# **FINANCIAL STATEMENTS**

As of and for the Years Ended December 31, 2017 and 2016

And Report of Independent Auditor



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# **Report of Independent Auditor**

Board of Directors Saddle Up! Franklin, Tennessee

We have audited the accompanying financial statements of Saddle Up! (a nonprofit organization), which comprise the statement of financial position as of December 31, 2017, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Saddle Up! as of December 31, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Prior Period Financial Statements**

The financial statements as of December 31, 2016, were audited by other auditors whose report dated April 25, 2017 expressed an unmodified opinion on those statements.

Nashville, Tennessee

Cheny Bekant LLP

July 27, 2018

# STATEMENTS OF FINANCIAL POSITION

# DECEMBER 31, 2017 AND 2016

	2017	2016		
ASSETS				
Current Assets:				
Cash and cash equivalents	\$ 1,334,498	\$	1,444,956	
Accounts and pledges receivable	896		3,056	
Prepaid expenses	4,647		_	
Total Current Assets	1,340,041		1,448,012	
Investments	4,746,703		4,026,668	
Property and equipment, net of accumulated				
depreciation of \$1,416,501 and \$1,325,360, respectively	 2,412,461		2,476,828	
Total Assets	\$ 8,499,205	\$	7,951,508	
LIABILITIES AND NET ASSETS				
Current Liabilities:				
Accounts payable	\$ 9,089	\$	10,462	
Accrued expenses	15,598		22,500	
Deferred revenue	3,235		2,730	
Total Current Liabilities	27,922		35,692	
Net Assets:				
Unrestricted:				
Undesignated	3,621,525		3,770,217	
Designated	4,016,458		3,324,613	
Temporarily restricted	850		13,536	
Permanently restricted	832,450		807,450	
Total Net Assets	 8,471,283		7,915,816	
Total Liabilities and Net Assets	\$ 8,499,205	\$	7,951,508	

# **SADDLE UP!**STATEMENT OF ACTIVITIES

	Unrestricted		Temporarily Restricted		rmanently estricted		Total
Revenues and Gains:							
Contributions and grants, including unrestricted in-kind							
contributions of \$44,115	\$	586,859	\$ 28,200	\$	25,000	\$	640,059
Special events		293,620	-		-		293,620
Realized and unrealized							
gains on investments		487,241	-		-		487,241
Lesson fees, net of scholarships							
applied of \$11,845		159,316	-		-		159,316
Interest and dividends, net							
of fees of \$17,805		101,393	-		-		101,393
Donated services		14,647	-		-		14,647
Clinics and seminars		9,150	-		-		9,150
Other income		523	-		-		523
Loss on disposal of property							
and equipment		(4,635)	 _			_	(4,635)
		1,648,114	 28,200		25,000		1,701,314
Net assets released from restrictions:					,		, ,
Satisfaction of program restrictions		40,886	(40,886)				
Total Revenues and Gains		1,689,000	 (12,686)		25,000		1,701,314
Expenses:							
Horse-based programs		851,269	-		=		851,269
Management and general		67,341	-		-		67,341
Fundraising		227,237	 _		<u>-</u>		227,237
Total Expenses		1,145,847					1,145,847
Change in net assets		543,153	(12,686)		25,000		555,467
Net assets, beginning of year		7,094,830	13,536		807,450		7,915,816
Net assets, end of year		7,637,983	\$ 850	\$	832,450	\$	8,471,283

