2020 Financial Statements With Auditor's Letters

CHRISTIAN COMMUNITY SERVICES, INC.

FINANCIAL STATEMENTS

DECEMBER 31, 2020

(WITH SUMMARIZED COMPARATIVE TOTALS AS OF DECEMBER 31, 2019)

(With Independent Auditor's Report Thereon)

CHRISTIAN COMMUNITY SERVICES, INC. DECEMBER 31, 2020 WITH SUMMARIZED COMPARATIVE TOTALS AS OF DECEMBER 31, 2019

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PATTERSON, HARDEE & BALLENTINE, P.C.

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Christian Community Services, Inc.

We have audited the accompanying financial statements of Christian Community Services, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Christian Community Services, Inc. as of December 31, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

atterson Harder & Bellentine

We have previously audited the Christian Community Services, Inc.'s 2019 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated July 24, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2019, is consistent, in all material respects, with the audited financial statements from which it has been derived.

September 20, 2021

CHRISTIAN COMMUNITY SERVICES, INC. STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2020

WITH SUMMARIZED COMPARATIVE TOTALS AS OF DECEMBER 31, 2019

ASSETS

<u> A66E16</u>				
		2020		2019
Current Assets:				
Cash	\$	460,892	\$	300,887
Restricted cash		80,571		129,276
Prepaid expenses		3,898		2,873
Accounts receivable		-		459
Total current assets		545,361		433,495
Property and equipment, net		86,589		78,479
Assets whose use is limited:				
Grant receivable - donor restriction		5,000		18,000
Total assets whose use is limited		5,000		18,000
	\$	636,950	\$	529,974
LIABILITIES AND NET ASSETS				
Current Liabilities:				
Accounts payable	\$	575	\$	3,291
Accrued payroll		504	•	4,418
Current portion of capital lease obligation		2,579		-
Current portion of IDA payable		26,672		20,000
Total current liabilities		30,330		27,709
Noncurrent Liabilities:				
Capital lease obligation, less current portion		9,961		_
IDA payable, less current portion		104,520		102,460
Total noncurrent liabilities		114,481		102,460
		,		.02, .00
Total liabilities		144,811		130,169
Net Assets:				
Without donor restrictions		406,568		311,091
With donor restrictions		85,571		
With donor restrictions	_	05,571		88,714
Total net assets		492,139		399,805
Total flot assets	_	702,100		000,000
	\$	636,950	\$	529,974

CHRISTIAN COMMUNITY SERVICES, INC. STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2020 WITH SUMMARIZED COMPARATIVE TOTALS AS OF DECEMBER 31, 2019

	Without donor restrictions	With donor restrictions	2020	2019
Public Support and Revenues:				
Gross special events revenue	\$ 40,851	\$ -	\$ 40,851	\$ 43,106
Less direct costs of special events	(4,157)		(4,157)	(5,564)
Net special events revenue	36,694	-	36,694	37,542
Direct public support	194,527	2,500	197,027	213,604
Grants	-	40,000	40,000	43,000
Program fees	14,108	-	14,108	5,318
Fundraising	-	-	-	118
Interest income	6	-	6	46
Other income	28,920	-	28,920	-
Net assets released from restrictions	45,643	(45,643)	: - :	
Total public support	283,204	(3,143)	280,061	262,086
Total public support and revenues	319,898	(3,143)	316,755	299,628
Expenses:				
Program activities:				
Mentoring Towards Independence	154,034	-	154,034	141,285
Homebuyer Education	362	-	362	8,139
Basic Financial Training	223		223	12,356
	154,619	-	154,619	161,780
Supporting services:				
Management and general	58,922	-	58,922	103,218
Fundraising	10,880		10,880	13,884
Total supporting services	69,802		69,802	117,102
Total expenses	224,421		224,421	278,882
Increase in net assets	95,477	(3,143)	92,334	20,746
Net assets - beginning of year	311,091	88,714	399,805	379,059
Net assets - end of year	\$ 406,568	\$ 85,571	\$ 492,139	\$ 399,805

CHRISTIAN COMMUNITY SERVICES, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2020 WITH SUMMARIZED COMPARATIVE TOTALS AS OF DECEMBER 31, 2019

