

**ST. LUKE'S COMMUNITY HOUSE  
(EPISCOPAL), INC.**

**FINANCIAL STATEMENTS**

**December 31, 2014 and 2013**

**ST. LUKE'S COMMUNITY HOUSE (EPISCOPAL), INC.**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of  
St. Luke's Community House (Episcopal), Inc.  
Nashville, Tennessee

We have audited the accompanying financial statements of St. Luke's Community House (Episcopal), Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2014 and 2013, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of St. Luke's Community House (Episcopal), Inc. as of December 31, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*Frost, Den + Hand, PLLC*

May 27, 2015

**ST. LUKE'S COMMUNITY HOUSE (EPISCOPAL), INC.**  
**STATEMENTS OF FINANCIAL POSITION**  
**December 31, 2014 and 2013**

	<u>2014</u>	<u>2013</u>
<b>Assets</b>		
Current assets:		
Cash and cash equivalents	\$ 282,649	\$ 246,418
Contributions receivable, net	<u>150,933</u>	<u>190,525</u>
Total current assets	433,582	436,943
Beneficial interest in trust	81,000	81,000
Land, buildings and equipment, net of accumulated depreciation of \$2,056,049 and \$1,908,871, respectively	3,328,016	3,475,194
Investments	<u>1,089,674</u>	<u>1,129,189</u>
Total assets	<u><u>\$ 4,932,272</u></u>	<u><u>\$ 5,122,326</u></u>
<b>Liabilities and Net Assets</b>		
Current liabilities:		
Accounts payable and accrued expenses	<u>\$ 53,731</u>	<u>\$ 57,168</u>
Total liabilities	<u>53,731</u>	<u>57,168</u>
Net assets:		
Unrestricted:		
Undesignated	3,590,138	3,706,517
Designated	<u>253,834</u>	<u>306,869</u>
Total unrestricted	3,843,972	4,013,386
Temporarily restricted	159,937	190,525
Permanently restricted	<u>874,632</u>	<u>861,247</u>
Total net assets	<u>4,878,541</u>	<u>5,065,158</u>
Total liabilities and net assets	<u><u>\$ 4,932,272</u></u>	<u><u>\$ 5,122,326</u></u>

See accompanying notes.

**ST. LUKE'S COMMUNITY HOUSE (EPISCOPAL), INC.**  
**STATEMENT OF ACTIVITIES**  
**Year Ended December 31, 2014**

	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Permanently Restricted</b>	<b>Total</b>
Public support and revenue:				
Public support:				
Contributions	\$ 383,136	\$ 141,315	\$ 11,919	\$ 536,370
United Way	297,460	-	-	297,460
Associated organizations	193,156	-	-	193,156
Contributions - Thrift Shop	162,600	-	-	162,600
Special events	53,722	-	-	53,722
Net assets released from restrictions	196,309	(171,903)	(24,406)	-
Total public support	1,286,383	(30,588)	(12,487)	1,243,308
Revenue:				
Program services	244,822	-	-	244,822
Grants	61,486	-	-	61,486
Investment income, net	10,991	-	25,872	36,863
Miscellaneous	37,086	-	-	37,086
Total revenue	354,385	-	25,872	380,257
Total public support and revenue	1,640,768	(30,588)	13,385	1,623,565
Expenses:				
Program services:				
Preschool childcare	922,567	-	-	922,567
Senior services	135,952	-	-	135,952
Community	188,092	-	-	188,092
Volunteers	45,187	-	-	45,187
Family Resource Center	204,012	-	-	204,012
Total program services	1,495,810	-	-	1,495,810
Supporting services:				
Management and general	224,735	-	-	224,735
Fundraising	89,637	-	-	89,637
Total supporting services	314,372	-	-	314,372
Total expenses	1,810,182	-	-	1,810,182
Change in net assets	(169,414)	(30,588)	13,385	(186,617)
Net assets, beginning of year	4,013,386	190,525	861,247	5,065,158
Net assets, end of year	\$ 3,843,972	\$ 159,937	\$ 874,632	\$ 4,878,541

See accompanying notes.