# **SADDLE UP!**STATEMENT OF ACTIVITIES

	Unrestricted		Temporarily Restricted		rmanently estricted	 Total
Revenues and Gains:						 
Contributions and grants, including unrestricted in-kind						
contributions of \$53,303	\$	579,275	\$	46,304	\$ 555,050	\$ 1,180,629
Special events		303,029		-	-	303,029
Realized and unrealized gains						
on investments		226,553		-	-	226,553
Lesson fees, net of scholarships						
applied of \$11,985		163,680		-	-	163,680
Interest and dividends, net						
of fees of \$14,317		36,088		-	-	36,088
Donated services		20,286		-	-	20,286
Clinics and seminars		6,200		-	-	6,200
Other income		462		-	-	462
Loss on disposal of property						
and equipment		(8,410)		_		 (8,410)
		1,327,163		46,304	555,050	1,928,517
Net assets released from restrictions:				(20.262)	ŕ	, ,
Satisfaction of program restrictions		38,263		(38,263)	 	 
Total Revenues and Gains		1,365,426		8,041	555,050	1,928,517
Expenses:						
Horse-based programs		822,509		-	-	822,509
Management and general		65,600		-	-	65,600
Fundraising		209,320		_	-	209,320
Total Expenses		1,097,429				1,097,429
Change in net assets		267,997		8,041	555,050	831,088
Net assets, beginning of year		6,826,833		5,495	252,400	 7,084,728
Net assets, end of year	\$	7,094,830	\$	13,536	\$ 807,450	\$ 7,915,816

# **SADDLE UP!**STATEMENT OF FUNCTIONAL EXPENSES

			Supporting Services							
	Horse-Based		Mar	Management Fund		Total			Total	
	P	rograms	and General			Raising	Sı	pporting		Expenses
Salaries and taxes	\$	526,079	\$	35,774	\$	137,307	\$	173,081	\$	699,160
Depreciation		99,773		11,086		-		11,086		110,859
Fundraisers, including in-kind expenses of \$24,515		596		-		77,718		77,718		78,314
Insurance		63,478		1,520		-		1,520		64,998
Horse lessons and camps, including in-kind expenses										
of \$14,647		57,129		494		81		575		57,704
Repairs/maintenance and vehicles		31,678		-		96		96		31,774
Utilities		24,980		-		291		291		25,271
Technology in-kind		11,250		-		3,750		3,750		15,000
Professional fees		1,424		13,175		-		13,175		14,599
Other		6,946		4,338		1,673		6,011		12,957
Conferences and seminars		9,875		227		1,216		1,443		11,318
Office supplies		5,601		491		3,286		3,777		9,378
Grant expenses		8,350		-		-		-		8,350
Promotional expense		4,110		236		1,819		2,055		6,165
	\$	851,269	\$	67,341	\$	227,237	\$	294,578	\$	1,145,847

# **SADDLE UP!**STATEMENT OF FUNCTIONAL EXPENSES

			Supporting Services							
	Horse-Based Programs		Management Fund and General Raising		Total			Total		
					Raising		Supporting		!	Expenses
Salaries and taxes	\$	515,963	\$	35,351	\$	104,574	\$	139,925	\$	655,888
Depreciation		96,563		10,729		-		10,729		107,292
Fundraisers, including in-kind expenses of \$25,563		-		-		88,090		88,090		88,090
Horse lessons and camps, including in-kind expenses										
of \$20,286		55,693		-		-		-		55,693
Insurance		48,561		1,542		-		1,542		50,103
Utilities		27,698		-		-		-		27,698
Repairs/maintenance and vehicles		26,242		-		-		-		26,242
Technology in-kind		11,047		3,015		3,878		6,893		17,940
Grant expenses		10,911		932		3,700		4,632		15,543
Professional fees		4,304		9,094		823		9,917		14,221
Miscellaneous		7,758		2,117		2,723		4,840		12,598
Promotional expense		7,131		-		2,746		2,746		9,877
Conferences and seminars		7,563		600		150		750		8,313
Office supplies		3,075		2,220		2,636		4,856		7,931
	\$	822,509	\$	65,600	\$	209,320	\$	274,920	\$	1,097,429

