

**United Way of Sumner County
Audited Financial Statements
June 30, 2013 and 2012**

**UNITED WAY OF SUMNER COUNTY
FINANCIAL STATEMENTS
JUNE 30, 2013 and 2012**

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CARL A. DAVIS & COMPANY
Certified Public Accountants

CARL A. DAVIS & COMPANY, CPA'S

Independent Auditors' Report

To the Board of Directors
United Way of Sumner County
Gallatin, TN

We have audited the accompanying financial statements of United Way of Sumner County (a nonprofit organization), which comprise statement of financial position as of June 30, 2013 and 2012, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of United Way of Sumner County as of June 30, 2013 and 2012, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Carl A. Davis & Company

August 21, 2013

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UNITED WAY OF SUMNER COUNTY
Statements of Financial Position
June 30, 2013 and 2012

	<u>2013</u>	<u>2012</u>
Assets		
Current Assets		
Cash	\$ 363,966	\$ 317,785
Pledges Receivable, Net of Allowance of \$68,277 in 2013 and \$60,322 in 2012	291,681	301,951
Prepaid Expenses	1,318	1,283
Total Current Assets	<u>\$ 656,965</u>	<u>\$ 621,019</u>
Property and Equipment		
Equipment	19,420	19,420
Leasehold Improvements	4,138	4,138
Accumulated Depreciation	(21,109)	(19,589)
Total Property and Equipment	<u>2,450</u>	<u>3,970</u>
Other Assets		
Deposits	1,430	1,430
Total Assets	<u><u>\$ 660,845</u></u>	<u><u>\$ 626,418</u></u>
Liabilities and Net Assets		
Current Liabilities		
Accounts Payable	\$ -	\$ 393
Accrued Vacation	7,054	3,207
Allocations to Agencies	542,944	509,399
Total Current Liabilities	<u>549,998</u>	<u>512,998</u>
Net Assets		
Unrestricted Net Assets	30,305	32,878
Unrestricted Net Assets - Board Designated	59,477	59,477
Total Unrestricted Net Assets	<u>89,782</u>	<u>92,355</u>
Temporarily Restricted Net Assets	21,065	21,065
Total Net Assets	<u>110,846</u>	<u>113,420</u>
Total Liabilities and Net Assets	<u><u>\$ 660,845</u></u>	<u><u>\$ 626,418</u></u>

See notes to financial statements.

UNITED WAY OF SUMNER COUNTY
Statements of Activities
For the Years Ended June 30, 2013 and 2012

	<u>2013</u>	<u>2012</u>
Unrestricted Net Assets		
Support		
Contributions	\$ 934,896	\$ 773,547
In-kind Donations	41,167	-
Other Revenue	1,268	1,349
Total Support	<u>977,332</u>	<u>774,896</u>
Revenue		
Interest Income	<u>2,684</u>	<u>2,924</u>
Total Revenue	<u>2,684</u>	<u>2,924</u>
Net Assets Released from Restrictions		
Restrictions Satisfied by Payments	<u>-</u>	<u>-</u>
Total Support and Revenue and Reclassifications	<u>980,016</u>	<u>777,820</u>
Program Expenses		
Allocations and Designations to Agencies	547,312	518,292
Other Program Expenses	239,282	144,267
Total Program Expenses	<u>786,594</u>	<u>662,559</u>
Supporting Services		
Management and General Expenses	55,033	43,207
Fundraising Expenses	140,962	110,270
Total Supporting Services	<u>195,995</u>	<u>153,477</u>
Total Expenses	<u>982,589</u>	<u>816,036</u>
Increase(Decrease) in Unrestricted Net Assets	<u>(2,573)</u>	<u>(38,216)</u>
Temporarily Restricted Net Assets		
Contributions		
Net Assets Released from Restrictions	<u>-</u>	<u>-</u>
Increase(Decrease) in Temporarily Restricted Net Assets	<u>-</u>	<u>-</u>
Increase(Decrease) in Net Assets	(2,573)	(38,216)
Net Assets - Beginning of Year	<u>113,420</u>	<u>151,636</u>
Net Assets - End of Year	<u><u>\$ 110,846</u></u>	<u><u>\$ 113,420</u></u>

See notes to financial statements.

UNITED WAY OF SUMNER COUNTY
Statements of Functional Expenses
For the Years Ended June 30, 2013 and 2012