Supporting Services Mentoring Towards Management Total Total Homebuyer Basic Financial Total Program and General 2020 2019 Independence Education Training Services Fundraising \$ Assistance \$ 1,812 \$ \$ \$ 1,812 \$ \$ 1.812 7,402 304 304 Bank and finance charges 36 236 Communications - website 236 236 Consulting 5,720 Childcare 99 Credit reports 186 6,292 6,292 Depreciation 5,118 Food 3,758 263 163 4,184 1,123 5,307 9,573 Direct costs of special events 4,157 4,157 5,564 Gifts 5.192 5,192 169 5,361 2,617 IDA matching expenses 39,256 39,256 39,256 47,077 In kind 513 5,788 Insurance 5,788 7.624 1,075 60 60 400 460 Janitorial service 108 108 1,046 Marketing Office supplies 2,515 2,515 501 97.232 97.232 19.835 9.718 126.785 153.341 Payroll expenses 2,509 453 Postage and delivery 610 610 39 3,158 3,610 Rent Professional fees 2.526 99 2,625 15,265 17.890 16,384 Supplies and materials 2,249 2,249 65 2,314 6,911 Telephone 5,335 5,335 3,706 Training 1.349 1,349 1,349 5,392 Transportation 50 50 101 151 262 Total expenses by function 154,034 362 223 154,619 58,922 15,037 228,578 284,446 Less expenses included with revenues on the statement of activites: Direct costs of special events (4,157)(4,157)(5,564)Total expenses included in the expense \$ 278,882 section on the statement of activities \$ 154,034 58,922 \$ 362 \$ 223 \$ 154,619 \$ \$ 10,880 \$ 224,421

CHRISTIAN COMMUNITY SERVICES, INC. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2020 WITH SUMMARIZED COMPARATIVE TOTALS AS OF DECEMBER 31, 2019

	2020	2019
Cash Flows From Operating Activities: Increase in net assets	¢ 02.224	¢ 20.746
increase in het assets	\$ 92,334	\$ 20,746
Adjustments to reconcile increase in net assets		
to net cash provided by operating activities:		
Depreciation	6,292	5,118
Changes in:		
Prepaid expenses	(1,025)	(260)
Accounts receivable	459	24,997
Assets whose use is limited	13,000	(12,998)
Accounts payable	(2,716)	(2,302)
Accrued payroll	(3,914)	(1,738)
IDA payable	8,732	34,395
Total adjustments	20,828	47,212
Net cash provided by operating activities	113,162	67,958
Cash Flows From Investing Activities:		
Payments on capital lease obligation	(1,050)	-
Purchase of property and equipment	(812)	
Net cash used in investing activities	(1,862)	
Net increase in cash	111,300	67,958
Cash and restricted cash - beginning of year	430,163	362,205
Cash and restricted cash - end of year	\$ 541,463	\$ 430,163

NOTE 1 - Summary of Significant Accounting Policies

Nature of Activities

The terms ""we", "us", or "our" are used throughout these notes to the financial statements to identify Christian Community Services, Inc., a nonprofit organization. Our mission is to empower underserved families, through caring relationships, to achieve a legacy of social, spiritual, and economic self-sufficiency. Our vision is a community where generations of lives and legacies have been transformed and personal and financial well-being has been achieved.

We empower underserved families to achieve a legacy of economic self-sufficiency through a family centered, holistic approach that includes classroom workshops focusing on behaviors and practical financial tools, individual counseling, mentoring, asset development and a unique children's curriculum. These are provided through the Basic Financial Training (BFT) Workshops, the Mentoring Towards Independence (MTI) program and Homebuyer Education Workshops.

Program Descriptions

Basic Financial Training Workshops

Basic Financial Training (BFT) is a seven hour certificate based workshop that provides participants with knowledge of basic financial management and enhances their skills on how to take control of their money. The workshop raises awareness of such issues as the differences between mainstream financial centers and predatory lenders. Topics include understanding money, credit, savings and budgeting. During the workshop participants create a zero based budget, and learn how credit scores are calculated, how to pull and check their credit report, and what transactions impact credit scores. Additionally, they begin to access and compare the pros and cons of renting versus homeownership. Participants review steps to homeownership and are provided with an overview of options and the importance of planning for the purchase and sustainability of a major asset.

BFT workshops are open to the public at large but are a pre-requisite for the Mentoring Towards Independence program (MTI). BFT workshops are held typically 3 times per year. Full day workshops are held on Saturdays and breakfast and lunch are provided. There is a \$10 registration charge.

