### $\frac{\texttt{SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.}}{\texttt{AND SUBSIDIARY}}$

### CONSOLIDATED FINANCIAL STATEMENTS, ADDITIONAL INFORMATION AND INDEPENDENT AUDITORS' REPORTS

JUNE 30, 2008 AND 2007

### CONSOLIDATED FINANCIAL STATEMENTS, ADDITIONAL INFORMATION AND INDEPENDENT AUDITORS' REPORTS

### JUNE 30, 2008 AND 2007

### **TABLE OF CONTENTS**

	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT ON CONSOLIDATED FINANCIAL STATEMENTS AND ADDITIONAL INFORMATION	1
CONSOLIDATED FINANCIAL STATEMENTS	
Consolidated Statements of Financial Position	2
Consolidated Statements of Activities	3
Consolidated Statements of Cash Flows	4
Consolidated Statement of Functional Expenses for the Year Ended June 30, 2008	5
Consolidated Statement of Functional Expenses for the Year Ended June 30, 2007	6
Notes to Consolidated Financial Statements	7 - 18
ADDITIONAL INFORMATION	10
Consolidated Schedule of Expenditures of Federal Awards	19
OTHER REPORTS	
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	20 - 21
Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133	22 - 23
Consolidated Schedule of Findings and Ouestioned Costs	24



### INDEPENDENT AUDITORS' REPORT ON CONSOLIDATED FINANCIAL STATEMENTS AND ADDITIONAL INFORMATION

Board of Directors Second Harvest Food Bank of Middle Tennessee, Inc. Nashville, Tennessee

We have audited the accompanying consolidated statements of financial position of Second Harvest Food Bank of Middle Tennessee, Inc. and Subsidiary (collectively, the "Agency"), a Tennessee not-for-profit corporation, as of June 30, 2008 and 2007, and the related consolidated statements of activities, cash flows and functional expenses for the years then ended. These financial statements are the responsibility of the Agency's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the consolidated financial position of Second Harvest Food Bank of Middle Tennessee, Inc. and Subsidiary as of June 30, 2008 and 2007, and the consolidated changes in their net assets and their cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated January 5, 2009, on our consideration of Second Harvest Food Bank of Middle Tennessee, Inc. and Subsidiary's internal control over financial reporting and on our tests of their compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audits.

Our audits were performed for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The accompanying consolidated schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the consolidated financial statements. Such information has been subjected to the auditing procedures applied in the audits of the consolidated financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the consolidated financial statements taken as a whole.

Nashville, Tennessee January 5, 2009

### CONSOLIDATED STATEMENTS OF FINANCIAL POSITION

### JUNE 30, 2008 AND 2007

	2008	2007
ASSETS		
Operating assets:		
Cash and cash equivalents	\$ 661,574	\$ 175,048
Accounts receivable	940,658	860,167
Pledges receivable, net - Note 2	467,814	836,989
Inventories - Note 3	2,885,160	2,125,100
Prepaid expenses	102,322	23,312
Investments - Note 4	2,473,073	1,904,219
Property and equipment - at cost, less accumulated		
depreciation - Note 5	7,208,197	7,427,464
Other assets	83,066	89,035
Capital campaign assets:		
Cash and cash equivalents	20,729	274,214
Pledges receivable, net - Note 2	858,020	866,000
TOTAL ASSETS	\$ 15,700,613	<u>\$ 14,581,548</u>
LIABILITIES		
Accounts payable and accrued expenses	\$ 1,377,678	\$ 1,013,446
Deferred grant revenue	91,149	26,384
Line of credit obligation - Note 6	470,000	-
Bonds payable - Note 6	1,000,000	1,655,000
	2 222 225	2 (24 222
TOTAL LIABILITIES	2,938,827	2,694,830
COMMITMENTS AND CONTINGENCIES - Notes 7, 10 and 12		
NET ASSETS		
Unrestricted:		
Designated:		
Donated food inventory	1,271,345	1,003,846
Property and equipment, less related debt	6,208,197	5,772,464
Other board designations - Note 1	300,000	300,000
Undesignated	3,635,180	3,194,734
Total unrestricted	11,414,722	10,271,044
Temporarily restricted - Note 9	1,347,064	1,615,674
TOTAL NET ASSETS	12,761,786	11,886,718
TOTAL LIABILITIES AND NET ASSETS	\$ 15,700,613	\$ 14,581,548

See accompanying notes to consolidated financial statements.

