## NASHVILLE CONFLICT RESOLUTION CENTER

## INDEPENDENT AUDITORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEARS ENDED JUNE 30, 2009 and 2008

## NASHVILLE CONFLICT RESOLUTION CENTER

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Nashville Conflict Resolution Center 4732 W. Longdale Drive Nashville, TN 37211

We have audited the accompanying statement of financial position of *Nashville Conflict Resolution Center* (a not-for-profit organization) as of June 30, 2009 and June 30, 2008 and the related statements of activities, and cash flows for the years then ended. These financial statements are the responsibility of *Nashville Conflict Resolution Center's* management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of *Nashville Conflict Resolution Center* as of June 30, 2009 and June 30,2008 and the results of its operations and its cash flows for the years then ended in conformity with generally accepted accounting principles in the United States of America.

Hoskins & Company

October 13, 2009

## NASHVILLE CONFLICT RESOLUTION CENTER STATEMENT OF FINANCIAL POSITION JUNE 30, 2009 AND 2008

#### Assets

Current Assets	 2009	 2008
Cash and cash equivalents	\$ 36,721	\$ 5,400
Prepaid expenses	2,170	2,323
Accounts receivable	 5,318	 7,815
Total current assets	44,209	15,538
Property and equipment		
Property & equipment (Net of accumulated depreciation)	 753	 1,473
Total property and equipment	753	 1,473
Total Assets	\$ 44,962	\$ 17,011
Liabilities and Net Assets		
Liabilities		
Current Liabilities		
Accounts payable	\$ 173	\$ 1,300
Accrued vacation payables	 3,200	 1,280
Total current liabilities	3,373	2,580
Net Assets		
Net assets - unrestricted	41,485	13,320
Net assets - temporarily restricted	 104	 1,111
Total Net Assets	41,589	14,431
Total Liabilities and Net assets	\$ 44,962	\$ 17,011