**ST. LUKE'S COMMUNITY HOUSE (EPISCOPAL), INC.**  
**STATEMENT OF ACTIVITIES**  
**Year Ended December 31, 2013**

	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Permanently Restricted</b>	<b>Total</b>
Public support and revenue:				
Public support:				
Contributions	\$ 364,269	\$ 148,824	\$ 10,453	\$ 523,546
United Way	22,201	224,537	-	246,738
Associated organizations	197,329	3,817	-	201,146
Contributions - Thrift Shop	152,550	-	-	152,550
Special events	41,517	-	-	41,517
Net assets released from restrictions	416,381	(427,966)	11,585	-
Total public support	1,194,247	(50,788)	22,038	1,165,497
Revenue:				
Program services	238,754	-	-	238,754
Investment income, net	69,222	-	84,368	153,590
Grants	66,883	-	-	66,883
Miscellaneous	14,579	-	-	14,579
Total revenue	389,438	-	84,368	473,806
Total public support and revenue	1,583,685	(50,788)	106,406	1,639,303
Expenses:				
Program services:				
Preschool childcare	911,528	-	-	911,528
Senior services	120,085	-	-	120,085
Community	196,513	-	-	196,513
Volunteers	45,246	-	-	45,246
Family Resource Center	169,489	-	-	169,489
Flood relief	6,033	-	-	6,033
Total program services	1,448,894	-	-	1,448,894
Supporting services:				
Management and general	226,305	-	-	226,305
Fundraising	72,494	-	-	72,494
Total supporting services	298,799	-	-	298,799
Total expenses	1,747,693	-	-	1,747,693
Change in net assets	(164,008)	(50,788)	106,406	(108,390)
Net assets, beginning of year	4,177,394	241,313	754,841	5,173,548
Net assets, end of year	\$ 4,013,386	\$ 190,525	\$ 861,247	\$ 5,065,158

See accompanying notes.

**ST. LUKE'S COMMUNITY HOUSE (EPISCOPAL), INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**Year Ended December 31, 2014**

	Program Services					Supporting Services				
	Preschool Childcare	Senior Services	Community	Volunteers	Family Resource Center	Total Program Services	Management and General	Fund- raising	Total Supporting Services	Total Expenses
Salaries and wages	\$ 533,581	\$ 67,374	\$ 85,056	\$ 30,600	\$ 49,537	\$ 766,148	\$ 102,954	\$ 65,414	\$ 168,368	\$ 934,516
Benefits	124,794	15,014	17,554	5,358	8,686	171,406	37,195	5,200	42,395	213,801
Food	63,103	27,738	353	-	-	91,194	2,161	2,547	4,708	95,902
Equipment and maintenance	38,335	4,636	13,766	1,923	27,765	86,425	7,696	233	7,929	94,354
Utilities	35,239	4,405	13,215	1,762	26,429	81,050	7,010	-	7,010	88,060
Program supplies	19,619	848	22,588	246	24,384	67,685	154	13,275	13,429	81,114
Insurance	26,235	2,719	7,232	1,272	11,290	48,748	5,084	923	6,007	54,755
Office supplies	12,843	3,743	2,638	594	4,997	24,815	2,658	-	2,658	27,473
Professional	1,816	149	305	87	166	2,523	19,919	-	19,919	22,442
Gifts in kind	-	-	-	-	-	-	17,980	-	17,980	17,980
Telephone	3,217	402	1,206	161	2,413	7,399	643	-	643	8,042
Conference and meetings	3,664	-	190	50	-	3,904	1,514	-	1,514	5,418
Printing	-	-	43	-	1,045	1,088	2,931	1,185	4,116	5,204
Postage and shipping	4	-	135	142	-	281	2,327	551	2,878	3,159
Transportation	4	1,188	1,669	5	171	3,037	15	-	15	3,052
Technology	821	321	-	32	996	2,170	735	-	735	2,905
Mercy House	-	-	-	-	1,966	1,966	-	-	-	1,966
Bad debt expense	-	-	-	-	-	-	1,078	-	1,078	1,078
Licenses, fees, permits	326	24	-	-	-	350	524	-	524	874
Miscellaneous	-	-	-	-	-	-	384	309	693	693
Contract labor	95	32	65	11	13	216	-	-	-	216
	863,696	128,593	166,015	42,243	159,858	1,360,405	212,962	89,637	302,599	1,663,004
Depreciation	58,871	7,359	22,077	2,944	44,154	135,405	11,773	-	11,773	147,178
	<u>\$ 922,567</u>	<u>\$ 135,952</u>	<u>\$ 188,092</u>	<u>\$ 45,187</u>	<u>\$ 204,012</u>	<u>\$ 1,495,810</u>	<u>\$ 224,735</u>	<u>\$ 89,637</u>	<u>\$ 314,372</u>	<u>\$ 1,810,182</u>

