NASHVILLE, TENNESSEE

FINANCIAL STATEMENTS

AND
INDEPENDENT AUDITORS' REPORT

JUNE 30, 2005 AND 2004

# NASHVILLE, TENNESSEE

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# JUNE 30, 2005 AND 2004

## **CONTENTS**

	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS	
Statements of Financial Position	2
Statements of Activities	3
Statements of Cash Flows	4 .
Statements of Functional Expenses	5
Notes to Financial Statements	6 - 10



#### INDEPENDENT AUDITORS' REPORT

Board of Directors Conexión Américas Nashville, Tennessee

We have audited the accompanying statements of financial position of Conexión Américas (the "Agency"), a Tennessee not-for-profit corporation, as of June 30, 2005 and 2004, and the related statements of activities, cash flows and functional expenses for the years then ended. These financial statements are the responsibility of the Agency's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Conexión Américas as of June 30, 2005 and 2004, and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Nashville, Tennessee August 12, 2005

GraftCPAS PLLC

# STATEMENTS OF FINANCIAL POSITION

# JUNE 30, 2005 and 2004

		2005	***************************************	2004			
<u>ASSETS</u>							
Cash and cash equivalents Accounts receivable Contributions receivable Investments Equipment, net - Note 2 Other assets	\$	39,740 6,300 100,479 24,389 4,416 1,600	\$	40,132 - 139,901 - 5,854 1,728			
TOTAL ASSETS	\$	176,924	\$	187,615			
LIABILITIES AND NET ASSETS							
LIABILITIES Accrued employee benefits Accrued expenses - other	\$	9,000 14,045	\$	9,000 4,597			
TOTAL LIABILITIES	-	23,045	<del></del>	13,597			
COMMITMENTS - Note 5							
NET ASSETS Unrestricted (deficit) Temporarily restricted - Note 3		40,900 112,979		(3,383) 177,401			
TOTAL NET ASSETS		153,879		174,018			
TOTAL LIABILITIES AND NET ASSETS	\$	176,924	\$	187,615			

# STATEMENTS OF ACTIVITIES

# FOR THE YEARS ENDED JUNE 30, 2005 AND 2004

	2005					
	TEMPORARILY					
	UNRE	UNRESTRICTED		RESTRICTED		ΓΟΤΑL
SUPPORT AND REVENUE						
Revenues:						
Fee for services	\$	148,598	\$	-	\$	148,598
Interest	***************************************	228		-		228
Total Revenues	***************************************	148,826				148,826
Public support:						
Contributions		69,884		-		69,884
In-kind contributions		4,200		-		4,200
State, local and foundation grants		53,793		112,979		166,772
Fundraising events		-		-		-
Temporarily restricted net assets released from restriction	-	177,401		(177,401)		-
Total Public Support		305,278	***************************************	(64,422)	•	240,856
TOTAL SUPPORT AND REVENUE		454,104		(64,422)		389,682
EXPENSES						
Program services:						
Social and economic advancement programs		307,651		-		307,651
Management and general		51,986		-		51,986
Fundraising		50,184		_		50,184
TOTAL EXPENSES		409,821	-	_	***************************************	409,821
CHANGE IN NET ASSETS		44,283		(64,422)		(20,139)
NET ASSETS (DEFICIT) - BEGINNING OF YEAR	•	(3,383)		177,401		174,018
NET ASSETS (DEFICIT) - END OF YEAR	\$	40,900	\$	112,979	\$	153,879

	2004				
	TEMPORARILY				
UNRESTRICTED	RESTRICTED	TOTAL			
ф. (1.5/O		ф <i>(1.5.(</i> 0)			
\$ 61,569	-	\$ 61,569 29			
29					
61,598		61,598			
42,532	-	42,532			
<u>-</u>	-	-			
98,625	139,901	238,526			
7,120	-	7,120			
62,500	(62,500)				
210,777	77,401	288,178			
272,375	77,401	349,776			
227,490	-	227,490			
56,938	-	56,938			
30,452		30,452			
314,880	-	314,880			
(42,505)	77,401	34,896			
39,122	100,000	139,122			
\$ (3,383)	\$ 177,401	\$ 174,018			

# STATEMENTS OF CASH FLOWS

# FOR THE YEARS ENDED JUNE 30, 2005 AND 2004

	2005		2004	
CASH FLOWS FROM OPERATING ACTIVITIES				
Change in net assets	\$	(20,139)	\$	34,896
Adjustments to reconcile change in net assets to net cash provided by operating activities:				
Depreciation		2,776		2,363
(Increase) decrease in:		2,770		2,505
Accounts receivable		(6,300)		_
Contributions receivable		39,422		(39,901)
Other assets		128		142
Increase (decrease) in:				
Accrued employee benefits		-		9,000
Accrued expenses - other		9,448		4,512
ricorded expenses other	***************************************		***************************************	
TOTAL ADJUSTMENTS		45,474		(23,884)
NET CASH PROVIDED BY OPERATING ACTIVITIES	<del></del>	25,335		11,012
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchase of investments		(24,389)		-
Purchase of equipment		(1,338)		(5,554)
NET CASH USED IN INVESTING ACTIVITIES		(25,727)		(5,554)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		(392)		5,458
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR		40,132	***************************************	34,674
CASH AND CASH EQUIVALENTS - END OF YEAR	\$	39,740	\$	40,132
	-	***************************************	HATELES AND ADDRESS OF THE PARTY OF THE PART	

