## ENCOURAGEMENT MINISTRIES, INC.

## FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

For the years ended June 30, 2007 and 2006

## ENCOURAGEMENT MINISTRIES, INC.

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### FRASIER, DEAN & HOWARD, PLLC

CERTIFIED PUBLIC ACCOUNTANTS

3310 WEST END AVENUE, SUITE 550 NASHVILLE, TENNESSEE 37203 PHONE 615-383-6592, FAX 615-383-7094

#### INDEPENDENT AUDITOR'S REPORT

Board of Directors Encouragement Ministries, Inc. Brentwood, Tennessee

We have audited the accompanying statements of financial position of Encouragement Ministries, Inc. (a nonprofit organization) as of June 30, 2007 and 2006 and the related statements of activities, functional expenses and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material aspects, the financial position of Encouragement Ministries, Inc. as of June 30, 2007 and 2006 and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

December 15, 2007

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## ENCOURAGEMENT MINISTRIES, INC. STATEMENTS OF FINANCIAL POSITION June 30, 2007 and 2006

		2007	2006
Assets			
Current assets:			
Cash and cash equivalents	\$	31,056	\$ 24,997
Short-term investments		2,144	-
Unconditional promises to give		-	1,505
Other		-	 30
Total current assets		33,200	26,532
Property and equipment, net	***************************************	18,560	 470
Total assets	\$	51,760	 27,002
Liabilities and Net Assets			
Liabilities:			
Accounts payable and accrued expenses		5,517	\$ 7,863
Net assets:			
Unrestricted		37,732	14,884
Temporarily restricted		8,511	 4,255
Total net assets		46,243	 19,139
Total liabilities and net assets	\$	51,760	\$ 27,002

## ENCOURAGEMENT MINISTRIES, INC. STATEMENT OF ACTIVITIES For the year ended June 30, 2007

	Unrestricted	Temporarily Restricted	Total
Public support and revenue:	···		
Contributions	\$ 122,902	\$ 12,625	\$ 135,527
Grants	1,489	8,511	10,000
In-kind contributions	5,249	-	5,249
Gains/(losses) on investments	401	-	401
Other	271	-	271
Net assets released from restrictions	16,880	(16,880)	-
Total public support and revenue	147,192	4,256	151,448
Expenses:			
Program services	95,432	<u> </u>	95,432
Supporting services:			
Management and general	4,373	-	4,373
Fundraising	24,539		24,539
Total supporting services	28,912		28,912
Total expenses	124,344		124,344
Change in net assets	22,848	4,256	27,104
Net assets - beginning of year	14,884	4,255	19,139
Net assets - end of year	\$ 37,732	\$ 8,511	\$ 46,243

### ENCOURAGEMENT MINISTRIES, INC. STATEMENT OF ACTIVITIES For the year ended June 30, 2006

	Unrestricted	Temporarily Restricted	Total
Public support and revenue:			
Contributions	\$ 80,130	\$ 9,245	\$ 89,375
Grants	2,250	2,750	5,000
In-kind contributions	7,096	-	7,096
Other	119	-	119
Net assets released from restrictions	15,480	(15,480)	_
Total public support and revenue	105,075	(3,485)	101,590
Expenses:			
Program services	85,711		85,711
Supporting services:			
Management and general	4,777	-	4,777
Fundraising	27,052		27,052
Total supporting services	31,829		31,829
Total expenses	117,540		117,540
Change in net assets	(12,465)	(3,485)	(15,950)
Net assets - beginning of year	27,349	7,740	35,089
Net assets - end of year	\$ 14,884	\$ 4,255	\$ 19,139

