# FINANCIAL STATEMENTS AND AUDITOR'S REPORT

**DECEMBER 31, 2014** 

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# **Independent Auditor's Report**

**Board of Directors Musicians on Call, Inc.** 

# Report on the Financial Statements

We have audited the accompanying financial statements of Musicians on Call, Inc. which comprise the balance sheet as of December 31, 2014, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or errors.

## Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Musicians on Call, Inc. as of December 31, 2014, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

# Report on Summarized Comparative Information

We have previously audited Musicians on Call, Inc.'s December 31, 2013 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated August 4, 2014. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2013 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Loeb + Troper LLP

June 23, 2015



# **BALANCE SHEET**

# DECEMBER 31, 2014 (With Summarized Financial Information for December 31, 2013)

		2014	_	2013
ASSETS				
Cash Investments (Note 3) Contributions receivable (Note 4) Security deposits Prepaid expenses and other receivables Inventory Trademark (net of accumulated amortization of \$345) Fixed assets - net (Note 5)	\$	262,779 502,535 282,400 12,550 12,281 19,623 50,608	\$	373,509 490,866 229,669 12,550 2,514 20,467 29 46,170
Total assets	\$_	1,142,776	\$_	1,175,774
LIABILITIES AND NET ASSETS				
Liabilities Accounts payable and accrued expenses Deferred revenue	\$	113,571 28,375	\$_	227,599 36,583
Total liabilities		141,946	-	264,182
Net assets (Exhibit B) Unrestricted Operating Board designated		733,118 167,214	_	644,395 167,197
Total unrestricted net assets		900,332		811,592
Temporarily restricted (Note 6) Permanently restricted (Note 6)	_	498 100,000	_	100,000
Total net assets	_	1,000,830	_	911,592
Total liabilities and net assets	\$	1,142,776	\$_	1,175,774

See independent auditor's report.

MUSICIANS ON CALL, INC.

EXHIBIT B

# STATEMENT OF ACTIVITIES

# YEAR ENDED DECEMBER 31, 2014 (With Summarized Financial Information for the Year Ended December 31, 2013)

					Temporarily	]	Permanently	Total			
			Unrestricted		Restricted		Restricted		2014		2013
Revenues, losses, and other support											
Contributions		\$	249,100					\$	249,100	\$	483,360
In-kind contributions (Notes 2 and 9)			421,783						421,783		349,565
Grants			86,783						86,783		33,167
±	\$ 1,404,279										
Less direct expenses of special events (Exhibit C)	(391,074	<u>-)</u>	1,013,205						1,013,205		545,488
Management fee			51,000						51,000		43,500
Investment income (Note 3)			11,298	\$	498				11,796		29,554
Miscellaneous			1,160						1,160		848
Loss on disposal of fixed assets			(2,842)			-		_	(2,842)	_	
Total revenues, losses, and other support			1,831,487		498	-		_	1,831,985		1,485,482
Expenses (Exhibit C)											
Program service - Facility Bedside Performances			1,296,912						1,296,912		1,069,028
Supporting services											
Management and general			172,055						172,055		319,086
Fund raising			273,780	_					273,780	_	315,331
Total expenses			1,742,747			•		_	1,742,747		1,703,445
Change in net assets (Exhibit D)			88,740		498				89,238		(217,963)
Net assets - beginning of year		-	811,592			\$_	100,000	_	911,592	_	1,129,555
Net assets - end of year (Exhibit A) (Note 6)		\$	900,332	\$	498	\$_	100,000	\$_	1,000,830	\$_	911,592

See independent auditor's report.