See accompanying notes.



**ST. LUKE'S COMMUNITY HOUSE (EPISCOPAL), INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**Year Ended December 31, 2013**

	Program Services							Supporting Services			
	Preschool Childcare	Senior Services	Community	Volunteers	Family Resource Center	Flood Relief	Total Program Services	Management and General	Fund- raising	Total Supporting Services	Total Expenses
Salaries and wages	\$ 524,314	\$ 46,372	\$ 90,164	\$ 24,660	\$ 47,350	\$ -	\$ 732,860	\$ 96,490	\$ 58,846	\$ 155,336	\$ 888,196
Benefits	123,023	7,962	20,321	5,050	8,823	-	165,179	22,890	6,143	29,033	194,212
Equipment and maintenance	41,621	5,041	14,864	2,116	28,064	-	91,706	8,733	332	9,065	100,771
Food	62,598	27,856	607	-	-	-	91,061	1,634	1,235	2,869	93,930
Utilities	24,913	3,114	9,342	1,246	18,684	-	57,299	4,959	-	4,959	62,258
Contract labor	13,899	14,737	10,420	6,754	5,492	-	51,302	8,010	-	8,010	59,312
Professional	1,816	149	305	87	266	-	2,623	44,785	-	44,785	47,408
Insurance	22,319	2,244	5,915	1,057	9,305	-	40,840	4,464	800	5,264	46,104
Program supplies	17,789	98	16,353	70	128	1,005	35,443	102	3,914	4,016	39,459
Office supplies	10,231	2,984	1,993	415	3,814	-	19,437	1,827	-	1,827	21,264
Gifts in kind	-	-	-	-	-	-	-	13,000	-	13,000	13,000
Telephone	3,202	400	1,201	160	2,402	-	7,365	642	-	642	8,007
Conference and meetings	6,360	-	65	166	-	-	6,591	459	-	459	7,050
Printing	-	-	-	-	1,138	-	1,138	4,053	657	4,710	5,848
Mercy House	-	-	-	-	-	5,028	5,028	-	-	-	5,028
Miscellaneous	370	-	2,661	80	-	-	3,111	951	69	1,020	4,131
Postage and shipping	-	-	291	150	-	-	441	1,174	498	1,672	2,113
Transportation	-	1,717	-	-	-	-	1,717	20	-	20	1,737
Licenses, fees, permits	376	74	-	300	-	-	750	370	-	370	1,120
	852,831	112,748	174,502	42,311	125,466	6,033	1,313,891	214,563	72,494	287,057	1,600,948
Depreciation	58,697	7,337	22,011	2,935	44,023	-	135,003	11,742	-	11,742	146,745
	<u>\$ 911,528</u>	<u>\$ 120,085</u>	<u>\$ 196,513</u>	<u>\$ 45,246</u>	<u>\$ 169,489</u>	<u>\$ 6,033</u>	<u>\$ 1,448,894</u>	<u>\$ 226,305</u>	<u>\$ 72,494</u>	<u>\$ 298,799</u>	<u>\$ 1,747,693</u>

See accompanying notes.

