### NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC.

#### FINANCIAL STATEMENTS

June 30, 2011 and 2010

#### NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC.

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of National Health Care for the Homeless Council, Inc. Nashville, Tennessee

We have audited the accompanying statements of financial position of National Health Care for the Homeless Council, Inc. ("the Council") (a nonprofit organization) as of June 30, 2011 and 2010, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of National Health Care for the Homeless Council, Inc. as of June 30, 2011 and 2010, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated September 15, 2011, on our consideration of the Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

September 15, 2011

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# NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC. STATEMENTS OF FINANCIAL POSITION June 30, 2011 and 2010

|                                  | 2011       | 2010       |
|----------------------------------|------------|------------|
| Assets                           |            |            |
| Current assets:                  |            |            |
| Cash and cash equivalents        | \$ 583,800 | \$ 351,138 |
| Investments                      | ~          | 100,000    |
| Grants receivable                | 242,289    | 40,073     |
| Other receivables                | 5,992      | 377        |
| Prepaid expenses                 | 9,880      | 11,386     |
| Total current assets             | 841,961    | 502,974    |
| Furniture and equipment          | 68,318     | 68,318     |
| Less: accumulated depreciation   | (58,057)   | (52,936)   |
| Net furniture and equipment      | 10,261     | 15,382     |
| Total assets                     | \$ 852,222 | \$ 518,356 |
| Liabilities and Net Assets       |            |            |
| Liabilities:                     |            |            |
| Accounts payable                 | \$ 316,665 | \$ 39,304  |
| Accrued expenses                 | 43,563     | 14,505     |
| Total liabilties                 | 360,228    | 53,809     |
| Net assets:                      |            |            |
| Unrestricted                     | 491,994    | 464,547    |
| Total net assets                 | 491,994    | 464,547    |
| Total liabilities and net assets | \$ 852,222 | \$ 518,356 |

#### NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC.

#### STATEMENTS OF ACTIVITIES

#### For the Years Ended June 30, 2011 and 2010

|                                 | 2011         | 2010         |
|---------------------------------|--------------|--------------|
| Revenue and other support:      |              |              |
| Government grants               | \$ 1,516,761 | \$ 1,323,785 |
| Program service fees            | 238,158      | 258,290      |
| Membership dues                 | 135,550      | 147,735      |
| Contributions                   | 41,360       | 81,739       |
| Interest income                 | 2,930        | 4,115        |
| Total revenue and other support | 1,934,759    | 1,815,664    |
| Expenses:                       |              |              |
| Program services:               |              |              |
| Advocacy                        | 84,339       | 93,589       |
| General support                 | 45,137       | 38,090       |
| Education and training          | 1,498,738    | 1,399,269    |
| Total program services          | 1,628,214    | 1,530,948    |
| Support services:               |              |              |
| Management and general          | 224,651      | 212,231      |
| Fundraising                     | 54,447       | 50,572       |
| Total support services          | 279,098      | 262,803      |
| Total expenses                  | 1,907,312    | 1,793,751    |
| Change in net assets            | 27,447       | 21,913       |
| Net assets, beginning of year   | 464,547      | 442,634      |
| Net assets, end of year         | \$ 491,994   | \$ 464,547   |

NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended June 30, 2011

|                        |          |          |    | Program Services | ım Se | rvices                                  |               |              |     | S           | oddn | Support Services |     |          |    |              |
|------------------------|----------|----------|----|------------------|-------|---|---------------|--------------|-----|-------------|------|------------------|-----|----------|----|--------------|
|                        |          |          |    |                  |       |   | T             | TOTAL        |     |             |      |                  | Ţ   | TOTAL    |    | Total        |
|                        |          |          | G  | General          | Edu   | Education and                           | PR(           | PROGRAM      | Maı | Management  | ç    |                  | ns  | SUPPORT  | ú  | All          |
|                        | Ā        | Advocacy | Su | upport           |       | Training                                | SEI           | SERVICES     | and | and General | E E  | Fundraising      | Z Z | SERVICES | 2  | Services     |
| Staff                  | €9       | 29,705   | €9 | 23,689           | ↔     | 764,336                                 | <del>69</del> | 817,730      | ↔   | 113,007     | ↔    | 36,035           | 69  | 149,042  | 69 | 966,772      |
| Contractors            |          | 52,430   |    | 5.000            |       | 199,375                                 |               | 256,805      |     | 28,529      |      | ı                |     | 28,529   |    | 285,334      |
| Meetings               |          | 126      |    | 10,180           |       | 220,018                                 |               | 230,324      |     | 36          |      | 6,553            |     | 6,589    |    | 236,913      |
| Consultants            |          | ,        |    | 5,000            |       | 77,019                                  |               | 82,019       |     | •           |      | 7,500            |     | 7,500    |    | 89,519       |
| Member travel          |          | 1        |    |                  |       | 69,715                                  |               | 69,715       |     |             |      | •                |     |          |    | 69,715       |
| Staff travel           |          | 264      |    | ,                |       | 65,891                                  |               | 66,155       |     |             |      |                  |     | 1        |    | 66,155       |
| Printing               |          | 101      |    | 106              |       | 44,216                                  |               | 44,423       |     | 1,480       |      | 3,025            |     | 4,505    |    | 48,928       |
| Occumancy              |          |          |    | r                |       | , 1                                     |               | . •          |     | 40,324      |      |                  |     | 40,324   |    | 40,324       |
| Supplies               |          | ı        |    | ı                |       | 26,731                                  |               | 26,731       |     | 5,153       |      | 44               |     | 5,197    |    | 31,928       |
| Telecommunications     |          | 314      |    | 252              |       | 10,773                                  |               | 11,339       |     | 9,565       |      | 601              |     | 10,166   |    | 21,505       |
| Service fees           |          | 50       |    | 338              |       | . 1                                     |               | 388          |     | 14,991      |      | 200              |     | 15,491   |    | 15,879       |
| Accreditation fees     |          |          |    | 1                |       | 8,500                                   |               | 8,500        |     | ı           |      | ,                |     | ,        |    | 8,500        |
| Dues and registrations |          | 1.340    |    | 210              |       | 5,355                                   |               | 6,905        |     | 615         |      | •                |     | 615      |    | 7,520        |
| Equipment              |          | . '      |    | •                |       | 4,079                                   |               | 4,079        |     | 1,470       |      | 1                |     | 1,470    |    | 5,549        |
| Denreciation           |          | •        |    | ,                |       |   |               | ı            |     | 5,121       |      |                  |     | 5,121    |    | 5,121        |
| Insurance              |          | •        |    | 1                |       | 1                                       |               | •            |     | 3,902       |      | ı                |     | 3,902    |    | 3,902        |
| Postage                |          | 6        |    | 92               |       | 2,566                                   |               | 2,667        |     | 458         |      | 189              |     | 647      |    | 3,314        |
| Recognitions           |          | ı        |    | 270              |       | 94                                      |               | 364          |     | 1           |      | ,                |     | 1        |    | 364          |
| Subscriptions          |          | 1        |    | i                |       | 70                                      |               | 70           |     | ,           |      |                  |     | -        |    | 70           |
|                        | €5       | 84.339   | 69 | 45.137           | 69    | 1,498,738                               | \$            | \$ 1,628,214 | ↔   | 224,651     | ↔    | 54,447           | €9  | 279,098  | ↔  | \$ 1,907,312 |
|                        | <b>)</b> | 2006     | ,  |                  |       | , |               |              |     |             |      |                  |     |          |    |              |

See accompanying notes.

NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC.
STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended June 30, 2010

