

**TENNESSEE IMMIGRANT AND
REFUGEE RIGHTS COALITION
FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT
YEARS ENDED DECEMBER 31, 2015 AND 2014**

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Tennessee Immigrant and Refugee Rights Coalition

Report on the Financial Statements

We have audited the accompanying financial statements of Tennessee Immigrant and Refugee Rights Coalition (a Tennessee not-for-profit corporation), which comprise the statements of financial position as of December 31, 2015 and 2014, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, (collectively, financial statements).

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Tennessee Immigrant and Refugee Rights Coalition as of December 31, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Blankenship CPA Group, PLLC
September 30, 2016

TENNESSEE IMMIGRANT AND REFUGEE RIGHTS COALITION
STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2015 AND 2014

ASSETS

	2015	2014
Current assets:		
Cash	\$ 361,142	\$ 207,724
Prepaid expense	5,203	-
Grants receivable	19,000	82,240
Other receivables	8,616	9,868
Total current assets	393,961	299,832
Software and equipment, net	5,063	5,335
Other assets	1,931	1,931
Total assets	<u>\$ 400,955</u>	<u>\$ 307,098</u>

LIABILITIES AND NET ASSETS

Current liabilities:		
Accounts payable	\$ 24,242	\$ 11,063
Accrued leave	20,629	14,408
Accrued payroll	23,361	14,631
Total current liabilities	68,232	40,102
Net assets:		
Unrestricted	146,723	61,497
Unrestricted - board designated	60,000	120,000
Temporarily restricted	126,000	85,499
Total net assets	332,723	266,996
Total liabilities and net assets	<u>\$ 400,955</u>	<u>\$ 307,098</u>

The accompanying notes are an integral part of these financial statements.

TENNESSEE IMMIGRANT AND REFUGEE RIGHTS COALITION
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2015

	Unrestricted	Unrestricted Board Designated	Temporarily Restricted	Total
Revenue and other support:				
Grants	\$ 897,291	\$ -	\$ 50,000	\$ 947,291
Special events	35,804	-	-	35,804
Contributions	57,155	-	-	57,155
Earned revenues	46,093	-	-	46,093
Net assets released from restrictions	69,499	(60,000)	(9,499)	-
Total revenue and other support	1,105,842	(60,000)	40,501	1,086,343
Expenses:				
Program services:				
Community organizing	323,612	-	-	323,612
Advocacy & education	202,426	-	-	202,426
Southeast network	188,513	-	-	188,513
Total program services	714,551	-	-	714,551
Supporting services:				
Administrative	160,765	-	-	160,765
Fundraising	145,300	-	-	145,300
Total supporting services	306,065	-	-	306,065
Total expenses	1,020,616	-	-	1,020,616
Increase in net assets	85,226	(60,000)	40,501	65,727
Net assets, beginning of year	61,497	120,000	85,499	266,996
Net assets, end of year	\$ 146,723	\$ 60,000	\$ 126,000	\$ 332,723

The accompanying notes are an integral part of these financial statements.

TENNESSEE IMMIGRANT AND REFUGEE RIGHTS COALITION
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2014

	Unrestricted	Unrestricted Board Designated	Temporarily Restricted	Total
Revenue and other support:				
Grants	\$ 721,924	\$ 120,000	\$ 85,499	\$ 927,423
Special events	6,900	-	-	6,900
Contributions	65,501	-	-	65,501
Earned revenues	12,291	-	-	12,291
Net assets released from restrictions	85,000	(60,000)	(25,000)	-
Total revenue and other support	891,616	60,000	60,499	1,012,115
Expenses:				
Program services:				
Community organizing	264,387	-	-	264,387
Advocacy & education	173,999	-	-	173,999
Southeast network	163,022	-	-	163,022
Total program services	601,408	-	-	601,408
Supporting services:				
Administrative	153,954	-	-	153,954
Fundraising	123,018	-	-	123,018
Total supporting services	276,972	-	-	276,972
Total expenses	878,380	-	-	878,380
Increase in net assets	13,236	60,000	60,499	133,735
Net assets, beginning of year	48,261	60,000	25,000	133,261
Net assets, end of year	\$ 61,497	\$ 120,000	\$ 85,499	\$ 266,996

The accompanying notes are an integral part of these financial statements.