Program

# STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED DECEMBER 31, 2014 (With Summarized Financial Information for the Year Ended December 31, 2013)

	S	ervice			Sup	porting Service	S						
		acility edside	N	Ianagement and		Fund			Direct Co of Specia		 T	Cotal	
	Perf	ormances		General		Raising		Total	Events		2014		2013
Salaries	\$	504,346	\$	63,636	\$	134,541	\$	198,177			\$ 702,523	\$	783,853
Payroll taxes		47,197		5,953		12,588		18,541			65,738		48,504
Employee benefits		39,914		4,895		10,201		15,096			55,010		51,326
Music pharmacy		7,047									7,047		3,786
Donated professional services (Notes 2 and 9)		419,372									419,372		342,876
Professional fees		68,282		68,896		12,232		81,128			149,410		222,196
Marketing		51,284				338		338			51,622		5,579
Occupancy		39,898		6,225		12,563		18,788			58,686		50,192
Office supplies		10,424		1,130		2,437		3,567			13,991		20,151
Postage and delivery		3,779		1,080		540		1,620			5,399		3,696
Insurance		6,493		812		1,714		2,526			9,019		8,316
Printing and reproduction		1,222		349		174		523			1,745		1,384
Dues and subscriptions		642									642		1,435
Telephone		13,324		1,553		3,186		4,739			18,063		18,797
Depreciation and amortization		14,424		368		5,814		6,182			20,606		18,131
Space rental, catering, and set-up									\$ 391	,074	391,074		225,950
Travel and entertainment		40,449		4,215		10,160		14,375			54,824		29,943
Tickets and processing fees		8,834		10,661		60,925		71,586			80,420		68,615
Investment fees													1,040
Miscellaneous		19,981		2,282		6,367		8,649			 28,630		24,665
Total expenses		1,296,912		172,055		273,780		445,835	391	,074	2,133,821		1,930,435
Less expenses deducted directly from revenues													
on the statement of activities													
Investment fees													(1,040)
Direct cost of special events									(391	,074)	 (391,074)		(225,950)
Total expenses reported by function													
on statement of activities (Exhibit B)	\$	1,296,912	\$	172,055	\$	273,780	\$	445,835	\$		\$ 1,742,747	\$	1,703,445

See independent auditor's report.

# STATEMENT OF CASH FLOWS

# YEAR ENDED DECEMBER 31, 2014

Cash flows from operating activities		
Change in net assets (Exhibit B)	\$	89,238
Adjustments to reconcile change in net assets		
to net cash used by operating activities		
Depreciation and amortization		20,606
Net loss on investments		10,243
Loss on disposal of fixed assets		2,842
Decrease (increase) in assets		
Contributions receivable		(52,731)
Prepaid expenses and other receivables		(9,767)
Inventory		844
Decrease in liabilities		
Accounts payable and accrued expenses		(114,028)
Deferred revenue		(8,208)
		,
Net cash used by operating activities		(60,961)
Cash flows from investing activities		
Purchase of investments		(31,819)
Proceeds from sale of investments		9,907
Purchase of fixed assets		(27,857)
Net cash used by investing activities		(49,769)
Net change in cash		(110,730)
Cash - beginning of year		373,509
Cash, and of year	\$	262,779
Cash - end of year	Φ	202,119

See independent auditor's report.

#### NOTES TO FINANCIAL STATEMENTS

## **DECEMBER 31, 2014**

#### NOTE 1 - NATURE OF ENTITY

Musicians on Call, Inc. (the Organization) was founded in May 1999 with the mission of using music to promote and complement the healing process in health care facilities. The program activities consist of bedside performances by volunteer musicians and music libraries donated to facilities. The Organization is supported primarily by contributions and special events. The Organization currently conducts activities in New York, Pennsylvania, Florida, California, Maryland, Washington, D.C., and Tennessee.

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Basis of accounting** - The financial statements are prepared on the accrual basis of accounting.

Use of estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

*Investments* - Investments are recorded at fair value. Investment securities, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term, based on the markets' fluctuations, and that such changes could materially affect the amounts reported in the financial statements.

Contributions receivable - Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-adjusted interest rates applicable to the years in which the promises are received. Amortization of the discounts is included in contribution revenue. Conditional promises to give are not included as support until the conditions are substantially met.

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2014**

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Allowance for doubtful accounts - Receivables are charged to bad debt expense when they are determined to be uncollectible based on periodic review of the accounts by management. Factors used to determine whether an allowance should be recorded include the age of the receivable and a review of payments subsequent to year end, and other factors. Interest is not accrued or recorded on outstanding receivables. Management has determined that no allowance for uncollectible accounts for contributions receivable is necessary as of December 31, 2014.

