## WILLIAMSPORT, TENNESSEE

## CONSOLIDATED FINANCIAL STATEMENTS <u>AND</u> INDEPENDENT AUDITOR'S REPORT

DECEMBER 31, 2020 AND 2019

# WILLIAMSPORT, TENNESSEE

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## DECEMBER 31, 2020 AND 2019

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## **INDEPENDENT AUDITOR'S REPORT**

Board of Directors Narrow Gate Foundation and Subsidiaries Williamsport, Tennessee

#### **REPORT ON THE FINANCIAL STATEMENTS**

We have audited the accompanying consolidated financial statements of Narrow Gate Foundation and Subsidiaries (collectivity, the "Organization"), which comprise the consolidated statements of financial position as of December 31, 2020 and 2019, and the related consolidated statements of activities, cash flows and functional expenses for the years then ended, and the related notes to the consolidated financial statements.

#### MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### AUDITOR'S RESPONSIBILITY

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**OPINION** 

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of Narrow Gate Foundation and Subsidiaries as of December 31, 2020 and 2019, and the changes in their net assets and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

KraftCPAS PLLC

Nashville, Tennessee October 20, 2021

# CONSOLIDATED STATEMENTS OF FINANCIAL POSITION

# DECEMBER 31, 2020 AND 2019

# ASSETS

	 2020	 2019
Cash	\$ 534,994	\$ 460,293
Accounts receivable	105,521	65,660
Inventory	46,952	28,018
Property and equipment, net	 843,953	 641,370
TOTAL ASSETS	\$ 1,531,420	\$ 1,195,341

# LIABILITIES AND NET ASSETS

LIABILITIES		
Accounts payable and accrued expenses	\$ 215,732	\$ 162,890
Deferred lease liability	5,175	1,596
Deferred revenue	 21,130	 59,393
TOTAL LIABILITIES	 242,037	 223,879
NET ASSETS		
Net assets without donor restrictions:		
Designated for property and equipment	843,953	641,370
Undesignated	 445,430	 330,092
Total net assets without donor restrictions	 1,289,383	 971,462
TOTAL NET ASSETS	 1,289,383	 971,462
TOTAL LIABILITIES AND NET ASSETS	\$ 1,531,420	\$ 1,195,341

# CONSOLIDATED STATEMENT OF ACTIVITIES

## FOR THE YEAR ENDED DECEMBER 31, 2020

	]	VITHOUT DONOR TRICTIONS	WITH DONOI <u>RESTRICT</u>	R		TOTAL
SUPPORT AND REVENUE						
PUBLIC SUPPORT						
Contributions	\$	1,538,815	\$ 31	2,715	\$	1,851,530
Grant revenue - Paycheck Protection Program		227,320		-		227,320
Grant revenue - Economic Injury Disaster Loan		18,000		-		18,000
In-kind contributions		42,600		-		42,600
Special events		170,248		-		170,248
Less: direct expenses		(29,449)		-		(29,449)
Net assets released from restrictions		312,715	(31	2,715)	. <u> </u>	-
Total public support		2,280,249		_		2,280,249
OTHER REVENUE						
Enrollment fees		28,000		-		28,000
Application fees		3,049		-		3,049
Narrow Gate Trading Company sales		946,511		-		946,511
Other revenue		1,479		-		1,479
Interest income		537		_		537
Total other revenue		979,576				979,576
TOTAL SUPPORT AND REVENUE		3,259,825				3,259,825
EXPENSES						
Program services		2,361,575		-		2,361,575
Supporting services:						
Management and general		123,013		-		123,013
Fundraising		457,316		_		457,316
TOTAL EXPENSES		2,941,904				2,941,904
CHANGE IN NET ASSETS		317,921		-		317,921
NET ASSETS - BEGINNING OF YEAR		971,462				971,462
NET ASSETS - END OF YEAR	\$	1,289,383	\$	_	\$	1,289,383