#### STATEMENTS OF FUNCTIONAL EXPENSES

#### FOR THE YEARS ENDED JUNE 30, 2005 AND 2004

$\sim$	$\sim$	$\sim$	-
L	U	U	

			Maı	nagement and				
	Progr	am Services		eneral	Fur	draising		Totals
Salaries	\$	166,710	\$	35,258	\$	15,413	\$	217,381
In-kind salary expense	Ψ	-	Ψ	4,200	Ψ	-	Ψ	4,200
Payroll taxes		12,840		2,716		1,187		16,743
Employee fringe benefits		2,876		773		337		3,985
TOTAL PAYROLL AND								
RELATED EXPENSES		182,426		42,947		16,937		242,309
Advertising and promotion		8,726		_		_		8,726
Automobile expense		2,671		477		32		3,180
Contract labor		33,063		-		33,063		66,126
Dues and subscriptions		1,107		195		•		1,302
Education		18,447		-		-		18,447
Furniture and equipment rental		-		-		-		-
Insurance		1,478		264		18		1,760
Legal and accounting		7,510		-		-		7,510
Licenses and fees		760		145		-		905
Maintenance and repairs		3,751		670		45		4,466
Meals and entertainment		1,724		307		21		2,052
Miscellaneous expense		29		28		28		86
Office supplies and expense		5,896		1,043		12		6,951
Printing and reproduction		-		-		-		-
Program materials		923		-		-		923
Rent		22,680		4,320		-		27,000
Spanish class expenses		5,040		-		-		5,040
Telephone		1,785		340		-		2,125
Training		2,171		413		-	,	2,584
Translation expense		2,912		-		-		2,912
Travel		2,118		403		-		2,521
Utilities		102	-	18	****************	-		120
TOTAL FUNCTIONAL EXPENSES								
BEFORE DEPRECIATION		305,319		51,570		50,156		407,045
Depreciation of equipment		2,332	•	416		28		2,776
TOTAL FUNCTIONAL EXPENSES	\$	307,651	\$	51,986	\$	50,184	\$	409,821

		Ma	nagement and				
Progr	Program Services		General	Fu:	Fundraising To		Totals
\$	134,632	\$	42,000	\$	24,000	\$	200,632
	- 10,933		- 3,411		- 1,950		16,294
	8,557		2,991		1,708		13,256
	154,122		48,402		27,658		230,182
	2,830		-		-		2,830
	977		178		8		1,16
	10,894		-		-		10,89
	1,051		186		-		1,23
	-		-		-		
	59		10		1		7
	1,456		260		17		1,73
	4,729		-		-		4,72
	426		81		-		50
	878		157		10		1,04
	1,762		315		21		2,09
	-		-		2,587		2,58
	2,838		502		9		3,34
	9,814		1,752		117		11,68
	1,659		-		-		1,65
	19,320		3,680		-		23,00
	3,830		-		-		3,83
	1,533		292		-		1,82
	1,441		274		-		1,71
	3,240		-		-		3,24
	2,033		387		_		2,42
	613	<u></u>	108	***************************************	-	**************************************	72
	225,505		56,584		30,428		312,51
	1,985	Annie de la constante de la co	354		24	-	2,36
\$	227,490	\$	56,938	\$	30,452	\$	314,88

#### NOTES TO FINANCIAL STATEMENTS

#### JUNE 30, 2005 AND 2004

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### General

Conexión Américas (the "Agency") was organized in 2002 to help Hispanic families realize their aspirations for social and economic advancement by promoting their integration into the Middle Tennessee community.

#### Contributions and Support

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

Contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are restricted by the donor for future periods or for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. When a restriction is fulfilled (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted and reported in the Statement of Activities as net assets released from restrictions.

Gifts of equipment or materials are reported as unrestricted support unless explicit donor restrictions specify how the assets must be used. Gifts of long-lived assets with explicit restrictions as to how the assets are to be used or cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Expirations of donor restrictions are recognized when the donated or acquired long-lived assets are placed in service.

#### Cash and Cash Equivalents

Cash and cash equivalents consist principally of checking and demand deposit account balances maintained at a financial institution.

#### <u>Investments</u>

Investments consist of certain publicly-traded securities and are carried at their quoted fair market value on the last business day of the reporting period.

#### Equipment

Equipment is recorded at cost, when purchased, or at estimated fair value, when gifted to the Agency. Depreciation is calculated by the straight-line method to allocate the cost of depreciable assets, as so determined, to operations over estimated useful lives of three to seven years.

