NASHVILLE, TENNESSEE

FINANCIAL STATEMENTS

AND

REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

JUNE 30, 2005 AND 2004



#### REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

The Board of Directors Nashville Public Library Foundation Nashville, Tennessee

We have audited the accompanying statements of financial position of the Nashville Public Library Foundation (the "Foundation") as of June 30, 2005 and 2004, and the related statements of activities and cash flows for the year ended June 30, 2005 and the eighteen-month period from January 1, 2003 through June 30 2004. These financial statements are the responsibility of the Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Nashville Public Library Foundation as of June 30, 2005 and 2004, and the changes in its net assets and its cash flows for the year ended June 30, 2005 and the eighteen-month period from January 1, 2003 through June 30 2004, in conformity with accounting principles generally accepted in the United States of America.

Nashville, Tennessee October 28, 2005

#### NASHVILLE, TENNESSEE

### FINANCIAL STATEMENTS AND REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

#### JUNE 30, 2005 AND 2004

#### TABLE OF CONTENTS

	<u>PAGE</u>
REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS	1
FINANCIAL STATEMENTS	
Statements of Financial Position	2
Statements of Activities	3 .
Statements of Cash Flows	4
Notes to Financial Statements	5 - 10

#### STATEMENTS OF FINANCIAL POSITION

#### JUNE 30, 2005 AND 2004

	2005	2004				
<u>ASSETS</u>						
Cash and cash equivalents - Note 4	\$ 14,115,860	\$ 11,666,458				
Contributions receivable - Note 2	1,864,935	671,047				
Accounts receivable - other	-	45,630				
Investments - Note 3	3,996,991	5,665,375				
Accrued rent receivable	10,174	14,521				
Computer equipment, net of accumulated						
depreciation of: 2005 - \$2,828; 2004 - \$1,414	6,163	5,657				
TOTAL ASSETS	\$ 19,994,123	\$ 18,068,688				
LIABILITIES AND NET ASSETS						
LIABILITIES						
Accrued interest payable - Note 4	\$ 32,083	\$ 15,555				
Note payable - Note 4	10,000,000	10,000,000				
TOTAL LIABILITIES	10,032,083	10,015,555				
COMMITMENTS AND CONTINGENCIES - Notes 5 and 8						
NET ASSETS						
Unrestricted:						
Board designated endowment	200,000	-				
Undesignated	285,150	244,572				
Total unrestricted	485,150	244,572				
Temporarily restricted - Note 9	6,996,956	5,328,627				
Permanently restricted	2,479,934	2,479,934				
TOTAL NET ASSETS	9,962,040	8,053,133				
TOTAL LIABILITIES AND NET ASSETS	\$ 19,994,123	\$ 18,068,688				

See accompanying notes to financial statements.

## STATEMENTS OF ACTIVITIES

	TOTAL	1,290,554 154,645 479	252,643 51,556 21,680	1	1,771,557	1,571,866	138,290 88,60 <u>2</u>	1,798,758	(27,201)	8,080,334	8,053,133
onth Period ugh June 30, 2004	PERMANENTLY TO THE STRICTED TO	\$ 000,000\$			500,000	,	1 1		200,000	1,979,934	\$ 2,479,934 \$
For the Eighteen-Month Period From January 1, 2003 through June 30, 2004	TEMPORARILY RESTRICTED	\$ 734,833 \$	164,074	(1,571,866)	(672,959)	ı	' '	1 1	(672,959)	6,001,586	\$ 5,328,627
Fro	UNRESTRICTED	\$ 55,721 154,645 479	88,569 51,556 21,680	1,571,866	1,944,516	1,571,866	138,290	1,798,758	145,758	98,814	\$ 244,572
	TOTAL	\$ 2,107,698 \$ 307,998	709,322		3,138,753	727,578	379,076 123,192	1,229,846	1,908,907	8,053,133	\$ 9,962,040
ıne 30, 2005	PERMANENTLY RESTRICTED		1 1 1		1	•		1	1	2,479,934	\$ 2,479,934
For the Year Ended June 30, 2005	TEMPORARILY RESTRICTED	2,099,998	256,479	(688,148)	1,668,329	•	1 1	1	1,668,329	5,328,627	6,996,956
Ī	UNRESTRICTED	\$ 7,700 \$ 307,998 116	452,843 13,619	688,148	1,470,424	727,578	379,076 123,192	1,229,846	240,578	244,572	\$ 485,150 \$
		SUPPORT AND REVENUE Contributions Fundraising events and annual campaign Sale of posters	Investment income, net of investment fees of \$21,777 in 2005 (\$12,049 in 2004) Rental income Sponsorships	Net assets released resulting from satisfaction of donor restrictions	TOTAL SUPPORT AND REVENUE	EXPENSES Program services: Support to the Nashville Public Library	Supporting services: Management and general Fundraising	TOTAL EXPENSES	CHANGE IN NET ASSETS	NET ASSETS - BEGINNING OF YEAR OR PERIOD	NET ASSETS - END OF YEAR OR PERIOD