# STATEMENTS OF CASH FLOWS

# YEARS ENDED DECEMBER 31, 2017 AND 2016

	2017	2016		
Cash flows from operating activities:				
Change in net assets	\$ 555,467	\$ 831,088		
Adjustments to reconcile change in net				
assets to net cash provided by operating activities:				
Depreciation	110,859	107,292		
Donated property and equipment	(4,600)	(9,800)		
Contributions to permanently restricted net assets	(25,000)	(555,050)		
Loss on disposal of property and equipment	4,635	8,410		
Realized and unrealized gains on investments	(487,227)	(226,553)		
Reinvested dividend income, net of investment fees	(92,795)	(31,760)		
Changes in operating assets and liabilities:				
Accounts and pledges receivable	2,160	277		
Prepaid expenses	(4,647)	-		
Accounts payable	(1,373)	5,344		
Accrued expenses	(6,902)	12,301		
Deferred revenue	 505	(7,837)		
Net cash provided by operating activities	 51,082	 133,712		
Cash flows from investing activities:				
Proceeds from sale of investments	927,877	613,199		
Purchase of investments	(1,067,892)	(1,268,249)		
Purchase of property and equipment	 (46,528)	(23,560)		
Net cash used in investing activities	(186,543)	 (678,610)		
Cash flows from financing activities:				
Contributions to permanently restricted net assets	25,000	555,050		
Net cash provided by financing activities	25,000	555,050		
(Decrease) increase in cash and cash equivalents	(110,461)	10,152		
Cash and cash equivalents, beginning of year	1,444,956	1,434,804		
Cash and cash equivalents, end of year	\$ 1,334,495	\$ 1,444,956		
Supplemental disclosure:				
Noncash investing activities:				
Donation of property and equipment	\$ 4,600	\$ 9,800		

### NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

# Note 1—Nature of business and significant accounting policies

Saddle Up! (the "Organization") is organized as a Tennessee not-for-profit corporation. The Organization serves to provide children and youth with disabilities the opportunity to grow and develop through therapeutic, educational, and recreational activities with horses.

The Organization's significant accounting policies are as follows:

Financial Statement Presentation – In accordance with generally accepted accounting principles ("GAAP"), the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. Accordingly, net assets and changes therein are classified and reported as follows:

Unrestricted Net Assets – Net assets that are not subject to donor-imposed stipulations.

Temporarily Restricted Net Assets – Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

Permanently Restricted Net Assets – Net assets subject to donor-imposed stipulations that they be maintained permanently by the Organization. Generally, donors of these assets may permit the Organization to use all or part of the income earned for general or specific purposes.

Contributions – In accordance with GAAP, contributions and grants are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions are recorded as unrestricted, temporarily restricted, or permanently restricted depending on the existence or nature of any donor restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. However, if a restriction is fulfilled in the same time period in which the contribution is received, the Organization generally reports the support as unrestricted.

Cash and Cash Equivalents – For purposes of the statements of cash flows, the Organization considers all highly liquid investments with a maturity of three months or less when purchased to be cash and cash equivalents.

Property and Equipment – Property and equipment are recorded at cost. Expenditures for ordinary maintenance and repairs are charged to operations. Assets purchased, or donated, with a value over \$500 are capitalized. Renewals and betterments that materially extend the life of the asset are capitalized. Depreciation is provided in amounts necessary to allocate the cost of the various classes of assets over their estimated useful lives using the straight-line method. Estimated useful lives of all classes of assets are as follows:

Buildings 40 years
Arena 40 years
Equipment and improvements 2-20 years
Horses 2-7 years

### NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

# Note 1—Nature of business and significant accounting policies (continued)

*Income Taxes* – The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and has been classified as other than a private foundation. Accordingly, no provision has been made for income taxes in the accompanying financial statements.

The Organization follows GAAP that clarifies the accounting for uncertainty in income taxes recognized in an entity's financial statements. This guidance prescribes a minimum probability threshold that a tax position must meet before a financial statement benefit is recognized. The minimum threshold is defined as a tax position that is more likely than not to be sustained upon examination by the applicable taxing authority, including resolution of any related appeals or litigation processes, based on the technical merits of the position. The tax benefit to be recognized is measured as the largest amount of benefit that is greater than 50% likely of being realized upon ultimate settlement. The Organization has no tax penalties or interest reported in the accompanying financial statements.

