NEIGHBORHOODS RESOURCE CENTER
DBA NEIGHBOR2NEIGHBOR
FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT
YEARS ENDED JUNE 30, 2020 AND 2019

NEIGHBORHOODS RESOURCE CENTER DBA NEIGHBOR2NEIGHBOR FINANCIAL STATEMENTS AND

INDEPENDENT AUDITORS' REPORT YEARS ENDED JUNE 30, 2020 AND 2019

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors Neighborhoods Resource Center dba Neighbor2Neighbor

We have audited the accompanying financial statements of Neighborhoods Resource Center dba Neighbor2Neighbor (a Tennessee not-for-profit organization), which comprise the statements of financial position as of June 30, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Neighborhoods Resource Center dba Neighbor2Neighbor as of June 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

NEIGHBORHOODS RESOURCE CENTER DBA NEIGHBOR2NEIGHBOR STATEMENTS OF FINANCIAL POSITION JUNE 30, 2020 AND 2019

ASSETS

AGGETG		2020		2019
Current assets: Cash and cash equivalents Restricted cash - held for others	\$	246,544 13,781	\$	176,221 13,174
Total cash and cash equivalents		260,325		189,395
Account receivable Investments		87 438,245	_	676,172
Total current assets		698,657		865,567
Property and equipment, net Security deposit	<u> </u>	3,942 3,690		6,757 3,690
Total assets	\$	706,289	\$	876,014
LIABILITIES AND NET ASSETS				
Current liabilities: Accounts payable Payroll liabilities Current portion of note payable	\$	900 7,540 13,591	\$	900 7,540
Total current liabilities:		22,031		8,440
Note payable, net of current portion Other liabilities		21,799 13,781		- 13,174
Total liabilities		57,611	_	21,614
Net assets: Without donor restrictions		648,678		854,400
Total net assets	_	648,678		854,400
Total liabilities and net assets	\$	706,289	\$	876,014

The accompanying notes are an integral part of these financial statements.

NEIGHBORHOODS RESOURCE CENTER DBA NEIGHBOR2NEIGHBOR STATEMENTS OF ACTIVITIES YEARS ENDED JUNE 30, 2020 AND 2019

SUPPORT AND REVENUE:		2020		2019
Program fees In-kind contributions Grant revenue Contributions Interest and dividends Special events Miscellaneous income	\$	32,661 22,500 21,647 21,287 18,277 6,481	\$	6,917 24,275 10,000 26,802 24,487 475 12
Total support and revenue		122,853		92,968
EXPENSES: Program services Management and general Fundraising		191,925 50,118 83,305		188,338 52,231 82,290
Total expenses	-	325,348		322,859
Change in net assets from operations		(202,495)		(229,891)
Nonoperating activities Realized and unrealized gain (loss) on investments, net of fees Total nonoperating activities		(3,227)		39,903 39,903
Change in net assets		(205,722)		(189,988)
Net assets, beginning of year		854,400	1	,044,388
Net assets, end of year	\$	648,678	\$	854,400