### CONSOLIDATED STATEMENTS OF ACTIVITIES

### FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

		2008	
	-	Temporarily	
	Unrestricted	Restricted	Totals
REVENUES - PROJECT PRESERVE® PROGRAM			
Agency purchased product	\$ 896,042	\$ -	\$ 896,042
Sales to out of area network agencies, net of discount	16,589,733	-	16,589,733
Donated food utilized and distributed	429,504		429,504
TOTAL REVENUES - PROJECT PRESERVE® PROGRAM	17,915,279	-	17,915,279
DIRECT COSTS AND EXPENSES - PROJECT PRESERVE® PROGRAM	17,297,273		17,297,273
GROSS PROFIT FROM PROJECT PRESERVE® PROGRAM	618,006		618,006
SUPPORT AND REVENUE			
Donated food	9,967,885	-	9,967,885
Contributions	2,148,057	1,787,869	3,935,926
Government grants	573,961	-	573,961
Shared maintenance	354,498	-	354,498
Culinary arts program	113,789	-	113,789
Special events and activities	627,056	26,017	653,073
Less: direct benefits to donors	(94,227)	-	(94,227)
Investment income (loss) - Note 4	(55,240)	-	(55,240)
Class action lawsuit settlement proceeds - Note 12	466,257	-	466,257
Other income	31,151	-	31,151
Net assets released in satisfaction of program restrictions	2,082,496	(2,082,496)	<del>-</del>
TOTAL SUPPORT AND REVENUE	16,215,683	(268,610)	15,947,073
EXPENSES			
Program services:			
Emergency Food Box	5,200,761	-	5,200,761
Community Food Partners	4,861,561	-	4,861,561
Children's Programs	1,005,701	-	1,005,701
Nashville's Table	2,500,087	-	2,500,087
Culinary Arts Program	230,323		230,323
Total Program Services	13,798,433		13,798,433
Supporting services:			
Management and general	856,460	-	856,460
Fund raising	994,808	-	994,808
Capital campaign	40,310		40,310
Total Supporting Services	1,891,578		1,891,578
TOTAL EXPENSES	15,690,011		15,690,011
CHANGE IN NET ASSETS	1,143,678	(268,610)	875,068
NET ASSETS - BEGINNING OF YEAR	10,271,044	1,615,674	11,886,718
NET ASSETS - END OF YEAR	<u>\$ 11,414,722</u>	\$ 1,347,064	<u>\$ 12,761,786</u>

	Temporarily	
Unrestricted	Restricted	Totals
\$ 1,055,072	\$ -	\$ 1,055,072
14,379,702	-	14,379,702
550,531	<del></del>	550,531
15,985,305	-	15,985,305
15,138,912		15,138,912
846,393		846,393
8,779,275	_	8,779,275
2,357,731	2,121,884	4,479,615
1,124,912	-,,	1,124,912
600,975	-	600,975
103,820	-	103,820
446,965	5,000	451,965
(34,265)	-	(34,265)
282,376	-	282,376
	_	
22,716	-	22,716
1,607,111	(1,607,111)	,
		15 811 380
15,291,616	519,773	15,811,389
3,632,370	-	3,632,370
5,682,744	-	5,682,744
824,111	-	824,111
2,525,709	-	2,525,709
206,579		206,579
12,871,513	_	12,871,513
1,155,519	_	1,155,519
851,716	_	851,716
23,023		23,023
2,030,258		2,030,258
14,901,771		14,901,771
1,236,238	519,773	1,756,011
9,034,806	1,095,901	10,130,707
\$ 10,271,044	\$ 1,615,674	<u>\$ 11,886,718</u>

### CONSOLIDATED STATEMENTS OF CASH FLOWS

### FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

		2008	 2007
CASH FLOWS FROM OPERATING ACTIVITIES			
Change in net assets	\$	875,068	\$ 1,756,011
Adjustments to reconcile change in net assets to			
net cash provided by operating activities:			
Depreciation and amortization		462,248	448,419
Noncash contribution of property and equipment		(24,800)	(70,000)
Noncash contribution of investments		(359,820)	-
Realized and unrealized losses (gains) on investments		105,111	(257,827)
(Gain) loss on disposition of property and equipment		11,491	(36)
Capital grant revenues for purchase of property and equipment		(55,727)	(566,892)
Contributions for capital campaign, net of allowance		(35,650)	(855,833)
(Increase) decrease in:		(00.501)	255 151
Accounts receivable		(89,521)	377,151
Pledges receivable - operations		369,175	(440,153)
Inventories		(760,060)	354,834
Prepaid expenses		(79,010)	(5,384)
Increase (decrease) in:		264 222	(02 (50)
Accounts payable and accrued expenses		364,232 64,765	(82,658) (24,853)
Deferred grant revenue	-	04,703	 (24,033)
		(27.566)	(1 122 222)
TOTAL ADJUSTMENTS	-	(27,566)	 (1,123,232)
NET CASH PROVIDED BY OPERATING ACTIVITIES		847,502	 632,779
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sales and maturities of investments		691,272	46,681
Purchases of investments		(1,005,417)	(456,084)
Capital grant collections for purchase of property and equipment		64,757	599,392
Proceeds from sale of property and equipment		01,757	1,500
Additions to property and equipment		(223,703)	(626,219)
Additions to property and equipment		(223,103)	 (020,21)
NET CASH USED IN INVESTING ACTIVITIES		(473,091)	 (434,730)
CASH FLOWS FROM FINANCING ACTIVITIES			
Collections on pledges for capital campaign		43,630	256,658
Borrowings under line of credit		920,000	120,000
Payments on line of credit		(450,000)	(520,000)
Payment of bonds payable		(655,000)	 (325,000)
NET CASH USED IN FINANCING ACTIVITIES		(141,370)	 (468,342)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		233,041	(270,293)
CACH AND CACH EQUIVALENTS. DECINING OF VEAD		440.262	710 555
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR		449,262	 719,555
CASH AND CASH EQUIVALENTS - END OF YEAR	\$	682,303	\$ 449,262
OTHER CASH FLOW DISCLOSURES:			
Cash paid for interest	\$	75,005	\$ 95,805

See accompanying notes to consolidated financial statements.

## CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

## FOR THE YEAR ENDED JUNE 30, 2008

			PROGRAM SERVICES	RVICES			SUPPC	SUPPORTING SERVICES	CES	
	PROJECT	EMERGENCY	COMMUNITY	CHILDREN'S	NASHVII LE'S	CULINARY	MANAGEMENT	FUND	CAPITAL	
	PRESERVE®	FOOD BOX	PARTNERS	PROGRAMS	TABLE	ARTS	GENERAL	RAISING	CAMPAIGN	TOTALS
Salaries and contract labor	\$ 462,710	\$ 352,629	\$ 488,966	\$ 228,567	\$ 238,544	\$ 90,130	\$ 241,605	\$ 465,778	€9	\$ 2,568,929
Payroll taxes and benefits	134,539	57,790	133,182	40,169	59,732	30,982	113,313	118,761		688,468
TOTAL SALARIES AND										
RELATED EXPENSES	597,249	410,419	622,148	268,736	298,276	121,112	354,918	584,539	1	3,257,397
Occupancy	71,377	59,064	99,054	19,102	40,063	17,802	29,927	5,159	1	341,548
Communication expense	6,923	34,504	42,960	29,065	31,528	1,598	33,900	70,636	1	251,114
Food supplies and distribution	15,599,610	74,125	387,880	38,209	121	64,027	26,413	2,382	1	16,192,767
Donated food	512,952	3,931,241	3,348,662	357,293	1,976,090	1	•	•	•	10,126,238
Internal food purchases and/or reimbursement	(781,143)	548,546	300	233,317	480	(4,192)	2,692	ı	ı	1
Product transportation	1,174,046	30,187	151,328	19,868	89,776	•	219	•	•	1,465,424
Office and administration - Note 6	13,100	6,871	7,588	4,842	12,665	1,491	196,390	81,157	17,298	341,402
Travel and conferences	12,718	93	332	354	4	93	43,037	4,909	•	61,540
Professional fees	4,722	4,728	5,202	4,475	4,457	•	134,211 (1)	6,785	16,120	180,700
Other special event costs	• 1	1 1	1 1	1 .		1 6	1 8	308,796 (		308,796
Insurance	12,921	12,927	23,085	0,404	9,234	2,770	15,69/	8,310	923	92,337
TOTAL EXPENSES BEFORE DEPRECIATION	17,224,481	5,112,705	4,688,539	981,725	2,462,694	204,701	837,404	1,072,673	34,341	32,619,263
Depreciation and amortization	72,792	88,056	173,022	23,976	37,393	25,622	19,056	16,362	5,969	462,248
TOTAL EXPENSES	17,297,273	5,200,761	4,861,561	1,005,701	2,500,087	230,323	856,460	1,089,035	40,310	33,081,511
Less expenses included with revenues on the statement of activities:										
Direct benefits to donors	•	ı	I	ı	4	•	•	(94,227)	•	(94,227)
Direct costs and expenses of Project Preserve $^{\circledast}$ program	(17,297,273)	1	1		'	'		1	1	(17,297,273)
TOTAL EXPENSES INCLUDED IN EXPENSE SECTION OF THE STATEMENT OF ACTIVITIES	69	\$ 5,200,761	\$ 4,861,561	\$ 1,005,701	\$ 2,500,087	\$ 230,323	\$ 856,460	\$ 994,808	\$ 40,310	\$ 15,690,011

<sup>(1)</sup> Includes donated professional services of \$79,730. (2) Includes donated special event expenses of \$60,771.

See accompanying notes to consolidated financial statements.

## CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

## FOR THE YEAR ENDED JUNE 30, 2007

			PROGRAM SERVICES	SERVICES			SUPPOF	SUPPORTING SERVICES	CES	
	PROJECT	EMERGENCY	COMMUNITY FOOD	CHILDREN'S	NASHVILLE'S	CULINARY	MANAGEMENT AND	FUND	CAPITAL	
	PRESERVE®	FOOD BOX	PARTNERS	PROGRAMS	TABLE	ARTS	GENERAL	RAISING	CAMPAIGN	TOTALS
Salaries and contract labor	\$ 335,952	\$ 252,828	\$ 439,224	\$ 141,330	\$ 190,614	\$ 81,084	\$ 513,735	\$ 405,932	ı €9	\$ 2,360,699
Payroll taxes and benefits	97,457	42,578	109,205	24,097	49,587	24,141	135,863	96,756	•	579,684
TOTAL SALARIES AND										
RELATED EXPENSES	433,409	295,406	548,429	165,427	240,201	105,225	649,598	502,688	ı	2,940,383
Occupancy	31,970	53,351	91,854	14,937	25,853	18,290	63,923	12,696	•	312,874
Communication expense	996'9	25,136	31,525	84,560 (1)	25,079	818	42,448	76,622	4	293,158
Food supplies and distribution	12,982,996	476,604	372,467	284,693	9,933	52,018	20,385	2,407	•	14,201,503
Donated food Internal food purchases and/or	674,978	2,633,607	4,329,037	222,629	2,127,788	•	•	ľ	•	9,988,039
reimbursement	•	120	'	1	156	(6,685)	7,729	1,680	1	•
Product transportation	894,433	38,574	101,088	12,734	41,988	ı	266	41	ı	1,089,124
Office and administration - Note 6	12,804	5,435	7,496	5,889	11,564	4,261	218,368	54,275	1	320,092
Travel and conferences	20,009	1,212	2,428	2,336	1,390	9	52,409	4,890	•	84,680
Professional fees	3,480	7,707	7,998	2,529	3,511	•	62,172	3,304	16,250	106,951
Other special event costs	•	1	•	1	ľ	1	ı	204,655	1	204,655
Insurance	11,203	11,204	20,007	5,602	8,002	2,401	18,649	7,202	800	85,070
TOTAL EXPENSES BEFORE DEPRECIATION	15,072,248	3,548,356	5,512,329	801,336	2,495,465	173,334	1,135,947	870,460	17,054	29,626,529
Depreciation and amortization	66,664	84,014	170,415	22,775	30,244	33,245	19,572	15,521	5,969	448,419
TOTAL EXPENSES	15,138,912	3,632,370	5,682,744	824,111	2,525,709	206,579	1,155,519	885,981	23,023	30,074,948
Less expenses included with revenues on the statement of activities: Direct benefits to donors	•		1	1	1	1	ı	(34,265)	•	(34,265)
Direct costs and expenses of Project Preserve program	(15,138,912)			1	1	1	1	'	1	(15,138,912)
TOTAL EXPENSES INCLUDED IN EXPENSE SECTION OF THE STATEMENT OF ACTIVITIES	69	\$ 3,632,370	\$ 5,682,744	\$ 824,111	\$ 2,525,709	\$ 206,579	\$ 1,155,519	\$ 851,716	\$ 23,023	\$ 14,901,771

