

Tennessee Alliance For Legal Services
2017 Budget Draft
January through December 2017

	Budget	Notes
Income		
4000 · Income		
4100 · DCS Income	500	Wrap expenses after contract's end in 2016
4150 · DHS Income	5,000	DHS 2016-2017 contract income
4175 · DHS Pilot Project Income	40,000	TALS' portion of DHS pilot project grant
4185 · Lawyer Referral Service	1,000	Payments to Law Search Pro project
4190 · EJW Fellowship	41,000	Guranteed Amount from Equal Justice Works
4200 · AOC Indigents Fund	360,000	Quarterly payments + 12,000 one time payment
4350 · Helpline		
4430 · AOC - Helpline	44,425	Contract signed 10/2016
4550 · Int'l Paper - Helpline	25,000	IP confirmed 10/2016
Total 4350 · Helpline	70,599	
4450 · Online TN Justice		
4452 · Baker Donelson Donation	3,000	BD confirmed 10/2016
Total 4450 · Online TN Justice	3,000	
4500 · Task Force Training Fees	600	Private Practice attending summer task force CLEs
4600 · NASW- TN Chapter	17,000	HELP4TN
4700 · EJU Conference		
4710 · Conference Sponsorships	16,000	Slightly below 2016 actual
4711 · Conference Registrations	30,000	Same as 2016
Total 4700 · EJU Conference	46,000	
4800 · Interest Income	100	Confirming with First TN Bank
4900 · Other Income	2,250	Donations
Total 4000 · Income	585,875	
Total Income	585,875	
Gross Income	585,875	
Expense		
6000 · Expenses		
6100 · Payroll Expenses		
6110 · Salary		
Total 6110 · Salary	284,291	
Total 6200 · Payroll Tax	22,096	
Total 6300 · Health/Dental	46,109	
Total 6400 · Life,AD&D,Disab Insurance	4,750	
Total 6500 · Mutual SEP	8,501	
6100 · Payroll Expenses - Other	2,000	
Total 6100 · Payroll Expenses	367,747	

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7000 · Program Expenses		
7200 · Professional Fees		
7210 · Accounting	5,225	Includes accountant and book keeper
7220 · Audit	10,800	May increase due to additional schedule
7230 · Government Consultant		
7231 · Government Consultant Fees	250	Contracted Amount
7232 · Government Consultant Expenses	51,447	Contracted Amount
Total 7230 · Government Consultant	51,697	
7240 · Legislative Consultant		
7241 · Legislative Counsltant Fees	250	Contracted Amount
7242 · Legislative Consultant Expenses	44,562	Contracted Amount
Total 7240 · Legislative Consultant	44,812	
Total 7200 · Professional Fees	112,534	
7310 · Conference Calls	1,200	
7400 · Marketing	4,000	
7700 · EJU Conference	38,500	Increased to celebrate 40th anniversary
7750 · CLE Filing Expense	1,320	
7800 · Task Force- General		
7810 · Task Force- Family	333	
7820 · Task Force- Consumer/Housing	333	
7830 · Task Force- Employment	333	
7840 · Task Force- Health/Benefits/DCS	333	
7860 · Task Force- Special Ed/JJ	333	
7880 · Task Force - Immigration	333	
7800 · Task Force- General - Other	252	
Total 7800 · Task Force- General	2,250	
7900 · Staff Travel		
7911 · Staff Travel- Exec Director	5,500	EJC, TBA, Add'l Conference, TN Travel
7915 · Staff Travel- Dir TCT	3,000	EJC, TBA, TN Travel
7916 · Staff Travel- Admin Asst	100	
7919 · Staff- Parking Expense	300	
7922 · Staff Travel- Staff Info Atty	4,000	TIG, EJC, TBA, TN Travel
7923 · Staff Travel- Interns/Part Time	200	
7924 · Staff Travel- EJW Atty	4,500	TIG, EJC, EJW, TBA, TN Travel
Total 7900 · Staff Travel	17,600	
Total 7000 · Program Expenses	177,404	

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8000 · General/Admin Expenses		
8010 · Rent		
8012 · Paid to Landlord	56,150	
8015 · Reimbursed rent from Sublessees	-17,704	NASW, Consultants Rent
Total 8010 · Rent	38,446	
8050 · Insurance	4,450	
8080 · Office Supplies	1,750	
8100 · Telephone & Internet		
8110 · ListServ	600	
8100 · Telephone & Internet - Other	5,000	
Total 8100 · Telephone & Internet	5,600	
8150 · Postage	400	
8160 · Dues & Subscriptions		
8165 · Registration Fees	2,340	Annual Report; Charitable Solicitations; NLADA, MIE, Leg. Monitoring, CNM
Total 8160 · Dues & Subscriptions	2,340	
8180 · Printing & Copying	150	
8200 · Equipment		
8220 · Leased Copier	1,500	
Total 8200 · Equipment	1,500	
8300 · Computer Expenses		
8310 · Computer Maintenance		
8312 · ANS Computer Maintenance	10,976	
8315 · Reimbursed Computer Maintenance	-2,664	Consultant's IT expenses reimbursed to TALS
Total 8310 · Computer Maintenance	8,312	
8320 · Computer Hardware	2,000	2 new computers
8330 · Computer Software	300	
8350 · Website Design & Construction	15,000	Legal Needs Assessment Automation
8350 · Web Site Hosting	3,000	HELP4TN, TALS, LRS
Total 8300 · Computer Expenses	28,612	
8800 · Board of Directors		
8810 · Meetings	1,100	
8820 · Reimbursements	150	
Total 8800 · Board of Directors	1,250	

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8900 - Staff Costs		
8910 - Training & CLE Credits	3,425	3 EJC, 2 TIG, 3 TBA, 1 Additional
8920 - Staff Continuing Education	750	1 EJC, Other
8930 - Professional Fees	2,190	1 Lobbyist, 3 Prof. Priv. Taxes, 3 Licenses
8940 - Membership Fees	1,770	3 TBA, 3 ABA or NBA, SS
8950 - Staff Development	1,000	includes CNM Salute to Excellence Table
Total 8900 - Staff Costs	9,135	
Total 8000 - General/Admin Expenses	93,633	
9000 - Other Expenses		
9500 - Bank Fees	250	Paypal & Stripe
9600 - Property Tax	15	
Total 9000 - Other Expenses	265	
Total 6000 - Expenses	639,049	
Total Expense	639,049	
	585,875	
Net Income	-53,174	
Cash Position		
Estimated End of Year 2016 Cash	229,445	
Move Additional Funds to Investment Account	20,000	
End of Year Cash After Investment	209,445	
Retained Cash for 2016 Budget	-53,174	
Estimated Cash to Start 2017	156,271	