NASHVILLE FILM FESTIVAL
FINANCIAL STATEMENTS, SUPPLEMENTAL INFORMATION
AND
INDEPENDENT AUDITORS' REPORT
YEARS ENDED DECEMBER31, 2013 AND 2012

## NASHVILLE FILM FESTIVAL FINANCIAL STATEMENTS, SUPPLEMENTAL INFORMATION AND

## INDEPENDENT AUDITORS' REPORT YEARS ENDED DECEMBER31, 2013 AND 2012

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## Edmondson, Betzler & Montgomery, PLLC

(Certified Public Accountants)

#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Nashville Film Festival

## Report on the Financial Statements

We have audited the accompanying financial statements of Nashville Film Festival (the "Organization"), which comprise the statements of financial position as of December 31, 2013 and 2012, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

Our responsibility is to express an opinion on the financial statements based on our audits. We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Nashville Film Festival as of December 31, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

## **INDEPENDENT AUDITORS' REPORT (CONTINUED)**

#### Other Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental information on pages 12 and 13 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

February 28, 2014

## NASHVILLE FILM FESTIVAL STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2013 AND 2012

## **ASSETS**

AGGETG				
		2013		2012
Current assets Cash Prepaid expenses	\$	59,811 1,162	\$	52,649 <u>-</u>
Total current assets		60,973		52,649
Equipment, net	u.	3,964		5,866
Total assets	\$	64,937	_\$_	58,515
LIABILITIES AND NET ASSETS				
Current liabilities Accounts payable Deferred revenue Current portion - capital lease payable	\$	2,100 72,500 1,987	\$	8,390 49,500 1,890
Total current liabilities		76,587		59,780
Capital lease payable - noncurrent portion		2,267	·····	4,254
Total liabilities		78,854		64,034
Unrestricted net assets (deficit)		(13,917)		(5,519)
Total liabilities and net assets (deficit)	\$	64,937		58,515

## NASHVILLE FILM FESTIVAL STATEMENTS OF ACTIVITIES YEARS ENDED DECEMBER 31, 2013 AND 2012

		2013	2012
Revenues and other support			
Grants	\$	101,000	\$ 128,200
Festival fees and sales		172,098	148,848
Corporate sponsors		161,600	116,000
Membership dues		40,983	46,267
Fundraising events		57,815	44,290
Contributions		7,238	11,104
Contributions in-kind		497,600	481,000
Total revenues and other support		1,038,334	975,709
Expenses			
Festival and programs		850,967	801,865
Management and general		107,362	111,865
Fundraising		88,403	73,552
Total expenses		1,046,732	987,282
Decrease in net assets		(8,398)	(11,573)
Net assets (deficit), beginning of year		(5,519)	6,054
Net assets (deficit), end of year	\$_	(13,917)	\$ (5,519)

## NASHVILLE FILM FESTIVAL STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2013

	Festival and Programs	Management and General	Fundraising	Total
Salaries and wages Payroll taxes	\$ 87,999 7,152	\$ 31,099 4,539	\$ 45,089 2,063	\$ 164,187 13,754
Employee benefits	8,433	5,352	2,432	16,217
Total salaries and benefits	103,584	40,990	49,584	194,158
Rent	203,500	10,934	2,734	217,168
Travel and entertainment	118,872	12,421	-	131,293
Advertising	120,440	1,131	-	121,571
Festival expense	90,279	-	-	90,279
Contract services	88,280	892	-	89,172
Equipment rental	47,258	-	-	47,258
Miscellaneous	19,715	6,623	9,934	36,272
Office expense and supplies	25,578	3,535	884	29,997
Other event expense	-	-	18,302	18,302
Printing and promotions	14,781	· -	-	14,781
Dues and subscriptions	-	11,094	-	11,094
Awards	8,556	369	-	8,925
Telephone	-	5,283	2,972	8,255
Insurance	350	7,621	-	7,971
Grant expense	7,174	-	-	7,174
Membership	_	2,281	3,421	5,702
Postage	2,600	2,286	572	5,458
Depreciation		1,902		1,902
	\$ 850,967	\$ 107,362	\$ 88,403	\$ 1,046,732

