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7/2/2019
Cash Basis

Tennessee Center for Performance Excellence 2019 Proposed Budget

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Tennessee Center for Performance Excellence
2019 Proposed Budget

					2018 Budget	2018 Actual YTD	% of Budget to Actual	2019 Proposed Budget	Budget Increase or Decrease	Link to 2019 Strategic Initiatives		
	Expense			Bad Debt								
				Registration Fees	\$500.00	315.00	63.00%	500.00	0.00			
				Baldrige Express cost	\$2,250.00	0.00	0.00%	1,000.00	-1,250.00			
				WORKSHOP EXPENSE	\$4,800.00	9,911.11	206.48%	0.00	-4,800.00	Initiatives 2, 4, 5		
				CREDIT CARD CHARGES								
				Credit Card Usage Fee	\$15,000.00	10,506.09	70.04%	12,000.00	-3,000.00			
				Visa Finance Charge	\$0.00	0.00		0.00	0.00			
				Total CREDIT CARD CHARGES	\$15,000.00	10,506.09		12,000.00	-3,000.00			
				Food & Accommodations	\$2,000.00	1,038.08	51.90%	1,000.00	-1,000.00			
				PANEL OF JUDGES - Other	\$0.00	188.94		0.00	0.00			
				PANEL OF JUDGES	\$2,000.00	1,227.02	61.35%	1,000.00	-1,000.00			
				DUES & SUBSCRIPTIONS	\$4,000.00	3,406.91	85.17%	3,000.00	-1,000.00			
				BOD EXPENSES	\$3,000.00	2,016.54	67.22%	3,000.00	0.00			
				TQA								
				Criteria Expense	\$11,500.00	11,347.58	98.67%	8,700.00	-2,800.00	Initiatives 2, 3		
				OPERATIONS					0.00	Initiative 6		
				Insurance	\$1,300.00	1,178.00	90.62%	1,300.00	0.00			
				Training	\$2,000.00	545.00	27.25%	1,000.00	-1,000.00			
				Phone/Internet	\$4,800.00	5,481.45	114.20%	4,800.00	0.00			
				Postage	\$5,000.00	4,584.25	91.69%	5,000.00	0.00			
				Printing	\$2,500.00	113.91	4.56%	200.00	-2,300.00			
				Office Supplies	\$5,000.00	2,503.78	50.08%	2,500.00	-2,500.00			
				Office equipment/maintenance	\$15,000.00	11,658.95	77.73%	17,580.00	2,580.00			
				Legal/Accounting	\$6,250.00	6,179.76	98.88%	6,250.00	0.00			
				Investment Account fees	\$2,000.00	2,625.48	131.27%	2,500.00	500.00			
				OPERATIONS - Other		0.00		0.00	0.00			
				Total OPERATIONS	\$43,850.00	34,870.58		41,130.00	-2,720.00			
				STAFFING						Initiative 6		
				Contract Staffing	\$40,000.00	70,348.57	175.87%	30,000.00	-10,000.00			
				Benefits	\$51,000.00	43,373.96	85.05%	60,000.00	9,000.00			
				Salaries	\$255,000.00	260,855.26	102.30%	300,000.00	45,000.00			
				Administration Fee	\$2,800.00	3,067.16	109.54%	2,800.00	0.00			

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				Part-time Clerical Support	\$0.00	310.00			0.00	0.00			
				Annual Leave payout	\$0.00	0.00			0.00	0.00			
				CEO transition	\$41,000.00				0.00	-41,000.00			
				Total STAFFING	\$389,800.00	377,954.95			392,800.00	3,000.00			
				TRAVEL									
				Travel - CEO	\$10,000.00	6,484.01	64.84%		6,000.00	-4,000.00			
				Travel - staff	\$3,000.00	821.78	27.39%		3,000.00	0.00			
				TRAVEL - Other	\$0.00				0.00	0.00			
				Total TRAVEL	\$13,000.00	7,305.79			9,000.00	-4,000.00			
				EXAMINER SELECTION/TRAINING	\$30,000.00	29,124.43	97.08%		30,000.00	0.00			
				ASSESSMENT/FEEDBACK									
				BOE per diem	\$14,000.00	11,096.31	79.26%		13,000.00	-1,000.00			
				ASSESS/FEEDBACK - Other	\$1,200.00	5,496.48	458.04%		2,500.00	1,300.00			
				Total ASSESSMENT/FEEDBACK	\$15,200.00	16,592.79			15,500.00	300.00			
				MARKETING							Initiative 3		
				Website support	\$500.00	0.00	0.00%		500.00	0.00			
				Website hosting	\$1,400.00	1,320.00	94.29%		1,400.00	0.00			
				MARKETING - Other	\$10,000.00	1,315.85	13.16%		5,000.00	0.00			
				TOTAL MARKETING	\$11,900.00	2,635.85			6,900.00	0.00			
				RECOGNITION							Initiative 1		
				Recognition - general	\$1,500.00	1,584.75	105.65%		1,500.00	0.00			
				Recognition - BOE	\$3,500.00	3,485.76	99.59%		3,500.00	0.00			
				Total RECOGNITION	\$5,000.00	5,070.51			5,000.00	0.00			
				BANQUET							Initiative 1		
				Recognition	\$4,000.00	3,426.06	85.65%		4,000.00	0.00			
				Food & Beverage - Banquet	\$36,900.00	21,157.58	57.34%		36,900.00	0.00			
				Audio/Visual - Banquet	\$2,500.00	2,442.57	97.70%		2,500.00	0.00			
				Invitations - Banquet	\$2,225.00	1,789.83	80.44%		1,570.00	-655.00			
				Programs - Banquet	\$750.00	578.63	77.15%		750.00	0.00			
				BANQUET - Other	\$2,300.00	1,831.51	79.63%		2,000.00	0.00			
				Total BANQUET	\$48,675.00	31,226.18			47,720.00	-655.00			
				Total TQA	\$568,925.00	\$516,128.66			\$556,750.00	-\$6,875.00			

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