Mentoring Towards Independence

Mentoring Towards Independence (MTI) is our flagship program. This nine month (September - May) program targets families earning between 100%-200% of the HHS Federal Poverty line. This program utilizes about 80 volunteers each month as tutors, mentors, and food teams who provide nutritious family style meals during the weekly sessions. MTI typically has 15-20 family participants during a program year. Topics include the Financial Peace University curriculum as well as life enhancing topics that address mindset and behavioral changes needed to achieve personal and financial goals. Throughout the week the participants (mentees) communicate with their mentors and they meet in person at least once a month to encourage and serve as accountability partners.

Another great component of MTI is the Individual Development Accounts (IDAs), described in Note 4. The IDAs are matched saving accounts in which CCSI will match \$2 for every \$1 they save up to a total match of \$3,334. A participant has 5 years to save their portion of \$1,666 and receive the maximum matched portion, giving mentees a combined total of \$5,000 for the purchase of a house, microenterprise or higher education. To date over 180 families have achieved self-sufficiency, with 142 of those as first-time homeowners and the remaining paying fair market rent.

NOTE 1 - Summary of Significant Accounting Policies (continued)

Program Descriptions (continued)

Mentoring Towards Independence (continued)

To keep IDA savers encouraged and engaged as they prepare for their asset purchase, we offer quarterly Savers Clubs meetings. These meetings are for the MTI mentees who have completed the initial nine months of the Mentoring Towards Independence program but have not purchased their asset. The Savers Club offers guest lecture topics related to higher education, small business management and home purchases, etc. to promote personal and financial wellbeing

MTI also offers a development program for the children while the adults are in their sessions. The children learn topics similar to those of the adults. They engage with their tutors for homework assistance, financial education, career exploration, vision boards, personal, social, and spiritual development. Additionally, the children engage in service projects as a component of the "Earn It, Save It," initiative in which they earn matched savings funds based on the timeliness, commitment, and quality of their work/service.

Homebuyer Education Workshops

As part of the financial education continuum, we offer Tennessee Housing Development Agency (THDA) Certified Homebuyer Education (HBE) workshops. These workshops are taught by certified pre-purchase home education counselors and serve as the financial education requirement for many home loan assistance programs such as THDA. This seven hour workshop dives deeply into the home buying process and helps the prospective homeowner to understand the mortgage process, determine how much of a house payment they can really afford, and show how proper budgeting and good credit can help obtain and sustain long-term home ownership. These pre-homebuyer education workshops have a fee of \$99.

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles. Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, our net assets and changes therein are classified and reported as follows:

<u>Net assets without donor restrictions</u>: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Organization's management and the board of directors. Restrictions fulfilled in the same accounting period in which the contributions are received are reported in the statement of activities as net assets without donor restrictions.

<u>Net assets with donor restrictions:</u> Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

NOTE 1 - Summary of Significant Accounting Policies (continued)

Contributions, Support and Revenue

Program fees are recognized at the time of receipt, as the goods are services are always provided immediately upon receipt of the funds. Payments are required at the time of sale or start of the membership period; amounts received in advance are deferred to the applicable period. Special events revenue is comprised of an exchange element based upon the direct benefits donors receive and a contribution element for the difference. We recognize special events revenue equal to the fair value of direct benefits to donors when the special event takes place. We recognize the contribution element of special event revenue immediately, unless there is a right of return if the special event does not take place. All of our revenue is recognized at a point in time.

We recognize contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributed goods are recorded at fair value at the date of donation. We record donated professional services at the respective fair values of the services received. No significant contributions of such goods or services were received during the years ended December 31, 2020 or 2019, respectively.

Prior Year Summarized Financial Information

While comparative information is not required under United States generally accepted accounting principles ("US GAAP"), we believe this information is useful and have included certain summarized financial information from our 2019 financial statements. Such summarized information is not intended to be a complete presentation in conformity with US GAAP. Accordingly, such information should be read in conjunction with our financial statements as of and for the year ended December 31, 2019, from which it was derived.

Reclassifications

Certain reclassifications of prior year summarized amounts have been made to conform to the current year presentation.

Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, we consider all unrestricted cash and investment instruments purchased with a maturity of three months or less to be cash equivalents. At December 31, 2020 and 2019, we had no cash equivalents.