**ST. LUKE'S COMMUNITY HOUSE (EPISCOPAL), INC.**  
**STATEMENTS OF CASH FLOWS**  
**Years Ended December 31, 2014 and 2013**

	<u><b>2014</b></u>	<u><b>2013</b></u>
Cash flows from operating activities:		
Change in net assets	\$ (186,617)	\$ (108,390)
Adjustments to reconcile change in net assets to net cash used in operating activities:		
Beneficial interests in trusts	-	20,000
Contribution for endowment	(11,919)	(10,453)
Depreciation	147,178	146,745
Realized/unrealized gain on investments	(18,569)	(136,541)
Changes in operating assets and liabilities:		
Contributions receivable	39,592	(27,820)
Accounts payable and accrued expenses	<u>(3,437)</u>	<u>7,699</u>
Net cash used in operating activities	<u>(33,772)</u>	<u>(108,760)</u>
Cash flows from investing activities:		
Land, buildings and equipment purchases	-	(82,230)
Purchases of investments	(33,118)	(103,133)
Proceeds from sales of investments	91,202	36,625
Decrease in cash restricted for flood relief	<u>-</u>	<u>6,223</u>
Net cash provided by (used in) investing activities	<u>58,084</u>	<u>(142,515)</u>
Cash flows from financing activities:		
Contribution for endowment	<u>11,919</u>	<u>10,453</u>
Net cash provided by financing activities	<u>11,919</u>	<u>10,453</u>
Net increase (decrease) in cash and cash equivalents	36,231	(240,822)
Cash and cash equivalents at beginning of year	<u>246,418</u>	<u>487,240</u>
Cash and cash equivalents at end of year	<u><u>\$ 282,649</u></u>	<u><u>\$ 246,418</u></u>

See accompanying notes.

**ST. LUKES COMMUNITY HOUSE (EPISCOPAL), INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2014 and 2013**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

St. Luke's Community House (Episcopal), Inc. (the "Organization"), was founded in 1913 by the Daughters of the King, an order of the Episcopal Church. The Organization offers a diversity of services to the community, enabling people to maintain their lives in a more healthy and stable environment. The Organization concerns itself with the welfare and dignity of individuals and seeks to strengthen and support the family unit. The Organization is supported primarily through donor contributions and the United Way.

The following program services are offered by the Organization:

Preschool Childcare – St. Luke's offers a licensed preschool program with focus on kindergarten readiness, for children from 6 weeks of age through 5 years (pre-kindergarten).

Senior Services – The Organization provides free lunches Monday through Friday to low-income seniors, as well as sponsors social and recreational activities for West Nashville seniors.

Community – The Organization provides various services to the community, including food boxes, counseling services, tax return preparation and emergency financial assistance.

Volunteers – The Organization provides organization and coordination of the significant number of volunteers serving the various programs and services provided by the Organization.

Family Resource Center – Various other programs and services are provided to the community through the Family Resource Center based on various needs.

Flood Relief – The Organization provided assistance to flood victims in Middle Tennessee as a result of the May 2010 flood. The program ended during 2013.

**Basis of Presentation**

The Organization presents its financial statements in accordance with standards of accounting and reporting prescribed for not-for-profit organizations. Under these standards, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Organization is required to present a statement of cash flows. Net assets of the Organization are presented as follows:

**ST. LUKES COMMUNITY HOUSE (EPISCOPAL), INC.**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**December 31, 2014 and 2013**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Basis of Presentation (Continued)**

Unrestricted net assets:

*Undesignated* – net assets not subject to donor-imposed stipulations or designated by the Organization's board.

*Designated* – net assets designated by the Organization's board for particular purposes, presently designated by the board for endowment.

Temporarily restricted net assets - net assets subject to donor-imposed stipulations that may or will be met either by actions of the Organization and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

Permanently restricted net assets - net assets subject to donor-imposed stipulations that require that the assets be maintained permanently by the Organization. Generally, the donors of these assets permit the Organization to use all or part of the income earned on related investments for general or specific purposes.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

**Cash and Cash Equivalents**

For financial statement purposes, the Organization considers all highly liquid investments with original maturities of three months or less to be cash and cash equivalents.

**Contributions**

The Organization accounts for contributions in accordance with standards of accounting and reporting prescribed for not-for-profit organizations. In accordance with these standards, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. Under these standards, time or purpose restricted contributions are required to be reported as temporarily restricted support and are then reclassified to unrestricted net assets upon expiration of the donor restrictions.

