# **Financial Statements**

June 30, 2014

(With Independent Auditors' Report Thereon)

# **Financial Statements**

June 30, 2014

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#### Independent Auditors' Report

To the Board of Directors Building Lives Foundation, Inc.

We have audited the accompanying statement of financial position of Building Lives Foundation, Inc. (a nonprofit organization) as of June 30, 2014, and the related statements of activities, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Building Lives Foundation, Inc. as of June 30, 2014, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

November 11, 2014

Lewis, Smith & associates, P.C.

# Statement of Financial Position

June 30, 2014

# <u>Assets</u>

Cash and cash equivalents Accounts receivable, net of allowance for bad debts of \$3,000 Grants receivable Prepaid assets Notes receivable Property and equipment, net	\$179,767 13,833 12,500 1,745 8,763 
Total assets	\$ <u>228,408</u>
Liabilities and Net Assets	
Liabilities Accounts payable Accrued expenses Loans payable	\$ 1,597 3,657 
Total liabilities	_11,333
Net assets Unrestricted Temporarily restricted	204,575 12,500
Total net assets	<u>217,075</u>
Total liabilities and net assets	\$ <u>228,408</u>

# Statement of Activities

For Fiscal Year Ended June 30, 2014

		Temporarily	
	<u>Unrestricted</u>	Restricted	<u>Total</u>
Revenue and Support			
Fundraising - annual events	\$197,345	=	197,345
Program services	98,989	•	98,989
Donations	54,695	-	54,695
Gifts-in-kind	27,896	_	27,896
Vehicle reimbursements	11,800	<del></del>	11,800
Grant proceeds	25,000	32,000	57,000
Interest income	192	-	192
Transfers from temporarily restricted			
net assets	<u> 55,402</u>	( <u>55,402</u> )	<u></u>
Total revenue and support	<u>471,319</u>	(23,402)	<u>447,917</u>
Expenses			
Program services	172,502	-	172,502
Fundraising	130,946	-	130,946
Administrative	<u> 26,072</u>	<del></del>	<u> 26,072</u>
Total expenses	<u>329,520</u>	<u> </u>	<u>329,520</u>
Change in net assets	141,799	(23,402)	118,397
Unrestricted net assets beginning of year	62,776	35,902	98,678
Unrestricted net assets end of year	\$ <u>204,575</u>	<u>12,500</u>	<u>217,075</u>

Statement of Functional Expenses

For Fiscal Year Ended June 30, 2014

	Program			
	<u>Services</u>	<u>Fundraising</u>	<u>Administrative</u>	<u>Total</u>
Apartment furnishings				
(including in-kind donations				
of \$9,350)	\$ 16,618	-	-	16,618
Depreciation	-	-	6,974	6,974
Provision for doubtful accounts	3,000	~	••	3,000
Compensation	34,701	11,567	8,813	55,081
Client support	50,434		·	50,434
Vehicle expenses	9,901	-	-	9,901
Miscellaneous	980	-	1,967	2,947
Cost of vehicles sold/donated	15,643	-	<del>-</del>	15,643
Food	1,602	-	<u>.</u>	1,602
Fees, dues, and subscriptions	_	~	643	643
Fundraising expense	-	118,527	-	118,527
Insurance expense	_	•	3,142	3,142
Mobile phone	789	145	178	1,112
Postage and delivery	_	-	315	315
Professional fees	•••	<del>-</del>	4,040	4,040
Rent expense/temporary housing	24,641		<u>.</u>	24,641
Utilities	14,193	<del>-</del>	-	14,193
Website expense	<del>-</del>	707	<b></b>	707
e e e e e e e e e e e e e e e e e e e	\$ <u>172,502</u>	130,946	26,072	329,520

# Statement of Cash Flows

For Fiscal Year Ended June 30, 2014

Cash flows from operating activities:	
Change in net assets	\$118,397
Adjustments to reconcile change in net assets	
to net cash provided by operating activities:	
Depreciation on property and equipment	6,974
Provision for doubtful accounts	3,000
Increase in accounts receivable	(10,348)
Increase in grants receivable	(6,310)
Increase in notes receivable	(4,161)
Decrease in prepaid assets	156
Decrease in accounts payable	(4,005)
Decrease in accrued expenses	(581)
Net cash used by operating activities	103,122
Cash flows from financing activities:	
Decrease in loans payable	<u>(5,211</u> )
Net cash used by financing activities	(5,211)
Net increase in cash and cash equivalents	97,911
Cash and cash equivalents at beginning of year	<u>81,856</u>
Cash and cash equivalents at end of year	\$ <u>179,767</u>
Noncash item - vehicle sales financed with note receivables	\$ <u>11,300</u>

Notes to Financial Statements

June 30, 2014

#### (1) Organization and Purpose:

Organized in 2006, Building Lives Foundation, Inc. (the Foundation/BLF) is a not-for-profit corporation committed to assisting veterans, primarily in Middle Tennessee, by providing one-on-one mentoring, health and psychological care referrals, employment transportation, housing and financial education. The singular goal is to support and transition each veteran/client to become a productive member of the community.