## NASHVILLE FILM FESTIVAL STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2012

	Festival and Programs	Management and General	Fundraising	Total
Salaries and wages	\$ 73,708	\$ 24,045 3,875	\$ 34,698 1,761	\$ 132,451 11,741
Payroll taxes Employee benefits	6,105 5,033	3,194	1,452	9,679
Employed Belleme				
Total salaries and benefits	84,846	31,114_	37,911_	153,871_
Rent	197,500	11,674	2,919	212,093
Advertising	119,514	16,027	-	135,541
Contract services	99,058	1,001	-	100,059
Travel and entertainment	88,368	9,374	-	97,742
Festival expense	80,980	-	-	80,980
Equipment rental	53,796	-	-	53,796
Office expense and supplies	27,818	6,398	1,600	35,816
Miscellaneous	11,881	5,526	8,288	25,695
Other event expense	-	-	18,801	18,801
Printing and promotions	15,565	1,484	-	17,049
Dues and subscriptions	-	15,348	-	15,348
Insurance	3,900	6,506	-	10,406
Awards	9,000	-	-	9,000
Telephone	_	4,096	2,304	6,400
Postage	5,612	313	78	6,003
Grant expense	4,027	-	-	4,027
Membership	-	1,101	1,651	2,752
Depreciation		1,903		1,903
	\$ 801,865	\$ 111,865	\$ 73,552	\$ 987,282

## NASHVILLE FILM FESTIVAL STATEMENTS OF CASH FLOWS YEARS ENDED DECEMBER 31, 2013 AND 2012

	2013		2012
Cash flows from operating activities  Decrease in net assets  Adjustments to reconcile decrease in net assets to net cash provided by operating activities	\$ (8,398)	\$	(11,573)
Depreciation Increase in prepaid expenses	1,902 (1,162)		1,903 -
Increase (decrease) in accounts payable Increase in deferred revenue	 (6,290) 23,000		3,145 47,000
Net cash provided by operating activities	 9,052		40,475
Cash flows from financing activities Payments on capital lease payable Net borrowings (payments) on line of credit	(1,890)		(1,798) (15,000)
Net cash used in financing activities	 (1,890)		(16,798)
Net increase in cash	7,162		23,677
Cash, beginning of year	 52,649		28,972
Cash, end of year	\$ 59,811		52,649
Supplemental cash flow information: Interest paid	 2,455	_\$_	1,882

## NASHVILLE FILM FESTIVAL NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER31, 2013 AND 2012

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Activities

Nashville Film Festival's (NaFF) purpose is to promote or showcase independent and student films and film makers through the annual film festival. The Organization conducts an annual workshop, premiere screenings, and seminars for students ranging in age from adolescents to adults. The outreach program brings screenings and various workshops into schools and community centers in the inner city.

#### Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Accordingly, net assets of NaFF and changes therein are classified and reported as follows:

<u>Unrestricted net assets</u> – Net assets which are not subject to donor-imposed stipulations.

<u>Temporarily restricted net assets</u> — Net assets which are subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or the passage of time. When a restriction expires, (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. The NaFF had no temporarily restricted net assets as of December 31, 2013 and 2012.

<u>Permanently restricted net assets</u> – Net assets which are subject to donor-imposed stipulations that they be maintained permanently. Generally, the donors of these assets permit the Organization to use all or part of the income earned on any related investments for general or specific purposes. The NaFF had no permanently restricted net assets as of December 31, 2013 and 2012.

#### Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction.

### **Donated Services**

Contributions of donated material that are usable for program services, fundraising, and support of management and general functions are recorded at their fair values in the period received. Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and which would typically need to be purchased if not donated, are recorded at their fair values in the period received.

## NASHVILLE FILM FESTIVAL NOTES TO FINANCIAL STATEMENTS (CONTINUED) YEARS ENDED DECEMBER31, 2013 AND 2012

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **Donated Services (continued)**

The fair value of donated volunteer services is not reflected in the accompanying financial statements since it is not practical to objectively determine the fair value of services received. However, management estimates that a substantial number of volunteers have donated significant amounts of their time.

## **Inventory Valuation**

The library of films maintained by NaFF is not reflected in the financial statements as an objective basis for valuation is not available.

#### **Deferred Revenue**

Nashville Film Festival records grant/contract revenue as deferred revenue until it is expended for the purpose of the grant/contract, at which time it is recognized as revenue. The balance in deferred revenue at December 31, 2013 and 2012 represents amounts received under cost reimbursable contracts that will be expended in the next calendar year in accordance with the grant/contract period.

### **Compensated Absences**

The Organization has not accrued compensated absences since the amount cannot be reasonably estimated.

## **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions affecting the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## **Income Tax**

The NaFF is exempt from income tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income tax has been made.

#### Concentrations of Credit Risk

The NaFF maintains its cash in bank deposit accounts at financial institutions. The balances, at times, may exceed federally-insured limits.

#### **Advertising Costs**

The Organization expenses all advertising costs as incurred. Total advertising expense amounted to \$121,571 and \$135,541 in 2013 and 2012, respectively.

## NASHVILLE FILM FESTIVAL NOTES TO FINANCIAL STATEMENTS (CONTINUED) YEARS ENDED DECEMBER31, 2013 AND 2012

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### **Events Occurring After Reporting Date**

NaFF has evaluated events and transactions that occurred between December 31, 2013 and February 28, 2014, which is the date that the financial statements were available to be issued, for possible recognition or disclosure in the financial statements.

