HAVEN OF HOPE, INC.
FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT
YEAR ENDED JUNE 30, 2012

# HAVEN OF HOPE, INC. FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT YEAR ENDED JUNE 30, 2012

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### Edmondson, Betzler & Montgomery, PLLC

(Certified Public Accountants)

#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Haven of Hope, Inc.

We have audited the accompanying statement of financial position of Haven of Hope, Inc., as of June 30, 2012, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Haven of Hope, Inc., as of June 30, 2012, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

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September 5, 2012

#### HAVEN OF HOPE, INC. STATEMENT OF FINANCIAL POSITION JUNE 30, 2012

#### **ASSETS**

CURRENT ASSETS: Cash and cash equivalents Grants receivable Accounts receivable Unconditional promises to give:	\$	242,086 52,562 708
United Way funding for the next fiscal year		11,050
TOTAL CURRENT ASSETS		306,406
Property and equipment, net		205,750
TOTAL ASSETS	\$	512,156
LIABILITIES AND NET ASSETS CURRENT LIABILITIES:		
Accounts payable Accrued salaries and compensated absences Payroll taxes payable	\$	4,963 43,756 659
TOTAL CURRENT LIABILITIES	n	49,378
NET ASSETS: Unrestricted Temporarily restricted		451,728 11,050
TOTAL NET ASSETS		462,778
TOTAL LIABILITIES AND NET ASSETS	\$	512,156

#### HAVEN OF HOPE, INC. STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2012

#### **UNRESTRICTED NET ASSETS**

Revenues and Support: Grants City and county governments Donations United Way funding in addition to restricted funding In-kind Interest Other income	\$ 380,163 12,862 70,175 2,180 44,225 2,196 191
TOTAL UNRESTRICTED REVENUES AND SUPPORT	511,992
Net assets released from restrictions: Expiration of time restriction - United Way	11,730
TOTAL UNRESTRICTED REVENUES, SUPPORT AND RECLASSIFICATIONS	523,722
Expenses: Program services: Shelter program Supporting services: Management and general  TOTAL EXPENSES	439,060 58,652 497,712
INCREASE IN UNRESTRICTED NET ASSETS	26,010
TEMPORARILY RESTRICTED NET ASSETS  Contributions United Way funding for the next year Net assets released from restrictions United Way	11,050
DECREASE IN TEMPORARILY RESTRICTED NET ASSETS	(680)
CHANGE IN NET ASSETS	25,330
NET ASSETS, BEGINNING OF YEAR	437,448
NET ASSETS, END OF YEAR	\$ 462,778

#### HAVEN OF HOPE, INC. STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JUNE 30, 2012

	Program Services	S Mar	pporting ervices nagement	Takal
FUNCTIONAL EXPENSES:	Shelter	and	l General	Total
	¢ 274 052	\$	E1 020	# 222 002
Salaries and wages	\$ 271,053	φ	51,039	\$ 322,092
Employee benefits	52,069		7,594	59,663
In-kind expense	44,225		-	44,225
Communications	13,938		-	13,938
Services	10,484		_	10,484
Insurance	8,674		-	8,674
Depreciation and amortization	7,298		-	7,298
Plant repair and maintenance	6,499		_	6,499
Travel	5,237		19	5,256
Utilities	4,727		-	4,727
Educational media	4,152		-	4,152
Supplies	4,061		-	4,061
Equipment lease	2,520		_	2,520
Postage	1,187		-	1,187
License and memberships	1,120		_	1,120
Client assistance	728		_	728
Publications and subscriptions	711		-	711
Miscellaneous	213		-	213
Training and seminars	164	3 <b></b>	-	164
Total expenses	\$ 439,060	\$	58,652	\$ 497,712

#### HAVEN OF HOPE, INC. STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2012

#### CASH FLOWS FROM OPERATING ACTIVITIES: Change in net assets 25,330 Adjustments to reconcile change in net assets to net cash provided by operating activities: Depreciation 7,298 Decrease in grant receivable 2,470 Increase in accounts receivable (708)Decrease in pledges receivable 680 Increase in accounts payable 406 Increase in accrued salaries and leave 3,385 Increase in payroll taxes payable 79 Net cash provided by operating activities 38,940 CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of property, plant and equipment (1,660)Net cash used in investing activities (1,660)Net increase in cash and cash equivalents 37,280 Cash and cash equivalents, beginning of year 204,806 Cash and cash equivalents, end of year \$ 242,086

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Organization

Haven of Hope, Inc. (the "Organization") is a not-for-profit Tennessee corporation chartered March 20, 1985, to provide counseling and protective services to abused individuals, most of whom are residents of Coffee, Bedford, Franklin, Lincoln, Marshall and Moore counties.

#### Accounting Method

The financial statements are prepared on the accrual basis of accounting. Under this method, revenues are recognized when they are earned, and expenses are recognized when they are incurred.

Contributions are recognized when the donor makes a promise to give the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily (or permanently, when applicable) restricted assets. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

#### Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers highly liquid investments with an initial maturity of three months or less, which are neither designated nor restricted for long-term purposes to be cash equivalents.