**ST. LUKES COMMUNITY HOUSE (EPISCOPAL), INC.**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**December 31, 2014 and 2013**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Promises to Give**

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. Allowances for uncollectible promises to give are based on management's estimates based on prior collection history.

**Investments**

Investments are stated at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants as of the measurement date. Unrealized gains and losses, as well as appreciation or depreciation in market value, are reflected in the accompanying financial statements.

**Fair Value Measurements**

The Organization has an established process for determining fair values. Fair value is based upon quoted market prices, where available. If listed prices or quotes are not available, fair value is based upon internally developed models or processes that use primarily market-based or independently-sourced market data and third party information. Valuation adjustments may be made to ensure that financial instruments are recorded at fair value. Furthermore, while the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies, or assumptions, to determine the fair value of certain financial instruments could result in a different estimate of fair value at the reporting date. Generally accepted accounting principles have a three-level valuation hierarchy for fair value measurements. A financial instrument's categorization within the valuation hierarchy is based upon the lowest level of input that is significant to the fair value measurement.

The three levels are explained as follows:

*Level 1* – inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities in active markets.

*Level 2* – inputs to the valuation methodology include quoted prices for similar assets and liabilities in active markets, and inputs that are observable for the asset and liability, either directly or indirectly, for substantially the full term of the financial instrument.

**ST. LUKES COMMUNITY HOUSE (EPISCOPAL), INC.**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**December 31, 2014 and 2013**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Fair Value Measurements (Continued)**

*Level 3* – inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The following is a description of the valuation methodology used for asset measurement at fair value at December 31, 2014 and 2013:

*Mutual Funds maintained as part of the Episcopal Endowment Corporation Common Trust Fund:* Valued at net asset value of amounts held by the Organization at year end.

*Beneficial interests in trusts:* Valued using information obtained from third party sources, including financial statements and other information from detailed listing of holdings from the trust. These valuations are typically performed annually, based on the present value of the estimated future distributions the Organization expects to receive over the term of the trust.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Organization's management believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

**Beneficial Interests in Trust**

Accounting standards require that the following instruments be recorded as a contribution and an asset at the present value of the Organization's ultimate interest:

**Charitable Lead Trust**

A donor has established and funded a trust designating the Organization as a beneficiary of specific distributions to be made over a specified period. Upon termination of the trust, the remainder of the trust assets is to be paid to a beneficiary designated by the donor.

**ST. LUKES COMMUNITY HOUSE (EPISCOPAL), INC.**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**December 31, 2014 and 2013**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Restricted Endowment Funds**

The Uniform Prudent Management of Institutional Funds Act (“UPMIFA”) was enacted in Tennessee effective July 1, 2007. The Financial Accounting Standards Board Accounting Standards Codification (“FASB ASC”) provides guidance on the net asset classification of donor-restricted endowment funds for a nonprofit organization that is subject to an enacted version of UPMIFA. It also requires disclosure of a description of the governing board’s interpretation of the law that underlies the Organization’s net asset classification of donor-restricted endowment funds, a description of the Organization’s policies for the appropriation of endowment assets for expenditures (its endowment spending policies), a description of the Organization’s endowment investment policies, and additional disclosures not previously required.

**Land, Buildings and Equipment**

Land, buildings and equipment are stated in the accompanying statements of financial position at cost, or if contributed, at estimated fair market value at date of gift. Expenditures for maintenance and repairs are expensed when incurred. Expenditures for renewals or betterments are capitalized. Depreciation is calculated using the straight-line basis with estimated useful lives ranging as follows:

Buildings and improvements	5 – 39 years
Equipment and furniture	3 – 10 years

**Donated Services**

Donated services are recognized if such services (a) create or enhance non-financial assets or (b) require specialized skills, are provided by persons possessing those skills and would be purchased if not donated.

Amounts have not been reported in the financial statements for certain donated services because they do not meet the criteria for recognition. However, a substantial number of volunteers have donated approximately 7,800 volunteer hours to the Organization’s programs during the year ended December 31, 2014. Donated equipment, supplies, and other items are included in the accompanying financial statements at their estimated value.