<sup>(</sup>b) Includes \$66,000 donated radio advertising.

See accompanying notes to consolidated financial statements.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### JUNE 30, 2008 AND 2007

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### General

Second Harvest Food Bank of Middle Tennessee, Inc. (the "Food Bank") was founded in 1978. Its mission is to feed hungry people and work to solve hunger issues in the community. The Food Bank is one of 209 certified members of Feeding America (previously known as America's Second Harvest), the Nation's Food Bank Network.

In June 2005, the Food Bank's Board of Directors approved an agreement to create a wholly-owned subsidiary, into which Nashville's Table, Inc. (a Tennessee not-for-profit corporation under Section 501(c)(3) of the Internal Revenue Code) was merged effective July 1, 2005. Pursuant to Section 48-61-101, et seq., of the Tennessee Nonprofit Corporation Act, the Food Bank became the sole owner of Nashville's Table, Inc. Nashville's Table, Inc. retained its separate not-for-profit status, and has been included as part of the Food Bank's consolidated operations from that date forward. In December 2007, Nashville's Table, Inc. was legally dissolved. All operating activities previously run through Nashville's Table, Inc. are subsequently being reported as a separate program of the Food Bank.

### Basis of presentation

The consolidated financial statements include the accounts of the Food Bank and Nashville's Table, Inc. (collectively, the "Agency") and have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Material intercompany accounts and transactions have been eliminated in consolidation.

Resources are classified as unrestricted, temporarily restricted or permanently restricted net assets, based on the existence or absence of donor-imposed restrictions, as follows:

- Unrestricted net assets are free of donor-imposed restrictions. All revenues, gains and losses that are not temporarily or permanently restricted by donors are included in this classification. All expenditures are reported in the unrestricted class of net assets, since the use of restricted contributions in accordance with the donors' stipulations results in the release of the restriction.
- Temporarily restricted net assets are limited as to use by donor-imposed restrictions that expire with the passage of time or that can be satisfied by use for the specific purpose.
- Permanently restricted net assets are amounts required by donors to be held in perpetuity, including gifts requiring that the principal be invested and the income or specific portions thereof be used for operations. The Agency had no permanently restricted net assets as of June 30, 2008 or 2007.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### JUNE 30, 2008 AND 2007

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### Contributions and support

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

Contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are restricted by the donor for future periods or for specific purposes are reported as temporarily or permanently restricted support that increases those net asset classes. When a restriction is fulfilled (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted and reported in the Statement of Activities as net assets released from restrictions.

The Agency also receives grant revenue from various federal, state and local agencies, principally from the U.S. Department of Agriculture ("USDA"), U.S. Department of Housing and Urban Development and the United Way of Middle Tennessee. Grant revenue is recognized in the period a liability is incurred for eligible expenditures under the terms of the grant.

The Agency reports any gifts of equipment or materials as unrestricted support unless explicit donor restrictions specify how the assets must be used. Gifts of long-lived assets with explicit restrictions as to how the assets are to be used or funds restricted for the acquisition of long-lived assets are reported as restricted support. Expirations of donor restrictions are recognized when the donated or acquired long-lived assets are placed in service.

### Cash and cash equivalents

The Agency considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents consist principally of checking account balances, as follows as of June 30:

		2008	_	2007
Operating funds Capital campaign funds	\$	661,574 20,729	\$	175,048 274,214
	<u>\$</u>	682,303	<u>\$</u>	449,262

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### JUNE 30, 2008 AND 2007

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### Promises to give

Unconditional promises to give that are expected to be collected within one year are recorded as contributions receivable at their net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of estimated future cash flows. The discount on those amounts is computed using a risk-free interest rate applicable to the year in which the promise is received (not significant at June 30, 2008 or 2007). Amortization of the discount is recognized on the interest method over the term of the gift and included in contribution revenue. Conditional promises to give are not included as support until such time as the conditions are substantially met.

An allowance for uncollectible contributions is provided based on management's estimate of uncollectible pledges and historical trends. Pledges deemed to be uncollectible are charged off against the allowance in the period of determination.

### Accounts receivable

The Agency sells food and supplies to other not-for-profit agencies under the Project Preserve® program. Accounts receivable are reported at gross sales price less any applicable payments or adjustments. The Agency extends trade credit based on evaluation of those agencies' financial condition and, generally, does not require collateral. The Agency does not charge interest on any past due accounts.

