McNEILLY CENTER FOR CHILDREN, INC. AUDITED FINANCIAL STATEMENTS JUNE 30, 2012

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### INDEPENDENT AUDITORS' REPORT

Board of Directors McNeilly Center for Children, Inc. Nashville, TN

We have audited the accompanying statement of financial position of McNeilly Center for Children, Inc. (a nonprofit organization) as of June 30, 2012, and the related statements of activities, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of the McNeilly Center for Children, Inc.'s management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of McNeilly Center for Children, Inc. as of June 30, 2012, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 27, 2012 on our consideration of the Center's internal control over financial reporting and on our test of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Cowart Reese Sargent

Certified Public Accountants, P.C.

September 27, 2012

# McNEILLY CENTER FOR CHILDREN, INC (A not-for-profit organization) Statement of Financial Position June 30, 2012 (See Auditors' Report)

		OPE	RAT	ENDOWMENT				
	-			Temporarily		Permanently		
<u>ASSETS</u>		<u>Unrestricted</u>		Restricted		Restricted		<u>TOTAL</u>
Current Assets:								
Cash & Temporary Cash Investments (Notes 1 & 5)	\$	35,592	\$	76,468	\$	12,666	\$	124,726
Tuition Receivable - Program Receivables		-		-		-		-
Accounts Receivable, net of allowance		169,361		-		-		169,361
Prepaid Expenses  Total Current Assets	_	26,937 231,890	_	76.469	_	12,666		26,937
Total Current Assets	_	231,690	_	76,468	_	12,000	_	321,024
Long Term Investments (Note 5)	_		_		_	351,260		351,260
Property and equipment - At cost (Note 1 & 4)								
Land		65,589		-		_		65,589
Building		1,390,380		-		-		1,390,380
Equipment		528,658		-		-		528,658
		1,984,627		-		-		1,984,627
Less accumulated depreciation		(1,234,529)	_		_			(1,234,529)
Net Fixed Assets	_	750,098	_	-	_			750,098
TOTAL ASSETS	=	981,988	=	76,468	=	363,926		1,422,382
<u>LIABILITIES AND NET ASSETS</u>								
Current Liabilities:								
Accounts Payable		35,539		_		_		35,539
Accrued Salaries and Benefits		106,941		-		_		106,941
Unearned Grant Revenue		-		6,001		-		6,001
Prepaid Tuition		1,248		-		-		1,248
Line of Credit		130,000	_	-	_			130,000
Total Current Liabilities	_	273,728	_	6,001	_			279,729
Long Term Liabilities:								
Total Long Term Liabilities	_		_	-	_		_	<u>-</u>
TOTAL LIABILITIES	_	273,728	_	6,001	_			279,729
Net Accets	_	-	_		_	-		
Net Assets		706 705		70.467		262.026		1 1/1 000
Net Assets - undesignated Net Assets - designated		706,705 1,555		70,467		363,926		1,141,098 1,555
TOTAL NET ASSETS	_	708,260	_	70,467	_	363,926		1,142,653
TOTAL NET AGGLTO		700,200		70,407		303,320		1,142,033
TOTAL LIABILITIES AND NET ASSETS	\$	981,988	\$	76,468	\$	363,926	\$	1,422,382

## McNEILLY CENTER FOR CHILDREN, INC

(A not-for-profit organization)
Statement of Activity
For the Year Ended June 30, 2012
(See Auditors' Report)

