	22,361
Payroll taxes	6,215	2,723	1,242	1,904	2,396	14,480	3,288	2,102	19,870
Total payroll expenses	99,680	44,229	21,043	27,553	38,768	231,273	49,070	31,753	312,096
Program expenses	117	36	8,374	14,263	1,745	24,535	32	-	24,567
Rent	6,747	2,960	1,386	308	2,495	13,896	4,584	-	18,480
Professional fees	2,533	1,178	543	1,664	6,758	12,676	3,402	-	16,078
Specific assistance to individuals	-	-	12,500	-	-	12,500	-	-	12,500
Insurance	1,414	612	285	57	520	2,888	1,907	-	4,795
Supplies	1,586	795	396	165	405	3,347	1,267	-	4,614
Marketing and public relations	1,240	461	532	195	309	2,737	689	-	3,426
Telephone	1,334	959	128	27	273	2,721	678	-	3,399
Conferences, conventions,									
and meetings	908	425	139	16	325	1,813	1,465	-	3,278
Depreciation and amortization	-	-	-	-	-	-	2,375	-	2,375
Travel	1,153	67	81	156	277	1,734	129	-	1,863
Postage and delivery	394	152	71	15	126	758	347	-	1,105
Dues and subscriptions	198	39	24	1	27	289	250	-	539
Taxes, licenses, and other	123	65				188	2		190
Total expenses	\$ 117,427	\$ 51,978	\$ 45,502	\$ 44,420	\$ 52,028	\$ 311,355	\$ 66,197	\$ 31,753	\$ 409,305

### JEWISH FAMILY SERVICE OF NASHVILLE AND MIDDLE TENNESSEE, INC. STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2014

	Program Services				Supporting	g Services			
			Financial Aid/		Family and	Total	Management	_	
		Counseling and	Kosher	Senior	Community	Program	and		Total
	Adoption	Case Management	Food Box	Services	Education	Expenses	General	Fundraising	Expenses
Salaries	\$ 88,531	\$ 38,914	\$ 19,151	\$ 26,184	\$ 31,000	\$ 203,780	\$ 34,647	\$ 25,380	\$ 263,807
Employee health and									
retirement benefits	8,471	3,785	2,038	429	2,765	17,488	1,243	900	19,631
Payroll taxes	6,554	2,831	1,355	1,959	2,262	14,961	2,457	1,780	19,198
Total payroll expenses	103,556	45,530	22,544	28,572	36,027	236,229	38,347	28,060	302,636
Program expenses	1,949	64	8,365	13,666	2,790	26,834	28	-	26,862
Rent	6,858	2,983	1,441	362	2,156	13,800	4,680	-	18,480
Professional fees	2,555	1,203	1,204	1,490	6,808	13,260	2,148	-	15,408
Supplies	2,405	2,383	1,221	2,097	603	8,709	1,291	-	10,000
Marketing and public relations	1,264	695	881	2,254	1,068	6,162	1,421	-	7,583
Specific assistance to individuals	-	-	6,312	-	-	6,312	-	-	6,312
Insurance	1,641	704	325	91	544	3,305	1,143	-	4,448
Telephone	1,494	981	214	51	274	3,014	550	-	3,564
Conferences, conventions,									
and meetings	1,363	736	223	56	255	2,633	602	-	3,235
Dues and subscriptions	899	512	131	62	336	1,940	565	-	2,505
Depreciation and amortization	-	-	-	-	-	-	2,250	-	2,250
Postage and delivery	453	199	93	22	149	916	418	-	1,334
Travel	759	92	57	43	101	1,052	126	-	1,178
Bad debt	-	1,116	-	-	-	1,116	-	-	1,116
Taxes, licenses, and other	17	6	3	1	5	32	12		44
Total expenses	\$ 125,213	\$ 57,204	\$ 43,014	\$ 48,767	\$ 51,116	\$ 325,314	\$ 53,581	\$ 28,060	\$ 406,955

#### NOTE 1 – ORGANIZATION AND PURPOSE

Jewish Family Service of Nashville and Middle Tennessee, Inc. ("Jewish Family Service") is a Tennessee not-for-profit corporation. Its purpose is to provide a full range of social services. These services include counseling and psychotherapy, emergency financial assistance to the Jewish community, adoption, case management, information and referral, Jewish family and community education, and other social service activities. The service area is Davidson County and Middle Tennessee.

#### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Jewish Family Service have been prepared on the accrual basis of accounting. The significant accounting policies followed are described below.

#### **Basis of Presentation**

Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of Jewish Family Service and changes therein are classified and reported as follows:

Unrestricted net assets – Net assets that are not subject to donor-imposed stipulations.

Temporarily restricted net assets – Net assets subject to donor-imposed stipulations that may or will be met either by actions of Jewish Family Service and/or the passage of time.

Permanently restricted net assets – Net assets subject to donor-imposed stipulations that they be maintained permanently by Jewish Family Service. Jewish Family Service had no permanently restricted net assets at June 30, 2015 and 2014.

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. However, if a restriction is fulfilled in the same time period in which the contribution is received, Jewish Family Service reports the support as unrestricted.

Interest and investment income are recorded as revenue when received. Revenue is recorded for use of the donated facilities and donated services when the use of space or service occurs.

#### Cash

For purposes of the statements of cash flows, Jewish Family Service considers cash funds and cash bank accounts to be cash.

#### **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### **Property and Equipment**

Property and equipment are stated at acquisition cost, or estimated fair market value at the time of the gift, if donated, less accumulated depreciation, as calculated by the straight-line method, over estimated useful lives of three to seven years for furniture and equipment.

#### **Receivables and Credit Policy**

Accounts receivable for counseling services are uncollateralized client obligations due at the time the service is provided. Late fees or interest charges are not assessed on delinquent accounts. The carrying amount of accounts receivable is reduced by a valuation allowance, if necessary, which reflects management's best estimate of the amounts that will not be collected.

Contributions receivable are recorded when notice is received that a future donation will occur. No discounts are recorded on contributions receivable that are due within twelve months.

Grant revenue from the Jewish Federation of Nashville and Middle Tennessee ("Jewish Federation") is recorded when expenditures are incurred that will be reimbursed by the grantor.

#### **Program and Supporting Services**

The following program and supporting services are included in the accompanying financial statements:

Adoption – provides birth parent counseling, domestic and international home studies, and post-adoption services.

Counseling and case management – provides on-going individual, family and marital counseling using various therapeutic approaches.

Financial aid/Kosher food box – provides emergency financial assistance or a monthly food box containing Kosher food items to those in need. Recipients are interviewed by a social worker to determine eligibility.

Senior services – supports senior adults and people with disabilities in the Nashville Jewish community. Senior services is subsidized by a grant from the Jewish Federation. The Temple also provides funds necessary to support a Temple senior lunch program.

Family and community education – includes group presentations and workshops to strengthen Jewish family life.

#### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Program and Supporting Services** (Continued)

Management and general – includes the functions necessary to ensure an adequate working environment and costs not identifiable with a single program or activity. Includes costs associated with providing coordination and implementation of Jewish Family Service's program strategy, business management, general recordkeeping, budgeting and related purposes.

Fundraising – includes costs of activities directed toward appeals for financial support.

Expenses by function are allocated among program and supporting services based on time records and analyses by management.

#### **Donated Services and Facilities**

The value of services donated by individuals who assist with programs is not reflected in the financial statements since it does not meet the recording requirements specified by accounting principles generally accepted in the United States of America.

Jewish Family Service occupies, without charge, certain office space located in the Gordon Jewish Community Center. The estimated fair rental value of the office space is recognized as revenue and expense in the accompanying financial statements.

#### **Reclassifications**

Certain reclassifications have been made to the 2014 amounts to conform to the 2015 presentation.

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Income Taxes**

Jewish Family Service qualifies as a not-for-profit organization exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and is not a private foundation. Accordingly, no provision for federal income taxes is included in the accompanying financial statements.

#### **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### **Income Taxes** (Continued)

Jewish Family Service follows Financial Accounting Standards Board Accounting Standards Codification ("FASB ASC") guidance that clarifies the accounting for uncertainty in income taxes recognized in an entity's financial statements. This guidance prescribes a minimum probability threshold that a tax position must meet before a financial statement benefit is recognized. The minimum threshold is defined as a tax position that is more likely than not to be sustained upon examination by the applicable taxing authority, including resolution of any related appeals or litigation processes, based on the technical merits of the position. The tax benefit to be recognized is measured as the largest amount of benefit that is greater than 50% likely of being realized upon ultimate settlement. Jewish Family Service has no tax penalties or interest reported in the accompanying financial statements. Jewish Family Service had no uncertain tax positions at June 30, 2015 and 2014. Tax years prior to the year ended August 31, 2012 are closed to examination.