Promises to Give

Unconditional promises to give are recognized as support and revenues in the period promised and as assets, decreases in liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

NOTE 1 - Summary of Significant Accounting Policies (continued)

Prepaid expenses

Prepaid expenses consist of insurance premiums paid by us in advance.

Property and Equipment

Property and equipment are recorded at cost or, if donated, at the estimated fair market value as of the date of donation. Purchases or donations of equipment over \$500 are capitalized. Expenditures for repairs and maintenance are charged to expense as incurred. Depreciation is computed using the straight line basis over their estimated useful lives of the respective assets.

Donated assets with donor stipulations as to specific purpose(s) are reported as restricted contributions until it is placed in the service for which it is restricted.

Long-lived assets to be held and used are reviewed for impairment whenever events or changes in circumstances indicate the related carrying amount may not be recoverable. At December 31, 2020, no assets were considered to be impaired.

Advertising

Advertising is expensed as incurred.

Donated Services and Goods

Donated services are recognized if they create or enhance non-financial assets, or the donated service requires specialized skills, was performed by a donor who possesses such skills, and would have been purchased by us if not donated. Such services are recognized at fair value as support and expense in the period the services are performed.

Members of the Board of Directors have provided substantial assistance to us by donation of time and services. The value of this contribution is not reflected in the financial statements since it is not susceptible to objective measurement or valuation.

Income Tax Status

We are a tax-exempt organization under Section 501(c) (3) of the Internal Revenue Code, and are classified as an organization that is not a private foundation as defined in Section 509(a) of the Internal Revenue Code. Therefore, no provision for federal income taxes is included in the accompanying financial statements. We do not believe there are any uncertain tax positions. Further, we do not believe that we have any unrelated business income, which would be subject to federal taxes.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires us to make estimates and assumptions affecting certain reported amounts and disclosures. Actual results could differ from those estimates.

NOTE 1 - Summary of Significant Accounting Policies (continued)

Fair Values of Financial Instruments

The carrying values of current assets, current liabilities, and restricted cash approximate fair values due to the short maturities of these instruments. The carrying value of long-term IDA payable approximates fair value within an insignificant amount.

Concentrations of Credit Risk

We receive a large amount of general donations from two churches. A major reduction in contributions from these churches may have a significant effect on the future operations of our programs and activities. During the years ended December 31, 2020, and 2019, we received 35% from two churches and 37% from two churches and one donor, respectively.

Functional Allocation of Expenses

The costs of providing program services and supporting services have been summarized on a functional basis in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses and support services that can be identified with a specific program are allocated directly to their natural expenditure classification. Other expenses that are common to several programs or supporting functions are allocated based on various relationships. Food, gifts, janitorial services, postage and delivery, supplies and material, rent, and transportation are allocated on an expenditure by expenditure basis and allocated to the direct program benefited or to management and general if no programs are benefited. Payroll expenses and training are allocated based on time and effort.

NOTE 2 - Availability and Liquidity

Financial assets at year-end:

Cash Board designated cash

\$ 398,465 62,427	
\$ 460.892	

The Organization has certain board-designated assets limited to use which are available for general expenditure within one year in the normal course of operations. Accordingly, these assets have been included in the qualitative information above. Additionally, the Organization has certain donor imposed assets limited to use that are not available within one year in the normal course of business and are described further in NOTE 5.

In the next fiscal year, we plan to receive the same level of contributions, and consider contributions for programs which are ongoing, major, and central to its annual operations to be available to meet cash needs for general expenditures. The Organization has minimal amounts of liabilities in order to maintain most of its financial assets to be readily available. Cash is currently held in one bank account. This cash is readily available with the exception of the restricted amounts referenced in NOTE 5. We manage our liquidity and reserves following three guiding principles: Operating within a prudent range of financial soundness and stability, maintaining adequate liquid assets to fund near-term operating needs, and maintaining sufficient reserves to provide reasonable assurance that long-term obligations will be discharged. If our analysis of liquid assets reveals inadequate funds for near-term operating needs, we will immediately reduce spending of program and management and general expenditures.