	OF	PERAT		ENDOWMENT				
PUBLIC SUPPORT & REVENUE	Unrestricted		Temporarily <u>Restricted</u>		Permanently <u>Restricted</u>		<u>TOTAL</u>	
U.S. Dept. of Agriculture, passed through Tenn. Dept. of Human Services:								
Child Care Food Program	317,650	\$	-	\$	- :	\$	317,650	
DHS Revenues	750,954	•	-	Ť	-	•	750,954	
United Way	381,058		-		-		381,058	
Client Fee	581,820		-		-		581,820	
Special Events and Other Fund Raising	63,473		-		-		63,473	
Grant Revenue	159,000		175,724		-		334,724	
Gifts	101,226		-		-		101,226	
HeadStart	268,947		-		-		268,947	
Early HeadStart	446,389		-		-		446,389	
Metro Social Services	5,083		-		-		5,083	
Investment Income/(Loss) - Endowment (Net of Trust Fees \$5,989)	11,029		-		(11,591)		(562)	
Interest Income	60		-		-		60	
Total Support and Revenue	3,086,689		175,724	_	(11,591)		3,250,822	
Net Assets Released From Restrictions								
Satisfaction of donor restrictions	124,879		(124,879)	_	<u>-</u>		<u>-</u>	
Total Earned Revenue and Support	3,211,568		50,845		(11,591)		3,250,822	
<u>EXPENSES</u>								
Program Services:								
Day Care	3,089,335		-		-		3,089,335	
Supporting Services:								
Management and General	228,302		-		-		228,302	
Fund Raising	78,430		-		-		78,430	
Total Expenses	3,396,067		-	_	-		3,396,067	
Changes in Net Assets	(184,499)		50,845		(11,591)		(145,245)	
Net Assets -								
Beginning of year	892,759		19,622	_	375,517		1,287,898	
End of Year	708,260	\$	70,467	\$_	363,926	\$	1,142,653	

## McNEILLY CENTER FOR CHILDREN, INC

(A not-for-profit organization)
Statement of Cash Flow
For the Year Ended June 30, 2012
(See Auditors' Report)

Cash Flow from Operating Activities:	_	Unrestricted		Temporarily Restricted	_	Permanently Restricted		TOTAL
Changes in net assets	\$	(184,499)	\$	50,845	\$	(11,591)	\$	(145,245)
Adjustments to reconcile change in net assets to net cash used by	r	( - , ,	·	,-	·	( , , , , ,	·	( -, -,
Operating activities:								
Depreciation		67,248		-		-		67,248
(Gain)/Loss on Investments		(11,029)		-		11,591		562
Loss on the Disposal of assets		388		-		-		388
In-Kind Income		(11,500)		-		-		(11,500)
(Increase) Decrease in accounts and tuition receivable		(12,085)		-		-		(12,085)
(Increase) Decrease prepaid expenses		2,948		-		-		2,948
Increase (Decrease) in prepaid tuition		3,826		-		-		3,826
Increase (Decrease) in accounts payable		4,287		-		-		4,287
Increase (Decrease) in Salaries and Wages payable		4,455		-		-		4,455
Increase (Decrease) in unearned revenue		-		(477)		-		(477)
Net cash provided (used) by operating activities		(135,961)		50,368				(85,593)
Cash Flow from Investing Activities: Purchase of Investments Proceeds from Sales of Investments Purchase of property and equipment Net cash provided (used) by investing activities		(38,965) 57,669 (7,115) 11,589	_	- - - -	_	(3,501) - - (3,501)	_	(42,466) 57,669 (7,115) 8,088
Cash Flows from Financing Activities:								
Proceeds from Line of Credit		130,000		<u>-</u>				130,000
Net cash provided (used) by financing activities		130,000	_	-	_	-	_	130,000
Net increase (decrease) in cash and cash equivalents		5,628		50,368		(3,501)		52,495
Cash and cash equivalents at beginning of year		29,964	_	26,100	_	16,167	_	72,231
Cash and cash equivalents at end of year	\$	35,592	\$_	76,468	\$_	12,666	\$	124,726

Supplemental Data:

Interest paid \$0
Income tax paid \$0

## McNEILLY CENTER FOR CHILDREN, INC (A not-for-profit organization) Statement of Functional Expenses For the Year Ended June 30, 2012 (See Auditors' Report)