See accompanying notes to financial statements.

#### STATEMENTS OF CASH FLOWS

		For the ear Ended ne 30, 2005	For the Eighteen-Month Period From January 1, 2003 Through June 30, 2004		
CASH FLOWS FROM OPERATING ACTIVITIES					
Change in net assets	\$	1,908,907	\$	(27,201)	
Adjustments to reconcile change in net assets to net cash provided by operating activities:					
Depreciation expense		1,414		2,742	
Donated securities		-		(94,275)	
Realized and unrealized (gains) losses on investments		(219,510)		(101,718)	
(Increase) decrease in:					
Contributions receivable		(1,193,888)		809,701	
Accounts receivable - other		45,630		(28,130)	
Accrued rent receivable		4,347		3,979	
Increase (decrease) in:		16.500		15.555	
Accrued interest payable		16,528		15,555	
NET ADJUSTMENTS		(1,345,479)		607,854	
NET CASH PROVIDED BY OPERATING ACTIVITIES		563,428		580,653	
CASH FLOWS FROM INVESTING ACTIVITIES					
Purchase of computer equipment		(1,920)		(7,071)	
Proceeds from sale of securities		4,483,142		488,235	
Purchase of securities	******************	(2,595,248)	******	(5,336,566)	
NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES	****	1,885,974	- Marining and American	(4,855,402)	
CASH FLOWS FROM FINANCING ACTIVITIES					
Proceeds from note payable		-		10,000,000	
NET INCREASE IN CASH AND CASH EQUIVALENTS		2,449,402		5,725,251	
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR OR PERIOD	89988888888888888888888888888888888888	11,666,458		5,941,207	
CASH AND CASH EQUIVALENTS - END OF YEAR OR PERIOD	\$	14,115,860	\$	11,666,458	
OTHER CASH FLOW DISCLOSURES:					
Interest expense paid during the year	\$	268,510	\$	-	

See accompanying notes to financial statements.

#### NOTES TO FINANCIAL STATEMENTS

#### JUNE 30, 2005 AND 2004

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### General

The Nashville Public Library Foundation (the "Foundation") was organized in 1997 as a tax-exempt publicly supported charitable organization. The Foundation was formed to enhance and support the programs and facilities of the Nashville Public Library.

Effective January 1, 2003, the Foundation changed its fiscal reporting year from December 31 to June 30. Accordingly, the prior period financial statements cover the eighteen-month period from January 1, 2003 through June 30, 2004.

#### Contributions and support

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

Contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. When a restriction is fulfilled (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted and reported in the Statement of Activities as net assets released from restrictions.

Investment earnings on permanently restricted net assets are available for unrestricted use unless the donor specifies certain restrictions, in which case, those earnings are classified as temporarily restricted until such restrictions are met.

Gifts of equipment or materials are reported as unrestricted support unless explicit donor restrictions specify how the assets must be used. Gifts of long-lived assets with explicit restrictions as to how the assets are to be used or cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Expirations of donor restrictions are recognized when the donated or acquired long-lived assets are placed in service.

