

1/20/15

	FYE 2015 TOTALS		MISSION RELATED		PROJECT RELATED							NOTES
			Admin	Design Studio	SHC Book	SHC Rollout	UT Fall	UT Spring	UT Summer	Design Your Neighborhood	SHC Urban Design Challenge	
INCOME												
Received/Committed	\$ 529,975											
Restricted Government/Foundation Grants												
TDOT	\$ 33,000			\$ 3,000	\$ 15,000	\$ 15,000						1/3 of total grant expected to be spent in FY 15
MPO	\$ 75,000			\$ 25,000	\$ 25,000		\$ 12,500	\$ 12,500				Includes \$25,000 in new funds for additional work related to 2040 Plan
NEA	\$ 30,000									\$ 20,000	\$ 10,000	\$20,000 closes our NEA funding for DYN, and \$10,000 for SHCN Design Challenge
Restricted Government/Foundation Grants Total		\$ 138,000										
Unrestricted Government/Foundation Grants												
Metro Nashville	\$ 100,000		\$ 25,900	\$ 64,100	\$ 5,000	\$ 5,000						Salary support, general admin costs of running offic, \$10,000 towards SHCN
Unrestricted Government/Foundation Grants Total		\$ 100,000										
SHCN Sponsorship Funding - Book Completion and Launch												
Shaping Healthy Communities	\$ 50,000		\$ 10,000	\$ 5,000	\$ 30,000	\$ 5,000						Includes \$25,000 costs for printing book, \$12,500 for Christine Kreyling fee, \$2500 for Indexer; \$5000 for rollout expenses, \$5000 for other misc. activities related to SHCN done by the Design Studio, and remaining money towards Admin services for time devoted to SHCN (NOTE: \$20,500 has already been raised towards this goal)
SHCN Sponsorship Funding Total		\$ 50,000										
Institutions												
UTK - Salary support	\$ 47,100		\$ 47,100									per UTK contract
UTK Misc. Funds	\$ 6,000			\$ 6,000								It is our understanding that this funding source was identified by UTK as an application process - for instance, we could request funding for Misc. Design Studio projects that involve UTK students. Ex. Boathouse booklet, ULI booklet
UTK (for Winstream - owed to NCDC)	\$ 755		\$ 755									This has been invoiced, and apparently UTK is processing payment
Institutions Total		\$ 53,855										
Foundations												
Browns	\$ 15,000		\$ 5,000	\$ 5,000	\$ 5,000							Already rceived \$12,000
Memorial Foundation	\$ 5,000				\$ 5,000							
AIA	\$ 5,000				\$ 5,000							
Turner Family	\$ -			\$ -								Ask has not been made
Frist Technology Grant	\$ 5,000			\$ 5,000								Tech Grant for computer upgrades
Undetermined Foundation support for NEA	\$ 10,000			\$ 10,000								\$10,000 in private funding for DYN for NEA match we still need to raise (Design Studio work)
Foundations Total		\$ 40,000										
Professional Firms and Corporations												

NASHVILLE CIVIC DESIGN CENTER PROPOSED BUDGET FYE 2015
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			Admin	Design Studio	SHC Book	SHC Rollout	UT Fall	UT Spring	UT Summer	Design Your Neighborhood	SHC Urban Design Challenge	
Scott Chambers Fund	\$ 5,000			\$ 5,000								Restricted - Speakers and associated staff time
Village Fund	\$ 5,000		\$ 5,000									
Professional Firms and Corporations Total		\$ 10,000										
Board & Individuals												
Board Members (18)	\$ 9,000		\$ 9,000									Represents minimum \$500 each
Support for Hospitality	\$ 1,000		\$ 1,000									Board Members hosting events at homes / businesses or lunches for potential donors to expand fundraising opportunities. This can either be direct giving or In-Kind.
Boards & Individuals Total		\$ 10,000										
Special Events												
LTPON	\$ 127,000		\$ 127,000									
Special Events Total		\$ 127,000										
In-Kind												
Anode	\$ 10,000									\$ 10,000		Volunteer services for DYN
Emma	\$ 900		\$ 900									Free e-newsletter service
Rent	\$ 45,000		\$ 45,000									Turners
Good People	\$ 500			\$ 500								Pecha Kucha Night beer sponsor
VU Graphic Services	\$ 10,000				\$ 10,000							Work related to SHCN Book
VU Publishing	\$ 15,000				\$ 15,000							Work related to SHCN Book
Yazoo	\$ 720			\$ 720								UDF and events beer sponsor
In-Kind Total		\$ 82,120										
Miscellaneous												
NCDC Membership Dues	\$ 10,000		\$ 10,000									Annual Memberships
Product Sales	\$ -				\$ -							SHC Book sales
Interest Income	\$ 10		\$ 10									
Miscellaneous Total		\$ 10,010										
TOTAL INCOME		\$ 620,985	\$ 286,665	\$ 129,320	\$ 115,000	\$ 25,000	\$ 12,500	\$ 12,500	\$ -	\$ 30,000	\$ 10,000	