Donated Assets and Services – Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated assets to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies temporarily restricted net assets to unrestricted net assets at that time.

The Organization receives donated services which help to maintain the health and well-being of the horses, such as veterinarian and farrier services. Donated materials and services meeting the criteria for recognition are reflected as contributions in the accompanying statements of activities at their estimated values at date of receipt.

Unpaid volunteers have made significant contributions of their time to assist the Organization in carrying out its programs, operations, and events. During the years ended December 31, 2017 and 2016, volunteers provided approximately 15,600 and 16,100 hours of service, respectively. The value of contributed time is not reflected in the accompanying financial statements since it does not meet the recording requirements specified by GAAP.

Functional Expenses – The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among program and supporting services based on estimates by management.

Use of Estimates – The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of public support, revenue and expenses during the reporting period. Actual results could differ from those estimates.

Restricted Endowment Funds – The Uniform Prudent Management Institutional Funds Act ("UPMIFA") was enacted in Tennessee effective July 1, 2007. GAAP requires disclosure of a description of the governing board's interpretation of the law that underlies the Organization's net asset classification of donor-restricted endowment funds, a description of the Organization's policies for the appropriation of endowment assets for expenditures (its endowment spending policies), a description of the Organization's endowment investment policies, and additional disclosures.

# NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

# Note 1—Nature of business and significant accounting policies (continued)

Subsequent Events – The Organization evaluated subsequent events through July 27, 2018, when these financial statements were available to be issued.

# Note 2—Cash and cash equivalents

Cash and cash equivalents consist of the following at December 31:

	2017			2016
Pinnacle Bank – insured cash sweep account	\$	603,788	\$	601,390
Pinnacle Bank – checking account		297,030		327,386
First Tennessee – checking account		256,434		256,306
Pinnacle Bank – money market		47,009		124,150
Wells Fargo – checking account		102,205		105,395
First Tennessee – checking account		23,488		29,274
Wells Fargo – checking account		1,005		1,005
PayPal		3,539		-
Petty cash				50
	\$	1,334,498	\$	1,444,956

## Note 3—Accounts and pledges receivable

Accounts and pledges receivable consist of the following at December 31:

	2	017	2016		
Fundraising pledges	\$	-	\$	1,117	
Program fees		896		1,939	
Total accounts and pledges receivable	\$	896	\$	3,056	

At December 31, 2017 and 2016, all accounts and pledges receivable are believed to be fully collectible. Accordingly, no provision has been recorded for uncollectible amounts. No pledges were written off during 2017 and 2016. At December 31, 2017 and 2016, all accounts and pledges receivable are believed to be receivable within one year and are therefore recorded at their original value.

### NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

# Note 4—Property and equipment

Property and equipment consists of the following as of December 31:

	2017	 2016
Land	\$ 655,730	\$ 655,730
Buildings	186,778	186,778
Equipment and improvements	639,535	599,261
Arena	2,298,170	2,298,170
Horses	48,749	62,249
	3,828,962	3,802,188
Less accumulated depreciation	(1,416,501)	 (1,325,360)
	\$ 2,412,461	\$ 2,476,828

#### Note 5—Fair value measurements and investments

Investments are reported at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value determinates, other than those made based on a net asset value ("NAV") practical expedient, are made based on a hierarchy that prioritizes the input to valuation techniques. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements).

The three levels of the fair value hierarchy are described below:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access.

Level 2 – Inputs to the valuation methodology include the following:

- quoted prices for similar assets or liabilities in active markets;
- quoted prices for identical or similar assets or liabilities in inactive markets;
- inputs other than quoted prices that are observable for the asset or liability;
- inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

### NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

# Note 5—Fair value measurements and investments (continued)

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used maximize the use of observable inputs and minimize the use of unobservable inputs. A description of the valuation methodologies used for assets measured at fair value is as follows:

Money Market Funds and Common Trust Funds – Valued at the NAV of shares held by the Organization at year-end.