#### Cash and cash equivalents

Cash and cash equivalents consist principally of checking account balances, cash held in a brokerage account and certificates of deposits.

#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### JUNE 30, 2005 AND 2004

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Contributions receivable

Unconditional promises to give that are expected to be collected within one year are recorded as contributions receivable at their net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of estimated future cash flows. The discount on those amounts is computed using a risk-free interest rate applicable to the year in which the promise is received (3.69% in 2005; 3.26% in 2004). Amortization of the discount is recognized on the interest method over the term of the gift and included in contributions revenue. Conditional promises to give are not included as support until such time as the conditions are substantially met.

#### Donated assets

Donated marketable securities and other noncash donations are recorded as contributions at their estimated fair values at the date of donation.

#### **Investments**

Investments are carried at the quoted fair market value of the securities on the last business day of the reporting period. The changes in unrealized gains and losses are recognized in the statement of activities for the year.

#### Collections

Collection items acquired either through purchase or donations are not capitalized. Purchases of collection items are recorded as decreases in unrestricted net assets if purchased with unrestricted assets and as decreases in temporarily restricted or permanently restricted net assets if purchased with donor-restricted assets. Contributions of collection items are not recognized in the Statement of Activities. Proceeds from deaccessions or insurance recoveries are reflected on the statement of activities based on the absence or existence and nature of donor-imposed restrictions.

#### Property and depreciation

Property and equipment are reported at cost at the date of purchase, at fair market value at the date of gift if the value is readily determinable, or other reasonable basis, as determined by the Board of Directors, if cost is unknown. Depreciation is calculated by the straight-line method, down to the estimated salvage value of the assets, over their estimated useful lives.

#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### JUNE 30, 2005 AND 2004

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Accrued rent receivable

Rental income from leases with scheduled rent increases is recognized on the straight-line basis over the term of the related lease. Actual amounts billed in accordance with the lease terms during a given period may be higher or lower than the amount of rental income recognized for the period. Accrued rent receivable represents the amount by which straight-line rental income exceeds rents currently billed in accordance with the lease agreement

#### Program and supporting services - functional allocation

The following program and supporting services are included in the accompanying financial statements:

<u>Program services</u> - includes activities carried out to fulfill the Foundation's mission to enhance and support the programs and facilities of the Nashville Public Library.

#### Supporting services:

<u>Management and general</u> - relates to the overall direction of the organization. These expenses are not identifiable with a particular program or with fundraising, but are indispensable to the conduct of those activities and are essential to the organization. Specific activities include organization oversight, business management, recordkeeping, budgeting, financing, and other administrative activities.

<u>Fundraising</u> - includes costs of activities directed toward appeals for financial support, including special events. Other activities include the cost of solicitations and creation and distributions of fundraising materials.

#### Allocation of functional expenses

Expenses that can be directly attributed to a particular function are charged to that function. Certain costs have been allocated among two or more programs or activities benefited based on objectively evaluated financial and nonfinancial data or reasonable subjective methods determined by management.

#### Income taxes

The Foundation is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been made.

#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### JUNE 30, 2005 AND 2004

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 2 - CONTRIBUTIONS RECEIVABLE

Contributions receivable consist of the following as of June 30:

	2005	2004		
Temporarily restricted:				
Less than one year	\$ 1,406,895	\$ 455,307		
One to five years	490,644	230,805		
Total contributions receivable	1,897,539	686,112		
Less discount to net present value	(32,604)	(15,065)		
Contributions receivable - net	\$ 1,864,935	\$ 671,047		

#### **NOTE 3 - INVESTMENTS**

Investments consist of the following as of June 30:

	2005	2004
Money market funds	\$ 108,059	\$ 458,206
Common stock	2,463,429	1,421,344
Preferred stock	105,000	100,480
Corporate bonds	1,125,191	985,345
Government bonds	-	2,700,000
United States agency securities	195,312	
	\$ 3,996,991	\$ 5,665,375