NEIGHBORHOODS RESOURCE CENTER DBA NEIGHBORZNEIGHBOR STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JUNE 30, 2020

		Program	Program Services				Support Services	Service	g		
	Training and Mentoring Services	Networking Services	Consultation Services	ltion	Total	Mar	Management and General	臣	Fundraising		Total
Salaries Payroll taxes	\$ 30,696 2,348	\$ 26,859	& 0,	19,185	\$ 76,740 5,869	₩	25,580 1,957	€9	68,213 5,218	€9	170,533
Total payroll and related expense	33,044	28,913	20,	20,652	82,609		27,537		73,431		183,577
Events	10,402	9,102	9	6,502	26.006		'		1 360		37 27E
Advertising	9,516	8,326	5	5,947	23,789		1.322		1,321		26,432
Professional face	8,567	7,496	5	5,353	21,416		1,190		1,190		23.796
Memberships and pubositations	1 1	1		•	1		15,605		3.901		19.506
Equipment and tached	2,875	2,516	Ψ.	1,796	7,187		399		400		7.986
Equipment and technology	2,760	2,415	<u>.</u>	1,725	6,900		383		384		7,567
Telephone	1,918	1,678	+	661	4,795		266		267		328
Texto and months	1,513	1,324	0,	947	3,784		210		210		4 204
Depreciation	1,265	1,107		790	3,162		176		176		3.514
Supplies	1,014	887		634	2,535		141		139		2.815
Drinting	964	843	_	602	2,409		134		134		2,677
Training and staff days lowers	250	781	47	558	2,231		124		124		2,479
Individual atau atau development	834	730	47	522	2,086		116		116		2.318
Miscallaneous	1 6	' ;		,	•		2,199		22		2,221
Doctore	200	438	.,	312	1,251		69		69		1380
Costago Jestopo	362	316		226	904		20		20		1,00
Taxes and licenses	198	ı		1	861		1		ı		861
Bank and cradit card fees	•	1			3		190		2		192
				,	•		7				1

The accompanying notes are an integral part of these financial statements.

325,348

83,305

50,118

191,925

47,765

66,872

77,287

NEIGHBORHOODS RESOURCE CENTER DBA NEIGHBOR2NEIGHBOR STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JUNE 30, 2019

		Program Services	Servi	ces				Support Services	Servi	Ses		
	Training and Mentoring Services	Networking Services	So	Consultation Services		Total	Mar	Management and General	Fun	Fundraising		Total
Salaries Payroll taxes	\$ 30,142 2,312	\$ 26,374	€9	18,839	69	75,355 5,782	€9	25,118 1,927	₩	66,983 5,140	€9	167,456 12,849
Total payroll and related expense	32,454	28,398		20,285		81,137		27,045		72,123		180,305
Rent	9,377	8,205		5,861		23.443		1302		1 302		28.047
Events	9,358	8,188		5,849		23,395				1220		24 624
Advertising	8,749	7,656		5,468		21,873		1,215		1.215		24.303
Projessional fees		1		ı				17,786		4,446		22.232
Monte and technology	2,784	2,436		1,740		6,960		386		386		7.732
Memberships and subscriptions	2,108	1,844		1,317		5,269		293		293		5,855
	1,927	1,686		1,204		4,817		268		268		5,353
Conness	1,583	1,385		066		3,958		220		220		4.398
l'elephone S	1,523	1,332		951		3,806		212		212		4.230
Supplies	1,346	1,178		842		3,366		187		187		3,740
Cialitis	3,450	•		1		3,450		•		•		3,450
Depreciation	1,094	926		684		2,734		152		152		3.038
Insurance :	ı	•		1		1		2,707		27		2 734
I ravel and meeungs	962	697		498		1,991		110		110		2211
Miscellaneous	527	462		330		1,319		73		23		1.465
Postage	175	153		110		438		24		24		486
Transfer of the start development	152	134		96		382		21		74		424
lakes and licenses		1		'		1		230		2		232

The accompanying notes are an integral part of these financial statements.

322,859

82,290

52,231

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188,338

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46,225

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64,710

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77,403

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NEIGHBORHOODS RESOURCE CENTER DBA NEIGHBOR2NEIGHBOR STATEMENTS OF CASH FLOWS YEARS ENDED JUNE 30, 2020 AND 2019