*Inventory* - Inventory consists of contributed compact discs (CDs) and digital versatile/video discs (DVDs) and is stated at fair value at the time of the donation and is recorded on the last-in, first-out basis.

*Trademark* - Trademark is stated at cost and is amortized on the straight-line method over 15 years.

**Fixed assets** - Fixed asset purchases are recorded at cost. Items with a cost in excess of \$500 and an estimated useful life of greater than one year are capitalized. Fixed assets are depreciated on the straight-line method over their estimated useful lives of 5 to 15 years for furniture and equipment. Leasehold improvements are amortized over the shorter of their estimated useful life or over the term of the lease.

**Deferred revenue** - Deferred revenue is recorded for funds received during the current fiscal year to be earned in future periods.

*Unrestricted net assets* - Unrestricted net assets include funds having no restriction as to use or purpose imposed by a donor. Board-designated funds represent unrestricted funds designated by Board action for future program growth and funding of deficits.

**Temporarily restricted net assets** - Temporarily restricted net assets are those whose use has been restricted by donors to a specific time period or purpose.

**Permanently restricted net assets** - Permanently restricted net assets have been restricted by donors to be maintained in perpetuity.

**Contributions** - Unconditional contributions, including promises to give cash and other assets, are reported at fair value at the date the contribution is received. The gifts are reported as either temporarily or permanently restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2014**

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Contributed professional services** - Contributed professional services are recorded at the estimated fair value of services donated by musicians and guides.

*Contributed materials* - Contributed materials are stated at fair value at the date of donation. The donated materials are CDs and DVDs of music used in the programs.

*Management fee* - This fee is recorded when earned based on services provided to an unrelated not-for-profit organization.

*Music pharmacy* - Music pharmacy represents compact discs of music distributed to patients at nursing homes and other health care facilities.

**Advertising** - It is the policy of the Organization to expense advertising costs as incurred.

**Functional expenses** - The costs of providing the Organization's services have been summarized on a functional basis. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

*Operating lease* - Rent expense has been recorded on the straight-line basis over the life of the lease. Deferred rent is recorded where there are material differences between the fixed payment and the rent expense.

Summarized financial information for 2013 - The financial statements include certain prioryear summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended December 31, 2013, from which the summarized information was derived. Certificates of deposit as previously reported in 2013 have been reclassified to money market mutual funds within investments on the balance sheet to conform to the current year's presentation.

#### Fair Value Measurements

Fair Value Measurements establishes a framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described below. Level 1 inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access. Level 2 inputs to the valuation methodology include:

-continued-

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2014**

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Fair Value Measurements (continued)

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability. Level 3 inputs to the valuation methodology are unobservable and significant to the fair value measurement. The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following is a description of the valuation methodology used for assets measured at fair value. There has been no change in the methodology used at December 31, 2014 as compared to that used at December 31, 2013.

Mutual funds - Valued at the net asset value (NAV) of shares held at year end.

The method described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Organization believes its valuation method is appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

*Uncertainty in income taxes* - The Organization has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements. Periods ending December 31, 2011 and subsequent remain subject to examination by applicable taxing authorities.

*Subsequent events* - Subsequent events have been evaluated through June 23, 2015, which is the date the financial statements were available to be issued.

## NOTES TO FINANCIAL STATEMENTS

# **DECEMBER 31, 2014**

## **NOTE 3 - INVESTMENTS**

The following table sets forth by level, within the fair value hierarchy, the assets at fair value at December 31, 2014:

	Level 1		
Mutual funds Money market Fixed income Equity	\$ 305,566 71,219 125,750		
Total investments	\$ <u>502,535</u>		
Investment income is as follows:			
Interest and dividends Unrealized loss Realized gain	\$ 22,039 (19,946) 9,703		
	\$ <u>11,796</u>		

# **NOTE 4 - CONTRIBUTIONS RECEIVABLE**

The Organization received promises to give which are due as follows:

Three pledges in the amount of \$135,788 represent a significant portion of total contributions receivable balance as of December 31, 2014.