## CONSOLIDATED STATEMENT OF ACTIVITIES

#### FOR THE YEAR ENDED DECEMBER 31, 2019

	D	THOUT ONOR <u>RICTIONS</u>	WITH DONOR RESTRICTIONS	 TOTAL
SUPPORT AND REVENUE				
PUBLIC SUPPORT				
Contributions	\$	1,496,109	\$ 269,634	\$ 1,765,743
In-kind contributions		53,600	-	53,600
Special events		180,127	-	180,127
Less: direct expenses		(23,409)	-	(23,409)
Net assets released from restrictions		269,634	(269,634)	 -
Total public support		1,976,061		 1,976,061
OTHER REVENUE				
Enrollment fees		24,180	-	24,180
Application fees		3,205	-	3,205
Narrow Gate Trading Company sales		488,771	-	488,771
Gain (loss) on disposal of property and equipment		(12,918)	-	(12,918)
Other revenue		11,137	-	11,137
Interest income		528		 528
Total other revenue		514,903		 514,903
TOTAL SUPPORT AND REVENUE		2,490,964		 2,490,964
EXPENSES				
Program services		1,855,382	-	1,855,382
Supporting services:				
Management and general		115,265	-	115,265
Fundraising		316,515		 316,515
TOTAL EXPENSES		2,287,162		 2,287,162
CHANGE IN NET ASSETS		203,802	-	203,802
NET ASSETS - BEGINNING OF YEAR		767,660		 767,660
NET ASSETS - END OF YEAR	\$	971,462	<u>\$</u>	\$ 971,462

# CONSOLIDATED STATEMENTS OF CASH FLOWS

# FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019

		2020	2019	
CASH FLOWS FROM OPERATING ACTIVITIES Change in net assets	\$	317,921	\$	203,802
Adjustments to reconcile change in net assets to net cash provided by	φ	517,921	φ	205,802
operating activities:				
Loss on disposal of property and equipment		-		12,918
Depreciation		97,330		77,429
Decrease (increase) in:				
Accounts receivable		(39,861)		(34,742)
Inventory		(18,934)		2,353
Increase (decrease) in:				
Accounts payable and accrued expenses		52,842		9,729
Deferred lease liability		3,579		1,596
Deferred revenue		(38,263)		49,621
TOTAL ADJUSTMENTS		56,693		118,904
NET CASH PROVIDED BY OPERATING ACTIVITIES		374,614		322,706
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchases of property and equipment		(299,913)		(193,349)
NET CASH USED IN INVESTING ACTIVITIES		(299,913)		(193,349)
INCREASE IN CASH		74,701		129,357
CASH - BEGINNING OF YEAR		460,293		330,936
CASH - END OF YEAR	\$	534,994	\$	460,293

#### CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

#### FOR THE YEAR ENDED DECEMBER 31, 2020

			PR	OGRAM SERVIC	ES			SUPPORTING SERVICES			
	FOUNDATION	COMMUNITY	SERVICE	EDUCATION CENTER	EXCHANGE	TRADING COMPANY	TOTAL PROGRAM SERVICES	MANAGEMENT AND GENERAL	FUNDRAISING	TOTAL SUPPORTING SERVICES	TOTAL EXPENSES
Payroll	\$ 158,757	\$ 152,694	\$ 151,004	\$ 45,186	\$ 111,653	\$ 355,222	\$ 974,516	\$ 10,953	\$ 243,406	\$ 254,359	\$ 1,228,875
Payroll fees	1,665	2,117	1,628	212	1,052	2,563	9,237	1,689	2,783	4,472	13,709
Payroll taxes	11,664	11,204	11,031	3,282	7,048	25,717	69,946	593	17,812	18,405	88,351
Employee benefits	14,470	14,471	14,361	1,524	10,654	35,664	91,144	9,667	33,303	42,970	134,114
TOTAL PAYROLL AND											
RELATED EXPENSES	186,556	180,486	178,024	50,204	130,407	419,166	1,144,843	22,902	297,304	320,206	1,465,049
Accounting fees	6,858	6,857	6,857	857	857	15,857	38,143	18,650	6,857	25,507	63,650
Bank and merchant fees	-	-	-	-	-	-	-	12,362	-	12,362	12,362
Computer services	-	-	-	-	-	-	-	373	155	528	528
Contract labor	54	53	53	-	-	-	160	-	38,833	38,833	38,993
Contract services	-	-	-	-	-	965	965	-	-	-	965
Costs of goods sold	-	-	-	-	-	373,697	373,697	-	-	-	373,697
Depreciation	26,387	26,388	26,387	-	-	18,168	97,330	-	-	-	97,330
Food	37,195	38,362	38,014	510	1,452	1,796	117,329	500	13,428	13,928	131,257
Gas	4,421	4,852	4,515	266	3,143	3,292	20,489	3,885	2,733	6,618	27,107
Insurance	7,072	7,074	7,109	487	6,811	8,503	37,056	-	6,113	6,113	43,169
Legal fees	-	-	-	-	-	600	600	1,540	-	1,540	2,140
Marketing	3,347	3,346	3,346	1,902	3,976	23,321	39,238	1,770	42,661	44,431	83,669
Occupancy	19,291	16,380	47,835	2,210	2,341	84,231	172,288	3,825	6,569	10,394	182,682
Office expenses	2,177	2,542	2,163	199	1,297	34,272	42,650	2,732	2,380	5,112	47,762
Other expenses	8,459	8,372	9,696	4,958	1,108	18,428	51,021	48,835	20,064	68,899	119,920
Property supplies and maintenance	51,845	54,761	49,431	11,135	6,734	8,594	182,500	2,166	943	3,109	185,609
Repairs and maintenance	-	-	-	-	-	1,169	1,169	-	-	-	1,169
Special events expenses	8,846		-	-	-	-	8,846	-	20,603	20,603	29,449
Telephone	2,061	2,060	2,065	411	2,181	304	9,082	290	1,962	2,252	11,334
Travel and meetings	543	395	395	508	2,880	4,012	8,733	384	14,156	14,540	23,273
Vehicle expenses	6,395	6,586	6,337	392	3,011	1,561	24,282	2,799	3,158	5,957	30,239
TOTAL EXPENSES	371,507	358,514	382,227	74,039	166,198	1,017,936	2,370,421	123,013	477,919	600,932	2,971,353
Less: expenses netted with revenue on consolidated statement of activities											
Special event expenses	(8,846)						(8,846)		(20,603)	(20,603)	(29,449)
TOTAL EXPENSES BY FUNCTION	\$ 362,661	\$ 358,514	\$ 382,227	\$ 74,039	\$ 166,198	\$ 1,017,936	\$ 2,361,575	\$ 123,013	\$ 457,316	\$ 580,329	\$ 2,941,904

#### CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

#### FOR THE YEAR ENDED DECEMBER 31, 2019

				PR	OGRAM S	ERVICE	ES			SUPPORTING SERVICES			
	FOUNDATIO	<u>1 CO</u>	MMUNITY	SERVICE	EDUCA CENT		EXCHANGE	TRADING COMPANY	TOTAL PROGRAM SERVICES	NAGEMENT AND GENERAL	FUNDRAISING	TOTAL SUPPORTING SERVICES	TOTAL EXPENSES
Payroll	\$ 132,2	71 \$	132,276	\$ 132,295	\$	28,724	\$ 102,115	\$ 285,588	\$ 813,269	\$ 16,582	\$ 150,919	\$ 167,501	\$ 980,770
Payroll fees	6	52	662	662		487	1,356	2,389	6,218	6,352	529	6,881	13,099
Payroll taxes	9,9	33	9,853	9,854		2,086	6,540	21,648	59,914	862	11,459	12,321	72,235
Employee benefits	14,1	57	14,157	14,267		5,755	17,979	32,207	98,522	 3,149	11,746	14,895	113,417
TOTAL PAYROLL AND													
RELATED EXPENSES	157,0	23	156,948	157,078	1	37,052	127,990	341,832	977,923	26,945	174,653	201,598	1,179,521
Accounting fees	5,2	82	5,282	5,282		510	3,582	3,760	23,698	41,971	4,782	46,753	70,451
Bank and merchant fees		-	-	-		-	-	-	-	12,161	-	12,161	12,161
Computer services	1	26	126	126		126	126	126	756	476	126	602	1,358
Contract labor		-	-	-		-	154	400	554	-	27,867	27,867	28,421
Costs of goods sold		-	-	-		-	-	215,429	215,429	-	-	-	215,429
Depreciation	22,9	23	22,923	22,923		-	-	8,660	77,429	-	-	-	77,429
Food	26,1		27,116	24,623		25	6,926	1,326	86,137	-	10,146	10,146	96,283
Gas	6,1	27	6,106	6,063		171	4,140	3,677	26,284	2,847	4,919	7,766	34,050
Insurance	6,9	34	6,934	7,052		161	4,233	9,159	34,473	-	3,664	3,664	38,137
Legal fees		-	-	-		-	8,270	650	8,920	380	-	380	9,300
Marketing	3,1	)9	3,149	3,168		1,801	4,188	33,741	49,156	1,493	62,157	63,650	112,806
Occupancy	14,0	56	14,066	14,068		45	1,036	71,532	114,813	3,825	4,183	8,008	122,821
Office expenses	2,4	20	2,390	2,627		132	1,413	16,554	25,536	1,623	2,035	3,658	29,194
Other expenses	10,7	79	8,540	13,675		404	3,752	23,376	60,526	22,263	4,629	26,892	87,418
Property supplies and maintenance	29,6	74	29,736	28,838		302	10,527	12,665	111,742	413	1,651	2,064	113,806
Repairs and maintenance		-	-	-		-	-	1,788	1,788	-	-	-	1,788
Special events expenses		-	-	-		-	-	-	-	-	23,409	23,409	23,409
Telephone	2,7	08	2,422	2,442		402	2,539	194	10,707	386	2,162	2,548	13,255
Travel and meetings	2	57	245	909		-	3,592	6,462	11,465	-	12,744	12,744	24,209
Vehicle expenses	5,8	02	5,792	5,806		5	128	513	18,046	 482	797	1,279	19,325
TOTAL EXPENSES	293,3	51	291,775	294,680	4	41,136	182,596	751,844	1,855,382	115,265	339,924	455,189	2,310,571
Less: expenses netted with revenue on consolidated statement of activities													
Special event expenses				-		-				 	(23,409)	(23,409)	(23,409)
TOTAL EXPENSES BY FUNCTION	\$ 293,3	<u>51 </u> \$	291,775	\$ 294,680	\$ 4	41,136	\$ 182,596	\$ 751,844	\$ 1,855,382	\$ 115,265	\$ 316,515	\$ 431,780	\$ 2,287,162

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

## DECEMBER 31, 2020 AND 2019

#### NOTE 1 - ORGANIZATION AND GENERAL

Narrow Gate Foundation (the "Foundation") is a nonprofit organization chartered in the State of Tennessee in 2004 to provide a Christian discipleship experience for young men ages 18-25 desiring to take a pause from the distractions of life to discover who they are and what their purpose here on earth is all about. This includes living in a wilderness environment, participating in daily chores and community work projects to build teamwork and developing good work disciplines, going on challenging adventures, and most importantly, studying the Bible and other Christian curriculum to help shape them into godly young men. The Foundation is supported primarily through individual and business contributions.

Narrow Gate Trading Company ("Trading Co"), is a wholly owned subsidiary of the Foundation whose purpose is to demonstrate discipleship in the workplace, provide employment opportunities for our graduates and create a sustainable model for revenue generation.

Narrow Gate Exchange ("Exchange") is a wholly owned subsidiary of the Foundation whose purpose is to provide an environment where international men can be trained in sawmill operation, woodworking craftsmanship, best business practices and Christian ethics so that they can return to their home countries and establish fully sustainable businesses that will build local economies, interact with global markets and make disciples of Christ in the process.

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Principles of Consolidation

The consolidated financial statements include the accounts of the Foundation, Trading Co. and Exchange, (collectively, the "Organization"). All significant intercompany accounts and transactions have been eliminated in consolidation.