**Income Taxes**

The Organization is exempt from income taxes under Internal Revenue Code Section 501(c)(3) and is not considered a private foundation. Accordingly, no provision for income taxes has been made in the financial statements.

**ST. LUKES COMMUNITY HOUSE (EPISCOPAL), INC.**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**December 31, 2014 and 2013**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Income Taxes (Continued)**

The Organization follows guidance concerning the accounting for uncertainty in income taxes recognized in an entity's financial statements. This guidance prescribes a minimum probability threshold that a tax position must meet before a financial statement benefit is recognized. The minimum threshold is defined as a tax position that is more likely than not to be sustained upon examination by the applicable taxing authority, including resolution of any related appeals or litigation processes, based on the technical merits of the position. The tax benefit to be recognized is measured as the largest amount of benefit that is greater than fifty percent likely of being realized upon ultimate settlement. The Organization has no tax penalties or interest reported in the accompanying financial statements. Tax years that remain open for examination include years ended December 31, 2011 through December 31, 2014. The Organization had no uncertain tax positions at December 31, 2014 and 2013.

**Functional Allocation of Expenses**

The costs of providing the various programs and other services have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on estimates made by management.

**Subsequent Events**

The Organization evaluated subsequent events through May 27, 2015, when these financial statements were available to be issued. The Organization is not aware of any significant events that occurred subsequent to the statement of financial position date but prior to the filing of this report that would have a material impact on the financial statements.

**NOTE 2 – INVESTMENTS**

Investments (Level 1) consist of the following at December 31:

	<u><b>2014</b></u>	<u><b>2013</b></u>
Board designated fund	\$ 239,532	\$ 456,250
In Perpetuity Fund	669,407	672,939
Magruder Family Endowment Fund	<u>180,735</u>	<u>-</u>
	<u><b>\$ 1,089,674</b></u>	<u><b>\$ 1,129,189</b></u>



**ST. LUKES COMMUNITY HOUSE (EPISCOPAL), INC.**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**December 31, 2014 and 2013**

**NOTE 2 – INVESTMENTS (Continued)**

Investment income is comprised of the following for the year ended December 31:

	<u><b>2014</b></u>	<u><b>2013</b></u>
Interest	\$ 18,294	\$ 17,049
Realized and unrealized gain	<u>18,569</u>	<u>136,541</u>
	<u><u>\$ 36,863</u></u>	<u><u>\$ 153,590</u></u>

**NOTE 3 – CONTRIBUTIONS RECEIVABLE**

Contributions receivable are summarized below at December 31:

	<u><b>2014</b></u>	<u><b>2013</b></u>
Receipts expected within one year	\$ 153,933	\$ 193,525
Less allowance for estimated uncollectible amounts	<u>(3,000)</u>	<u>(3,000)</u>
Net contributions receivable	<u><u>\$ 150,933</u></u>	<u><u>\$ 190,525</u></u>

**NOTE 4 – BENEFICIAL INTERESTS IN TRUST**

A donor has established a trust held by a third party naming the Organization as a beneficiary of a charitable lead trust. Under terms of the split-interest agreement, the Organization is to receive 3% of the net fair market value of the trust principal for a period of ten years. Upon termination of the trust, the remaining trust assets are to be distributed to others. Based upon earnings at an estimated rate of 3% over the life of the trust and a 3.04% discount rate, the present value of future benefits expected to be received by the Organization totaled approximately \$81,000 at December 31, 2014 and 2013.