NOTE 3 - Property and Equipment

A summary of property and equipment at December 31, 2020 and 2019, is as follows:

		2020		<u>2019</u>
Building	\$	200,000	\$	200,000
Automobiles		17,833		17,833
Office equipment		41,909	_	27,507
		259,742		245,340
Less: accumulated depreciation	-	(173,153)		(166,861)
	\$	86,589	\$	78,479

NOTE 4 - Individual Development Accounts Payable (IDA)

Mentoring Towards Independence (MTI) is one of our outreach programs. Participants in MTI are eligible to open an Individual Development Account (IDA). Following program guidelines, participants may deposit up to \$1,666 in their IDA. We will match every dollar the participant deposits into their IDA with two dollars (2:1), up to a maximum match of \$3,334 to be used towards homeownership, further education, or starting a business. We maintain a separate cash account for this purpose. The balance of the board designated funds in the money market account as of December 31, 2020 and 2019, was \$62,427 and \$80,901, respectively.

We classified IDA payables likely to result in disbursement next fiscal year as short-term IDA payable and the remaining balance as long-term IDA payable. The classification is based on prior years' experience and our analysis of specific savings accounts. At December 31, 2020, short-term IDA payable and long-term IDA payable had a balance of \$26,672 and \$104,520, respectively. At December 31, 2019, short-term IDA payable and long-term IDA payable had a balance of \$20,000 and \$102,460, respectively.

NOTE 5 - Net Assets

Net assets with donor restrictions were as follows for the years ended December 31, 2020 and 2019:

	<u>2020</u>		2020		<u>2020</u> <u>2019</u>		<u>2019</u>
Specific Purpose							
United Way grant – MTI Program / IDA Match Washington Foundation grant – Children's	\$	17,152	\$	17,152			
Program/ IDA Match		15,442		14,062			
Memorial Foundation – Savers Club Program		10,150		15,000			
Truist Bank grant - IDA Match		36,047		40,220			
First Horizon Bank grant – IDA Match		5,000		-			
Franklin B Jones - Scholarships		1,780		2,280			
Total	\$	85,571	\$	88,714			

NOTE 6 - Leases

We lease office equipment under a leasing arrangement classified as a capitalized lease obligation. The lease is for 60 months with total monthly lease payments of \$246 and a maturity date in September 2025.

NOTE 6 - Leases (continued)

The following is a schedule of minimum lease payments under the capitalized lease as of December 31, 2020:

Year Ending	
December 31,	
2021	\$ 2,949
2022	2,949
2023	2,949
2024	2,949
2025	1,720
Less: amount representing interest	(974)
Present value of net minimum lease payments	\$ 12,542

A summary of the net book value of the asset utilized under the capitalized lease is as follows:

Cost	\$ 13,590
Accumulated depreciation	 (1,133)
Net book value	\$ 12,457

Our office lease is encompassed in our agreement with Metropolitan Development and Housing Agency, described in NOTE 7.

NOTE 7 - Related Party Transactions

We have an agreement with Metropolitan Development and Housing Agency (MDHA) to provide day care services at the Community Center in Vine Hill Homes.

We have an agreement with Schrader Lane Child Care Services Center (Schrader Lane) through which Schrader Lane provides workforce and management services that are appropriate for fulfilling the obligations to maintain a child daycare center at the Community Center. Schrader Lane is fully responsible for the actions of the individuals who perform services related to the Schrader Lane Child Care Services Center.

Schrader Lane pays all expenses it incurs in performing its obligations under this agreement. We have no financial obligation to Schrader Lane. Activities and transactions related to the agreement have not been included in our financial statements.

NOTE 8 - Payroll Protection Program Loan

During 2020, we received the Payroll Protection Program loan from our bank in the amount of \$28,920. This loan was subject to forgiveness and was forgiven in full prior to December 31, 2020. Proceeds are included in Other Income on the Statement of Activities.

NOTE 9 - New Pronouncements

In February 2016, FASB issued Accounting Standards Update 2016-02, *Leases (Topic 842)*. The Update provides guidance about recording lease transactions on an organization's statements of financial position and activities. The amendments in this Update are effective for annual periods beginning after December 15, 2021, and for annual periods and interim periods thereafter with early adoption permitted. We are currently evaluating the impact of adopting this statement.

NOTE 10 - Subsequent Events

We have evaluated events subsequent to the year ending December 31, 2020. As of September 20, 2021, the date the financial statements were available to be issued, there were no events subsequent to December 31, 2020, considered necessary to be included in the accompanying financial statements.