	2013				2012			
	Supporting Services			Total	Supporting Services			Total
	Program Services	Management & General	Fundraising		Program Services	Management & General	Fundraising	
Allocations & Designations	\$ 547,312	\$ -	\$ -	\$ 547,312	\$ 518,292	\$ -	\$ -	\$ 518,292
Awards and Banquet	-	-	2,689	2,689			1,172	1,172
Bank Fees	-	314	-	314		303		303
Depreciation	507	507	506	1,520	541	541	540	1,623
Dues	5,109	2,554	2,554	10,217	3,217	1,609	1,609	6,434
Employee Benefits	8,999	3,245	9,388	21,632	5,182	2,016	7,193	14,392
Equipment Lease	880	342	1,223	2,445	880	342	1,223	2,445
Equipment Maintenance	1,573	612	2,187	4,371	1,078	419	1,500	2,997
Insurance	2,304	2,304	2,305	6,913	1,589	1,589	1,589	4,767
Legal & Professional Fees	-	11,480	-	11,480		10,120		10,120
Meeting Expenses	290	290	299	879	(223)	(223)	(230)	(675)
Miscellaneous	161	164	164	491	251	254	254	763
Office Supplies	179	789	825	1,793	135	593	620	1,348
Payroll Taxes	4,938	1,921	6,857	13,716	4,215	1,639	5,852	11,706
Periodicals/Publications	24	5	230	258	20	5	193	216
Pledge Loss	92,634	-	-	92,634	70,414			70,414
Postage	672	71	686	1,430	724	77	740	1,541
Printing	145	32	1,434	1,611	204	45	2,018	2,267
Publicity & Campaign Supplies	515	114	5,095	5,725	1,071	238	10,590	11,899
Rent	6,570	3,875	6,401	16,846	6,570	3,875	6,401	16,846
Salaries and Wages	66,754	24,070	69,643	160,467	45,507	17,697	63,206	126,409
Special Events	44,801	-	24,655	69,456	1,031		1,031	2,062
Training	248	248	255	750	150	150	155	455
Travel	77	194	1,662	1,933	142	355	3,049	3,546
Utilities	1,902	1,902	1,904	5,707	1,563	1,563	1,565	4,692
Subtotal	239,282	55,033	140,962	435,277	144,267	43,207	110,270	297,744
Total	\$ 786,594	\$ 55,033	\$ 140,962	\$ 982,589	\$ 662,559	\$ 43,207	\$ 110,270	\$ 816,036

See notes to financial statements.

UNITED WAY OF SUMNER COUNTY
Statements of Cash Flows
For the Years Ended June 30, 2013 and 2012

	<u>2013</u>	<u>2012</u>
Cash Flows form Operating Activities		
Increase (Decrease) in Net Assets	\$ (2,573)	\$ (38,216)
Adjustments to Reconcile Increase in Net Assets to Net Cash		
Provided (Used) by Operating Activities:		
Depreciation	1,520	1,623
(Increase) Decrease in Pledges Receivable	10,270	(1,607)
(Increase) Decrease in Prepaid Expenses	(35)	(59)
Increase (Decrease) in Accounts Payable	(393)	(11,122)
Increase (Decrease) in Accrued Vacation	3,847	(782)
Increase (Decrease) in Allocations to Agencies	33,545	9,532
Total Adjustments	<u>48,754</u>	<u>(2,414)</u>
Net Cash Provided (Used) by Operating Activities	<u>46,181</u>	<u>(40,630)</u>
Cash Flows from Investing Activities		
	<u>-</u>	<u>-</u>
Net Cash Used by Investing Activities	<u>-</u>	<u>-</u>
Cash Flows from Financing Activities		
	<u>-</u>	<u>-</u>
Net Cash Used by Financing Activities	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Cash	46,181	(40,630)
Cash - Beginning of Year	<u>317,785</u>	<u>358,415</u>
Cash - End of Year	<u><u>\$ 363,966</u></u>	<u><u>\$ 317,785</u></u>

See notes to financial statements.

UNITED WAY OF SUMNER COUNTY
Notes to Financial Statements
June 30, 2013 and 2012

Note 1. Summary of Significant Accounting Policies

A. Nature of Activities

United Way of Sumner County (the "United Way") adopted by-laws in April 1985. Its purpose is to bring together in one united appeal all possible contribution campaigns of the community's health, welfare and educational agencies. Additionally, United Way is committed to deploy financial support to agencies, to maximize the resources available for services aimed at the most urgent needs of the community, to muster community support and commitment and to manage its operation effectively. A campaign is held annually for contributions from donors in Sumner County which are then allocated as support to partner agencies and other charities in Sumner County based on the recommendation of an allocation committee appointed by the board of directors.

B. Basis of Accounting

The financial statements have been prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

C. Financial Statement Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board (FASB) in its Statement of Financial Accounting Standards FASB ASC 958, *Financial Statements of Not-for-Profit Organizations*. Under those provisions, net assets and revenues, gains, and losses are classified based on the absence or existence and nature of donor-imposed restrictions as follows:

Unrestricted Net Assets – Net assets that are not subject to donor-imposed restrictions.

Temporarily Restricted – Net assets subject to donor-imposed restrictions that may or will be met, either by actions of United Way and/or the passage of time.

Permanently Restricted – Net assets subject to donor-imposed restrictions that do not expire with the passage of time and cannot be removed or fulfilled by United Way's actions. Permanently restricted net assets must be maintained by United Way in perpetuity.

There are no Permanently Restricted Net Assets for the year ended June 30, 2013 and 2012.