**NOTE 5 – LAND, BUILDINGS AND EQUIPMENT**

Land, buildings and equipment consist of the following at December 31:

	<u><b>2014</b></u>	<u><b>2013</b></u>
Land	\$ 245,746	\$ 245,746
Buildings and improvements	4,657,021	4,657,021
Equipment and furniture	<u>481,298</u>	<u>481,298</u>
	5,384,065	5,384,065
Accumulated depreciation	<u>(2,056,049)</u>	<u>(1,908,871)</u>
	<u><u>\$ 3,328,016</u></u>	<u><u>\$ 3,475,194</u></u>

**ST. LUKES COMMUNITY HOUSE (EPISCOPAL), INC.**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**December 31, 2014 and 2013**

**NOTE 6 – TEMPORARILY RESTRICTED NET ASSETS**

Temporarily restricted net assets consist of the following at December 31:

	<u><b>2014</b></u>	<u><b>2013</b></u>
Unconditional promises to give due in future periods	\$ 150,933	\$ 190,525
Community training	6,467	-
Cultural enrichment	<u>2,537</u>	<u>-</u>
	<u><b>\$ 159,937</b></u>	<u><b>\$ 190,525</b></u>

**NOTE 7 – ENDOWMENT**

The Organization's endowment consists of donor restricted gifts as well as assets designated by the board which are held in investment accounts. As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds are classified and reported based upon the existence or absence of donor-imposed restrictions.

**Endowment Net Asset Composition by Type of Fund as of December 31, 2014:**

	<u><b>Unrestricted</b></u>	<u><b>Unrestricted Board Designated</b></u>	<u><b>Temporarily Restricted</b></u>	<u><b>Permanently Restricted</b></u>	<u><b>Total</b></u>
Board designated endowment funds	\$ -	\$ 253,834	\$ -	\$ -	\$ 253,834
Donor restricted endowment funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>874,632</u>	<u>874,632</u>
Total	<u><b>\$ -</b></u>	<u><b>\$ 253,834</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 874,632</b></u>	<u><b>\$ 1,128,466</b></u>

**Changes in Endowment Net Assets for the Year Ended December 31, 2014:**

	<u><b>Unrestricted</b></u>	<u><b>Unrestricted Board Designated</b></u>	<u><b>Temporarily Restricted</b></u>	<u><b>Permanently Restricted</b></u>	<u><b>Total</b></u>
Endowment net assets, beginning of year	\$ -	\$ 306,869	\$ -	\$ 861,247	\$ 1,168,116
Contributions	-	100	-	11,919	12,019
Investment return	-	9,873	-	25,872	35,745
Distributions, net	<u>-</u>	<u>(63,008)</u>	<u>-</u>	<u>(24,406)</u>	<u>(87,414)</u>
Endowment net assets, end of year	<u><b>\$ -</b></u>	<u><b>\$ 253,834</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 874,632</b></u>	<u><b>\$ 1,128,466</b></u>

**ST. LUKES COMMUNITY HOUSE (EPISCOPAL), INC.**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**December 31, 2014 and 2013**

**NOTE 7 – ENDOWMENT (Continued)**

**Endowment Net Asset Composition by Type of Fund as of December 31, 2013:**

	<u>Unrestricted</u>	<u>Unrestricted Board Designated</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Board designated endowment funds	\$ -	\$ 306,869	\$ -	\$ -	\$ 306,869
Donor restricted endowment funds	-	-	-	861,247	861,247
Total	<u>\$ -</u>	<u>\$ 306,869</u>	<u>\$ -</u>	<u>\$ 861,247</u>	<u>\$ 1,168,116</u>

**Changes in Endowment Net Assets for the Year Ended December 31, 2013**

	<u>Unrestricted</u>	<u>Unrestricted Board Designated</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Endowment net assets, beginning of year	\$ (8,929)	\$ 218,768	\$ -	\$ 754,841	\$ 964,680
Contributions	-	73,929	-	10,453	84,382
Investment return	8,929	60,293	-	84,368	153,590
Distributions, net	-	(46,121)	-	11,585	(34,536)
Endowment net assets, end of year	<u>\$ -</u>	<u>\$ 306,869</u>	<u>\$ -</u>	<u>\$ 861,247</u>	<u>\$ 1,168,116</u>

**Interpretation of Relevant Law**

The board of directors of the Organization has interpreted the UPMIFA as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA.