The Foundation program includes five major components, which working together, build a solid foundation upon which a fulfilling life can be structured, as follows: (1) Job Assistance, (2) Affordable Housing, (3) Apartment Furnishings, (4) Vehicle Program and (5) Guidance. Additionally, services are offered by the Foundation through a program known as "The Academy" which provides basic needs, housing, meals, transportation, etc. for the participants while taking part in a work-therapy program during a transition period.

### (2) Summary of Significant Accounting Policies:

#### Financial Statement Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles as established by the FASB Accounting Standards Codification. BLF is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets based upon the existence or absence of donor-imposed restrictions. BLF's ordinary practice is to report revenues and support whose restrictions are met in the same period as unrestricted revenue and support. Contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support, depending on the existence and/or nature of any donor restrictions, and are recorded as described below:

<u>Unrestricted net assets</u> - Net assets that are not subject to donor-imposed stipulations.

<u>Temporarily restricted net assets</u> - Net assets that are subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Restrictions that are fulfilled in the same accounting period in which the contributions are received are reported in the statement of activities as unrestricted.

<u>Permanently restricted net assets</u> - Net assets that are subject to donor-imposed stipulations that are to be maintained permanently by the Organization. Generally, the donors of these assets permit the Organization to use all or part of the income earned and any related investments for general or specific purposes. As of June 30, 2014, the Foundation did not have any permanently restricted net assets.

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Notes to Financial Statements, Continued

June 30, 2014

#### (2) Summary of Significant Accounting Policies, Continued:

#### Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, costs have been allocated among the programs and supporting services benefitted.

### Revenue Recognition

Revenue and support are generally recognized as income during the fiscal year in which they are earned or contributed. Contributions received are recorded as unrestricted, temporarily restricted or permanently restricted revenues depending on the existence and/or nature of any donor restrictions. All donor-restricted contributions are reported as an increase in temporarily restricted or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

Gifts-in-kind contributions consist of donated assets and other noncash contributions received from donors supporting the fundraising activities. These types of contributions are recorded based on their estimated fair value at the date of the contribution. Fundraising primarily consists of an annual benefit concert and a holiday product warehouse sale. Both events are organized by the Foundation. The portion of benefit concert ticket sales that represents the fair value of the concert based on prices of local comparable events is recorded as fundraising income and the excess sales are classified as donations on the statement of activities.

Grants and bequests may require the fulfillment of certain conditions as set forth in the grant or bequest documents. Failure to fulfill any such conditions could result in the return of the funds to the grantors. Although such a circumstance is a possibility, management deems the contingency remote because the Organization has historically complied satisfactorily with donor provisions. By accepting the gifts and their terms, the Organization has demonstrated its intent and its policy to accommodate the provisions of the gifts and to coordinate them with the objectives of the Organization.

#### Income Tax Status

The Internal Revenue Service has granted the Foundation exempt status under Section 501(c)(3) of the Internal Revenue Code (IRC). Accordingly, no provision for income taxes has been made in the accompanying financial statements.

#### Cash and Cash Equivalents

For purposes of the statement of cash flows, all highly liquid investments purchased with an original maturity of three months or less are considered to be cash equivalents.

#### Accounts Receivable, Grants Receivable and Notes Receivable

Accounts receivable consist mostly of (1) third party billings to customers for work performed by participants in the work-therapy program and (2) billings to vehicle program participants for car repair and maintenance costs incurred.

Notes to Financial Statements, Continued

June 30, 2014

#### (2) Summary of Significant Accounting Policies, Continued:

#### Accounts Receivable, Grants Receivable and Notes Receivable, Continued

Grants receivable consist of awards from one (1) grant to be used (1) to support salaries of the veteran's program/case manager and its on-site house manager and (2) to improve the health and employment of the veterans in its program by helping them achieve self-sufficiency, consistent employment, financial management skills, permanent housing and citizenship skills.