D. Cash and Cash Equivalents

For purposes of the statement of cash flows, cash includes demand deposits and savings accounts. United Way had no cash equivalents at June 30, 2013 and 2012.

E. Income Taxes

The Chapter is a nonprofit corporation that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code.

F. Property and Equipment

Fixed assets with a cost of \$500 or more and an estimated useful life of greater than one year are carried at cost if purchased or fair market value if donated. Depreciation is calculated using the straight-line method over the estimated useful lives of the assets, which vary from three to fifteen years.

G. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and

UNITED WAY OF SUMNER COUNTY
Notes to Financial Statements - Continued
June 30, 2013 and 2012

Note 1. Summary of Significant Accounting Policies – Continued

assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

H. Sick Pay and Vacation Accrual

Unused sick time can be accrued and carried forward from year-to-year up to a maximum of 90 days. Sick time is not paid upon termination and is not recorded on the financial statements. Vacation time is earned after 90 days of service. Five days can be carried forward from year-to-year. Vacation time is paid upon termination and has been accrued in the financial statements.

I. Pledges Receivable

Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at present value of their estimated future cash flows unless the value not discounted is immaterial to the financial statements as a whole. Conditional promises to give are not included as support until the conditions are substantially met. The allowance for pledges receivable is an amount established by management, based on historical trends and current information, for expected uncollectible pledges at June 30, 2013 and 2012.

J. Revenue Recognition

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. If a restriction is fulfilled in the same time period in which the contribution is received, United Way reports the support as unrestricted. Otherwise, when a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

K. Contributed Assets and Services

United Way receives contributions for various publicity, advertising and special events from time to time. When these contributions meet the requirements for recognition in the financial statements, they are recorded at fair market value on the date of contribution.

Citizens of Sumner County donate many hours of their time to the United Way. These volunteer services neither create nor enhance non-financial assets nor do they require specialized skills, and thus are not recognized as support in the accompanying statement of activities.

L. Functional Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated by management among the programs and supporting services benefited.

UNITED WAY OF SUMNER COUNTY
Notes to Financial Statements - Continued
June 30, 2013 and 2012

Note 2. Concentration of Credit Risk

United Way holds cash with various financial institutions. Accounts at these institutions are insured by the Federal Deposit Insurance Corporation (FDIC). At June 30, 2013 and 2012, United Way's accounts with financial institutions did not exceed FDIC insurance coverage.

Note 3. Pledges Receivable

The amounts of pledges receivable and future collections as of June 30 are as follows. Pledges receivable have not been discounted as the amount is immaterial:

	<u>2013</u>	<u>2012</u>
Receivable in Less than One Year	\$ 359,958	\$ 362,273
Receivable in One to Five Years	-	-
More than Five Years	-	-
Total Pledges Receivable – Unrestricted	\$ 359,958	\$ 362,273
Less:		
Allowance for Pledge Loss	(68,277)	(60,322)
Pledges Receivable – Net	<u>\$ 291,681</u>	<u>\$ 301,951</u>

Note 4. Contributed Assets and Services

The value of donated assets and services for the year ended June 30 are as follows:

Contributions	<u>2013</u>	<u>2012</u>
Donated Property and Equipment	\$ -	\$ -
Donated Services	41,167	-
	<u>\$ 41,167</u>	<u>\$ -</u>
 Expenses and Assets	 <u>2013</u>	 <u>2012</u>
Property and Equipment	\$ -	\$ -
Professional Services	42,367	-
	<u>\$ 42,367</u>	<u>\$ -</u>

Note 5. Operating Lease

United Way leases office space for \$1,180 per month under a lease expiring January 31, 2016. An additional lease expiring in 2015 is in place for office equipment. Total lease payments made during 2013 and 2012 were \$19,291 and \$19,921, respectively. Future minimum lease payments are as follows:

<u>Year Ending</u> <u>June 30,</u>	<u>Annual</u> <u>Lease</u> <u>Payments</u>
2014	16,599
2015	16,395
2016	8,257
	<u>\$ 41,251</u>

Note 6. Retirement Plan

Full time employees of United Way are eligible to participate in a Simple IRA retirement plan through salary deferral after one year of service. United Way will match 100% up to 3% of the employee's salary. The employer contribution to the plan begins on the first day of the new calendar quarter after the employee has been employed one full year. There were no employer matching contributions for the years ended June 30, 2013 and 2012.

UNITED WAY OF SUMNER COUNTY
Notes to Financial Statements - Continued
June 30, 2013 and 2012

Note 7. Restricted Net Assets

Board Designated

Board designated net assets consist of funds set aside to assist partner agencies with the financial needs associated with emergencies that arise within the Organizations.

Temporarily Restricted

Temporarily restricted net assets consist of funds raised to assist victims of natural disasters in Sumner, Macon, and Trousdale Counties.

Note 8. Subsequent Events

Management has evaluated events and transactions for subsequent events that would impact the financial statements for the year ended June 30, 2013 through August 21, 2013, the date the financial statements were available to be issued. There were no subsequent events that require recognition or disclosure in the financial statements.