Cash flows from approxing activities.		2020		2019
Cash flows from operating activities: Decrease in net assets Adjustments to reconcile decrease in net assets to net cash used in operating activities:	\$	(205,722)	\$	(189,988)
Realized gain on investments Unrealized loss on investments Depreciation Increase in account receivable		(12,239) 6,373 2,815 (87)		(135,257) 83,663 3,038
Increase in accounts payable Increase in payroll liabilities Increase in other liabilities		- - 607		102 148 1,269
Net cash used in operating activities		(208,253)		(237,025)
Cash flows from investing activities:				
Purchase of investments Proceeds from sale of investments		(120,838)		(797,115)
Proceeds from sale of investments		364,631	_	1,121,294
Net cash provided by investing activities		243,793	_	324,179
Cash flows from financing activities: Proceeds from issuance of note payable		35,390		
Net cash provided by financing activities	:	35,390		
Net increase in cash and cash equivalents		70,930		87,154
Cash and cash equivalents, beginning of year	0	189,395		102,241
Cash and cash equivalents, end of year	\$	260,325	\$	189,395

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

Neighborhoods Resource Center dba Neighbor2Neighbor (the "Center") is a private not-for-profit corporation chartered under the laws of the State of Tennessee to assist residents of various neighborhoods, primarily in low-income areas, in the formation and/or development of neighborhood organizations that identify and take action on issues affecting their neighborhoods. The Center assists residents by providing information, leadership training, consulting and supportive services, and by forming collaborative relationships with, and providing support to, institutions that serve neighborhoods.

Basis of Accounting

The financial statements of the Center have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America and accordingly reflect all significant receivables, payables, and other liabilities.

Financial Statement Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets, revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. The Center reports information regarding its financial position and activities according to two classes of net assets: net assets with donor restrictions and net assets without donor restrictions. The Center reported no net assets with donor restrictions at June 30, 2020 and 2019.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue Recognition

All donor-restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), donor restricted net assets are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Cash and Cash Equivalents

For the purposes of the statements of cash flows, the Center considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents. Cash and cash equivalents during the year may exceed Federal Deposit Insurance Corporation ("FDIC") limits.

Restricted Cash

Certain cash accounts are classified as restricted assets on the statements of financial position due to certain agreements with third party organizations.

Investments

Investments are stated at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants as of the measurement date. Unrealized gains and losses, as well as appreciation or depreciation in the market value, are reflected in the accompanying financial statements.

Property and Equipment

Purchased property and equipment is recorded at cost, and donated property and equipment is recorded at fair market value. Contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulation regarding how long those donated assets must be maintained, the Center reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. Depreciation is provided over the estimated useful lives of 3-5 years on a straight-line basis.

Advertising Costs

The Center expenses all advertising costs as incurred. Total advertising expense amounted to \$26,432 and \$24,303 in 2020 and 2019, respectively.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Income Tax Status

Neighborhoods Resource Center is exempt from federal income tax under Internal Revenue Code section 501(c)(3). Accordingly, no provision for income taxes has been made in the accompanying financial statements.

Neighborhoods Resource Center has adopted ASC Topic 740-10, Accounting for Uncertainty in Income Taxes, which prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return, including the position that the Center continues to qualify to be treated as a tax-exempt entity for both federal and state income tax purposes.

For those benefits to be recognized, a tax position must be more—likely-than-not to be sustained upon examination by taxing authorities. For the year ended June 30, 2020, the Center has no material uncertain tax positions to be accounted for in the financial statements under these rules. The Center has exempt organization tax filings open to Internal Revenue Service audit, generally, for three years after they are filed.

Functional Classification of Expenses

The following program services are included in the accompanying financial statements:

Training and Mentoring Services are provided to residents and neighborhood organizations at all levels of development. The annual Conference for Neighborhoods is a one-day training and networking opportunity for anyone who wants to make a difference in their neighborhood. The Neighborhood Leadership Certificate Program provides the next level of learning for individuals seeking to amplify their impact. These certificates are designed around key areas necessary for a neighborhood organization's success. The first certificate launched in 2018, is Neighborhood Strategic Planning, Governance, and Meeting Facilitation. We offer neighborhood organizations the option of Center staff coming to their neighborhoods to provide customized Neighborhood-Based Training Events. Additionally, our Leadership Development Specialist and Executive Director meet regularly with individual neighborhood leaders to advise and train for more effective service.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Functional Classification of Expenses (Continued)

