

SWEET ADELINES INTERNATIONAL CORPORATION

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2011-2012

VERIFICATION OF AUDIT

Each chapter and region is required to submit a verification of audit annually.

The completion of this form is MANDATORY.

This is to verify that the chapter's or region's books and financial records for the period of May 1, 2011, to April 30, 2012, have been audited by an internal audit committee or an independent third party such as an accounting firm. When making arrangements for a third party to conduct the audit be sure to discuss the fee. It is not necessary for the auditor to do a complete audit and issue a formal or unqualified opinion. However, please provide any written opinions or statements issued by a third party.

The auditor should primarily seek to verify bank balances and the proper recording of receipts and disbursements. If receipt of delivery is desired, send via Certified Mail, Return Receipt Requested.

Please indicate below with a check mark the type of audit conducted by the chapter.

- ☒ Internal Audit Committee
- ☐ Accounting or bookkeeping firm
- ☐ Non-chapter member, non-accounting professional
- ☐ Non-chapter member, accounting professional
- ☐ Other

PLEASE COMPLETE THE FOLLOWING INFORMATION, AS APPLICABLE, FOR EITHER THE CHAPTER OR THE REGION.

CHAPTER NAME TUNE TOWN SHOW CHORUS REGION # 23
OR
REGION NAME _____ REGION # _____

The financial records of the afore mentioned chapter or region have been reviewed and/or audited to ensure that all transactions have been recorded properly and that no discrepancies have been identified.

SIGNATURE OF FINANCE COORDINATOR

DATE Wanda Barnes 11/26/12

COMPLETE THIS FORM AND RETURN TO INTERNATIONAL HEADQUARTERS BY JULY 15, 2012.

August 27, 2012

To the Board of Directors
Tune Town Show Chorus
Nashville, Tennessee

I have completed an analysis of the financial records of Tune Town Show Chorus for the months July 2011 through April 2012. During the procedures performed, I noted the financial records of Tune Town Show Chorus to be in good condition, well organized, and accurately recording the transactions supported by the documents provided. The objective of my review was to determine if the records reasonably reflected the revenues and disbursements of the Tune Town Show Chorus for the period ended.

In conducting my procedures, monthly bank statements were reviewed for both deposits and disbursements. Invoices and receipts were vouched to bank statements for completeness and accuracy. Deposits and disbursements were agreed to the financial records for completeness and accuracy.

I do not take responsibility for preventing or detecting fraud for the limited scope of procedures performed. Such procedures are not considered a full scope audit under Generally Accepted Auditing Standards. Further, I do not take responsibility for designing or implement internal controls to prevent fraud. My analysis is limited to the ten months presented from July 2011 through April 2012.

WHISENANT, STEWART, WATROUS & ASSOCIATES, PLLC



Trenton D. Watrous, CPA, CVA, CFE
Partner