#### Property and Equipment

Expenditures for additions, major renewals and betterments with a per unit cost in excess of \$500 are capitalized at cost and those for maintenance and repairs are currently charged to expense. Donated assets are recorded at fair value at the date of the gift. Depreciation is computed on the straight-line method over the following estimated useful lives.

Shelter building 39 years
Furniture and equipment 5 - 10 years
Improvements 10 - 20 years
Vehicles 5 years

The Organization follows the policy of recording contributions of long-lived assets directly instead of recognizing their gift over the useful life of the asset. The amounts shown are from market valuation as of the date of the contribution.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Allowance for Uncollectible Accounts

As accounts receivable are amounts due primarily from government agencies, there is minimal risk of their being uncollectible; therefore no allowance for uncollectible accounts is deemed necessary. The Organization determines an allowance for uncollectible receivable based on prior years' experience and management's analysis of specific promises made. An allowance for uncollectible accounts is not deemed necessary for promises receivable.

#### Grant Revenue

The Organization receives monetary grants from the Tennessee Department of Finance and Administration. The grants require the Organization to maintain certain levels of services and generally require a specified percentage of the grants be matched with local funds. The Organization recognizes revenue from grants only when all conditions specified by the grants have been met.

#### In-kind Support

In-kind support includes the estimated fair rental value of office space, as well as the estimated fair value of other items contributed to the Organization. Contributed services are recognized if the services received a) create or enhance non-financial assets or b) require special skills that are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. The following amounts are included in in-kind support:

Rent	\$ 23,700
Supplies and minor equipment	15,746
Professional services	1,800
Meals for training	1,500
Miscellaneous services	1,479
	\$ 44,225

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Functional Allocation of Expenses

The costs of providing the shelter program and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the activities benefited.

#### Tax-Exempt Status

The Organization is chartered as a Tennessee tax-exempt, nonprofit organization. On the federal level, the Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Organization has been determined by the Internal Revenue Service not to be a private foundation within the meaning of Section 509(a) of the Internal Revenue Code. There was no unrelated business income for the year ended June 30, 2012.

#### **Events Occurring After Reporting Date**

Haven of Hope, Inc. has evaluated events and transactions that occurred between June 30, 2012 and September 5, 2012, which is the date that the financial statements were available to be issued, for possible recognition or disclosure in the financial statements.

#### NOTE 2 - CONCENTRATION OF CREDIT RISK

The Organization maintains its cash in bank deposit accounts in financial institutions. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to \$250,000. At June 30, 2012, the Organization did not have cash balances beyond this limit.

#### NOTE 3 - PROMISES TO GIVE

Unconditional promises to give consist of the following:

United Way \$ 11.050

The United Way amount includes Bedford County and Franklin County as this amount is promised prior to the beginning of the fiscal year in which the cash will be received, and is considered temporarily restricted due to the time restriction.

#### NOTE 4 - PROPERTY AND EQUIPMENT

Property and equipment consists of the following:

Land Buildings Furnitures, fixtures and equipment	\$	27,000 235,255 41,459
Building Improvements Automobile	<u>-</u>	13,521 12,700
Less accumulated depreciation	_	329,935 (124,185)
Net	\$	205,750

Depreciation expense was \$7,298 for the year ended June 30, 2012.

#### NOTE 5 - CONTINGENCIES

Haven of Hope, Inc. receives a substantial portion of its support from the Tennessee Department of Finance and Administration and various local governments. Failure to obtain this funding for any year could have a significant effect on the continued operations of the Organization's programs and activities.

The grants from the Tennessee Department of Finance and Administration require the Organization to provide certain services and activities as specified by each grant. State programs are subject to agency monitoring and retroactive adjustments which may result in paybacks by Haven of Hope in excess of liabilities accrued on an estimated basis in the financial statements.

The Organization is subject to litigation that has arisen in the ordinary course of business. The Organization is defending itself vigorously against the claim. Although the outcome of this matter is currently not determinable, the Organization does not expect that the ultimate costs to resolve the matter will have a material adverse effect on its financial statements.

#### NOTE 6 - SIMPLE IRA RETIREMENT PLAN

The Organization provides an income tax deferred retirement savings plan. An eligible employee may contribute the portion of his or her salary that is allowed by law, with Haven of Hope, Inc. contributing an amount equal to the employee's contribution, up to three percent of compensation.

The Organization contracts with a trust company that has various investment options, with each participant making investment election.

The Organization incurred Simple IRA expenses of \$6,049 for the year ended June 30, 2012, with \$4,991 being a program expense and \$1,058 being an administrative expense. These expenses are included in employee benefits in the Statement of Functional Expenses.

#### NOTE 7 - GRANTS RECEIVABLE

Grants receivable at June 30, 2012 were as follows:

Tennessee Department of Finance and Administration	\$ 31,546
Tennessee Coalition Against Domestic & Sexual Violence	21,016
	\$ 52,562