Exchange-Traded Funds – Valued at the closing price reported on the active market on which the securities are traded.

The common trust funds described above consist of groups of stocks, bonds, mutual funds, or other investments managed by a third party and held by Diversified Trust. Participation is limited to those individuals or organizations with trust accounts with Diversified Trust.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The following table sets forth by level, within the fair value hierarchy, the Organization's investments at fair value as of December 31, 2017:

	Fair Value			vel 1 Inputs	Level 2 Input		
Money market funds	\$	26,366	\$	26,366	\$	-	
Diversified Trust bond funds		1,645,326		386,258		1,259,068	
Diversified Trust equity funds		3,075,011		1,990,383		1,084,628	
Total investments at fair value	\$	4,746,703	\$	2,403,007	\$	2,343,696	

The following table sets forth by level, within the fair value hierarchy, the Organization's investments at fair value as of December 31, 2016:

	Fair Value			vel 1 Inputs	Level 2 Input		
Money market funds	\$	97,569	\$	97,569	\$	-	
Diversified Trust bond funds		1,343,053		329,214		1,013,839	
Diversified Trust equity funds		2,586,046		1,458,488		1,127,558	
Total investments at fair value	\$	4,026,668	\$	1,885,271	\$	2,141,397	

# NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

# Note 5—Fair value measurements and investments (continued)

The following schedule summarizes the investment income in the statements of activities for the years ended December 31:

	 2017	2016
Interest and dividend income, net of fees of	 	 
\$17,805 and \$14,317, respectively	\$ 92,794	\$ 36,088
Realized and unrealized gain (loss) on investments	 487,226	 226,553
	\$ 580,020	\$ 262,641

The Diversified Trust portfolio is allocated as follows at December 31:

	2017	2016
Cash and cash equivalents	0.6%	2.4%
Short-term fixed income	9.3%	9.4%
Intermediate fixed income	25.3%	24.0%
Large cap U.S. equity	31.5%	23.5%
Small/Mid cap U.S. equity	0.0%	5.3%
International equity	26.9%	26.7%
Master limited partnerships	6.4%	8.7%
	100.0%	100.0%

### Note 6—Concentrations

The Organization receives support from various foundations, corporate, and individual donors, including \$200,000 from one foundation and \$736,750 from two foundations, or approximately 10% and 38% of total revenue and gains, respectively, for the years ended December 31, 2017 and 2016. A significant reduction in the level of contributions, if this were to occur, could have an adverse impact on the Organization's programs and services.

The Organization maintains its cash and cash equivalents in financial institutions at balances which, at times, may exceed federally insured limits. The Organization has not experienced any losses in such accounts. In management's opinion, risk relating to these deposits is minimal based on the credit ratings of its depositories. Amounts held by the Organization in excess of federally insured limits totaled \$114,617 and \$222,348 at December 31, 2017 and 2016, respectively.

### NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 7—Temporarily restricted net assets

Temporarily restricted net assets are available for the following purpose at December 31:

	2	017	 2016
Fence installation	\$	-	\$ 10,000
PATH Conference		-	2,000
Gravel		-	1,118
Equine assisted learning program		-	418
Vaulting		850	-
	\$	850	\$ 13,536

Temporarily restricted net assets of \$40,886 and \$38,263 were released from restrictions during 2017 and 2016, respectively, based on satisfaction of program restrictions.

### Note 8—Endowment net assets

Endowment net assets consist of the following endowment funds at December 31:

	2017	2016
Board designated endowment	\$ 3,914,253	\$ 3,219,218
Permanently restricted for endowment	832,450	807,450
	\$ 4,746,703	\$ 4,026,668

2017

2010

The Organization's endowment consists of donor-restricted gifts held in cash and investment accounts. As required by GAAP, net assets associated with endowment funds are classified and reported based upon the existence or absence of donor-imposed restrictions.