#### **Basis of Presentation**

The consolidated financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("GAAP"), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

*Net assets without donor restrictions:* Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the Board of Directors.

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

# DECEMBER 31, 2020 AND 2019

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## Basis of Presentation (continued)

*Net assets donor restrictions:* Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. The Organization has no net assets with donor restrictions that are perpetual in nature.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the Consolidated Statements of Activities.

#### **Revenue Recognition**

*Contributions* - Contributions, including unconditional promises to give, are recognized as revenues in the period the promise is made.

A contribution is conditional if an agreement includes a barrier that must be overcome and either a right of return of assets transferred or a right of release of a promisor's obligation to transfer assets exists. The presence of both a barrier and a right of return or right of release indicates that a recipient is not entitled to the contribution until it has overcome the barrier(s) in the agreement. Conditional promises to give are not recognized until the barrier(s) in the agreement are overcome.

Unconditional contributions of cash and other assets, including contributions receivable (unconditional promises to give), are recorded as revenue based upon any donor-imposed restrictions on the date of the donor's commitment or gift. Noncash contributions are recorded at the estimated fair value at the date of the gift. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of estimated future cash flows. The discount on these amounts is computed using a risk-free interest rate applicable to the year in which the promise is received. Amortization of the discount is recognized on the interest method over the term of the gift and included in contribution revenue. There were no unconditional promises to give in 2020 or 2019.

The allowance for uncollectible contributions is provided based on management's estimate of uncollectible pledges and historical trends.

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

# DECEMBER 31, 2020 AND 2019

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## Revenue Recognition (continued)

The Organization is required to make significant estimates and exercise judgment in determining the net contributions receivable. Annually, the Organization evaluates its assumptions, judgments and estimates that can have a significant impact on its reported contributions receivable based on the most recent information available, and when necessary, adjusts the balance accordingly. It is at least reasonably possible, that this estimate will change within one year of the date of the consolidated financial statements due to one or more confirming events and the effect of that change could be material.

*Sale of Inventory* - revenues are recognized when control of products is transferred to customers, in an amount that reflects the consideration the Organization expects to be entitled to in exchange for those products and services, less an estimate of variable consideration for return rights and discounts. The Organization does not have any significant financing components as payment is received at or shortly after the point of sale. Costs incurred to obtain a contract are expensed as incurred when the amortization period is less than a year. The nature of the Organization's business does not give rise to variable consideration.

For performance obligations related to the sale of general merchandise and educational materials such as box beams, artwork, publications, and other merchandise promoting the Organization, which is the sole source of contract revenue, control transfers to the customer at a point in time. The Organization's principal terms of sale are Freight On Board (FOB) Shipping Point and the Organization transfers control and records revenue for product sales upon shipment to the customer.

## Cash

Cash consists principally of checking account balances.

#### Inventory

Inventories consist of raw materials and finished goods and are reported at the lower of cost or net realizable value, with cost determined by the first-in, first-out ("FIFO") method, with the exception of all wood included in raw materials, where cost is determined by the moving average cost method.

#### Property and Equipment

Property and equipment are reported at cost at the date of purchase or at estimated fair value at the date of gift to the Organization. The Organization's policy is to capitalize expenditures with a cost of \$5,000 or more and an estimated useful life greater than one year. Depreciation is calculated by the straight-line method over the estimated useful lives of the assets (leasehold improvements - 15 years; furniture and fixtures, equipment, and vehicles - 5 to 7 years). Expenditures for repairs and maintenance are charged to operations when incurred.

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

# DECEMBER 31, 2020 AND 2019

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## Deferred Revenue

Deferred revenue represent payments received in advance of providing services under certain contracts.

#### Sales Taxes Collected

Sales tax collected and remitted to governmental authorities are excluded from sales and costs and presented on a net basis in the consolidated financial statements.

#### Advertising

Advertising costs are expensed as incurred. Advertising expenses are classified as marketing and amounted to \$83,669 and \$112,806 for the years ended December 31, 2020 and 2019, respectively.

#### Income Taxes

The Foundation qualifies as a not-for-profit organization exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and files a U.S. Federal Form 990. Accordingly, income taxes are not provided.