TENNESSEE IMMIGRANT AND REFUGEE RIGHTS COALITION
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2015

	Program Services			Supporting Services		
	Community Organizing	Advocacy & Education	Southeast Network	Administrative	Fundraising	Total
Salaries and benefits	\$ 248,193	\$ 162,877	\$ 112,463	\$ 127,975	\$ 124,096	\$ 775,604
Travel and events	29,837	9,324	44,756	3,730	5,595	93,242
Miscellaneous	10,498	6,649	3,149	4,199	10,498	34,993
Occupancy expense	13,921	6,551	-	3,548	3,276	27,296
Other personnel	-	13,041	-	-	-	13,041
Non-personnel expense	1,353	2,538	9,305	3,553	169	16,918
Grant and contract expense	16,731	-	18,759	14,196	1,014	50,700
Depreciation	989	401	53	1,043	188	2,674
Business expense	2,090	1,045	28	2,521	464	6,148
	<u>\$ 323,612</u>	<u>\$ 202,426</u>	<u>\$ 188,513</u>	<u>\$ 160,765</u>	<u>\$ 145,300</u>	<u>\$ 1,020,616</u>

The accompanying notes are an integral part of these financial statements.

TENNESSEE IMMIGRANT AND REFUGEE RIGHTS COALITION
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2014

	<u>Program Services</u>			<u>Supporting Services</u>		
	<u>Community Organizing</u>	<u>Advocacy & Education</u>	<u>Southeast Network</u>	<u>Administrative</u>	<u>Fundraising</u>	<u>Total</u>
Salaries and benefits	\$ 196,832	\$ 129,171	\$ 89,190	\$ 101,492	\$ 98,416	\$ 615,101
Travel and events	25,989	8,122	38,984	3,249	4,873	81,217
Miscellaneous	13,238	8,384	3,971	5,295	13,238	44,126
Occupancy expense	16,060	7,558	-	4,094	3,779	31,491
Other personnel	-	11,475	-	-	-	11,475
Non-personnel expense	3,013	5,649	20,713	7,909	376	37,660
Grant and contract expense	1,687	-	10,000	23,019	708	35,414
Depreciation	1,515	614	82	1,597	286	4,094
Business expense	6,053	3,026	82	7,299	1,342	17,802
	<u>\$ 264,387</u>	<u>\$ 173,999</u>	<u>\$ 163,022</u>	<u>\$ 153,954</u>	<u>\$ 123,018</u>	<u>\$ 878,380</u>

The accompanying notes are an integral part of these financial statements.

TENNESSEE IMMIGRANT AND REFUGEE RIGHTS COALITION
STATEMENTS OF CASH FLOWS
YEARS ENDED DECEMBER 31, 2015 AND 2014

	2015	2014
Cash flows from operating activities:		
Increase in net assets	\$ 65,727	\$ 133,735
Adjustments to reconcile increase in net assets to net cash provided by operating activities:		
Depreciation	2,674	4,094
(Increase) decrease in operating assets		
Prepaid expense	(5,203)	-
Grants receivable	63,240	(67,240)
Other receivables	1,252	(5,691)
Increase (decrease) in operating liabilities		
Accounts payable	13,179	2,249
Accrued leave	6,221	(1,182)
Accrued payroll	8,730	2,393
	<u>155,820</u>	<u>68,358</u>
Net cash provided by operating activities		
Cash flows from investing activities:		
Purchase of software and equipment	<u>(2,402)</u>	<u>(2,974)</u>
Net cash used by investing activities	<u>(2,402)</u>	<u>(2,974)</u>
Net increase in cash	153,418	65,384
Total cash, beginning of year	<u>207,724</u>	<u>142,340</u>
Total cash, end of year	<u><u>\$ 361,142</u></u>	<u><u>\$ 207,724</u></u>

The accompanying notes are an integral part of these financial statements.