#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### JUNE 30, 2005 AND 2004

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Promises to Give

Unconditional promises to give (pledges) in future periods are recorded as temporarily restricted revenue in the statement of activities in the year the promise is made. Cash collections on previously recognized promises to give are shown as releases of temporarily restricted net assets if there are no other purpose restrictions to be fulfilled.

Unconditional promises to give that are expected to be collected within one year are reported as contributions receivable at their net realizable value. Conditional promises to give are not included as support until such time as the conditions are substantially met.

An allowance for uncollectible contributions is not provided based on management's estimate that all pledges are fully collectible. Unpaid pledges at June 30, 2005, are due during the next fiscal year.

#### **Donated Services**

The Agency's policy is to record support and expenses for contributed services that require specialized skills and would be purchased if not provided by the donor at the fair value of services received.

Members of the Board of Directors have also provided substantial assistance to the Agency by the donation of time and services. The value of this contribution is not reflected in the financial statements since it is not susceptible to objective measurement or valuation.

#### Compensated Absences

Compensated absences are accrued for vacation days earned by employees that will be paid in the future. After six months of employment, employees are eligible for 15 days of vacation per year in years 1 through 5, and 20 days of vacation annually thereafter. Current policy is to allow employees to carry over a maximum of five days at the end of the calendar year.

## Program and Supporting Services

Costs of providing the Agency's integration programs and other activities are summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and activities benefited. Costs that are not allocated to program services are classified as management and general or fundraising expenses.

#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### JUNE 30, 2005 AND 2004

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Program and Supporting Services (continued)

The following program and supporting services classifications are included in the accompanying financial statements:

#### Program services

The Agency's programs provide direct services to Hispanic families seeking a better quality of life, while at the same time offering assistance to non-profit organizations, corporations and government institutions seeking to improve their understanding of and interaction with local Latino communities. The Agency offers to Hispanic families information and referral services, referrals to pro bono legal services, financial literacy education and counseling, taxpayer assistance and assistance in the home-buying process. The Agency also offers other organizations Latino Cultural Competency Training, practical Spanish classes, English/Spanish translations, and support for applied research related to the Hispanic community.

#### Supporting services

<u>Management and general</u> - relates to the overall direction of the organization. Activities include agency oversight, business management, recordkeeping, financing, board operations, and community planning and networking activities.

<u>Fundraising</u> - includes costs of activities directed toward appeals for financial support, including special events. Other activities include the cost of solicitations and creation and distribution of fundraising materials. These costs include staff time, materials and other related expenses. Activities related to obtaining financial support include the annual fundraising campaign and solicitation of volunteer musicians. Activities related to the capital campaign are reported separately.

#### Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### Income Taxes

The Agency is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code, except for taxable income, if any, resulting from certain activities that generate unrelated business income.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED)

# JUNE 30, 2005 AND 2004

# NOTE 2 - EQUIPMENT

Equipment consisted of the following as of June 30:

	2005	5 2004
Computer equipment	\$ 6,	,073 \$ 5,049
Office equipment	4,	,370 4,056
	10,	,443 9,105
Less accumulated depreciation	(6,	,027) (3,251)
	\$ 4,	,416 \$ 5,854

#### NOTE 3 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consisted of the following as of June 30:

	 2005		2004
United Way of Middle Tennessee - Information, referral and support services for Latino workers and their families	\$ 60,479	\$	62,901
Cal Turner Family Foundation - donation for the following year's operations	_		50,000
HCA Foundation - donation for the following year's operations	-		27,000
Metropolitan Social Services - donation for development of			
Coming to Nashville: What Latinos Need to Know Program	10,000		-
American Dream Homeownership Challenge Project	 42,500	**********	37,500
	\$ 112,979	<u>\$</u>	177,401

#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### JUNE 30, 2005 AND 2004

#### NOTE 4 - CONCENTRATIONS OF CREDIT RISK

From time to time throughout the year, the Agency's bank account balances exceeded FDIC-insured limits. Management considers this to be a normal business risk. At June 30, 2005, the cash balances per bank did not exceed \$100,000, the FDIC insurance limit.

Contributions received from three donors, totaling \$145,872, comprised 37% of total support and revenue for the year ended June 30, 2005; contributions received from four donors, totaling \$182,901, comprised 52% of total support and revenue for the year ended June 30, 2004.

#### **NOTE 5 - COMMITMENTS**

The Agency leases its office space under a non-cancelable operating lease. The lease requires monthly payments of \$2,400 through December 31, 2004, and \$2,500 beginning January 1, 2005. The lease expires on December 31, 2005. Total rental expense for the year ended June 30, 2005, was \$27,000. Future minimum lease payments are as follows: 2006 - \$15,000.

#### NOTE 6 - RELATED PARTY TRANSACTIONS

During the year ended June 30, 2004, the Agency purchased goods and services totaling \$11,745 (\$-0- in 2005) for printing materials and brochures from a company owned by a member of the Board of Directors.

In-kind contributions in the amount of \$4,200 in 2005 (\$-0- in 2004) include donated accounting services from a company owned by the Agency's Excecutive Director.