Trading Co is a disregarded entity for tax purposes and any activities of the subsidiary is included in the Form 990 filed by the Foundation.

Exchange is a disregarded entity for tax purposes and any activities of the subsidiary is included in the Form 990 filed by the Foundation.

Management performs an evaluation of all income tax positions taken or expected to be taken in the course of preparing the Organization's income tax returns to determine whether the income tax positions meet a "more likely than not" standard of being sustained under examination by the applicable taxing authorities. Management has performed its evaluation of all income tax positions taken on all open income tax returns and has determined that there were no positions taken that do not meet the "more likely than not" standard. Accordingly, there are no provisions for income taxes, penalties or interest receivable or payable relating to uncertain income tax positions in the accompanying consolidated financial statements.

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

# DECEMBER 31, 2020 AND 2019

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Donated Goods and Services

Donated goods are recorded as support and either an asset or expense in the period received at fair value, if there is an objective and measurable basis for determining such value.

Donated services are recognized if they create or enhance non-financial assets or the donated service requires specialized skills, was performed by the donor who possesses such skills, and would have been purchased by the Organization if not provided by the donor. Such services are recognized at fair value as support and expense in the period the services are performed. Donated goods and services recognized amounted to \$42,600 and \$53,600 in 2020 and 2019, respectively.

#### Program and Supporting Services

The following program and supporting services are included in the accompanying consolidated financial statements:

Program Services - includes the following programs:

<u>Foundation, Community and Service</u> - provide a Christian discipleship experience for young men ages 18-25 desiring to take a pause from the distractions of life to discover who they are and what their purpose here on earth is all about.

<u>Trading Company</u> - gives an opportunity for graduates of the Foundation's program to refine craftsmanship skills through woodworking and similar crafts programs.

<u>Exchange</u> - enables qualified disciples from various countries to come to the US and receive intensive training at the Marc Adams School of Woodworking in milling lumber and making wood products that are marketable in their countries or via export.

<u>Artisan Education Center</u> - provides a world-class educational experience that involves woodworking as a metaphor for the transformation that happens during our relationship with God.

#### Supporting Services:

<u>Management and General</u> - relates to the overall direction of the Organization. These expenses are not identifiable with a particular program or with fundraising but are indispensable to the conduct of those activities and are essential to the organization. Specific activities include organization oversight, business management, recordkeeping, budgeting, financing, and other administrative activities.

<u>Fundraising</u> - includes costs of activities related to obtaining resources. These costs include staff time, materials and other related expenses. Activities related to obtaining financial support include the annual fundraising campaign and certain events.

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

# DECEMBER 31, 2020 AND 2019

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## Allocation of Functional Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the Consolidated Statement of Activities. The Consolidated Statement of Functional Expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses require allocation on a reasonable basis that are consistently applied. All allocated expenses are allocated on the basis of estimates of time and effort.

## Use of Estimates in the Preparation of Consolidated Financial Statements

The preparation of consolidated financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## Recent Authoritative Accounting Guidance

In February 2016, the Financial Accounting Standards Board ("FASB") issued Accounting Standards Update ("ASU") 2016-02, *Leases* (Topic 842). The guidance in this ASU supersedes the leasing guidance in Topic 840, *Leases*. Under the new guidance, lessees are required to recognize lease assets and lease liabilities on the balance sheet for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the income statement. In July 2018, the FASB issued ASU 2018-10, *Codification Improvements to Topic 842, Leases*, which makes narrow scope improvements to the standard for specific issues. In July 2018, the FASB also issued ASU 2018-11, *Leases* (Topic 842): Targeted Improvements, which provides an optional transition method allowing the standard to be applied at the adoption date. In March 2019, the FASB issued ASU 2019-01, Leases (Topic 842) Codification Improvements, which exempts entities from having to provide the interim disclosures required by Accounting Standards Codification ("ASC") 250-10-50-3 in the fiscal year in which a company adopts the new leases standard.