The Foundation periodically reviews all delinquent receivables and charges off accounts, grants and notes after collection efforts are exhausted. The allowance for doubtful accounts receivable, if any, represents an amount which, in management's judgment, reflects the net collectible balance of the accounts receivable. In determining the adequacy of the allowance, management considers general economic conditions, the client's and grantor's financial ability, the age of the receivable, and any potential collateral.

#### Property and Equipment

Purchased property and equipment are carried at cost. Donated equipment is recorded at estimated market value at the date of donation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets, generally three to ten years. Expenditures for maintenance and repairs are charged to expense as incurred. Expenditures for improvements, renewals and extraordinary repairs that extend the useful life of an asset are capitalized.

#### Compensated Absences

Employees of BLF are entitled to paid vacation, paid sick days and personal days off, depending on job classification, length of service, and other factors. It is impracticable to estimate the amount of compensation for future absences, and, accordingly, no liability has been recorded in the accompanying financial statements. BLF's policy is to recognize the cost of compensated absences when actually paid to employees.

#### Advertising Costs

The Foundation expenses all advertising costs as they are incurred.

Notes to Financial Statements, Continued

June 30, 2014

#### (2) Summary of Significant Accounting Policies, Continued:

#### Fair Values

The Foundation has an established process for determining fair values of financial assets and liabilities, primarily receivables to be received in over one year and payables to be paid in over one year. When applicable, fair value is based upon quoted market prices, where available. If listed prices or quotes are not available, fair value is based upon internally developed models or processes that use primarily market-based or independently-sourced market data, including interest rate yield curves, option volatilities and third party information. Valuation adjustments may be made to ensure that financial instruments are recorded at fair value.

#### (3) Property and Equipment, Net:

Details of property and equipment, net at June 30, 2014 are as follows:

Property and equipment
Less accumulated depreciation
Net

\$ 22,982 (11,182) \$ 11,800

#### (4) Notes Receivable

The Foundation has seven (7) unsecured, non-interest bearing notes receivable related to the sale of vehicles totaling \$8,763. The remaining terms of the notes are twelve (12) months or less. No discounts or allowance for bad debts have been deemed applicable.

# (5) Intentions to Give

As of June 30, 2014, the Foundation had no unfulfilled pledges from contributors. When received, such pledges are considered intentions to give; accordingly, since they are not considered unconditional promises to give, they are not recognized until collected.

#### (6) Donated Services

Officers, members of the Board of Directors, and other volunteers of the Foundation have assisted the Foundation in the accomplishment of its goals and objectives by the donation of their time and services. No amounts have been reflected in the financial statements as it was not practicable to determine the valuation of such services to the Foundation, and the Foundation exercises no significant control over the major elements of donated services.

# (7) <u>Fund-raising Events and Subsequent Events</u>

During the fiscal year ended June 30, 2014, BLF sponsored three fund-raising events as sources of additional revenue and greater public awareness. Historically, the primary event has been a Christmas "warehouse sale" held in December in Franklin, Tennessee, which was funded primarily by merchandise donations from a retail organization that specializes in promoting/sponsoring fundraising events for nonprofit organizations (NPO's). This event produced gross revenues of approximately \$81,000 in the fiscal year ended June 30, 2014. Another similar "warehouse sale" was also held in December for the first time in Bloomingdale, Illinois and generated gross revenues of approximately \$109,000. BLF has mutually agreed to continue working with this retail organization to sponsor these events as its primary fund-raising events.

Notes to Financial Statements, Continued

June 30, 2014

#### (8) Leases

Historically, the Foundation has entered into six month leases to provide a number of veterans with housing. The veterans are required to reimburse the Foundation monthly. Leases are cancelable if a client moves out. As of June 30, 2014, there were no such leases to which the Foundation was liable for payment of rents.

# (9) Concentrations and Related Parties

BLF maintains its cash in bank deposit accounts at a local branch of a well known financial institution with operations in markets throughout the Southeastern region of the United States. The balances, at times, may exceed federally insured limits. BLF has not experienced any losses in such accounts. BLF believes it is not exposed to any significant credit risk on cash and cash equivalents in its deposit accounts. The Chairman of BLF's Board is also the President and CEO of this bank.

BLF receives a significant amount of its support from the community, corporations, organizations and individuals, especially related to its fundraising events. Any significant reduction in the level of this support, if this were to occur, could have an adverse effect on its programs and activities. However, based on the current year operations, management expects appropriate levels of support for its mission to continue for the fiscal year ended June 20, 2015.

# (10) Subsequent Events

Management has evaluated subsequent events through November 11, 2014, the date on which the financial statements were available to be issued. See Note 7 regarding future fund-raising events.