TENNESSEE IMMIGRANT AND REFUGEE RIGHTS COALITION
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2015 AND 2014

NOTE 1 - NATURE OF ACTIVITIES

Tennessee Immigrant and Refugee Rights Coalition (the "Organization") is incorporated as a Tennessee not-for-profit corporation. The Organization's mission is to empower immigrants and refugees throughout Tennessee to develop a unified voice, defend their rights, and create an atmosphere in which they are recognized as positive contributors to the state. The Organization's primary source of revenue is grants from various foundations and trusts.

The Organization divides its activities into three primary classes of program expenses. These classes include community organizing – strengthening of other immigrant led organizations and protecting the freedoms of immigrants and refugees, awareness and education – promoting civic integration of immigrants and refugees and increasing the public awareness of contributions made by immigrants and refugees and the realities of the U.S. immigration system, and the southeast network – a regional network to share resources, develop joint strategies, and build a collective voice for the South on issues of immigration.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that can affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash

The Organization maintains its cash in a financial institution at balances which, at times, may exceed federally insured limits.

Other Receivables

Receivables are stated at unpaid balances. Receivables are considered impaired if full principal payments are not received in accordance with the contractual terms. It is the Organization's policy to charge off uncollectible accounts receivable when management determines the receivable will not be collected. Due dates for accounts are established under the terms of individual accounts. Other receivables total \$8,616 and \$9,868 as of December 31, 2015 and 2014, respectively.

TENNESSEE IMMIGRANT AND REFUGEE RIGHTS COALITION
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
YEARS ENDED DECEMBER 31, 2015 AND 2014

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Software and Equipment and Depreciation

Software and equipment are capitalized at cost. It is the Organization's policy to capitalize expenditures for equipment in excess of \$500 and to capitalize all software costs. Equipment is depreciated over estimated useful lives of three to five years using a straight-line method with depreciation being recognized on a monthly basis. Software is depreciated over three years using the straight-line method.

Contributions

Unconditional promises to give are recorded when received. Conditional promises to give are recorded as revenue only after all conditions stipulated by the grant agreement have been met by the Organization. Unconditional promises to give and conditional promises to give, for which all conditions have been met, due in the next year, are reflected as grants receivable and are recorded at their net realizable value.

Grants and other contributions of cash and other assets are recorded as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. Contributions received with donor imposed restrictions that are met in the same year in which the contributions are received are classified as unrestricted contributions. All contributions in the current year are unrestricted or have met the donor imposed stipulations within the same year.

Income Taxes

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes is included in the financial statements.

Accounting principles generally accepted in the United States of America require the Organization's management to evaluate tax positions taken by the Organization and recognize a tax liability (or asset) if the Organization has taken an uncertain position that more likely than not would not be sustained upon examination by the IRS. The Organization's management has analyzed the tax positions taken by the Organization and has concluded that as of December 31, 2015 no uncertain positions are taken or are expected to be taken that would require recognition of a liability (or asset) or disclosure in the financial statements. The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. The Organization is no longer subject to audit by taxing jurisdictions for years prior to 2012.

Allocation of Functional Expenses

Expenses that can be directly attributed to a particular function are charged to that function. Certain costs have been allocated among more than one program or activity based on objectively evaluated financial and nonfinancial data or reasonable subjective methods determined by management.

**TENNESSEE IMMIGRANT AND REFUGEE RIGHTS COALITION
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
YEARS ENDED DECEMBER 31, 2015 AND 2014**

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Program and Supporting Services

The following program and supporting services are included in the accompanying financial statements:

Program services - includes the direct costs of community organizing, advocacy and education, and the southeast network. Additionally, program services include an allocation of identified indirect costs which facilitate those activities.

Administrative - includes the functions necessary to ensure an adequate working environment and costs not identifiable with a single program. Applicable costs include those associated with providing coordination and articulation of the Organization's program strategy, business management, general record keeping, budgeting, and related purposes.