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			Admin	Design Studio	SHC Book	SHC Rollout	UT Fall	UT Spring	UT Summer	Design Your Neighborhood	SHC Urban Design Challenge		
EXPENSES													
PERSONNEL													
Payroll Expenses (salaries + staff taxes)													
Design Director Salary (incl. bonus)	\$ 59,737		\$ 59,737										
Assistant Design Director Salary (incl. bonus)	\$ 46,750		\$ 46,750										
Administrative Assistant (part time)	\$ 10,000		\$ 10,000										
Payroll Expenses	\$ 11,990		\$ 11,990										
UTK Owed Expenses	\$ 38,525		\$ 38,525									Based on UTK agreement (\$34,147) and NCDC's portion of GG's end of service w/ UTK (\$4378)	
Payroll Expenses Total		\$ 167,002											
Benefits													
Design Director Insurance Stipend	\$ 4,000		\$ 4,000										
Design Director Transit/Parking Stipend	\$ 920		\$ 920										
IRA contribution for Design Director	\$ 1,195		\$ 1,195										
Assistant Design Director Insurance Stipend	\$ 3,792		\$ 3,792										
Assistant Design Director Transit/Parking Stipend	\$ 870		\$ 870										
IRA contribution for Assistant Design Director	\$ 935		\$ 935										
Administrative Assistant Transit/Parking Stipend	\$ 510		\$ 510										
Benefits Total		\$ 12,222											
NON-PERSONNEL													
Audit & Legal fees													
Balance of 2013 Audit	\$ 4,400		\$ 4,400									this has been paid off as of 12/1	
2014 Audit	\$ 5,000		\$ 5,000									invoiced and paid for in 2014/2015 budget	
Audit & Legal fees Total		\$ 9,400											
Bank / Financial Fees													
Paypal	\$ 360		\$ 360									\$30 per month	
Credit Card (owed)	\$ 4,023		\$ 4,023									Balance at beginning of FYE 2015 (paid off)	
Checking	\$ 204		\$ 204									\$17 per month	
Bank Fees Total		\$ 4,587											
Business Travel		\$ 2,000		\$ 2,000									
Communications (EMMA & Sitemason)													
SiteMason Webhosting	\$ 360		\$ 360										
EMMA E-newsletters (In-Kind)	\$ 900		\$ 900										
Communications Total		\$ 1,260											
Design Studio Services (formerly Design Fellow)													
Design Fellow (MPO - UTK)	\$ 27,000		\$ 500	\$ 11,500	\$ 500	\$ 5,000	\$ 5,000	\$ 4,500				Stipend for Design Fellow Eric Hoke to complete tasks related to MPO contract from now until end of FYE 2015, graphics, and SHCN completion and rollout	
Design Fellow Eric Hoke (owed for previous work)	\$ 5,000						\$ 2,500	\$ 2,500				Repayment of debt for Fall and Spring 2013 invoices)	
Christine Kreyling	\$ 25,000				\$ 25,000							Upcoming work to finalize SHCN	
Christine Kreyling (owed for previous work)	\$ 25,000				\$ 25,000							Repayment of debt to Christine (paid off)	