		PROGRAM SERVICES		SUPPORTING SERVICES						
		Child Day <u>Care</u>	1	Management <u>&amp; General</u>		Fund <u>Raising</u>		<u>Total</u>		Total <u>Expenses</u>
Salaries	\$	1,863,388	\$	175,835	\$	60,572	\$	236,407	\$	2,099,795
Fringe Benefits		344,456		20,972		7,555		28,527		372,983
Total Personnel Expenses		2,207,844		196,807		68,127		264,934		2,472,778
Travel		3,631		984		-		984		4,615
Communication		9,307		1,962		274		2,236		11,543
Occupancy		262,505		5,067		905		5,972		268,477
Professional Services		1,764		18,854		646		19,500		21,264
Sports Faciliator & Tutoring		19,373		-		-		-		19,373
Supplies		83,665		423		50		473		84,138
Repairs & Maintenance		41,655		-		-		-		41,655
Food Costs		291,933		-		-		-		291,933
Printing & Publications		1,118		173		1,695		1,868		2,986
Postage		15		675		22		697		712
Bad Debt Expense		7,452		-		-		-		7,452
Training & Meetings		4,956		105		-		105		5,061
Enrichment / Field Trips		6,992		-		-		-		6,992
Dues & Licenses		5,935		450		-		450		6,385
Minor Equipment Purchases		21,579		-		-		-		21,579
Interest Expense		758		-		-		-		758
Miscellaneous	_	52,781	_	1,238	_	6,711	_	7,949	_	60,730
Total Expenses (Before Depreciation & Loss on	\$	3,023,263	\$	226,738	\$	78,430	\$	305,168	\$	3,328,431
Disposal of Fixed Assets)										
Depreciation Expense		65,684		1,564		-		1,564		67,248
(Gain)/Loss on Disposal of Fixed Assets		388		-		-		-		388
TOTAL FUNCTIONAL EXPENSES	\$ _	3,089,335	\$	228,302	\$ _	78,430	\$	306,732	\$	3,396,067

## 1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### **Nature of Activities**

McNeilly Center for Children, Inc. (the Organization) is a nonprofit organization, serving Nashville, Tennessee. The Organization provides day care services to working families, emphasizing a quality education and nutrition program for children ages eighteen months through ten years. The Organization receives a substantial amount of its support from the Tennessee Department of Human Services, the Child and Adult Care Food Program, and Head Start.

## **Financial Statement Presentation**

The Organization has adopted Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As permitted by the statement, the Organization does not use fund accounting.

Revenue and expenses are recorded when incurred in accordance with the accrual basis of accounting.

## **Contributions**

The Organization has also adopted SFAS No. 116, *Accounting for Contributions Received and Contributions Made.* Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence or nature of any donor restrictions. Contributions received and unconditional promises to give are measured at their fair values and are reported as an increase in net assets in the period received.

All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Temporarily restricted contributions for which the donor's restrictions are met in the same period in which the gift is received are reported as unrestricted support.

## Investments

The Organization has adopted SFAS No. 124, *Accounting for Certain Investments Held by Not-for-Profit Organizations*. Under SFAS No. 124, investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the changes in net assets. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

## **Cash and Cash Equivalents**

For purposes of the statement of cash flows, the Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

## **Accounts Receivable**

Accounts receivable are stated at unpaid balances, less an allowance for doubtful accounts. The Organization provides for losses on accounts receivable using the allowance method. The allowance is based on experience, third-party contracts, and other circumstances, which may affect the ability of parents to meet their obligations. Receivables are considered impaired if full principal payments are not received in accordance with the contractual terms.

## 1. AGENCY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **Property and Equipment**

It is the Organization's policy to capitalize property and equipment over \$500.00. Lesser amounts are expensed. Purchased property and equipment is capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies temporarily restricted net assets to unrestricted net assets at that time. Property and equipment are depreciated using the straight-line method; buildings over an estimated useful life of forty years, equipment, furniture and fixtures over an estimated useful life of five to ten years.

## **Long-lived Assets**

Long-lived assets to be held and used are reviewed for impairment whenever events or changes in circumstances indicate that the related carrying amount may not be recoverable. When required, impairment losses on assets to be held and used are recognized based on the excess of the asset's carrying amount and fair value of the asset. Long-lived assets to be disposed of are reported at the lower of carrying amount or fair value less cost to sell.

### **Income Taxes**

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code and classified by the Internal Revenue Services as other than a private foundation.

## **Functional Expenses**

The Organization has allocated functional expenses between Program Services and Supporting Services based on an analysis of personnel time and space utilized for the related activities.

