HAVEN OF HOPE, INC.
FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT
YEAR ENDED JUNE 30, 2015

# HAVEN OF HOPE, INC. FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT YEAR ENDED JUNE 30, 2015

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### Edmondson, Betzler & Dame, PLLC

(Certified Public Accountants)

#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Haven of Hope, Inc.

We have audited the accompanying financial statements of Haven of Hope, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### INDEPENDENT AUDITORS' REPORT (CONTINUED)

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Haven of Hope, Inc., as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Estimonoson, Betyler = Rame, PhhC September 25, 2015

#### HAVEN OF HOPE, INC. STATEMENT OF FINANCIAL POSITION JUNE 30, 2015

#### **ASSETS**

CURRENT ASSETS: Cash and cash equivalents Grants receivable Accounts receivable Unconditional promises to give:	\$ 333,678 59,012 2,963
United Way funding for the next fiscal year	11,571
TOTAL CURRENT ASSETS	407,224
Property and equipment, net	200,951
TOTAL ASSETS	\$ 608,175
LIABILITIES AND NET ASSETS  CURRENT LIABILITIES: Accounts payable Accrued salaries and compensated absences Payroll taxes payable	\$ 2,870 39,723 42
TOTAL CURRENT LIABILITIES	42,635
NET ASSETS: Unrestricted Temporarily restricted	553,969 11,571
TOTAL NET ASSETS	565,540
TOTAL LIABILITIES AND NET ASSETS	\$ 608,175

#### HAVEN OF HOPE, INC. STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2015

#### **UNRESTRICTED NET ASSETS**

Revenues and Support:	
Grants	\$ 371,484
City and county governments	14,862
Donations	73,255
United Way funding in addition to restricted funding	2,469
In-kind	60,936
Interest	926
Other income	780
TOTAL UNRESTRICTED REVENUES AND SUPPORT	524,712
Net assets released from restrictions:	
Expiration of time restriction - United Way	12,194
TOTAL UNRESTRICTED REVENUES, SUPPORT AND RECLASSIFICATIONS	536,906
Expenses:	
Program services:	
Shelter program	430,031
Supporting services:	100,001
Management and general	68,746
TOTAL EXPENSES	498,777
INCREASE IN UNRESTRICTED NET ASSETS	38,129
	30,129
TEMPORARILY RESTRICTED NET ASSETS	
Contributions:	
United Way funding for the next year	11,571
Net assets released from restrictions:	
United Way	(12,194)
DECREASE IN TEMPORARILY RESTRICTED NET ASSETS	(623)
CHANGE IN NET ASSETS	37,506
NET ASSETS, BEGINNING OF YEAR	528,034
NET ASSETS, END OF YEAR	\$ 565,540

#### HAVEN OF HOPE, INC. STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JUNE 30, 2015

	Program Services Shelter	S Mar	pporting ervices nagement I General	Total
FUNCTIONAL EXPENSES:				
Salaries and wages	\$ 263,256	\$	60,130	\$ 323,386
In-kind expense	60,436		_	60,436
Employee benefits	39,759		5,316	45,075
Communications	13,996		-	13,996
Insurance	11,128		-	11,128
Services	6,875		3,300	10,175
Depreciation and amortization	8,292		_	8,292
Plant repair and maintenance	6,973		-	6,973
Travel	5,171		-	5,171
Utilities	4,599		_	4,599
Supplies	3,585		-	3,585
Equipment lease	2,222		-	2,222
Postage	1,064		-	1,064
Client assistance	971		=	971
Training and seminars	744		-	744
License and memberships	432		-	432
Miscellaneous	424		-	424
Publications and subscriptions	104	-		104
Total expenses	\$ 430,031	\$	68,746	\$ 498,777

#### HAVEN OF HOPE, INC. STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2015

#### Change in net assets 37,506 Adjustments to reconcile change in net assets to net cash provided by operating activities: Depreciation 8,292 Capitalized in-kind donations (500)Increase in grant receivable (5,882)Increase in accounts receivable (2,465)Decrease in pledges receivable 623 Decrease in accounts payable (1,236)Decrease in accrued salaries and leave (3,377)Increase in payroll taxes payable 42 Net cash provided by operating activities

Net increase in cash and cash equivalents 33,003

300,675

Non-cash investing activities: In-kind donation of property and equipment

Cash and cash equivalents, beginning of year

Cash and cash equivalents, end of year

CASH FLOWS FROM OPERATING ACTIVITIES:

500

\$ 333,678

33,003

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Organization

Haven of Hope, Inc. (the "Organization") is a not-for-profit Tennessee corporation chartered March 20, 1985, to provide counseling and protective services to abused individuals, most of whom are residents of Coffee, Bedford, Franklin, Lincoln, Marshall and Moore counties.

#### **Accounting Method**

The financial statements are prepared on the accrual basis of accounting. Under this method, revenues are recognized when they are earned, and expenses are recognized when they are incurred.

Contributions are recognized when the donor makes a promise to give the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily (or permanently, when applicable) restricted net assets. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

#### Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers highly liquid investments with an initial maturity of three months or less, which are neither designated nor restricted for long-term purposes to be cash equivalents.

#### Property and Equipment

Expenditures for additions, major renewals and betterments with a per unit cost in excess of \$500 are capitalized at cost and those for maintenance and repairs are currently charged to expense. Donated assets are recorded at fair value at the date of the gift. Depreciation is computed on the straight-line method over the following estimated useful lives.