## NASHVILLE CONFLICT RESOLUTION CENTER STATEMENT OF ACTIVITIES YEARS ENDED JUNE 30, 2009 AND 2008

Unrestricted net assets		2009		2008		
Public support and revenue         30,548           Unrestricted contributions         \$ 5,538         \$ 394           Program service revenue         107,843         30,540           Total public support and revenues         113,381         30,934           Net asset released from restriction         1,007         500           Total support and revenues         114,388         31,434           Expenses         Separation of the second of	Support and Revenues					
Unrestricted contributions         \$ 5,538         \$ 394           Program service revenue         107,843         30,540           Total public support and revenues         113,381         30,934           Net asset released from restriction         1,007         500           Total support and revenues         114,388         31,434           Expenses           Operating expenses         9,543         \$ 3,391           Program         73,134         23,554           Fundraising         3,545         1,129           Total operating expenses         86,222         28,074           Temporarily restricted contributions         (1,007)         (500)           Changes in temporarily restricted net assets         (1,007)         (500)           Increase in net assets         27,159         2,860           Net assets, beginning of year         14,431         11,571						
Program service revenue         107,843         30,540           Total public support and revenues         113,381         30,934           Net asset released from restriction         1,007         500           Total support and revenues         114,388         31,434           Expenses           Operating expenses         9,543         \$ 3,391           Program         73,134         23,554           Fundraising         3,545         1,129           Total operating expenses         86,222         28,074           Temporarily restricted contributions         (1,007)         (500)           Changes in temporarily restricted net assets         (1,007)         (500)           Increase in net assets         27,159         2,860           Net assets, beginning of year         14,431         11,571	* *					
Total public support and revenues         113,381         30,934           Net asset released from restriction         1,007         500           Total support and revenues         114,388         31,434           Expenses           Operating expenses         Second & administrative         \$ 9,543         \$ 3,391           Program         73,134         23,554           Fundraising         3,545         1,129           Total operating expenses         86,222         28,074           Temporarily restricted contributions         (1,007)         (500)           Changes in temporarily restricted net assets         (1,007)         (500)           Increase in net assets         27,159         2,860           Net assets, beginning of year         14,431         11,571		\$	•	\$		
Net asset released from restriction         1,007         500           Total support and revenues         114,388         31,434           Expenses         Separating expenses         Separating expenses         Sep. 543         \$ 3,391           Program         73,134         23,554         1,129	<b>~</b>	,				
Total support and revenues         114,388         31,434           Expenses	Total public support and revenues		113,381		30,934	
Expenses           Operating expenses         \$ 9,543 \$ 3,391           Program         73,134 23,554           Fundraising         3,545 1,129           Total operating expenses         86,222 28,074           Temporarily restricted contributions         (1,007) (500)           Changes in temporarily restricted net assets         (1,007) (500)           Increase in net assets         27,159 2,860           Net assets, beginning of year         14,431 11,571	Net asset released from restriction	<del></del>	1,007		500	
Operating expenses         \$ 9,543         \$ 3,391           Program         73,134         23,554           Fundraising         3,545         1,129           Total operating expenses         86,222         28,074           Temporarily restricted contributions           Net asset released from restriction         (1,007)         (500)           Changes in temporarily restricted net assets         (1,007)         (500)           Increase in net assets         27,159         2,860           Net assets, beginning of year         14,431         11,571	Total support and revenues		114,388	<u> </u>	31,434	
General & administrative         \$ 9,543         \$ 3,391           Program         73,134         23,554           Fundraising         3,545         1,129           Total operating expenses         86,222         28,074           Temporarily restricted contributions           Net asset released from restriction         (1,007)         (500)           Changes in temporarily restricted net assets         (1,007)         (500)           Increase in net assets         27,159         2,860           Net assets, beginning of year         14,431         11,571	Expenses			•		
Program         73,134         23,554           Fundraising         3,545         1,129           Total operating expenses         86,222         28,074           Temporarily restricted contributions           Net asset released from restriction         (1,007)         (500)           Changes in temporarily restricted net assets         (1,007)         (500)           Increase in net assets         27,159         2,860           Net assets, beginning of year         14,431         11,571	Operating expenses					
Fundraising         3,545         1,129           Total operating expenses         86,222         28,074           Temporarily restricted contributions           Net asset released from restriction         (1,007)         (500)           Changes in temporarily restricted net assets         (1,007)         (500)           Increase in net assets         27,159         2,860           Net assets, beginning of year         14,431         11,571	General & administrative	\$	9,543	\$	3,391	
Total operating expenses 86,222 28,074  Temporarily restricted contributions Net asset released from restriction (1,007) (500) Changes in temporarily restricted net assets (1,007) (500)  Increase in net assets 27,159 2,860 Net assets, beginning of year 14,431 11,571	Program		73,134		-	
Temporarily restricted contributions  Net asset released from restriction (1,007) (500)  Changes in temporarily restricted net assets (1,007) (500)  Increase in net assets 27,159 2,860  Net assets, beginning of year 14,431 11,571	Fundraising		3,545		1,129	
Net asset released from restriction (1,007) (500) Changes in temporarily restricted net assets (1,007) (500)  Increase in net assets 27,159 2,860 Net assets, beginning of year 14,431 11,571	Total operating expenses		86,222		28,074	
Net asset released from restriction (1,007) (500) Changes in temporarily restricted net assets (1,007) (500)  Increase in net assets 27,159 2,860 Net assets, beginning of year 14,431 11,571	m. 41					
Changes in temporarily restricted net assets (1,007) (500)  Increase in net assets 27,159 2,860  Net assets, beginning of year 14,431 11,571	•		(1.007)		(500)	
Increase in net assets         27,159         2,860           Net assets, beginning of year         14,431         11,571				• •		
Net assets, beginning of year 14,431 11,571	Changes in temporarily restricted net assets	<del></del>	(1,007)	<u> </u>	(500)	
Net assets, beginning of year 14,431 11,571	Increase in net assets		27.159		2,860	
			•		•	
	Net assets, end of year	\$		\$		

## NASHVILLE CONFLICT RESOLUTION CENTER STATEMENT OF CASH FLOWS YEARS ENDED JUNE 30, 2009 AND 2008

		2009	2008		
Cash flows from operating activities	B			· · · · · · · · · · · · · · · · · · ·	
Increase in net assets	\$	27,159	\$	2,860	
Adjustments to reconcile change in net assets to					
net cash(used) provided by operating activities:					
Depreciation		720		1,127	
Decrease (Increase) in accounts receivable		2,497	(7,815)		
Decrease (Increase) in prepaid expenses		153	(1,176		
Decrease in accounts payable		(1,127)	(702)		
Increase in accrued vacation payables		1,920		1,280	
Net cash provided by operating activities	***************************************	31,322	-	(4,426)	
Cash flows from investing activities					
Payments for purchase of computer		•		(1,068)	
Net cash used by investing activities		*		(1,068)	
Cash flows from financing activities		-		-	
Net increase in eash and eash equivalents		31,322		(5,494)	
Cash and cash equivalents, beginning of year	-	5,400		10,894	
Cash and cash equivalents, end of year	\$	36,722	\$	5,400	