Accounts receivable are deemed to be fully collectible by management, and no allowance for bad debts is considered necessary at June 30, 2008 and 2007. Accounts determined to be uncollectible are recorded as bad debt expense in the period of determination.

### **Inventories**

Food inventories include donated food, purchased inventory, and undistributed USDA commodities. Donated products utilized in the cook/chill operation, which include ingredients, fresh products, and other surplus commodities, are valued at \$0.50 per pound in 2008 and 2007, which is an estimated average cost for such products. All other donated food received from food drives, food companies, and Feeding America that is utilized in other operations is valued at \$1.49 per pound in 2008 (\$1.69 per pound in 2007), the estimated average market value at the date of gift, based on a study commissioned by the national office. Purchased inventory is reported at average cost. USDA inventory is valued at the most recent USDA established market value per pound amount, and is recognized as program services expense when distributed.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### JUNE 30, 2008 AND 2007

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### Investments

Investments consist of money market accounts, certificates of deposit, equity securities, U.S. Treasury notes and taxable bonds and are carried at their quoted market value on the last business day of the reporting period. Changes in unrealized gains and losses are recognized currently in the Statement of Activities.

### Property and depreciation

Property and equipment are reported at cost at the date of purchase, or at estimated fair value at the date of gift to the Agency. The Agency's policy is to capitalize purchases with a cost of \$1,000 or more and an estimated useful life greater than one year. Depreciation is calculated by the straight-line method over the estimated useful lives of the assets as follows: five to thirty nine years for building and improvements, two to fifteen years for equipment, three to five years for furniture and three to five years for transportation equipment.

### Designated unrestricted net assets

The Board of Directors has designated \$300,000 of unrestricted net assets to be invested, with the income used to support current operations of the Agency. Designations may be reversed at the discretion of the Board of Directors.

### Donated services

Donated services are recognized if the services (a) create or enhance non-financial assets; or (b) require specialized skills, are performed by people with those skills, and would have otherwise been purchased by the Agency. The Agency has recorded contributions for donated legal services based on the estimated fair value of those services.

A substantial number of unpaid volunteers have contributed their time to the Agency's program and supporting services. The value of this contributed time is not reflected in these statements since it does not meet the criteria noted above.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### JUNE 30, 2008 AND 2007

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Program and supporting services - functional allocation

The following program and supporting services are included in the accompanying financial statements:

<u>Program services</u> - include activities carried out to fulfill the Agency's mission, resulting in services provided to feed the hungry in Middle and West Tennessee. Program services are the major purpose of the organization. The Agency distributes food to needy persons in forty-six Middle and West Tennessee counties through the following programs:

<u>Project Preserve</u>® - operates a unique program that distributes purchased product to local agencies and other Feeding America affiliates. In addition, the program has a cook/chill operation, which is a method of food manufacturing that involves heating food, pumping the product into form-fill plastic bags that are heat sealed, then super cooled for approximately 45 minutes prior to freezing the product. It has utilized large amounts of donated ingredients that would have otherwise been wasted. Over 372,000 meals (based on a 12-ounce portion) were distributed during 2008 (498,700 meals in 2007) under this program. The number of meals in 2007 included meals provided to Feeding America's Disaster Relief program.

<u>Emergency Food Box</u> - provided over 2,057,000 pounds of food during 2008 (2,031,000 pounds in 2007) in emergency staples to families in need through its fifteen satellite centers in Davidson County.

<u>Community Food Partners</u> - provided over 5,955,000 pounds of food during 2008 (4,197,000 pounds in 2007) to over 450 not-for-profit agencies, including soup kitchens, daycare centers and emergency food programs.

<u>Children's Programs</u> - includes Kids Café® and the BackPack Program. Kids Café® operates a weekly feeding program for children at risk of hunger at several area community centers and provided over 319,000 meals during 2008 (169,000 meals in 2007). The mission of the BackPack Program is to meet the needs of hungry children by providing them with nutritious and easy to prepare food to take home on weekends when other resources are not available. During 2008, the Agency distributed more than 37,800 backpacks to hungry children (16,800 backpacks in 2007).

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### JUNE 30, 2008 AND 2007

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### Program services (continued)

Nashville's Table - collects perishable food from more than 170 food donors, such as restaurants, grocery stores, cafeterias, retailers, wholesalers, bakeries, and caterers, which is then distributed to more than 140 nonprofit partner agencies such as low-income daycare centers, soup kitchens, domestic violence shelters, rehabilitation centers, and senior citizens' centers. During 2008, the Agency distributed over 1,326,000 pounds of food (equivalent to more than one million meals) under this program (1,250,700 pounds in 2007).

<u>Culinary Arts Center</u> - operates a state-of-the-art food preparation facility located at the Food Bank. The purpose of the Center is to educate the public on issues related to nutrition and food preparation. The Center is used for food handling safety classes, food product testing and demonstrations, nutrition training and catering for the Agency's partner agencies, supporters and clients.

### Supporting services

<u>Management and general</u> - relates to the overall direction of the organization. These expenses are not identifiable with a particular program or with fund raising, but are indispensable to the conduct of those activities and are essential to the organization. Specific activities include organization oversight, business management, recordkeeping, budgeting, financing, and other administrative activities.

<u>Fund raising</u> - includes costs of activities directed toward appeals for financial support, including special events. Other activities include the cost of solicitations and creation and distribution of fund raising materials.

<u>Capital campaign</u> - includes the cost of solicitations in 2008 and 2007, for the capital campaign specifically related to the acquisition and construction of the Agency's new facility. The capital campaign was substantially completed in 2007.