**ST. LUKES COMMUNITY HOUSE (EPISCOPAL), INC.**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**December 31, 2014 and 2013**

**NOTE 7 – ENDOWMENT (Continued)**

**Funds with Deficiencies**

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or UPMIFA requires the Organization to retain as a fund of perpetual duration. To the extent unrealized losses exceed original permanently restricted net assets plus gains earned in prior periods and earnings for which donor restrictions have not been met, such losses are recognized as losses in the unrestricted net asset class. Future increases in earnings of permanently restricted net assets will be first used to offset losses previously recognized in the unrestricted net asset class, and then increase permanently restricted

**Endowment Investment Policy and Risk Parameters**

The Organization has adopted investment and spending policies for endowment assets to support the Organization and to enable it to more completely fulfill its mission by providing funds for (a) capital needs, (b) operating expenses, (c) programs and special projects and (d) such other purposes as specifically designated by donors. Endowment assets include those assets of donor-restricted funds that the Organization must hold in perpetuity or for a donor-specified period as well as amounts designated by the board of directors to be held in perpetuity. Under this policy, as approved by the board of directors, the primary objective is to achieve a reasonable return on the assets, while limiting the risk exposure to ensure the preservation of capital. Investment funds are to be maintained as cash or as publicly traded securities.

**Strategies Employed for Achieving Investment Objectives**

To satisfy its long term objectives, the Organization relies on a strategy meant to preserve the corpus while providing a reasonable return on assets. The Organization has established a long-term investment goal of earning a minimum real rate of return equal to 5% per annum in excess of the rate of inflation, as measured by the greater of the Consumer Price Index or the GNP Deflator. This goal is measured over 5-10 year time periods.

**Spending Policy and How the Investment Objectives Relate to Spending Policy**

The Organization determines expendable funds on the basis of a total return principle. The funds available for distribution during any one year shall be determined at the beginning of such year and are limited to 4% of the average value of the corpus. The average value is determined by computing a three-year rolling average of the twelve end-of-quarter market values. Any expended funds from those available for distribution for a given year are accrued and continue to be considered available for distribution in subsequent years, unless otherwise designated by the action of the board of directors.

**ST. LUKES COMMUNITY HOUSE (EPISCOPAL), INC.**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**  
**December 31, 2014 and 2013**

**NOTE 8 – CONTRIBUTIONS – THRIFT SHOP AND ASSOCIATED ORGANIZATIONS**

The Organization receives support from income generated by a local thrift shop. Such contributions totaled \$162,600 and \$152,550 for the years ended December 31, 2014 and 2013, respectively. The Organization's executive director serves as a board member of the thrift shop.

In addition, the Organization receives contributions from churches and other organizations associated with the Episcopal Church. Contributions from these organizations totaled \$193,156 and \$201,146 for the years ended December 31, 2014 and 2013, respectively.

**NOTE 9 – PENSION PLAN UNCERTAINTY**

During 2000, the board of directors approved an amendment to its defined benefit pension plan which resulted in the freezing of all future benefits under the plan as of August 31, 2000. During 2006, the plan was terminated. The Organization is in the process of resolving final administration requirements relating to the plan with the Internal Revenue Service and the Pension Benefit Guaranty Corporation, including determination as to whether the plan qualifies as a church plan which limits certain of these administrative requirements and also additional obligations, if any, to the former participants. Presently, the ultimate outcome of these matters cannot be determined.

**NOTE 10 – BENEFIT PLAN**

Effective February 2001, the Organization established a 401(k) Retirement Savings Plan. Under the plan, the Organization will match up to 6% of employees' contributions to the plan. Retirement plan contributions totaled \$25,105 and \$23,381 for the years ended December 31, 2014 and 2013, respectively.

**NOTE 11 – LINE OF CREDIT**

The Organization obtained a line of credit arrangement with a financial institution during 2012, with interest rates at the Wall Street Journal prime rate. Monthly interest payments are due based on outstanding amounts with the principal due October 3, 2014. The agreement was secured by the Organization's property and provides for short-term borrowings of up to \$250,000. There was no activity during the years ended December 31, 2014 or 2013 and the agreement was not renewed upon maturity.

**NOTE 12 – CONCENTRATIONS**

The Organization maintains its cash in bank accounts at regional financial institutions, which at times, may exceed the federally insured limits. The Organization has not experienced any losses in such accounts, therefore management believes it is not exposed to any significant credit risk related to cash and cash equivalents.