Networking Services create interactive events for residents and neighborhood leaders to develop relationships with other neighborhood leaders, stakeholders, and potential partners. Our Quarterly Leadership Gatherings offer neighborhood leaders the opportunity to meet one another, discuss common neighborhood issues, and hear from key partners. The Business Partner Lunch and Learns provide a venue for our partner to explore what is happening in Nashville's neighborhoods and residents from across the metropolitan area to be better neighbors and become more engaged in making their neighborhoods safer and more vibrant places to live.

<u>Consultation Services</u> provide assistance for local neighborhood leaders for working with residents on a wide range of neighborhood issues. The Center is currently working with local residents in five neighborhoods to formally establish neighborhood associations.

The costs of providing the various programs and other activities have been summarized on a functional basis in the Statements of Activities. Accordingly, all costs have been allocated among the programs and supporting services benefited, based on time and effort of staff as determined by management, except for professional fees, insurance, and taxes and licenses which were directly assigned.

Contributed Services

The Center receives a significant amount of donated services from unpaid volunteers. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for recognition set forth by accounting principles generally accepted in the United States of America.

NOTE 2 - LIQUIDITY AND AVAILABILITY OF RESOURCES

The Center has \$684,876 of financial assets available within one year of the statement of financial position date to meet cash needs for general expenditure consisting of primarily cash and cash equivalents of \$246,544, accounts receivable of \$87, and short-term investments of \$438,245. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the statement of financial position date.

The Center has a goal to maintain financial assets, which consist of cash and short-term investments, on hand to meet 90 days of normal operating expense, which are, on average, approximately, \$80,000.

NOTE 2 - LIQUIDITY AND AVAILABILITY OF RESOURCES (CONTINUED)

The Center has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. As part of its liquidity management, the Center invests cash in excess of daily requirements in various short-term investments, including certificates of deposits and short-term treasury instruments.

NOTE 3 - INVESTMENTS

Marketable securities are recorded at market value at June 30, 2020 and 2019, as follows:

June 30, 2020	Cost	Market
Certificate of deposit Bonds Equities	\$ 100,000 246,773 81,367	\$ 107,074 247,417 83,754
	\$ 428,140	\$ 438,245
June 30, 2019		
Certificate of deposit Bonds Equities	\$ 100,000 334,517 225,174	\$ 103,005 336,240 236,927
	\$ 659,691	\$ 676,172

Investment income from these investments for the years ended June 30, 2020 and 2019 is as follows:

	2020	2019
Unrealized loss on investments Realized gain on investments Dividends/interest Investment management fees	\$ (6,373) 12,239 18,484 (9,093)	\$ (83,663) 135,257 24,487 (11,691)
	\$ 15,257	\$ 64,390

NOTE 4 - FAIR VALUE MEASUREMENTS

The Center uses fair value measurements to record fair value adjustments to certain assets and liabilities and to determine fair value disclosures. In accordance with the Fair Value Measurements and Disclosures topic of FASB ASC 820, the fair value of a financial instrument is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

In accordance with this guidance, the Center groups its financial assets and liabilities generally measured at fair value in a three level valuation hierarchy for disclosure of fair value measurements defined as Level 1 — inputs for quoted market prices for identical assets or liabilities in active markets; Level 2 — inputs include quoted market prices for similar assets and liabilities in active markets and inputs that are observable either directly or indirectly and; Level 3 — inputs that are unobservable and significant to the fair value measurements.

At June 30, 2020 and 2019, the Center did not have any assets measured with Level 3 inputs.