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VU Graphics (In-Kind)	\$ 10,000				\$ 10,000							SHCN Book Design
VU Publishing (In-Kind)	\$ 15,000				\$ 15,000							
SHCN Book Index Consultant	\$ 2,500				\$ 2,500							
NEA Design Your Neighborhood	\$ 20,000								\$ 20,000			Carolyn and Davis work for DYN, Design Fellow
NEA SHCN UC Graphic Designer (NEA)	\$ 9,000									\$ 9,000		
Design Fellow Total		\$ 138,500										
Contract Services												
NCDC Operations Assistant Intern	\$ 2,840		\$ 2,840									This is the role that Abby is currently playing with NCDC - organizational assistance with events, marketing, memberships, etc. 32 hours per week. This amount includes the \$2500 proposed and accepted by Abby for work through the end of 2014 including 4 month \$85 transportation stipend. In January, this would move to a part-time employee position with annual salary of \$20000
Anode (In-Kind)	\$ 10,000								\$ 10,000			
Bookkeeping assistance	\$ 3,250		\$ 3,250									Could be eliminated if Admin person handled bookkeeping
Contract Services Total		\$ 16,090										
Equipment Lease & Maintenance	\$ 5,356		\$ 5,356									Montly contract for printer
Equipment Purchase	\$ 2,750		\$ 2,750									Adobe software upgrades: \$500; Apple router and server: \$400; Digital camera: \$850; Office iPad: \$500; replacement office chairs: \$500
Fundraising												
Fundraising - Special Events - LTPON	\$ 25,000		\$ 25,000									Annual Luncheon Expenses
15th Year Anniversary Movie	\$ -		\$ -									Funding towards production marketing / pr video to be unveiled at 2015 Annual Luncheon - first 1/2 portion - second will be funded in FYE 2016
Fundraising - Other	\$ 1,500		\$ 1,500									This is for misc. lunches and dinners.
Fundraising Total		\$ 26,500										
Hospitality & Meetings Expense												
In-House Hospitality	\$ 1,000		\$ 1,000									Hosting of lunches at NCDC to cultivate new donors
Board Retreat	\$ 500		\$ 500									
Hospitality & Meetings Expense Total		\$ 1,500										
Insurance	\$ 3,500		\$ 3,500									Includes premium plus additional \$ amount for special events
Janitorial	\$ 1,200		\$ 1,200									Office cleaning, carpets (never been done), Cleaning fees for events at off site locations
Lectures, Exhibitions, & Hosted Events												

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UTK student work - Reports	\$ 2,000			\$ 2,000								Publications that involve student work - summer studio, Boathouse, ULI, etc.
SHC Book	\$ 25,000				\$ 25,000							Estimated printing costs for 1500 books
DYN Materials	\$ 1,000									\$ 1,000		
Printing Total		\$ 30,100										
Professional Development & Dues												
AIA, Chamber, ULI, CNM, Conferences for Staff	\$ 1,250		\$ 500	\$ 750								Membership fees for staff
Local events	\$ 5,000			\$ 5,000								Conference travel
	\$ 1,000			\$ 1,000								Attendance to Nashville-related events - Annual luncheons for Chamber, ULI, DTP, etc.
Professional Development & Dues Total		\$ 7,250										
Taxes, Licenses & Fees	\$ 400		\$ 400									
Telecommunications	\$ 5,525		\$ 5,525									This total includes two months of paying for Windstream (July and August - before canceling), and upgrading our AT&T speed to \$55 per month
TOTAL EXPENSE		\$ 523,662	\$ 323,162	\$ 26,000	\$ 109,000	\$ 10,000	\$ 7,500	\$ 7,000	\$ -	\$ 31,250	\$ 9,750	
SURPLUS (LOSS)		\$ 97,323	\$ (36,497)	\$ 103,320	\$ 6,000	\$ 15,000	\$ 5,000	\$ 5,500	\$ -	\$ (1,250)	\$ 250	Transfer Surplus to Reserve Fund
Note: Total Surplus/Loss is the sum of the above Mission-Related/Project-Related numbers												