## ENCOURAGEMENT MINISTRIES, INC. STATEMENT OF FUNCTIONAL EXPENSES For the year ended June 30, 2007

	Supporting Services			
	Program Services	Management and General	Fundraising	Total Expenses
Salaries Payroll taxes Other	\$ 77,651 5,800 1,620	\$ 1,386 136	\$ 9,860 766 180	\$ 88,897 6,702 1,800
Total compensation	85,071	1,522	10,806	97,399
Professional fees (including				
in-kind of \$5,249)	1,850	-	4,617	6,467
Printing	-	-	5,543	5,543
Rent	1,200	1,200	1,200	3,600
Automobile and travel	3,112	-	-	3,112
Postage	-	-	2,195	2,195
Depreciation and amortization	2,020	10	10	2,040
Supplies	1,273	134	168	1,575
Insurance	906	302		1,208
Telephone	-	760	-	760
Taxes and licenses	-	245	-	245
Dues and subscriptions	-	145	-	145
Miscellaneous	-	55	_	55
Total expenses	\$ 95,432	\$ 4,373	\$ 24,539	\$ 124,344

## ENCOURAGEMENT MINISTRIES, INC. STATEMENT OF FUNCTIONAL EXPENSES For the year ended June 30, 2006

	Supporting Services			
	Program	Management		Total
	Services	and General	<b>Fundraising</b>	<b>Expenses</b>
Salaries	\$ 68,565	\$ 1,997	\$ 9,392	\$ 79,954
Payroll taxes	5,130	125	681	5,936
Other	1,944	-	216	2,160
Total compensation	75,639	2,122	10,289	88,050
Professional fees (including				
in-kind of \$7,096)	2,500	-	5,796	8,296
Printing	-	-	6,528	6,528
Automobile and travel	4,607	-	_	4,607
Rent	1,200	1,200	1,200	3,600
Postage	-	-	2,134	2,134
Supplies	555	23	881	1,459
Insurance	868	-	-	868
Depreciation and amortization	342	224	224	790
Telephone	-	787	-	787
Taxes and licenses	-	190	-	190
Meals and entertainment	-	147	-	147
Dues and subscriptions	-	50	-	50
Miscellaneous	_	34	_	34
Total expenses	\$ 85,711	\$ 4,777	\$ 27,052	\$ 117,540

## ENCOURAGEMENT MINISTRIES, INC. STATEMENTS OF CASH FLOWS

## For the years ended June 30, 2007 and 2006

		2007		2006
Cash flows from operating activities:				
Change in net assets	\$	27,104	\$	(15,950)
Adjustments to reconcile change in net assets				
to net cash provided by (used in) operating activities:				
Depreciation and amortization		2,040		790
Contribution of investments		(2,144)		-
Changes in operating assets and liabilities:				
Unconditional promises to give		1,505		1,235
Prepaid expenses		-		300
Accounts payable and accrued expenses		(2,346)	<del></del>	4,319
Net cash provided by (used in) operating activities		26,159		(9,306)
Cash flows from investing activities:				
Purchase of property and equipment	<del></del>	(20,100)		_
Net cash used in investment activities	***************************************	(20,100)		-
Net increase (decrease) in cash and cash equivalents		6,059		(9,306)
Cash and cash equivalents - beginning of year		24,997		34,303
Cash and cash equivalents - end of year	\$	31,056	\$	24,997
Supplemental schedule of non-cash investing activities:				
Contribution of common stock	\$	2,144	\$	

#### ENCOURAGEMENT MINISTRIES, INC. NOTES TO FINANCIAL STATEMENTS June 30, 2007 and 2006

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Nature and Organization**

Encouragement Ministries, Inc. (the "Organization") is located in Brentwood, Tennessee and works with patients and their families in hospitals. The Organization's fundamental commitment is to provide compassionate pastoral care and spiritual support for people as they face serious illness and the possibility of death. The Organization's support comes primarily from donations and grants from private individuals and foundations.

#### **Basis of Presentation**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Unrestricted net assets – net assets that are not subject to donor imposed restrictions.

Temporarily restricted net assets – net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Permanently restricted net assets – net assets subject to donor-imposed stipulations that they be maintained permanently by the Organization. Generally donors of these assets may permit the Organization to use all or part of the income earned for general or specific purposes. At June 30, 2007 and 2006, the Organization had no permanently restricted net assets.