#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### JUNE 30, 2005 AND 2004

#### NOTE 4 - NOTE PAYABLE

On June 1, 2005, the Foundation renewed a \$10,000,000 loan (originally obtained on May 27, 2004), evidenced by a note payable to SunTrust Bank (the "Bank"). Interest on the loan is payable monthly on the outstanding balance at a variable rate equal to the Bank's Index Rate plus .5% per annum (3.85% effective rate at June 30, 2005). The principal balance is payable on December 31, 2005, the maturity date of the loan. The loan is secured by certificates of deposit held by the Bank in the amount of \$10,000,000 at June 30, 2005. The certificates of deposit are interest-bearing (4.0% at June 30, 2005). Total interest expense recognized for the year ended June 30, 2005 was \$285,038 (\$15,555 for the period ended June 30, 2004).

On September 1, 2005, the certificates of deposit were redeemed and the loan was paid off.

#### NOTE 5 - CONCENTRATIONS OF CREDIT RISK

Financial instruments that potentially subject the Foundation to concentrations of credit risk consist principally of cash and contributions receivable. Contributions receivable represent concentrations of credit risk to the extent they are receivable from concentrated sources. The Foundation maintains cash accounts with several financial institutions. Accounts at financial institutions are insured by the Federal Deposit Insurance Corporation or the Security Investors Protection Corporation up to \$100,000 or \$1,000,000, respectively. In addition, one financial institution insures balances over the SIPC limit up to \$10,000,000. Balances per bank in excess of applicable insurance limits totaled approximately \$241,000 at June 30, 2005.

#### NOTE 6 - ENDOWMENT FUND IN TRUST

In August 2001, an individual established the Nashville Public Library Endowment Fund, an agency endowment fund in trust with the Community Foundation of Middle Tennessee. Earnings on this fund are designated for general operations and programs of the Foundation. Total funds held in the trust, which are excluded from the assets of the Foundation, amounted to \$1,001,669 at June 30, 2005 (\$951,681 at June 30, 2004). This endowment fund distributed \$0 to the Foundation during the year ended June 30, 2005 (\$142,537 during the 18-month period ended June 30, 2004, which is included in temporarily restricted contributions for that period).

#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### JUNE 30, 2005 AND 2004

#### NOTE 7 - RELATED PARTY TRANSACTIONS

The Foundation paid \$0 for the year ended June 30, 2005 (\$6,000 during the 18-month period ended June 30, 2004), for routine legal services to a law firm, of which the Chairman of the Foundation's Board is a member.

Approximately \$3.8 million in cash and investments as of June 30, 2005 (approximately \$5.5 million at June 30, 2004), is held in a brokerage account with a financial institution, of which a Board member is Senior Vice President. For the period ended June 30, 2005, the Foundation paid \$21,777 in investment fees on the account (\$12,049 in 2004).

#### **NOTE 8 - LEASES**

Pursuant to a Commercial Lease Agreement, dated April 12, 2000, between The Metropolitan Development and Housing Agency, as lessor, and the Foundation, as lessee, the Foundation leases a portion of the downtown public library (the "Leased Space"), at a rental of \$1 per year. The lease terminates on July 1, 2098. Pursuant to a Sublease Agreement, dated May 18, 2001, as amended in December, 2001, between the Foundation, as sublessor, and Renaissance Food Group, LLC, as sublessee, approximately 2,775 square feet of the Leased Space is subleased to a commercial tenant at a fixed minimum rent, plus a percentage rent on annual breakpoint sales, and the cost of utilities, for a term of five years commencing February 15, 2002, with two five-year renewal options. Future minimum rental commitments under the sublease as of June 30, 2005, were as follows: \$43,475 in 2006; and \$29,600 in 2007.

By verbal agreement, the Foundation has agreed to reduce the rental paid by the commercial tenant to approximately 50%.

#### NOTE 9 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consisted of the following as of June 30:

	2005	2004
Specific program services	\$ 7,065,367	\$ 5,328,627