|                          |     |                  |     | Program Services | ım Se | rvices        |    |           |               | 91          | oddn | Support Services |               |         |   |              |
|--------------------------|-----|------------------|-----|------------------|-------|---------------|----|-----------|---------------|-------------|------|------------------|---------------|---------|---|--------------|
|                          |     |                  |     |                  |       |               | I  | TOTAL     |               |             |      |                  | T             | TOTAL   |   | Total        |
|                          | 7   |                  | Gen | eneral           | Edi   | Education and | PR | PROGRAM   | Ma            | Management  | 5    |                  | ns<br>CE      | SUPPORT | J | All          |
|                          | Adv | Advocacy Support | 2   | Ipport           |       | ı raınıng     | OF | SERVICES  | B             | and General | La   | runuraising      | 3             | NATCES  |   | el vices     |
| Staff                    | €9  | 31,432           | 69  | 26,221           | ↔     | 687,544       | ↔  | 745,197   | <del>69</del> | 98,263      | ↔    | 28,123           | <del>69</del> | 126,386 | ↔ | 871,583      |
| Meetings                 |     | 356              |     | 7,901            |       | 265,483       |    | 273,740   |               | 1,539       |      | 5,652            |               | 7,191   |   | 280,931      |
| Contractors              | •   | 0,226            |     |                  |       | 147,433       |    | 207,659   |               | 25,367      |      | 1                |               | 25,367  |   | 233,026      |
| Consultants              |     | 254              |     | ſ                |       | 145,936       |    | 146,190   |               | 1           |      | 4,650            |               | 4,650   |   | 150,840      |
| Printing                 |     | 127              |     | 53               |       | 38,801        |    | 38,981    |               | 1,478       |      | 8,496            |               | 9,974   |   | 48,955       |
| Occupancy                |     | ,                |     | 1                |       | 2,439         |    | 2,439     |               | 39,842      |      | r                |               | 39,842  |   | 42,281       |
| Staff travel             |     |                  |     | 1,026            |       | 37,350        |    | 38,376    |               | ı           |      | •                |               | •       |   | 38,376       |
| Supplies                 |     | ı                |     | 789              |       | 21,296        |    | 22,085    |               | 8,527       |      | 1,823            |               | 10,350  |   | 32,435       |
| Member travel            |     | ,                |     | ,                |       | 20,997        |    | 20,997    |               | ·           |      | ı                |               | •       |   | 20,997       |
| Telecommunications       |     | 399              |     | 436              |       | 10,960        |    | 11,795    |               | 8,306       |      | 234              |               | 8,540   |   | 20,335       |
| Service fees             |     | 1                |     |                  |       | 09            |    | 61        |               | 15,128      |      | 350              |               | 15,478  |   | 15,539       |
| Equipment                |     | ı                |     | ,                |       | 5,709         |    | 5,709     |               | 2,804       |      |                  |               | 2,804   |   | 8,513        |
| Postage                  |     | 15               |     | 856              |       | 6,382         |    | 7,253     |               | 459         |      | 199              |               | 658     |   | 7,911        |
| Accreditation fees       |     | ı                |     | 1                |       | 7,535         |    | 7,535     |               | ı           |      | 1                |               | ı       |   | 7,535        |
| Depreciation             |     | t                |     | ı                |       | •             |    | ı         |               | 6,227       |      | ı                |               | 6,227   |   | 6,227        |
| Insurance                |     | 1                |     | 1                |       | •             |    | 1         |               | 3,699       |      | ı                |               | 3,699   |   | 3,699        |
| Dues and registrations   |     | 780              |     | 186              |       | 1,050         |    | 2,016     |               | 525         |      | ,                |               | 525     |   | 2,541        |
| Relief distribution fund |     | ,                |     | 1                |       | 1             |    | i         |               | ı           |      | 1,045            |               | 1,045   |   | 1,045        |
| Recognitions             |     | ı                |     | 621              |       | 94            |    | 715       |               | 29          |      | ,                |               | 29      |   | 782          |
| Subscriptions            |     | ,                |     | 1                |       | 200           |    | 200       |               | ı           |      | -                |               | 1       |   | 200          |
|                          | ₩   | 93,589 \$        | ↔   | 38,090           | ∽     | 1,399,269     | 69 | 1,530,948 | ↔             | 212,231     | ↔    | 50,572           | €-            | 262,803 | ↔ | \$ 1,793,751 |

See accompanying notes.

#### NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC.

#### STATEMENTS OF CASH FLOWS

#### For the Years Ended June 30, 2011 and 2010

|   | 2011       | 2010       |
|---|------------|------------|
| Cash flows from operating activities:                   |            |            |
| Change in net assets                                    | \$ 27,447  | \$ 21,913  |
| Adjustments to reconcile change in net assets           |            |            |
| to net cash provided by (used in) operating activities: |            |            |
| Depreciation  | 5,121      | 6,227      |
| Changes in operating assets and liabilities:            |            |            |
| Grants receivable                                       | (202,216)  | 133,992    |
| Other receivables                                       | (5,615)    | 12,098     |
| Prepaid expenses  | 1,506      | (5,273)    |
| Accounts payable  | 277,361    | (318,217)  |
| Accrued expenses  | 29,058     | (3,548)    |
| Net cash provided by (used in) operating activities     | 132,662    | (152,808)  |
| Cash flows from investing activities:                   |            |            |
| Purchase of fixed assets                                | -          | (4,488)    |
| Sale of investments                                     | 100,000    | 196,000    |
| Purchase of investments                                 |            | (100,000)  |
| Net cash provided by investing activities               | 100,000    | 91,512     |
| Change in cash and cash equivalents                     | 232,662    | (61,296)   |
| Cash and cash equivalents, beginning of year            | 351,138    | 412,434    |
| Cash and cash equivalents, end of year                  | \$ 583,800 | \$ 351,138 |

# NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC. NOTES TO FINANCIAL STATEMENTS June 30, 2011 and 2010

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### General

National Health Care for the Homeless Council, Inc. (the "Council") is an agency that coordinates the efforts of providers of healthcare to homeless people in the areas of fundraising, organizational development, and public education. The Council is committed to accessible, quality health services for homeless people, and to the elimination of homelessness in the United States.

#### **Basis of Presentation**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with standards of accounting and reporting prescribed for not-for-profit organizations. Under these standards, net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

<u>Unrestricted Net Assets</u> – Net assets that are not subject to donor-imposed stipulations.

<u>Temporarily Restricted Net Assets</u> – Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Council and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. The Council did not have any temporarily restricted net assets at June 30, 2011 or 2010.

<u>Permanently Restricted Net Assets</u> – Net assets subject to donor-imposed stipulations that they be maintained permanently by the Council. The Council did not have any permanently restricted net assets at June 30, 2011 or 2010.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC. NOTES TO FINANCIAL STATEMENTS (Continued) June 30, 2011 and 2010

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Contributions**

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

#### **Functional Allocation of Expenses**

The costs of providing program services and supporting services have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited based upon management's estimate.

#### Cash and Cash Equivalents

For purposes of the statements of cash flows, the Council considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents include short term investments in money market funds of \$550,020 and \$293,798 at June 30, 2011 and 2010, respectively.

#### **Grants Receivable**

Grants receivable consists of receivables from programs funded by the US Department of Health and Human Services and the Tennessee Department of Finance and Administration. Management believes that amounts receivable from grantor agencies are fully collectible for the year ended June 30, 2011. As a result, no allowance for uncollectible amounts has been provided. These amounts have been fully collected as of the financial statement date.

#### Membership Dues

The Council recognizes membership dues as received based on the Council's policy of realizing such dues as member support of the Council, with no inherent obligation of further services to be provided by the Council.

#### NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC. NOTES TO FINANCIAL STATEMENTS (Continued) June 30, 2011 and 2010

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Fair Value Measurements

The Council has an established process for determining fair values. Fair value is based upon quoted market prices, where available. If listed prices or quotes are not available, fair value is based upon internally developed models or processes that use primarily market-based or independently-sourced market data and third party information. Valuation adjustments may be made to ensure that financial instruments are recorded at fair value. Furthermore, while the Council believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies, or assumptions, to determine the fair value of certain financial instruments could result in a different estimate of fair value at the reporting date. Generally accepted accounting principles have a three-level valuation hierarchy for fair value measurements. A financial instrument's categorization within the valuation hierarchy is based upon the lowest level of input that is significant to the fair value measurement.

The three levels are explained as follows:

- Level 1 inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities in active markets.
- Level 2 inputs to the valuation methodology include quoted prices for similar assets and liabilities in active markets, and inputs that are observable for the asset and liability, either directly or indirectly, for substantially the full term of the financial instrument.
- Level 3 inputs to the valuation methodology are unobservable and significant to the fair value measurement.

#### **Furniture and Equipment**

Furniture and equipment are recorded at cost or, if donated, at the estimated fair market value as of the date of donation. Depreciation is provided using the straight-line method over the estimated useful lives of the respective assets. Expenditures for repairs and maintenance are charged to expense as incurred.

#### **Income Taxes**

The Council is exempt from income tax under Section 501(c)(3) of the Internal Revenue Code and is not a private foundation as defined in Section 509(a) of the Internal Revenue Code. Accordingly, no provision for income tax has been made.

#### NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC. NOTES TO FINANCIAL STATEMENTS (Continued) June 30, 2011 and 2010

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Income Taxes (Continued)**

The Council follows Financial Accounting Standards Board Accounting Standards Codification ("FASB ASC") guidance clarifying the accounting for uncertainty in income taxes recognized in an entity's financial statements. This guidance prescribes a minimum probability threshold that a tax position must meet before a financial statement benefit is recognized. The minimum threshold is defined as a tax position that is more likely than not to be sustained upon examination by the applicable taxing authority, including resolution of any related appeals or litigation processes, based on the technical merits of the position. The tax benefit to be recognized is measured as the largest amount of benefit that is greater than fifty percent likely of being realized upon ultimate settlement. This guidance must be applied to all existing tax positions upon initial adoption. The Council has no tax penalties or interest reported in the accompanying financial statements. Tax years that remain open for examination include years ended June 30, 2008 through June 30, 2011.

#### **Subsequent Events**

The Council evaluated subsequent events through September 15, 2011, when these financial statements were available to be issued. The Council is not aware of any significant events that occurred subsequent to the statement of financial position date but prior to the filing of this report that would have a material impact on the financial statements.

#### **NOTE 2 – INVESTMENTS**

Investments consist of the following at June 30:

|  | 2011      | 2010              |
|--|-----------|-------------------|
| Certificate of deposit (interest at 2.00%, |           |                   |
| matured September 2010)                    | <u>\$</u> | <u>\$ 100,000</u> |

As described in Note 1, the investments are deemed to be Level 1.

#### NOTE 3 - EMPLOYEE BENEFIT PLAN

The Council has a 401(k) profit sharing plan covering employees who have completed six consecutive months of employment. Employees are fully vested upon initial enrollment. Employees may defer a portion of their salary to the extent permitted by law. The Council will make a Safe Harbor nonelective contribution to the individual account of each eligible employee equal to 3% of the employee's annual compensation. Also, the Council will contribute 2% of the employee's compensation to the plan. Total contributions made to the plan were \$34,033 and \$33,340 for the years ended June 30, 2011 and 2010, respectively.

# NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC. NOTES TO FINANCIAL STATEMENTS (Continued) June 30, 2011 and 2010

#### **NOTE 4 – CONCENTRATIONS**

The Council received approximately 78% and 73% of its support from government grants and contracts for the years ended June 30, 2011 and 2010, respectively. A significant reduction in the level of this support, if this were to occur, could have a negative effect on the Council's programs and activities.

The Council, at times, maintains cash and cash equivalents in excess of amounts insured by the Federal Deposit Insurance Corporation ("FDIC"). In management's opinion, risk related to each deposit is minimal.

#### **NOTE 5 – RELATED PARTY**

During fiscal years 2011 and 2010, the Council obtained advocacy services from Health Care for the Homeless - Baltimore, which is a member organization of the Council. Total amounts paid to Health Care for the Homeless Council - Baltimore amounted to \$136,225 and \$127,237 for the years ended June 30, 2011 and 2010, respectively.

#### NOTE 6 - COMMITMENTS AND CONTINGENCIES

The Council is leasing its office space under an operating lease agreement. The Council entered into a ten year lease agreement, beginning September 2009. The agreement requires monthly lease payments of \$2,500, increasing 3% annually. Rent expense amounted to \$30,900 and \$27,000 for the years ended June 30, 2011 and 2010, respectively.

Future minimum lease payments required under the non-cancelable lease term in excess of one-year are as follows:

| Year ending |           |                |
|-------------|-----------|----------------|
| June 30,    |           |                |
| 2012        | \$        | 31,673         |
| 2013        |           | 32,623         |
| 2014        |           | 33,601         |
| 2015        |           | 34,609         |
| 2016        |           | 35,648         |
| Thereafter  |           | 120,013        |
|             |           |                |
|             | <u>\$</u> | <u>288,167</u> |

The Council has entered into contracts with various hotels to provide accommodations for conference participants during fiscal year 2012. The contracts contain cancellation clauses whereby the Council may be required to cover the cost of unused facilities. Although the Council currently has no intention of cancelling the contracts, they would be liable for approximately \$176,000 if cancellation were to occur.