Fundraising - includes costs of activities directed towards appeals for financial support, including special events. Other activities include the cost of solicitation and creation and distribution of fundraising materials.

NOTE 3 - GRANTS RECEIVABLE

Unconditional promises to give and conditional promises to give for which all conditions have been met at December 31, 2015 and 2014 are all receivable in less than one year. As such, they are shown at their net realizable value. Grants receivable totaled \$19,000 and \$82,240 as of December 31, 2015 and 2014, respectively.

NOTE 4 - SOFTWARE AND EQUIPMENT

The following is a summary of software and equipment at December 31:

	2015	2014
Software	\$ 3,304	\$ 5,115
Equipment	<u>12,818</u>	<u>62,483</u>
	16,122	67,598
Less accumulated depreciation	<u>(11,059)</u>	<u>(62,263)</u>
Software and equipment, net	<u>\$ 5,063</u>	<u>\$ 5,335</u>

Depreciation expense for the years ended December 31, 2015 and 2014 was \$2,674 and \$4,094 respectively.

TENNESSEE IMMIGRANT AND REFUGEE RIGHTS COALITION
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
YEARS ENDED DECEMBER 31, 2015 AND 2014

NOTE 5 - BOARD DESIGNATED NET ASSETS

Board designated net assets have been set aside by the Organization's board of directors for use in the next fiscal year. These designations are voluntary and may be reversed by the governing board at any time and so are not included in restricted net assets.

NOTE 6 - RESTRICTIONS ON NET ASSETS

The temporary restrictions on net assets at December 31 are as follows:

	2015	2014
Temporarily restricted grant revenue	\$ 126,000	\$ 9,499
Grant revenue with time restrictions	<u>-</u>	<u>76,000</u>
	<u>\$ 126,000</u>	<u>\$ 85,499</u>

There were no permanently restricted net assets as of December 31, 2015 and 2014.

NOTE 7 - LEASE

The Organization leased a copier under an operating lease that expired June 15, 2016. The lease required monthly payments of \$419.

On July 21, 2016, the Organization entered into an operating lease for a copier. The lease expires on November 21, 2020 and requires monthly payments of \$514.

The Organization has an operating lease for its primary office in Nashville, TN. The lease is to expire August 31, 2016. Rent expense was \$23,947 and \$28,161 for the years ended December 31, 2015 and 2014, respectively.

As of December 31, 2015, the minimum lease payments due under all leases consisted of the following:

Year ending December 31:

2016	\$ 30,146
2017	6,172
2018	6,172
2019	6,172
2020	<u>3,086</u>
Total	<u>\$ 51,748</u>

TENNESSEE IMMIGRANT AND REFUGEE RIGHTS COALITION
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
YEARS ENDED DECEMBER 31, 2015 AND 2014

NOTE 8 - QUESTIONED COSTS

Questioned costs are those amounts charged to a funded program that may not be in compliance with requirements set forth in contracts, statutes, and regulations governing allowability or eligibility. A questioned cost may not be reimbursed by the grantor agency or the grantor agency may require that the funds already expensed be refunded to the agency. These amounts can be "questioned" by the agency for the specific grant to which they apply. The determination as to whether such costs will be allowed or disallowed under the grants will be made by the individual grantor agency at a later date.

No liability is needed at December 31, 2015 and 2014 for the repayment of questioned costs as no grantor agency has made a determination of the appropriateness of any questioned costs. Management deems the possibility of a refund request to be remote, as they believe that the Organization has accommodated their objective to the provisions of the grants.

NOTE 9 - CONCENTRATIONS

During the year ended December 31, 2014, two grantors constituted approximately 37% of total revenue. The previous level of the Organization's operations and program services may have been impacted or segments discontinued if the Organization did not continue to obtain contributions from these sources.

NOTE 10 - SUBSEQUENT EVENTS

Management has evaluated subsequent events through September 30, 2016, the date which the financial statements were available to be issued.