### Allocation of functional expenses

Expenses that can be directly attributed to a particular function are charged to that function. Certain costs have been allocated among more than one program or activity based on objectively evaluated financial and non-financial data or reasonable subjective methods determined by management.

### Income taxes

The Agency qualifies as a not-for-profit organization exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code ("IRC"). Accordingly, income taxes are not provided.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### JUNE 30, 2008 AND 2007

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### Reclassifications

Certain reclassifications have been made to prior year amounts in order to be comparative with the current year presentation. As a result, agency recovery fee revenue of \$1,055,072 in 2007 is now reported with Project Preserve® Program revenues, and related food supplies expense of \$829,581 was reclassified from the Community Food Partners program to the Project Preserve® program in the Statement of Functional Expenses. Additionally, shared maintenance revenue of \$600,975 is reported as Support and Revenues, which resulted in an increase to Community Food Partners food supplies expense in the same amount.

### **NOTE 2 - PLEDGES RECEIVABLE**

Pledges receivable consisted of the following at June 30:

	2008	2007
Due in less than one year	\$ 1,307,834	\$ 1,709,989
Due in one to five years	25,000	
	1,332,834	1,709,989
Less: Allowance for uncollectible pledges	(7,000)	(7,000)
Present value of pledges receivable	<u>\$ 1,325,834</u>	<u>\$ 1,702,989</u>
Pledges receivable are classified as follows at June 30:		
	2008	2007
Operating	\$ 467,814	\$ 836,989
Capital campaign pledges	858,020	866,000
	\$ 1,325,834	<u>\$ 1,702,989</u>

### SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC. AND SUBSIDIARY NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED) JUNE 30, 2008 AND 2007

### **NOTE 3 - INVENTORIES**

Inventories consisted of the following at June 30:

	2008	2007
Donated ingredients to be utilized in cook/chill operation	\$ 187,237	\$ 270,685
Other donated food inventory	1,084,108	733,161
USDA inventory	63,767	26,384
Cook/chill manufactured inventory	63,311	63,823
Purchased inventory	1,486,737	1,031,047
	\$2,885,160	\$2,125,100

### **NOTE 4 - INVESTMENTS**

Investments consisted of the following at June 30:

		20	80		2007			
	M	arket Value	_	Cost	Ma	rket Value	_	Cost
Liquid money market funds	\$	847,879	\$	847,879	\$	435,037	\$	435,037
Certificates of deposit		192,121		192,121		10,000		10,000
Equity securities		1,326,236		1,155,981		1,459,182		1,040,128
United States Treasury notes		70,430		70,800		-		_
Corporate bonds		36,407	_	36,207				<u>-</u>
	\$	2,473,073	\$	2,302,988	\$	1,904,219	<u>\$</u>	1,485,165

Investment income (loss) consisted of the following for the years ended June 30:

		2007
Realized and unrealized (losses) gains - net	\$ (105,111)	•
Dividends and interest income	49,871	24,549
	<u>\$ (55,240)</u>	\$ 282,376

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### JUNE 30, 2008 AND 2007

### NOTE 5 - PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at June 30:

	_	2008	 2007	
Land	\$	1,334,586	\$ 1,334,586	
Building and improvements		5,763,903	5,763,903	
Office and warehouse furniture and equipment		1,298,389	1,321,552	
Transportation equipment		990,773	818,745	
Cook/chill equipment		492,996	478,693	
Culinary arts center equipment		81,848	78,690	
Project Preserve equipment		10,500	 10,500	
		9,972,995	9,806,669	
Less accumulated depreciation		2,764,798	 2,379,205	
	\$	7,208,197	\$ 7,427,464	

Property and equipment included fully depreciated items with original costs totaling approximately \$1,332,000 at June 30, 2008 (\$806,000 at June 30, 2007.)

### NOTE 6 - DEBT

Debt consisted of the following at June 30:

	 2008	 2007
Bonds payable		
\$6,500,000 Industrial Revenue Bonds, Series 2002,		
issued to finance construction of new facility. Mandatory		
sinking fund redemption on the bonds amounts to \$325,000		
per annum. Bonds mature on June 1, 2022. Interest is		
payable monthly and is computed on weekly rate periods		
(ranging from 1.31% - 4.02% in 2008; 3.63% - 3.93% in 2007),		
not to exceed a maximum of 10%. Bonds are secured by		
a letter of credit issued by a local bank.	\$ 1,000,000	\$ 1,655,000

The Agency has made additional principal payments on the bonds from the collection of capital campaign contributions.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### JUNE 30, 2008 AND 2007

### NOTE 6 - DEBT (CONTINUED)

The Agency also has an unsecured \$800,000 operating line of credit with a financial institution. The line is evidenced by a promissory note which bears interest, payable monthly, on the amount borrowed at an interest rate equal to the bank's prime rate (5.0% at June 30, 2008). This line of credit matures on February 8, 2009. The outstanding balance under the line was \$470,000 at June 30, 2008 (\$0 at June 30, 2007).

Total interest expense incurred by the Agency was \$75,005 in 2008 and \$95,805 in 2007. Interest expense is included in office and administration.

### NOTE 7 - LEASES

The Agency leases warehouse equipment under an operating lease agreement. The lease calls for monthly installments of \$364 through May 2011.