The interest earned on permanently restricted net assets is available to the Organization on an unrestricted basis.

Interpretation of Relevant Law – The board of directors of the Organization has interpreted the UPMIFA (Note 1) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA.

# NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

# Note 8—Endowment net assets (continued)

Endowment net asset composition by type of fund as of December 31, 2017:

		Temporarily	emporarily Permanently	
	Unrestricted	Restricted	Restricted	Total
Endowment net assets	\$ 3,914,253	\$ -	\$ 832,450	\$ 4,746,703

Changes in endowment net assets for the fiscal year ended December 31, 2017:

		Temporarily	Permanently	
	Unrestricted	Restricted Restricted		Total
Endowment net assets,				
beginning of year	\$ 3,219,218	\$ -	\$ 807,450	\$ 4,026,668
Investment return:				
Dividend income, net	92,794	-	-	92,794
Net appreciation (realized				
and unrealized)	487,241	-	-	487,241
Contributions	115,000		25,000	140,000
Endowment net assets, end of year	\$ 3,914,253	\$ -	\$ 832,450	\$ 4,746,703

Endowment net asset composition by type of fund as of December 31, 2016:

		Temporarily	Permanently	
	Unrestricted	Restricted	Restricted	Total
Endowment net assets	\$ 3,219,218	\$ -	\$ 807,450	\$ 4,026,668

Changes in endowment net assets for the fiscal year ended December 31, 2016:

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Endowment net assets,				
beginning of year	\$ 2,860,905	\$ -	\$ 252,400	\$ 3,113,305
Investment return:				
Dividend income, net	31,760	-	-	31,760
Net appreciation (realized				
and unrealized)	226,553	-	-	226,553
Contributions	100,000		555,050	655,050
Endowment net assets, end of year	\$ 3,219,218	\$ -	\$ 807,450	\$ 4,026,668

### NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2017 AND 2016

## Note 8—Endowment net assets (continued)

Funds with Deficiencies – From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or UPMIFA requires the Organization to retain as a fund of perpetual duration. There are no deficiencies of this nature as of December 31, 2017 and 2016.

Endowment Investment Policy and Risk Parameters – The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Organization must hold in perpetuity or for a donor-specified period. The Organization's investment policy by type of investment is generally as follows:

Cash and cash equivalents	0% - 20%
Fixed income	20% - 50%
Equities	50% - 80%
Publicly traded real estate	0% - 10%

## Note 9—Designated net assets

Net assets designated by the board of directors consist of the following at December 31:

	 2017	 2016
Endowment	\$ 3,914,253	\$ 3,219,218
Capital improvements	 102,205	105,395
	\$ 4,016,458	\$ 3,324,613

During 2016, the board continued efforts to expand its board designated endowment with a goal of accumulating \$5,000,000. Presently, interest on designated net assets continues to be designated for that purpose.

## Note 10—Staffing agreement and retirement plan

Effective July 2006, the Organization entered into an agreement with an employee leasing company whereby substantially all of the Organization's staff are leased. Under this arrangement, the Organization reimburses payroll, related taxes, and insurance costs plus a fee to the leasing company. The agreement can be terminated by either party with 30 days' notice.

The Organization participates in the Century II Staffing, Inc. Retirement Plan pursuant to Section 401(k) of the Internal Revenue Code. Under the terms of the plan, each eligible employee may contribute a percentage of wages subject to certain limitations. The Organization may match employee contributions at its discretion. During 2016, the board of directors approved to match 2015 employee contributions, up to 4% of employee wages. The match of \$9,151 was approved, expensed, and paid in 2016. During 2016, the board of directors also voted to include a 4% match of employees' 2016 contributions in the annual budget, with an option to increase the match to 5% if net income exceeds 10% of the budget. The match of \$12,479 was expensed in 2016 and paid in 2017. During 2017, the board of directors voted to include a 4% match of employees' 2017 contributions in the annual budget. The match of \$8,517 was expensed in 2017 and paid in 2018.