Shelter building	39 years
Furniture and equipment	5 - 10 years
Improvements	10 - 20 years
Vehicles	5 years

The Organization follows the policy of recording contributions of long-lived assets directly instead of recognizing their gift over the useful life of the asset. The amounts shown are from market valuation as of the date of the contribution.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Allowance for Uncollectible Accounts

As accounts receivable are amounts due primarily from government agencies, there is minimal risk of their being uncollectible; therefore no allowance for uncollectible accounts is deemed necessary. The Organization determines an allowance for uncollectible receivable based on prior years' experience and management's analysis of specific promises made. An allowance for uncollectible accounts is not deemed necessary for promises receivable.

#### **Grant Revenue**

The Organization receives monetary grants from the Tennessee Department of Finance and Administration. The grants require the Organization to maintain certain levels of services and generally require a specified percentage of the grants be matched with local funds. The Organization recognizes revenue from grants only when all conditions specified by the grants have been met.

#### In-kind Support

In-kind support includes the estimated fair rental value of office space, as well as the estimated fair value of other items contributed to the Organization. Contributed services are recognized if the services received a) create or enhance non-financial assets or b) require special skills that are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. The following amounts are included in in-kind support:

Rent	\$ 26,400
Supplies and minor equipment	30,961
Equipment	500
Audit services	3,025
Maintenance	50
	\$ 60,936

#### **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Functional Allocation of Expenses

The costs of providing the shelter program and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the activities benefited.

#### Income Taxes

The Organization is chartered as a Tennessee tax-exempt, nonprofit organization. On the federal level, the Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Organization has been determined by the Internal Revenue Service not to be a private foundation within the meaning of Section 509(a) of the Internal Revenue Code. There was no unrelated business income for the year ended June 30, 2015.

The Organization has adopted ASC Topic 740-10, *Accounting for Uncertainty in Income Taxes*, which prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return, including the position that the Organization continues to qualify to be treated as a tax-exempt entity for both federal and state income tax purposes. For those benefits to be recognized, a tax position must be more-likely-than-not to be sustained upon examination by taxing authorities. For the year ended June 30, 2015, the Organization has no material uncertain tax positions to be accounted for in the financial statements under these rules. The Organization has exempt organization tax filings open to Internal Revenue Service audit, generally, for three years after they are filed.

#### **Events Occurring After Reporting Date**

Haven of Hope, Inc. has evaluated events and transactions that occurred between June 30, 2015 and September 25, 2015, which is the date that the financial statements were available to be issued, for possible recognition or disclosure in the financial statements.

#### NOTE 2 - CONCENTRATION OF CREDIT RISK

The Organization maintains its cash in bank deposit accounts in financial institutions. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to \$250,000. Cash during the year may exceed the FDIC insured limits.

#### NOTE 3 - PROMISES TO GIVE

Unconditional promises to give consist of the following:

United Way \$ 11,571

The United Way amount includes Bedford County and Franklin County as this amount is promised prior to the beginning of the fiscal year in which the cash will be received, and is considered temporarily restricted due to the time restriction.

#### NOTE 4 - PROPERTY AND EQUIPMENT

Property and equipment consists of the following:

Land	\$ 27,000
Buildings	235,255
Furniture, fixtures and equipment	49,797
Building improvements	23,321
Automobile	12,700
	348,073
Less accumulated depreiation	(147,122)
Net	\$ 200,951

Depreciation expense was \$8,292 for the year ended June 30, 2015.

#### NOTE 5 - CONTINGENCIES

Haven of Hope, Inc. receives a substantial portion of its support from the Tennessee Department of Finance and Administration and various local governments. Failure to obtain this funding for any year could have a significant effect on the continued operations of the Organization's programs and activities.

The grants from the Tennessee Department of Finance and Administration require the Organization to provide certain services and activities as specified by each grant. State programs are subject to agency monitoring and retroactive adjustments which may result in paybacks by Haven of Hope in excess of liabilities accrued on an estimated basis in the financial statements.

#### NOTE 6 - SIMPLE IRA RETIREMENT PLAN

The Organization provides an income tax deferred retirement savings plan. An eligible employee may contribute the portion of his or her salary that is allowed by law, with Haven of Hope, Inc. contributing an amount equal to the employee's contribution, up to three percent of compensation.

The Organization contracts with a trust company that has various investment options, with each participant making investment elections.

The Organization incurred Simple IRA expenses of \$4,406 for the year ended June 30, 2015, with \$4,111 being a program expense and \$295 being an administrative expense. These expenses are included in employee benefits in the Statement of Functional Expenses.

#### NOTE 7 - GRANTS RECEIVABLE

Grants receivable at June 30, 2015 were as follows:

Tennessee Department of Finance and Administration	\$ 31,680
Tennessee Coalition Against Domestic & Sexual Violence	27,332
	\$ 59,012

#### NOTE 8 - LEASE OBLIGATIONS

The Organization leases a copier under an operating lease held by Dex Imaging. The lease expires in April 2016. Monthly lease payments are \$202.

Future minimum rental commitments as of June 30, 2015 are as follows:

#### Fiscal Year Ending June 30

**Amount** 

2016

\$ 1,818

Lease expense was \$2,222 for the year ended June 30, 2015.