### NOTE 8 - EMPLOYEE BENEFIT PLAN

The Agency sponsors a Section 403(b) defined contribution pension plan for the benefit of eligible employees. The plan provides for discretionary employee deferral contributions, as allowable under the IRC. In addition, the plan requires the Agency to contribute 5% of each participant's compensation, and to match 100% of employee deferral contributions up to 3% of their compensation. Total Agency contributions to the plan for the year ended June 30, 2008, amounted to \$124,005 (\$115,956 for 2007).

### NOTE 9 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consisted of the following as of June 30:

	_	2008		2007
United Way of Middle Tennessee - contribution pledge for				
the following period for program grants	\$	271,435	\$	259,530
Other contributions or pledges for following period not				
restricted to specific programs		1,000		23,500
Donation for staff position		-		31,250
Donations for Children's programs		119,051		81,207
Donations for Emergency Food Box program		41,070		43,101
Donations for Nashville's Table		29,650		29,244
Donations for Culinary Arts Center		7,350		7,000
Donations for Capital Campaign		877,508	_	1,140,842
	\$	1,347,064	\$	1,615,674

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### JUNE 30, 2008 AND 2007

### NOTE 10 - CONCENTRATIONS OF CREDIT RISK

Financial instruments that potentially subject the Agency to concentrations of credit risk consist of cash, investments, and pledges receivable. Pledges receivable consist of individual and corporate contribution pledges. At June 30, 2008, contributions receivable from one source amounted to approximately \$850,000, or 64% of total pledges receivable (\$1,260,000 from two sources, or 74% of total pledges receivable in 2007). During 2007, the Agency received two contributions totaling \$1,658,326, or 37% of total contribution revenue (no contributions exceeded 10% of total contribution revenue in 2008).

During 2007, sales to one Project Preserve® customer amounted to approximately \$1,730,000 or 12% of total sales to out of area network agencies (no customers exceed 10% of sales in 2008).

The Agency maintains cash and certificates of deposit at various financial institutions which, at times, may exceed Federal Deposit Insurance Corporation (FDIC) insurance limits. At June 30, 2008, cash balances exceeded FDIC coverage by approximately \$825,000. Subsequent to year end, the Emergency Economic Stabilization Act of 2008 temporarily increased FDIC coverage from \$100,000 per depositor to \$250,000 per depositor, effective October 3, 2008 through December 31, 2009.

Investments are subject to market risk, the risk inherent in a fluctuating market. The broker/dealer that is the custodian of the Agency's securities is covered by the Securities Investor Protection Corporation (SIPC), which provides limited protection to investors. Coverage is limited to \$500,000, including up to \$100,000 in cash held for the purpose of securities transactions, and not for the purpose of earning interest. The investment company also has excess SIPC coverage provided through Customer Asset Protection Company, which covers the net equity of all cash and securities held by its customers. SIPC and excess SIPC insurance do not cover market risk.

### **NOTE 11 - RELATED PARTY TRANSACTIONS**

During the year ended June 30, 2008, the Agency purchased goods and services from companies associated with members of the Board of Directors, as follows: approximately \$925 for purchased food products (\$8,700 in 2007), \$25,429 for other professional services (\$2,700 in 2007) and \$31,807 for equipment and maintenance (\$23,400 in 2007). In addition, one Board member donated legal services valued at approximately \$8,000 during 2008 (\$8,700 in 2007).

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### JUNE 30, 2008 AND 2007

### NOTE 12- CLASS ACTION LAWSUIT SETTLEMENT

During 2008, Feeding America was named an indirect beneficiary of a \$25.7 million class action lawsuit brought on behalf of indirect purchasers of MSG, nucleotides or products containing MSG or nucleotides. Feeding America is responsible for administering these funds to benefit certain states included in the lawsuit. The Agency was allocated a one-time \$466,257 distribution from this settlement, based on certain criteria. This amount was reported as revenue in 2008.