## **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that effect certain reported amounts and disclosures. Because of the inherent uncertainties in estimating, it is at least reasonably possible that the estimates used will change within the near term. Accordingly, actual results could differ from those estimates.

## 2. FUNDING

The Organization receives a substantial amount of its support from the Tennessee Department of Human Services, Child and Adult Care Food Program, and Head Start. A major reduction of funds by the grantor agencies, should this occur, may have a significant effect on future operations. Additionally, a majority of the Organization's receivables are from these sources. Management is not aware of any planned changes in the level of funding.

## 3. TUITION RECEIVABLE - PROGRAM

At June 30, 2012 tuition and grants receivable from the following agencies were as follows:

Head Start / Early Head Start	\$ 56,117
Metro Government	28,548
TDHS	54,304
Other	32,142
Allowance for Doubtful_Accounts	(1,750)
Total	\$ 169,361

## 4. FIXED ASSETS

The following changes in fixed assets occurred during the period July 1, 2011, through June 30,2012:

	Balance			Balance
	@ 7/1/11	Additions	Deletions	@ 6/30/11
Land	\$ 65,589	\$ -	\$ -	\$ 65,589
Building	1,401,366	5,200	14,824	1,391,742
Equipment	531,105	1,915	5,724	527,296
Total	\$ 1,998,060	\$ 7,115	\$ 20,548	\$ 1,984,627

Properties are reported at acquisition cost. Cost of Maintenance and repairs are charged to expense The following estimated useful lives were used to compute depreciation expense of \$67,248 using the straight-line method.

Buildings and improvements 20-40 Years Furniture and equipment 5 - 10 Years

## 5. **LONG-TERM INVESTMENTS**

Investment assets consist primarily of securities traded on the national stock exchanges and a money market cash fund held by Regions Morgan Keegan and The Community Foundation. The investments are subject to market risk and thusly could lose some or all of their value. Securities measured at fair value using Level 1 inputs, which are quoted prices in an active market. The historical costs and market (fair) values of the securities at June 30, 2012 are as follows:

		30-Jun-12					
			Unrealized				
Regions Morgan Keegan			Appreciation				
"Endowment" Account	Cost	Market Value	(Depreciation)				
Invesco Diversified Dividend Fund	17,795	17,991	196				
Artisan Funds Inc Small Cap Value	3,919	4,358	439				
Artisan Funds Inc Mid Cap Value	3,750	4,392	642				
Buffalo Small Cap Fund	3,417	4,504	1,087				
Dodge & Cox	15,174	17,973	2,799				
American Europacific Growth	14,514	14,583	69				
Highmark Geneva Mid Cap	4,119	4,291	172				
Mainstay Funds Large Cap	15,413	17,047	1,634				
Principal L/C Growth Funds	13,776	17,440	3,664				
Thornburg Intl Value Fund	14,381	14,435	54				
Dodge & Cox Income Fund	51,735	53,009	1,274				
Federated Total Return	42,034	42,601	567				
Vanguard Short Term Bond Fund	10,673	10,662	(11)				
Templeton Global Bond Fund	11,929	11,839	(90)				
Total	222,629	235,125	12,496				
Regions Morgan Keegan							
"Rainy Day" Account							
Pioneer Short Term Income	-	-	-				
Total	-	-	-				
Community Foundation Account							
Community Foundation Account	109,140	116,135	6,995				
Grand Total	\$ 331,769	\$ 351,260	\$ 19,491				

## 5. LONG-TERM INVESTMENTS (continued)

The following schedule summarizes the investment return and its classification in the statement of activities for the year ended June 30, 2012:

	Permanently							
	Unr	estricted	R	estricted		Total		
Interest & Dividend Income	\$	_	\$	7,918	\$	7,918		
Net Realized & Unrealized Gains (Losses)		11,051		(13,542)		(2,491)		
Investment Fees		(22)		(5,967)		(5,989)		
Total	\$	11,029	\$	(11,591)	\$	(562)		

## 6. COMPENSATED ABSENCES

Statement of Financial Standards (SFAS) No. 43, *Accounting for Compensated Absences*, provides for a liability to be accrued for vacation benefits that employees have earned but have not yet taken. Similarly, an asset is accrued for vacation benefits, which have been advanced to employees but have not yet been earned. The agency advances vacation leave to employees at the beginning of each fiscal year on July 1. Unused vacation leave can be carried forward past the agency's fiscal year end June 30. Therefore, \$53,182 of vacation leave was due to employees at June 30, 2012. Accordingly a liability has been recorded. This amount is included in the accrual for salaries and benefits in current liabilities.