#### NOTES TO FINANCIAL STATEMENTS

## **DECEMBER 31, 2014**

## **NOTE 5 - FIXED ASSETS**

		Estimated Useful Lives
Website	\$ 77,062	5 years
Furniture and equipment	56,966	5-15 years
Leasehold improvements	 10,901	7 years
	144,929	
Accumulated depreciation and amortization	 (94,321)	
	\$ 50,608	

## **NOTE 6 - NET ASSETS**

## **Temporarily Restricted Net Assets**

Temporarily restricted net assets are available for the following purpose:

Unappropriated endowment earnings \$ 498

## Permanently Restricted Net Assets

The Organization's permanently restricted net assets consist of individual endowment funds, permanently restricted by donors, established to support activities of the organization.

#### Interpretation of Relevant Law

The Board of Directors of the Organization has adopted the New York Prudent Management of Institutional Funds Act (NYPMIFA). NYPMIFA moves away from the "historic dollar value" standard, and permits charities to apply a spending policy to endowments based on certain specified standards of prudence. The Institute is now governed by the NYPMIFA spending policy, which establishes a standard maximum prudent spending limit of 7%. As a result of this interpretation, the Institute classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the organization in a manner consistent with the standards of prudence prescribed by NYPMIFA.

#### NOTES TO FINANCIAL STATEMENTS

#### **DECEMBER 31, 2014**

#### **NOTE 6 - NET ASSETS (continued)**

### Return Objectives, Strategies Employed and Spending Policy

The objective of the Organization is to protect the principal endowment funds at the original amount designated by the donor while generating income for the activities of the Organization. The investment policy to achieve this objective is to invest in money market mutual fund. Investment income in relation to the endowment funds is recorded as temporarily restricted until it is appropriated.

# Funds with Deficiencies

The Organization does not have any funds with deficiencies.

# Endowment Net Asset Composition by Type of Fund

As of December 31, 2014, the endowment net asset composition of \$100,000 consists of permanently donor-restricted funds.

### Changes in Endowment Net Assets for the Year Ended December 31, 2014

	Temporarily Restricted	Permanently Restricted	Total
Endowment net assets, beginning of year Interest and dividends	\$ <u>498</u>	\$ 100,000	\$ 100,000 498
Endowment net assets, end of year	\$ <u>498</u>	\$ <u>100,000</u>	\$ <u>100,498</u>

#### **NOTE 7 - LEASED SPACE**

The Organization leases office space for the New York and Nashville offices, which expire in July 2016 and July 2015, respectively. The Nashville lease which expired on December 31, 2014 was renewed through July 31, 2015, and has a four-year renewal option (through July 31, 2019). The Organization also entered into a sublease to rent a portion of the New York office space to an unrelated entity, which is netted against rent expense. The sublease for the New York office expired on July 31, 2014. The rent expense for the year was \$63,003 (including electricity and taxes). The Organization received rental income of \$4,317 from the sublease, which was netted against expense.

## NOTES TO FINANCIAL STATEMENTS

## **DECEMBER 31, 2014**

# **NOTE 7 - LEASED SPACE (continued)**

The Organization's future minimum lease payments are as follows:

2015	\$ 58,191
2016	 29,547
	\$ 87,738

## **NOTE 8 - CONCENTRATIONS**

From time to time, financial instruments which potentially subject the Organization to a concentration of credit risk are cash accounts with financial institutions in excess of FDIC insurance limits.

## **NOTE 9 - IN-KIND CONTRIBUTIONS**

The Organization receives in-kind contributions for music inventory of CDs and DVDs and professional services. During 2014, in-kind contributions were received as follows:

Professional services Music inventory of CDs and DVDs		419,372 2,411			
•	\$	421.783			

In-kind professional services consist of professional musicians and trained guides who perform services for the Organization's consumers. The amounts recorded are based on prevailing rates obtained from industry professionals at the estimated fair value of their services.