#### **Subsequent Events**

Jewish Family Service evaluated subsequent events through November 12, 2015, when these financial statements were available to be issued. Management is not aware of any significant events that occurred subsequent to the statement of financial position date but prior to the filing of this report that would have a material impact on the financial statements.

#### NOTE 3 – FAIR VALUE MEASUREMENTS

Jewish Family Service has adopted the fair value measurement topic of the FASB ASC, which establishes a framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements).

The three levels of the fair value hierarchy are described below:

- Level 1 Inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities in active markets.
- Level 2 Inputs to the valuation methodology include: 1) quoted prices for similar assets or liabilities in active markets, 2) quoted prices for identical or similar assets or liabilities in inactive markets, 3) inputs other than quoted prices that are observable for the asset or liability, and 4) inputs that are derived principally from or corroborated by observable market data by correlation or other means. If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

#### **NOTE 3 – FAIR VALUE MEASUREMENTS (Continued)**

Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Investments in marketable securities with readily determinable fair values and all investments in debt securities are valued at their fair values in the statements of financial position. The realized and unrealized gains or losses on investments are reflected in the statements of activities.

The following is a description of the valuation methodologies used for asset measurement at fair value. There have been no changes in the methodologies used at June 30, 2015 and 2014.

*Money market funds and mutual funds:* Valued at the net asset value of shares held by Jewish Family Service at year end.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while Jewish Family Service's management believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

Investments are stated at fair value with fair value determined based on active markets (Level 1) and consist of the following at June 30:

		2015	 2014
Balanced mutual funds Money market funds	\$	181,767 170,150	\$ 185,965 58,192
Bond mutual funds Stock mutual funds	_	41,636 16,076	 41,054 16,652
	<u>\$</u>	409,629	\$ 301,863

#### NOTE 4 – PROPERTY AND EQUIPMENT

Property and equipment consist of the following at June 30:

		2015	2014		
Furniture, equipment and software Less accumulated depreciation and amortization	\$	14,551 (9,551)	\$	15,526 (8,151)	
	<u>\$</u>	5,000	\$	7,375	

#### NOTE 5 – NET ASSETS

Jewish Family Service has received contributions from donors with the stipulation that such contributions are to be used for specific purposes. Temporarily restricted net assets consist of the following at June 30:

		2014		
Helping Hands Fund Needy Family Assistance Fund Wall of Remembrance Fund	\$	10,000 1,081 105	\$	10,000 1,256 105
	<u>\$</u>	11,186	\$	11,361

#### **NOTE 6 – DONATED FACILITIES**

Jewish Family Service's office space is located in the Gordon Jewish Community Center. No rent payments are required, but the use of donated facilities is recorded at its estimated value. Donated facilities amounted to \$18,480 for the years ended June 30, 2015 and 2014.

#### **NOTE 7 – PENSION PLAN**

Jewish Family Service employees who meet certain participation requirements may elect to participate in a defined contribution plan. Those who elect to participate must contribute a minimum of 1% of their covered wages and may contribute up to a maximum of 20% each year subject to Internal Revenue Service limitations. Jewish Family Service has the option of making a matching contribution. During the years ended June 30, 2015 and 2014, Jewish Family Service matched up to 2.5% and 1.5%, respectively, of compensation of employees who participated in the defined contribution plan. For the years ended June 30, 2015 and 2014, Jewish Family Services recognized expense of \$3,752 and \$2,230, respectively, in matching contributions.

#### **NOTE 8 – CONCENTRATIONS**

Jewish Family Service utilizes various investment instruments. Investment securities, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near term and such changes could materially affect the amounts reported in the statements of financial position.

Jewish Family Service receives a substantial amount of its support from the Jewish Federation in the form of grants. A reduction in the level of this support, if this were to occur, may have a significant effect on Jewish Family Service's programs and activities.