SFAS No. 43 does not require the accrual of future sick pay benefits, holidays, and similar compensated absences until employees are actually absent. Accordingly, neither an accrual nor expenditure has been recorded for such items.

## 7. UNEMPLOYMENT COMPENSATION

The corporation has chosen to operate as a self-insurer for unemployment compensation claims. The amount of unemployment compensation claims paid for the year ended June 30, 2012 was \$7,390.

## 8. PENSION PLANS

The agency adopted a thrift pension plan under section 403(b) of the Internal Revenue Code with an effective date of January 1, 1994. The initial formula is as follows: (1) a four percent discretionary contribution will be made by the agency for substantially all employees who are twenty-one years old and have completed one year of service. (2) Contribution from one percent to two percent may be made by eligible employees and will be matched 100% by the agency. (3) Additional non-matched contributions may be made by eligible employees subject to Internal Revenue Code limitations. Contribution percentages will be applied to compensation to determine eligible contributions.

Amounts contributed by the agency to the plan for the year ended June 30, 2012 was \$20,484.

## 9. CONCENTRATION OF CREDIT RISK

The Organization provides day care services for children of parents living in the city of Nashville, Tennessee. An adverse change in the economic condition of the city could affect the ability to collect the accounts. As noted in Note 2, the Organization receives a substantial amount of its support from the Tennessee Department of Human Services. A change in the State's payment policy could have a significant impact on the timeliness of the Organization's ability to collect.

## 10. RESTRICTIONS ON NET ASSETS

Substantially all of the temporary restrictions on net assets at June 30, 2012 are related to funds raised through a capital campaign, a drive to raise funds for capital improvements. Permanently restricted assets consist of endowment fund investments to be held indefinitely, the income from which is reinvested in endowment investment assets.

## 11. LINE OF CREDIT

The Organization maintains an open line of credit with Renasant Bank. The line matures 9/30/12 and has the following terms: \$250,000 maximum amount, interest rate of prime +1% with interest payments due monthly. As of June 30, 2102, the outstanding balance on the line was \$130,000.

## 12. SUBSEQUENT EVENTS

The Organization is in process of appealing a penalty received based on an inspection by the Tennessee Department of Human Services. If the penalty is upheld, it is reasonably possible that it would have a negative impact on the Organization's funding. Management feels that their case is strong and that the appeal will end favorably.

The Organization has evaluated subsequent events through September 27, 2012, the date which the financial statements were available to be issued.

- END OF NOTES -

## Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matter Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Board of Directors McNeilly Center for Children, Inc Nashville, Tennessee

We have audited the financial statements of McNeilly Center for Children, Inc, (a Nonprofit organization) (McNeilly) as of and for the year ended June 30, 2012, and have issued our report thereon dated September 27, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

## Internal Control Over Financial Reporting

Management of McNeilly is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered McNeilly's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness McNeilly's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of McNeilly Center for Children, Inc s internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether McNeilly Center for Children, Inc's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended for the information of management and the Board of Directors, federal awarding agencies, pass through entities, and the State of Tennessee Office of the Comptroller and is not intended to be and should not be used by anyone other than those specified parties.

Cowart Reese Sargent, CPAs

Jackson, TN

September 27, 2012

## McNEILLY CENTER FOR CHILDREN, INC. AUDITOR'S FINDINGS FOR THE YEAR ENDED June 30, 2012

## **PRIOR YEAR'S AUDIT FINDINGS**

None

## **CURRENT YEAR'S AUDIT FINDINGS**

There were no current year audit findings.