Fair value of assets measured on a recurring basis at June 30, 2020 and 2019 are as follows:

June 30, 2020	F	air Value	i M	oted Prices n Active arkets for dentical Assets Level 1)	0	ignificant Other bservable Inputs Level 2)	Unobs Inp	ificant ervable outs rel 3)
Certificate of deposit Bonds Equities	\$	107,074 247,417 83,754	\$	83,754	\$	107,074 247,417	\$	- -
Total assets, at fair value	\$	438,245	\$	83,754	\$	354,491	\$	
June 30, 2019								
Certificate of deposit Bonds Equities	\$	103,005 336,240 236,927	\$	236,927	\$	103,005 336,240	\$	-
Total assets, at fair value	\$	676,172	\$	236,927	\$	439,245	\$	

The Center does not measure any liabilities on a recurring basis.

NOTE 5 - PROPERTY AND EQUIPMENT

Property and equipment consists of the following:

	2020	2019
Office furniture and equipment Less accumulated depreciation	\$ 16,948 (13,006)	\$ 16,948 (10,191)
	\$ 3,942	\$ 6,757

For the years ended June 30, 2020 and 2019, the Center had depreciation expense of \$2,815 and \$3,038, respectively.

NOTE 6 - NOTES PAYABLE

The Center has an unsecured note payable dated May 5, 2020 due in monthly installments of \$1,992, including interest at a fixed rate of 1.00%. Payments are scheduled to begin on December 5, 2020. The note is due in full on May 5, 2022. The balance of the note payable at June 30, 2020 was \$35,390.

The loan was received under the Paycheck Protection Program ("PPP"). The PPP, established as part of the Coronavirus Aid, Relief and Economic Security Act ("CARES Act"), provides for loans to qualifying businesses for amounts up to 2.5 times of the average monthly payroll expenses of the qualifying business. The loans and accrued interest are forgivable after twenty-four weeks as long as the borrower uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, and maintains its payroll levels.

The unforgiven portion of the PPP loan is payable over two years at an interest rate of 1%, with a deferral of payments for the first six months. The Center intends to use the proceeds for purposes consistent with the PPP. While the Center currently believes that its use of the loan proceeds will meet the conditions for forgiveness of the loan, we cannot assure you that we will not take actions that could cause the Center to be ineligible for forgiveness of the loan, in whole or in part.

A summary of future maturities of notes payable is as follows:

Year Ending June 30,	A	mount
2021 2022	\$	13,591 21,799
	\$	35,390

NOTE 7 - OTHER LIABILITIES

The Center has entered an agreement with various small neighborhood groups to handle certain financial transactions for a fixed fee. The agreements require the Center to control a certain amount of cash that belongs to the other party. These agreements resulted in a liability of \$13,781 and \$13,174 as of June 30, 2020 and 2019, respectively.

NOTE 8 - DONATED MATERIALS AND SERVICES

The Center receives donated materials and services ("in-kind" contributions) in the normal course of its operations, to include program materials, special events, fundraising goods or services, property and equipment and office supplies. The estimated fair values of these items are included in the statements of activities for the years ended June 30, 2020 and 2019 as follows:

		2020	2019
Advertising Supplies Events	\$	22,500	\$ 24,000 250 25
Total in-kind contributions	\$	22,500	\$ 24,275

NOTE 9 - LEASE COMMITMENTS

The Center initially entered into a lease for office space in June 2016. The Center signed an amendment to extend the lease for another 36 month period in July 2019, receiving two months concessions in the current year. Monthly payments increase four percent each year after the first year. The Center also signed a lease for a copier in March 2016. Terms of the lease are monthly payments of \$165 for 60 months beginning April 2016. Expenses related to leases totaled \$26,014 and \$28,265 for the years ended June 30, 2020 and 2019, respectively.

Future minimum lease payments are as follows:

2023 Total	 \$ 33,356 96,523
2023	 33,356
2021 2022	\$ 31,009 32,158

NOTE 10 - SUBSEQUENT EVENTS

On August 26, 2020, the Organization filed an Articles of Amendment with the Secretary of State of Tennessee to officially change the name of the Organization to Neighbor 2 Neighbor.