

**PENUEL RIDGE RETREAT CENTER
2009 OPERATING BUDGET**

INCOME

Program		
	Penuel Ridge Sponsored Retreats	\$ 8,100
	Small Group Retreats	\$ 16,250
	Individual Retreats	\$ 3,900
	<i>sub-total</i>	<u>\$ 28,250</u>
Restricted		
	Grants	\$ 8,000
	Individuals	\$ 7,795
	Faith Communities	\$ -
	<i>sub-total</i>	<u>\$ 15,795</u>
Unrestricted		
	Grants	\$ 12,000
	Individuals	\$ 12,700
	Faith Communities	\$ 5,750
	Interest Income	\$ 1,100
	Fundraising Events	\$ 10,300
	Capital Campaign (Phase II Renovations)	\$ 25,000
	Sale of note cards & books	\$ 5,000
	<i>sub-total</i>	<u>\$ 71,850</u>
	Total	\$ 115,895

EXPENSE

Personnel		
	Staff	\$ 12,740
	Mileage Reimbursement	\$ 1,000
	Cleaning Services (wage)	\$ 5,100
	FICA	\$ 1,345
	Workers Comp.	\$ 1,100
	Bookkeeping	\$ 760
	<i>sub-total</i>	<u>\$ 22,045</u>
Direct Program Expenses		
	Food Supplies	\$ 250
	Honoraria	\$ 800
	Retreat Center Supplies	\$ 1,500
	Solidarity with the Poor	\$ 15,795
	Printing-Flyers	\$ 2,000
	Postage-Flyers	\$ 500
	<i>sub-total</i>	<u>\$ 20,845</u>
Maintenance & Repairs		
	Buildings	\$ 2,500
	Equipment	\$ 750
	Landscaping	\$ 1,000
	Insurance	\$ 2,225
	Property Taxes	\$ 243
	<i>sub-total</i>	<u>\$ 6,718</u>
Utilities		
	Telephone	\$ 1,750
	Electricity	\$ 3,450
	Water	\$ 500
	Trash Pick-Up	\$ 336
	<i>sub-total</i>	<u>\$ 6,036</u>
Administration		
	Printing-Administration/Other	\$ 1,000
	Postage-Administration/Other	\$ 500
	Office Supplies	\$ 500
	Staff & Board Events	\$ 750
	D & O Insurance	\$ 750
	Volunteer Program	\$ 750
	Dues & Membership	\$ 475
	Fees	
	<i>Credit Card Processing</i>	\$ 500
	<i>Gov't. Filings & Permits</i>	\$ 270
	Advertising	\$ 1,200
	Fundraising Events	\$ 8,500
	Misc.	\$ 56
	<i>sub-total</i>	<u>\$ 15,251</u>
Capital Improvements		
	Phase II Renovations	\$ 45,000
	<i>sub-total</i>	<u>\$ 45,000</u>
	TOTAL	\$ 115,895