

FRANKLIN COUNTY HUMANE SOCIETY
WINCHESTER, TENNESSEE

AUDITED FINANCIAL STATEMENTS

December 31, 2018



BEAN, RHOTON & KELLEY, PLLC

CERTIFIED PUBLIC ACCOUNTANTS

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**FRANKLIN COUNTY HUMANE SOCIETY
WINCHESTER, TENNESSEE
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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Franklin County Humane Society
Winchester, Tennessee

We have audited the accompanying financial statements of the Franklin County Humane Society (a nonprofit organization), which comprise the statement of financial position as of December 31, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Franklin County Humane Society as of December 31, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Winchester, Tennessee
July 2, 2019

**FRANKLIN COUNTY HUMANE SOCIETY
WINCHESTER, TENNESSEE
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2018**

ASSETS

Current assets:

Cash and cash equivalents		\$	49,815.17
Cash - with donor restrictions			28,620.64
Unconditional promises to give, net (Note 8)			2,284.74
Prepaid assets			3,987.84
Total current assets			<u>84,708.39</u>

Non-current assets:

Capital assets

Land	\$	60,860.20	
Buildings		614,649.61	
Furniture, fixtures and equipment		136,805.86	
Vehicles		<u>24,170.00</u>	\$ 836,485.67
Less accumulated depreciation			<u>(189,178.88)</u>
Total non-current assets			<u>647,306.79</u>

Total assets			<u>\$ 732,015.18</u>
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LIABILITIES AND NET ASSETS

Current liabilities:

Accounts payable		\$	13,957.22
Accrued salaries and leave			411.56
Payroll taxes payable			2,088.15
Current portion of notes payable (Note 7)			<u>25,038.13</u>
Total current liabilities			41,495.06

Long-term liabilities:

Notes payable	\$	157,660.12	
Less current portion of notes payable		<u>(25,038.13)</u>	<u>132,621.99</u>
Total long-term liabilities			<u>132,621.99</u>

Total liabilities			174,117.05
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Net assets:

Without donor restrictions	\$	529,277.49	
With donor restrictions		<u>28,620.64</u>	<u>557,898.13</u>
Total liabilities and net assets			<u>\$ 732,015.18</u>

The accompanying notes are an integral part of the financial statements.

**FRANKLIN COUNTY HUMANE SOCIETY
WINCHESTER, TENNESSEE
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2018**

	Net Assets Without Donor Restrictions	Net Assets With Donor Restrictions	Total Net Assets
Revenues and support:			
Adoption fee income, net of discounts	\$ 37,206.44	\$ 0.00	\$ 37,206.44
Private foundation funding	0.00	15,000.00	15,000.00
Donations	164,825.82	7,800.00	172,625.82
Membership dues	276.00	0.00	276.00
Fundraising	57,124.09	0.00	57,124.09
Interest Income	106.74	0.00	106.74
Miscellaneous income	4,407.35	0.00	4,407.35
	<u>263,946.44</u>	<u>22,800.00</u>	<u>286,746.44</u>
Total revenues			
	<u>263,946.44</u>	<u>22,800.00</u>	<u>286,746.44</u>
Net assets released from restrictions	<u>36,067.77</u>	<u>(36,067.77)</u>	<u>0.00</u>
Expenses:			
Shelter program	243,466.36	0.00	243,466.36
Fundraising	30,818.48	0.00	30,818.48
General & Administration	4,981.17	0.00	4,981.17
Depreciation	39,044.88	0.00	39,044.88
	<u>318,310.89</u>	<u>0.00</u>	<u>318,310.89</u>
Total expenses			
	<u>318,310.89</u>	<u>0.00</u>	<u>318,310.89</u>
Increase/(decrease) in net assets	(18,296.68)	(13,267.77)	(31,564.45)
Beginning Net Assets	<u>547,574.17</u>	<u>41,888.41</u>	<u>589,462.58</u>
Ending net assets	<u>\$ 529,277.49</u>	<u>\$ 28,620.64</u>	<u>\$ 557,898.13</u>

The accompanying notes are an integral part of the financial statements.