A modified retrospective transition approach is required. An entity may adopt the guidance either (1) retrospectively to each prior reporting period presented in the financial statements with a cumulative effect adjustment recognized at the beginning of the earliest comparative period presented or (2) retrospectively at the beginning of the period of adoption through a cumulative-effect adjustment. The Organization expects to adopt the guidance retrospectively at the beginning of the period of adoption, January 1, 2022, through a cumulative-effect adjustment.

The new standard provides a number of practical expedients. Upon adoption, the Organization expects to elect all the practical expedients available. The Organization is currently evaluating the impact of the pending adoption of the new standard on its consolidated financial statements.

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

## DECEMBER 31, 2020 AND 2019

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Recent Authoritative Accounting Guidance (continued)

In September 2020, the FASB issued ASU 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, which requires a not-for-profit entity to present contributed nonfinancial assets in the statement of activities as a line item that is separate from contributions of cash or other financial assets. ASU 2020-07 also requires additional qualitative and quantitative disclosures about contributed nonfinancial assets received, disaggregated by category. This ASU is effective for the Organization beginning on January 1, 2022. The adoption of ASU 2020-07 is not expected to have a significant impact on the Organization's financial statements.

#### Events Occurring After Reporting Date

The Organization has evaluated events and transactions that occurred between December 31, 2020 and October 20, 2021, the date the consolidated financial statements were available to be issued, for possible recognition or disclosure in the consolidated financial statements.

#### NOTE 3 - LIQUIDITY AND AVAILABILITY

Financials assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the Consolidated Statements of Financial Position date, as of December 31 are as follows:

		2020	 2019
Cash Accounts receivable	\$	534,994 105,521	\$ 460,293 65,660
	<u>\$</u>	640,515	\$ 525,953

#### NOTE 4 - INVENTORY

Inventory relates to items used by Trading Co and consists of the following as of December 31:

	 2020	 2019
Raw materials Finished goods	\$ 42,431 4,521	\$ 23,497 4,521
	\$ 46,952	\$ 28,018

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

## DECEMBER 31, 2020 AND 2019

## NOTE 5 - PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of December 31:

	 2020	 2019
Leasehold improvements	\$ 711,793	\$ 711,793
Furniture and fixtures	66,916	66,916
Equipment	235,825	160,705
Vehicles	162,137	138,836
Construction in progress	 314,716	 113,224
	1,491,387	1,191,474
Less: accumulated depreciation	 (647,434)	 (550,104)
	\$ 843,953	\$ 641,370

Construction in progress represents costs incurred on the construction of an education center on the property. There are no significant construction commitments at December 31, 2020.

## NOTE 6 - CONTRACT BALANCES

Accounts receivable and deferred revenue from contracts with customers consisted of the following as of December 31:

		Accounts receivable				Deferred revenue			
	2020		2019		2020		2019		
Beginning of year	\$	65,660	\$	30,918	<u>\$</u>	59,393	\$	9,772	
End of year	\$	105,521	\$	65,660	\$	21,130	\$	59,393	

#### NOTE 7 - PAYCHECK PROTECTION PROGRAM

The Organization entered into a Paycheck Protection Program loan of \$168,763 for Foundation and \$58,558 for Trading Co. in April 2020, which is fully forgivable if at least 60% of the funds were used for payroll costs, and if certain other terms are met. In December 2020, the Organization had applied for and received forgiveness for the entire amount of the loan. The Organization has recognized the full amount as grant revenue for the year-ended December 31, 2020.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

## DECEMBER 31, 2020 AND 2019

## NOTE 8 - ECONOMIC INJURY DISASTER LOAN

The Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 was signed into law by the President on March 6, 2020. It provided emergency funding for federal agencies to respond to the coronavirus outbreak, making available the Small Business Administration's ("SBA") Economic Injury Disaster Loans ("EIDLs") for entities financially impacted as a result of the coronavirus. The Coronavirus Aid, Relief and Economic Security ("CARES") Act, signed March 27, 2020, expanded the SBA's existing EIDL program for the covered period (January 31, 2020 to December 31, 2021), providing for longer-term loans with favorable borrowing terms. On May 1, 2020, the Organization was notified it was approved for an EIDL in the amount of \$9,000 for the Foundation and \$9,000 for the Trading Co. The Organization initially recorded the loans as deferred revenue and subsequently recognized grant revenue in accordance with guidance for conditional contributions; that is, once the measurable performance obligation or other barrier and right of return of the EIDL loan no longer existed. The Organization has recognized the full amount as grant revenue for the year-ended December 31, 2020. The Organization had applied for and received forgiveness for the entire amount of the loan in 2021.