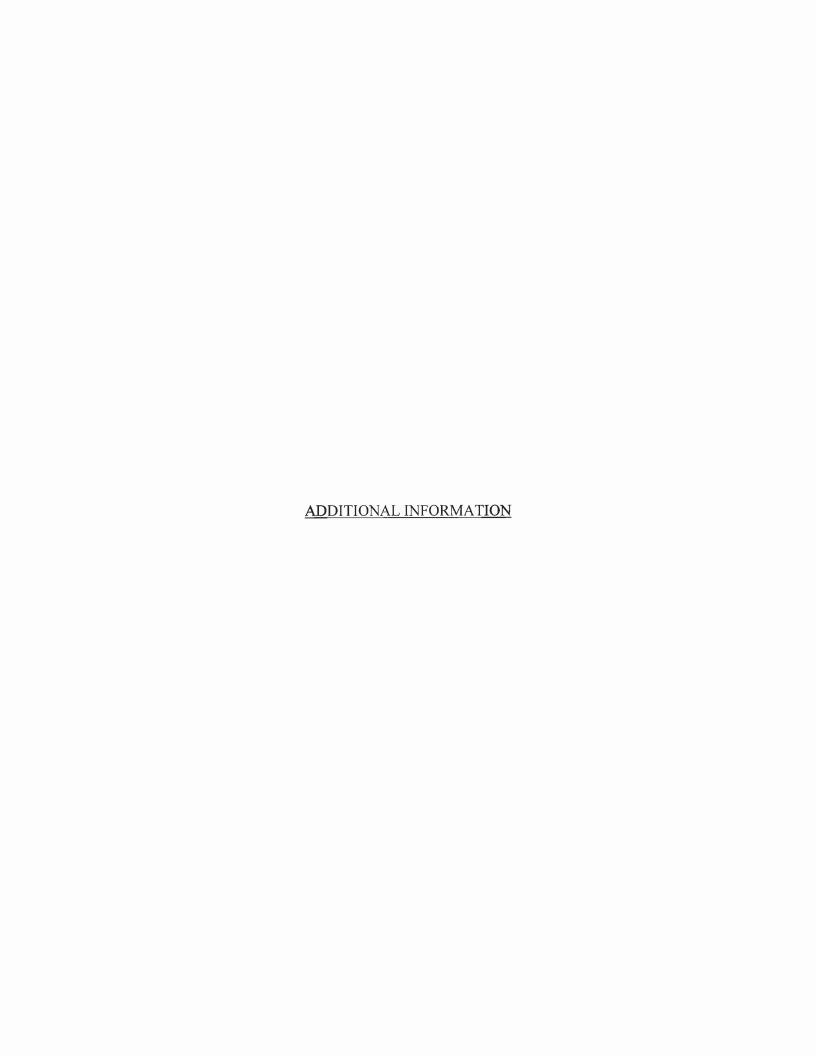
### **NOTE 13 - NEW PRONOUNCEMENTS**

In July 2006, the Financial Accounting Standards Board (FASB) issued Financial Interpretation No. 48 (FIN 48), Accounting for Uncertainty in Income Taxes, an Interpretation of FASB Statement No. 109, which is effective for fiscal years beginning after December 15, 2007. FIN 48 provides guidance regarding the recognition, measurement, presentation and disclosure in the financial statements of tax positions taken or expected to be taken on a tax return, including the decision whether to file in a particular jurisdiction. The cumulative effect of changes arising from the initial application of FIN 48 is required to be reported as an adjustment to the opening balance of net assets in the period of adoption.

In September 2006, the FASB issued Statement of Financial Accounting Standards No. 157 (FAS-157), Fair Value Measurements. FAS-157 defines fair value, establishes a framework for measuring fair value in accordance with generally accepted accounting principles, and expands disclosures about fair value measurements. The provisions of FAS-157 are effective for fiscal years beginning after November 15, 2007.

In February, 2007, the FASB issued Statement of Financial Accounting Standards No. 159 (FAS-159), The Fair Value Option for Financial Assets and Financial Liabilities - Including an Amendment of FASB Statement No. 115. The fair value option established by FAS-159 permits all entities to choose to measure eligible items at fair value at specified election dates. A business entity will report unrealized gains and losses on items for which the fair value option has been elected in operations at each subsequent reporting date. FAS-159 is effective for fiscal years beginning after November 15, 2007.

The Agency is currently evaluating the impact, if any, of the adoption of these pronouncements on the consolidated financial statements.



# CONSLIDATED SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

### FOR THE YEAR ENDED JUNE 30, 2008

(ACCRUED) DEFERRED REVENUE 6/30/08			•	(14,505)		•	(3,495)	63,767	45,767				1				27,382	73,149
(AC 5/30/08 RE EXPENDITURES 6			17,591 \$	27,120		16,295	40,252	375,607	476,865		34,031	36,499	4,236	74,766			22,330	573,961 \$
7/1/07 - 6/30/08 RECEIPTS EXPENI			29,715 \$	12,615		20,244	36,757	412,990	512,321		34,031	36,499	13,276	83,806			49,712	645,839 \$
			(24)	1		(3,949)	1	26,384	10,311			,	(9,040)	(9,040)			1	1,271
(ACCRUED) DEFERRED REVENUE 7/1/2007			\$ (12,124)					26,:	10,					(6)				5
GRANT			•	*		\$ 59,898	\$ 56,902	*			\$ 396,000	\$ 148,500	\$ 148,500				\$ 54,506	
GRANT			05/01/07 - 09/30/07	05/01/08 - 09/30/08		10/1/06 - 9/30/07	10/1/07 - 9/30/08	10/1/06 - 9/30/07 and 10/1/07 - 9/30/08			11/30/05 - 11/29/10	11/30/05 - 11/29/10	11/30/05 - 11/29/10				10/1/07 - 9/30/08	
GRANTOR'S NUMBER			DA-0700143	DA-0821473		GA-07-18375-01	GR-08-22718-00	GA-07-18375-01 and GR-08-22718-00			B-06-SP-TN-0970	B-06-SP-TN 0964	B-06-SP-TN-0963				26-7652-00	
FEDERAL CFDA NUMBER			10.559	10.559		10.568 (1)	10.568 (1)	10.569 (1)			14.246	14.246	14.246				97.024	
	U. S. DEPARTMENT OF AGRICULTURE	Passed Through Tennessee Department of Human Services:	Summer Food Service Program (SFSP)	Summer Food Service Program (SFSP)	Passed Through Tennessee Department of Agriculture:	Emergency Food Assistance Program - Administrative Costs	Emergency Food Assistance Program - Administrative Costs	Emergency Food Assistance Program - Commodities	TOTAL U.S. DEPT OF AGRICULTURE	U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	Economic Development Initiative - Special Project	Economic Development Initiative - Special Project	Economic Development Initiative - Special Project	TOTAL U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	DEPARTMENT OF HOMELAND SECURITY	Passed Through United Way of Middle Tennessee:	Emergency Management Food and Shelter Program	TOTAL EXPENDITURES OF FEDERAL AWARDS

<sup>\*</sup> Not specified.

### BASIS OF PRESENTATATION

This schedule includes the federal grant activity of Second Harvest Food Bank of Middle Tennessee, Inc. and Subsidiary, and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

<sup>(1)</sup> Denotes a major program