**FRANKLIN COUNTY HUMANE SOCIETY
WINCHESTER, TENNESSEE
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2018**

	<u>Program</u>	<u>Fundraising</u>	<u>General & Administrative</u>	<u>Total Expenses</u>
Salaries	\$ 103,587.71	\$ 0.00	\$ 0.00	\$ 103,587.71
Payroll Tax	9,413.60	0.00	0.00	9,413.60
 Total salaries and fringe benefits	 113,001.31	 0.00	 0.00	 113,001.31
 Vehicle expenses	 1,145.41	 0.00	 0.00	 1,145.41
Utilities	15,404.15	0.00	146.17	15,550.32
Supplies	36,682.89	0.00	0.00	36,682.89
Publications and subscriptions	1,842.04	0.00	0.00	1,842.04
Maintenance and repairs	3,552.91	0.00	0.00	3,552.91
Insurance	5,772.78	0.00	0.00	5,772.78
Interest expense	8,619.38	0.00	0.00	8,619.38
Legal and professional	0.00	0.00	4,835.00	4,835.00
License and memberships	409.47	0.00	0.00	409.47
Loss on sale of capital assets	0.00	0.00	0.00	0.00
Veterinary services	56,379.85	0.00	0.00	56,379.85
Grant expense	375.00	0.00	0.00	375.00
Meals and entertainment	281.17	0.00	0.00	281.17
Property tax	0.00	0.00	0.00	0.00
Travel	0.00	344.85	0.00	344.85
Fundraising expenses	0.00	30,473.63	0.00	30,473.63
 Expenses before depreciation	 243,466.36	 30,818.48	 4,981.17	 279,266.01
Depreciation	39,044.88	0.00	0.00	39,044.88
Total expenses	<u>\$ 282,511.24</u>	<u>\$ 30,818.48</u>	<u>\$ 4,981.17</u>	<u>\$ 318,310.89</u>

The accompanying notes are an integral part of the financial statements.

**FRANKLIN COUNTY HUMANE SOCIETY
WINCHESTER, TENNESSEE
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2018**

CASH FLOWS FROM OPERATING ACTIVITIES:

Decrease in net assets		\$ (31,564.45)
Adjustments to reconcile decrease in net assets without donor restrictions to net cash provided by operating activities:		
Depreciation and amortization	\$ 39,044.88	
(Increase) decrease in operating assets:		
Accounts receivable	2,261.26	
Prepaid expenses	1,183.25	
Increase (decrease) in operating liabilities:		
Accounts payable	(2,941.62)	
Payroll taxes payable	(221.03)	
Net cash provided by operating activities	<u>39,326.74</u>	<u>7,762.29</u>

CASH FLOWS FROM INVESTING ACTIVITIES:

Purchase of fixed assets		<u>(8,567.99)</u>
Net cash used by investing activities		(8,567.99)

CASH FLOWS FROM FINANCING ACTIVITIES:

Long Term Debt		<u>(25,899.69)</u>
Net cash used by financing activities		(25,899.69)
Net decrease in cash and cash equivalents		(26,705.39)
Cash and cash equivalents at beginning of year		<u>105,141.20</u>
Cash and cash equivalents at end of year (Note 2)		<u><u>\$ 78,435.81</u></u>

The accompanying notes are an integral part of the financial statements.

**FRANKLIN COUNTY HUMANE SOCIETY
WINCHESTER, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
December 31, 2018**

NOTE 1 – NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Franklin County Humane Society is a local animal shelter that operates to prevent cruelty to animals, to educate the community, to maintain a foster care and adoption program, and to reduce future generations of unwanted companion animals by developing and maintaining a low cost spay/neuter program.

The financial statements of Franklin County Humane Society have been prepared on an accrual basis. The significant accounting policies are described below to enhance the usefulness of the financial statements to the reader.

Cash and Cash Equivalents

For purposes of the statement of cash flows, Franklin County Humane Society considers all highly liquid investments (including assets with donor restrictions) with a maturity of three months or less when purchased to be cash equivalents.

Promises to Give

Contributions are recognized when the donor makes a promise to give to the Franklin County Humane Society that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

Property and Equipment

Property additions are recorded at cost or fair market value if donated. Depreciation is calculated using the straight-line method over the estimated useful life. Expenses for additions, improvements, and replacements are added to the property accounts while expenses for maintenance and repairs are expensed currently.

Interest is capitalized in connection with the construction of major facilities. The construction period interest is recorded as part of the asset to which it is related and is amortized over the asset's estimated useful life. No interest was capitalized for the year ended December 31, 2018.

The Society follows the policy of recording contributions of long-lived assets directly in investment in plant assets instead of recognizing their gift over the useful life of the asset. The amounts shown are from market valuation as of October 29, 2001, plus subsequent additions at cost or fair market value if donated.

Contributed Services

Donated marketable securities and other noncash donations are recorded as contributions at their estimated fair values at the date of donation.

Donated services are recognized as contributions in accordance with FASB ASC topic, *Accounting for Contributions Received and Contributions Made*, if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Society. For the year ended December 31, 2018, no amounts for donated services have been reflected in the financial statements, as they do not meet the criteria for recognition.

**FRANKLIN COUNTY HUMANE SOCIETY
WINCHESTER, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
December 31, 2018**

NOTE 1 – NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES (continued)

Contributions

Contributions received are recorded as net assets with donor restrictions or net assets without donor restrictions depending on the existence or nature of any donor restrictions. Net assets without donor restrictions include the following:

- A. General & Administrative: General includes the revenues and expenses associated with the principal mission of the Franklin County Humane Society.
- B. Land, Buildings, and Equipment: Land, Buildings, and Equipment assets are stated at market valuation as of October 29, 2001, plus subsequent additions at cost, less accumulated depreciation, computed on a straight-line basis over the estimated useful lives of the assets.