## NOTE 9 - CONCENTRATIONS OF CREDIT RISK

The Organization maintains cash balances at financial institutions whose accounts are insured by the Federal Deposit Insurance Corporation ("FDIC") up to statutory limits. The Organization's cash balances may, at times, exceed statutory limits. The Organization has not experienced any losses in these accounts and believes it is not exposed to any significant credit risk on cash balances.

The Organization received contributions from one and two donors, respectively, that approximated 11% and 34% of total contributions for year ended December 31, 2020 and 2019. The Organization received contributions from board members, that approximated 11% and 16%, respectively, of total contributions for year ended December 31, 2020 and 2019.

#### NOTE 10 - OPERATING LEASES

The Organization is obligated under an operating lease agreement for residential property, which is owned by a member of the board of directors. The lessor will decide at each fiscal year end whether or not to forgive the annual rent owed by the Organization for its use and occupancy of the property. For fiscal years ended December 31, 2020 and 2019, rent expense totaled \$30,600 per year. The lessor has forgiven the rent for the current and prior fiscal year end, which is recognized and recorded as an in-kind contribution in the accompanying Consolidated Statement of Activities. The lease expires September 30, 2022.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

## DECEMBER 31, 2020 AND 2019

#### NOTE 10 - OPERATING LEASES (CONTINUED)

The Organization entered into a 60-month lease for the Trading Co. location, which began in May 2019. The lease provides for annual scheduled rent increases and includes one additional 5-year renewal option. Minimum lease payments range from \$8,645 to \$9,551 per year. The Organization is also responsible for basic operating expenses, to be adjusted annually. Rent expense is recognized on the straight-line basis over the term of the lease. Any excess of rent expense recognized over the amount paid is included in deferred lease liability.

Future lease obligations, assuming the Organization is not forgiven any rent requirement, at December 31, 2020 follows:

Year ending December 31,

2021	\$ 140,166
2022	134,259
2023	111,408
2024	 75,454
	\$ 461,287

Total rent expense was approximately \$142,000 and \$92,000 for the years ended December 31, 2020 and 2019, respectively.

#### NOTE 11 - IN-KIND DONATIONS

The Organization received in-kind donations for the year ended December 31 as follows:

	2020			2019	
Facilities rental	\$	30,600	\$	30,600	
Professional accounting services		12,000		12,000	
Wood donation for construction in progress				11,000	
	\$	42,600	\$	53,600	

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

## DECEMBER 31, 2020 AND 2019

#### NOTE 12 - RETIREMENT PLAN

The Organization has a defined contribution retirement plan. Employees are eligible to participate in the plan at the beginning of employment. Beginning in 2019, the Organization makes a matching contribution of 100% percent of employee contributions up to 3 percent of compensation. The Organization's retirement plan contribution expense was approximately \$17,000 and \$11,000 for the years ended December 31, 2020 and 2019, respectively.

#### NOTE 13 - COVID-19

On January 30, 2020, the World Health Organization declared the coronavirus outbreak a "Public Health Emergency of International Concern" and on March 10, 2020, declared it to be a pandemic. Actions taken around the world to help mitigate the spread of the coronavirus included restrictions on travel, and quarantines in certain areas, and forced closures for certain types of public places and businesses. The coronavirus and actions taken to mitigate it have had and are expected to continue to have an adverse impact on the economies and financial markets of many countries including the geographical area in which the Organization operates. While it is unknown how long these conditions will last and what the complete financial effect will be to the Organization, management is continuing to evaluate the evolving situation and will implement appropriate countermeasures as needed.