#### NOTE 2 - EQUIPMENT

Equipment is recorded at cost. Depreciation of equipment is provided over the estimated useful lives of the respective assets on a straight-line basis. Equipment at December 31, 2013 and 2012, is as follows:

	2013	2012
Office equipment	\$ 36,444	\$36,444
Less: accumulated depreciation	 (32,480)	(30,578)
	\$ 3,964	\$5,866

#### NOTE 3 - LINES OF CREDIT

The Organization signed a line of credit with Pinnacle National Bank in January 2012 with a limit of \$50,000. The line has a variable interest rate at 1.5 over the Index, with a minimum of 5%. As of December 31, 2013, the interest rate was 5%. The outstanding balance on the line was \$0 and \$0 at December 31, 2013 and 2012, respectively.

The Organization maintains one line of credit on a credit card. The line with Bank of America has a credit limit available of \$25,000 and bears interest at a 13.24% annual rate on purchases and 24.24% annual rate on cash advances. There were \$0 and \$2,999 of borrowings on the Bank of America line as of December 31, 2013 and 2012, respectively.

#### NOTE 4 - CAPITAL LEASE

The Organization entered into a capital lease for new telephone equipment in January 2011. The lease provides for monthly payments of \$180 for 60 months. At December 31, 2013, the telephone equipment is carried at a cost of \$9,513 less accumulated depreciation of \$5,549. The following is a summary by year of future minimum lease payments for this capital lease:

## NASHVILLE FILM FESTIVAL NOTES TO FINANCIAL STATEMENTS (CONTINUED) YEARS ENDED DECEMBER31, 2013 AND 2012

## NOTE 4 - CAPITAL LEASE (CONTINUED)

## Fiscal Year Ending December 31,

2014	\$ 2,154
2015	2,154
2016	180
Total minimum lease payments	4,488
Less estimated amount representing interest	<u>(234</u> )
Present value of net minimum capital lease payments Less: Current portion	4,254 _(1,987)
Long-term obligation under capital lease	<u>\$ 2,267</u>

## NOTE 5 - DONATED SERVICES

Donated services ("in-kind" contributions) included in the statements of activities are as follows:

	2013	2012
Contributions in-kind		
Rent	\$ 203,500	\$ 197,500
Advertising	115,000	114,000
Guest travel	47,300	26,300
Contract services	35,000	35,000
Awards	31,500	36,500
Event catering	22,000	23,000
Equipment rental	1.7,500	22,900
Supplies	15,500	16,500
Printing	5,300	9,300
Ticketing	5,000	
Total contributions in-kind	\$ 497,600	\$ 481,000
Expenses		
Functional expenses:		
Festival and programs	\$ 497,600	\$ 481,000
Increase in net assets	\$ -	\$ -



# NASHVILLE FILM FESTIVAL SCHEDULE OF ACTIVITIES - BEFORE IN-KIND ACTIVITIES YEAR ENDED DECEMBER 31, 2013

Revenues and other support	
Grants	\$ 101,000
Festival fees and sales	172,098
Corporate sponsors	161,600
Membership dues	40,983
Fundraising events	57,815
Contributions	7,238
Total revenues and other support before in-kind contributions	 540,734
_	
Expenses	
Festival and programs	353,367
Management and general	107,362
Fundraising	 88,403
Total expenses before in-kind expenses	 549,132
Decrease in net assets before in-kind activities	\$ (8,398)

## NASHVILLE FILM FESTIVAL SCHEDULE OF FUNCTIONAL EXPENSES - BEFORE IN-KIND ACTIVITIES YEAR ENDED DECEMBER 31, 2013

	Festival and Programs	Management and General	Fundraising	Total
Salaries and wages	\$ 87,999	\$ 31,099	\$ 45,089	\$ 164,187
Payroll taxes	7,152	4,539	2,063	13,754
Employee benefits	8,433	5,352	2,432	16,217
Total salaries and benefits	103,584	40,990	49,584	194,158_
Festival expense	58,779	-	_	58,779
Travel and entertainment	44,572	12,421	-	56,993
Contract services	53,280	892	-	54,172
Miscellaneous	19,715	6,623	9,934	36,272
Equipment rental	29,758	-	-	29,758
Other event expense	-	-	18,302	18,302
Office expense and supplies	10,078	3,535	884	14,497
Rent	-	10,934	2,734	13,668
Dues and subscriptions	-	11,094	-	11,094
Printing and promotions	9,481	_	-	9,481
Awards	8,556	369	-	8,925
Telephone	-	5,283	2,972	8,255
Insurance	350	7,621	-	7,971
Grant expense	7,174	-	-	7,174
Advertising	5,440	1,131	-	6,571
Membership	-	2,281	3,421	5,702
Postage	2,600	2,286	572	5,458
Depreciation	_	1,902		1,902
	\$ 353,367	\$ 107,362	\$ 88,403	\$ 549,132