#### Cash and Cash Equivalents

For purposes of the statements of cash flows, the Organization considers all highly liquid investments available for current use with an initial maturity when purchased of three months or less to be cash equivalents.

#### **Investments**

Investments are composed of mutual funds investing in equity securities and are carried at fair value.

#### **Property and Equipment**

Purchased property and equipment is recorded at cost. Expenditures for ordinary maintenance and repairs are charged to operations. Renewals and betterments that materially extend the life of the asset are capitalized. Depreciation is provided in amounts necessary to allocate the cost of the various classes of assets over their estimated useful lives which range from two to five years. Property and equipment are depreciated using the straight-line method.

# ENCOURAGEMENT MINISTRIES, INC. NOTES TO FINANCIAL STATEMENTS (Continued) June 30, 2007 and 2006

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Property and Equipment (Continued)**

Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies temporarily restricted net assets to unrestricted net assets at that time.

#### **Contributions**

The Organization has adopted Statement of Financial Accounting Standards (SFAS) No. 116, Accounting for Contributions Received and Contributions Made. Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. In accordance with SFAS No.116, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and or nature of any donor restrictions. Under SFAS No. 116, such contributions are required to be reported as temporarily restricted support and then reclassified to unrestricted net assets upon expiration of the donor restrictions. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized.

The Organization uses the allowance method to determine uncollectible contributions receivable. The allowance is based on prior years' experience and management's analysis of specific promises made. Management considers all contributions receivable fully collectible at June 30, 2006.

#### **Contributed Facilities and Services**

During the years ended June 30, 2007 and 2006, the values of contributed facilities and services meeting the requirements for recognition in the financial statements were recorded at their fair value.

Contributed services are recognized if the services received (a) create or enhance long-lived assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

Additionally, the Organization receives a significant amount of contributed time from unpaid volunteers who assist in fundraising and special projects that does not meet the recognition criteria described above. Accordingly, the value of the contributed time has not been determined and is not reflected in the accompanying financial statements.

# ENCOURAGEMENT MINISTRIES, INC. NOTES TO FINANCIAL STATEMENTS (Continued) June 30, 2007 and 2006

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Income Taxes**

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and is not a private foundation. Accordingly, no provision for income taxes has been recorded in the accompanying financial statements.

#### **Functional Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among program and supporting services based on estimates by management.

#### **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **NOTE 2 – INVESTMENTS**

Investments consist of the following at June 30:

		2007		
	Cost	Fair Value	Carrying Value	
Unrestricted:	and the state of t	-		
Equity securities	<u>\$ 2,144</u>	<u>\$ 2,144</u>	<u>\$ 2,144</u>	

Net gains on investments amounted to \$401 for the year ended June 30, 2007.

#### **NOTE 3 – PROPERTY AND EQUIPMENT**

Property and equipment consist of the following at June 30:

	<b>2007</b>	<u> 2006</u>
Equipment	\$ 3,826	\$ 3,826
Vehicle	20,100	<u>8,475</u>
	23,926	12,301
Less accumulated depreciation	(5,366)	(11,831)
	\$ 18,560	\$ 470

# ENCOURAGEMENT MINISTRIES, INC. NOTES TO FINANCIAL STATEMENTS (Continued) June 30, 2007 and 2006

#### **NOTE 4 – RELATED PARTIES**

During the years ended June 30, 2007 and 2006, an accounting firm owned by a member of the board of directors donated accounting and tax services to the Organization valued at \$5,249 and \$7,096.

Beginning in January 2005, the Organization began paying \$300 per month for rent to the accounting firm (which includes use of telephone and internet services). Total related party rent, telephone and internet service reimbursement payments amounted to \$3,600 for each of the years ended June 30, 2007 and 2006.

#### NOTE 5 - EMPLOYEE BENEFIT PLAN

The Organization sponsors a 403(b) defined contribution plan covering the full-time employee. Under the plan, the Organization matches three percent of the eligible employee's salary. Plan expenses incurred by the Organization amounted to \$1,800 and \$2,160 for the years ended June 30, 2007 and 2006, respectively.