Net assets with donor restrictions include gifts for which donor imposed restrictions have not been met, trust activity, and pledges receivable for which the ultimate purpose of the proceeds is restricted.

Income Tax Status

The Society is a not-for-profit organization that is exempt from income taxes under Section 501 ©(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires managements to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cost Allocation

The financial statements present expenses by functional classification in accordance with the overall service mission of the Society. Each functional classification displays all expenses related to the underlying operations by natural classification.

Expendable Restricted Resources

Operating and plant funds restricted by the donor, grantor, or other outside party for particular operating purposes or for plant acquisitions are deemed to be earned and reported as revenues of operating funds or as additions to plant funds, respectively, when they are received by the Society.

NOTE 2 – CASH

As of December 31, 2018, cash is made up of the following amounts:

Schedule of Cash:	
Unrestricted	\$ 28,081.10
Cash with donor restrictions	28,620.64
Certificate of deposits	<u>21,734.07</u>
Total Cash	<u>\$ 78,435.81</u>

**FRANKLIN COUNTY HUMANE SOCIETY
WINCHESTER, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
December 31, 2018**

NOTE 3 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Franklin County Humane Society's financial assets as of the statement of financial position date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the statement of financial position date. The organization has donor restricted net assets totaling \$28,620.64 that are available for general expenditures within one year of December 31, 2018, because the restrictions on the net assets are expected to be met by conducting the normal activities of our programs in the coming year. Accordingly, the related resources have been included in the quantitative information detailing the financial assets available to meet general expenditures within one year.

	<u>2018</u>	<u>2017</u>
Financial assets at year-end	\$ 84,708.39	\$ 114,858.29
Less those unavailable for general expenditures within one year, due to:		
Accounts payable	13,957.22	16,898.84
Accrued salaries and leave	411.56	411.56
Payroll liabilities	2,088.15	2,309.18
Current portion of notes payable	<u>25,038.13</u>	<u>25,899.69</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 43,213.33</u>	<u>\$ 69,339.02</u>

NOTE 4 – PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>January 1, 2018</u>	<u>December 31, 2018</u>
Capital assets not being depreciated:		
Land and improvements	<u>\$ 60,860.20</u>	<u>\$ 60,860.20</u>
Buildings	615,974.61	623,474.61
Equipment	126,912.87	127,980.86
Vehicles	<u>24,170.00</u>	<u>24,170.00</u>
Accumulated Depreciation	<u>(150,134.00)</u>	<u>(189,178.88)</u>
Net fixed assets	<u>\$ 677,783.68</u>	<u>\$ 647,306.79</u>

NOTE 5 – NET ASSETS

Net assets without donor restrictions at December 31, 2018: \$ 529,277.49

Net assets with donor restrictions at December 31, 2018, are operating grant money as well as funds for the Society's programs listed below:

Education & Character Building Program	\$ 18,620.64
Low-Income Spay Program	<u>10,000.00</u>
	<u>\$ 28,620.64</u>

**FRANKLIN COUNTY HUMANE SOCIETY
WINCHESTER, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
December 31, 2018**

NOTE 6 – EMPLOYEE BENEFITS

The Society does not offer insurance or retirement benefits. The shelter manager is allowed accrual of vacation at 0.77 hours per week worked, with a maximum of 40 hours per year. The director of development is allowed accrual of vacation at 1.54 hours per week, with a maximum of 80 hours per year. Other employees are allowed accrual of vacation at 0.01 hours per hour worked, with a maximum of 20.8 hours per year. Accrued compensated absences at December 31, 2018 were \$411.56.

NOTE 7 – LONG-TERM NOTE PAYABLE

Citizens Community Bank; 5.50% note payable,
due in annual installments of \$33,709.44
including interest through 2024. \$ 157,660.12

Below is a summary of notes payable:

Fiscal Year Ending <u>December 31</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 25,038.13	\$ 8,671.31	\$ 33,709.44
2020	28,157.14	5,552.30	33,709.44
2021	29,353.82	4,355.62	33,709.44
2022	30,601.35	3,108.09	33,709.44
2023	31,901.91	1,807.53	33,709.44
2024	<u>12,607.77</u>	<u>500.09</u>	<u>13,107.86</u>
	<u>\$ 157,660.12</u>	<u>\$ 23,994.94</u>	<u>\$ 181,655.06</u>

NOTE 8 – PLEDGES

Pledges consist of unconditional promises to give through solicited funds and fundraisers. At December 31, 2018, the Franklin County Humane Society had unconditional promises to give with donor restrictions in the amount of \$1,147.00, unrestricted unconditional promises to give without donor restrictions of \$1,862.74 and \$725.00 in allowances for bad debt, for a total of \$2,284.74, all of which is expected to be collected within one year.

NOTE 9 – DATE OF MANAGEMENT'S REVIEW

The Franklin County Humane Society has considered all events subsequent to December 31, 2018 and through July 2, 2019, the issuance date of these financial statements.