#### SUPPLEMENTAL INFORMATION

# SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC. For the Year Ended June 30, 2011

|   |  | CFDA No. | Pass through<br>Grantor's<br>Number | Balance<br>Receivable<br>June 30, 2010 | Cash<br>Receipts | Expenditures | Balance<br>Receivable<br>June 30, 2011 |
|---|--|----------|-------------------------------------|--|------------------|--------------|--|
| Federal Awards:   |  |          |                                     |  |                  |              |  |
| U.S. Dept. of Health & Human Services Health Resources and Services Administration Technical Assistance to Homeless Grantees+ | nistration                             | 93.129   | 6 U30CS09746-02-02                  | \$ 29,050                              | \$ 29,050        | '<br>↔       |  |
| l echnical Assistance to<br>Homeless Grantees+  |  | 93.129   | 4 U30CS09746-03-03                  | 1                                      | 1,204,060        | 1,439,178    | 235,118                                |
|   |  |          | Total Federal Awards                | 29,050                                 | 1,233,110        | 1,439,178    | 235,118                                |
| State Awards:   |  |          |                                     |  |                  |              |  |
| TN Dept. of Finance and Administration<br>Bureau of TennCare<br>Pass-through from<br>TennCare Administration                  |  | N/A      | GR-10-278685-11                     | 11,023                                 | 11,023           | •            | ı                                      |
| Pass-through from<br>TennCare Administration  | TennCare Shelter<br>Enrollment Project | N/A      | GR-10-27685-02                      | 1                                      | 70,412           | 77,583       | 7,171                                  |
|   |  |          | Total State Awards                  | 11,023                                 | 81,435           | 77,583       | 7,171                                  |

NOTES TO THE SCHEDULE OF FEDERAL AND STATE AWARDS

Note 1 - Basis of Accounting - The supplementary Schedule of Expenditures of Federal and State Awards is prepared on the accrual basis of accounting.

242,289

8

\$ 1,516,761

\$ 1,314,545

40,073

8

Total Federal and State Awards

+ represents major program



# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Directors of National Health Care for the Homeless Council, Inc. Nashville, Tennessee

We have audited the financial statements of National Health Care for the Homeless Council, Inc. (the "Council") as of and for the year ended June 30, 2011, and have issued our report thereon dated September 15, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Council's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Council's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the board of directors, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

FRASIER, DEAN & HOWARD, PLLC

Frasier, Dean + Howard, PLC

Nashville, Tennessee

September 15, 2011



## REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

The Board of Directors of National Health Care for the Homeless Council, Inc. Nashville, Tennessee

#### **Compliance**

We have audited National Health Care for the Homeless Council, Inc's (the "Council") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Council's major federal programs for the year ended June 30, 2011. The Council's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Council's management. Our responsibility is to express an opinion on the Council's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Council's compliance with those requirements.

In our opinion, the Council complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011.

#### **Internal Control Over Compliance**

Management of the Council is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Council's internal control

over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the board of directors, others within the entity, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

FRASIER, DEAN & HOWARD, PLLC

Frasier, Deans Howard, Puc

Nashville, Tennessee

September 15, 2011

## NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC. SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended June 30, 2011

#### **SUMMARY OF AUDITOR'S RESULTS**

- 1. The auditor's report expresses an unqualified opinion on the financial statements of National Health Care for the Homeless Council, Inc.
- 2. No instances of noncompliance material to the financial statements of National Health Care for the Homeless Council, Inc. were disclosed during the audit.
- 3. The auditor's report on compliance for the major federal award programs for National Health Care for the Homeless Council, Inc. expresses an unqualified opinion on all major federal programs.
- 4. Audit findings that are required to be reported in accordance with Section 510(a) of OMB Circular A-133 are reported in this Schedule.
- 5. The programs tested as major programs include:

#### **CFDA Number**

#### Name of Federal Program or Cluster

93.129

U.S. Dept. of Health & Human Services -Health Resources and Services Administration

The threshold for distinguishing Types A and B programs was \$300,000.

6. National Health Care for the Homeless Council, Inc. qualified as a low-risk auditee.

#### FINDINGS - FINANCIAL STATEMENTS AUDIT

**NONE** 

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

NONE

# NATIONAL HEALTH CARE FOR THE HOMELESS COUNCIL, INC. SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS For the Year Ended June 30, 2011

NONE