# NASHVILLE CONFLICT RESOLUTION CENTER STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JUNE 30, 2009

	neral & inistrative	rogram xpense	Fur	draising	Е	Total xpenses
Salary expenses	\$ 4,585	\$ 38,957	\$	2,291	\$	45,833
Payroll taxes	440	3,742		220		4,402
Employee benefits	503	4,276		252		5,031
Depreciation	108	612		-		720
License & fees	52	464				516
Office equipment	244	913		62		1,219
Membership and subscriptions	46	246		15		307
Office supplies	423	1,587		104		2,114
Meal expenses	257	1,452		-		1,709
Storage space rental	486	2,752		-		3,238
Marketing	131	2,198		108		2,437
Payroll processing fee	128	1,070		64		1,262
Miscellaneous	107	1,806		89		2,002
Postage	95	492		32		619
Printing and reproduction	189	1,325		_		1,514
Insurance	153	1,380		-		1,533
Telephone service	51	920		52		1,023
Professional fees	1,545	4,919		256		6,720
Volunteer mediation training		4,024		-		4,024
Total Expenses	\$ 9,543	\$ 73,134	\$	3,545	\$	86,222

# NASHVILLE CONFLICT RESOLUTION CENTER STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JUNE 30, 2008

	neral & mistrative	rogram Expense	Fun	draising	Total xpenses
Salary expenses	\$ 1,393	\$ 11,837	\$	696	\$ 13,926
Payroll taxes	182	1,548		91	1,821
Employee benefits	128	1,088		64	1,280
Depreciation	169	958		_	1,127
License & fees	10	90			100
Office equipment	75	281		19	375
Membership and subscriptions	34	180		11	225
Office supplies	85	319		21	425
Moving expense	41	232			273
Storage space rental	45	255		-	300
Payroll processing fee	26	218		13	257
Miscellaneous	6	101		5	112
Postage	15	78		5	98
Printing and reproduction	2	14		-	16
Insurance	211	1,896		-	2,107
Telephone service	49	884		50	983
Professional fees	920	2,922		154	3,996
Volunteer mediation training	-	653			 653
Total expenses	\$ 3,391	\$ 23,554	\$	1,129	\$ 28,074

### NASHVILLE CONFLICT RESOLUTION CENTER NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2009 AND 2008

#### NOTE 1---SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### General

Nashville Conflict Resolution Center (the "Organization") is a not-for-profit organization chartered under the laws of the State of Tennessee on August 14, 2000. The Organization is exempt from income taxes under Code Section 501(c) (3) of the Internal Revenue Code. The Organization operates as a philanthropic entity seeking to improve the lives of Nashville residents, particularly those in underserved communities or otherwise disadvantaged in the judicial system, by providing pro bono or low cost mediation services by teaching effective, nonviolent conflict resolution skills.

#### Basis of Accounting

The financial statements for the Organization have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles in the United States of America.

#### Basis of Presentation

The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The Organization does not have any permanently restricted net assets.

#### Donated Services

Several individuals have contributed significant amounts of time to the Organization without compensation. The financial statements do not reflect the value of those contributed services because no reliable basis exists for determining an appropriate amount.

#### Revenue, Support, and Expenses

The Organization receives its contributions from foundations, its members, and other individuals, and recognizes revenue when cash or a firm promise to give is obtained.

Contributions received are measured at their fair value and are reported as an increase in net assets. The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

Expenses are recorded when incurred in accordance with the accrual basis of accounting.

## NASHVILLE CONFLICT RESOLUTION CENTER NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2009 AND 2008

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

#### Income Taxes

The Organization is a tax-exempt entity under Section 501 (c) (3) of the Internal Revenue Code. Accordingly, no provision for income tax is considered necessary.

#### Fixed Assets

Disbursements for property and equipment, consisting of office equipment and furniture, are reflected in the statement of financial position at cost. Donated assets with donor stipulations as to specific purpose(s) are reported as restricted contributions until it is placed in the service for which it is restricted. Depreciation, which is reflected as an expense in the statement of activities, is computed on the straight-line method over the useful life of the asset.

#### Functional Expenses

Management allocates expenses on a functional basis among its various programs, including support services and fundraising activities. Expenses and support services that can be identified with a specific program are allocated directly to their natural expenditure classification. Other expenses that are common to several programs are allocated based on various relationships.

#### NOTE 2---PROPERTY AND EQUIPMENT

Depreciation expense as of June 30, 2009 was \$720. A summary of property and equipment as of June 30, 2009 and 2008 were as follows.

	2009	<u>2008</u>
Office equipment	\$ 5,749	\$ 5,749
Library – training materials	3,110	3,110
Furniture	<u>3,079</u>	<u>3,079</u>
	11,938	11,938
Less: accumulated depreciation	<u>(11,185)</u>	(10,465)
Property and equipment, net	<u>\$ 753</u>	<u>\$ 1,473</u>