

**PROJECT REFLECT, INC.  
AUDITED FINANCIAL STATEMENTS  
JUNE 30, 2018**

**Operating Tennessee Public Charter School:  
SMITHSON CRAIGHEAD ACADEMY  
ELEMENTARY SCHOOL**

PROJECT REFLECT, INC.  
 AUDITED FINANCIAL STATEMENTS  
 JUNE 30, 2018  
 Operating Tennessee Public Charter School:  
 SMITHSON CRAIGHEAD ACADEMY  
 ELEMENTARY SCHOOL

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**PROJECT REFLECT, INC.  
INTRODUCTORY SECTION**

BOARD OF DIRECTORS

Eunice Bell	Director
James Cobb	Director
Juana Guerrero	Director
S. Keith Hargrove	Director
James Holzemer	Director
Rebecca Horton	Director
William Hytche	Director
Dr. Jacqueline Mitchell	Director
Father John Raphael	Director

LEADERSHIP TEAM

Ahmed White	Executive Director
Lekita Stevenson	Senior Operations Administrator



# EBD

Edmondson, Betzler & Dame  
Certified Public Accountants

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Project Reflect, Inc.  
Smithson Craighead Academy  
Nashville, Tennessee

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Project Reflect, Inc., operating Tennessee Public Charter School Smithson Craighead Academy, (the "Organization"), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Organization's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## INDEPENDENT AUDITORS' REPORT, CONTINUED

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Project Reflect, Inc., operating Tennessee Public Charter School Smithson Craighead Academy as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5-10 and the schedule of the proportionate share of the net pension liability (asset) and schedule of employer contributions on pages 41 and 44 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally acceptable in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Organization's basic financial statements. The introductory section on page 1 and the combining nonmajor fund financial statements on pages 47 and 48 are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedules of expenditures of federal awards and state financial assistance, are presented for purposes of additional analysis as required by the State of Tennessee Comptroller of the Treasury's *Audit Manual for Local Governmental Units and Other Organizations* and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements and the schedules of expenditures of federal awards and state financial assistance are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements and the schedules of expenditures of federal awards and state financial assistance are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

## INDEPENDENT AUDITORS' REPORT, CONTINUED

### Other Information (continued)

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide assurance on it.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2018, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

*Ernst & Young, Betylu z' Dame, PLLC*

December 10, 2018

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)**

Our discussion and analysis of Project Reflect, Inc.'s ("Project Reflect") annual financial performance provides an overview of financial activities for the fiscal year ended June 30, 2018. Project Reflect operates Tennessee Public Charter School Smithson Craighead Academy ("SCA" and collectively the "Organization"). This section should be read in conjunction with the financial statements, which follow this section.

### **FINANCIAL HIGHLIGHTS**

- The assets and deferred outflows of resource of Project Reflect exceeded its liabilities and deferred inflows of resources by \$1,248,804.
- Net position increased \$28,112 during the year.
- Total revenues of \$2,145,562 were comprised of Federal and State Pass-through Funds- 14%, District Funds- 83%, and Charitable Giving/Other- 3%.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This financial report consists of a series of financial statements, notes to those statements and supplementary information. The statements are organized so that the reader can understand Project Reflect as a whole and then proceed to a detailed look at specific financial activities of Project Reflect.

### **REPORTING THE SCHOOL AS A WHOLE**

The Statement of Net Position and Statement of Activities:

In general, users of these financial statements want to know if the Organization is better off or worse off as a result of the year's activities. The Statement of Net Position and Statement of Activities report information about the Organization as a whole and about activities in a manner that helps to answer that question. These statements include all assets and liabilities using the accrual basis of accounting. Under the accrual basis, all of the current year's revenues and expenses are taken into consideration regardless of when cash is received or paid. The statements start on page 11.

The Statement of Net Position reports the Organization's net position (total assets and deferred outflows of resources less total liabilities and deferred inflows of resources). Private sector entities would report retained earnings. The Organization's net position balance at year-end represents available resources for future growth. The Statement of Activities reports the change in net position as a result of activity during the year. Private sector entities have a similar report titled statement of operations, which reports net income. It provides the user a tool to assist in determining the direction of the Organization's financial health during the year. Users will want to consider non-financial factors as well as the financial data in arriving at a conclusion regarding the overall health of the Organization.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED), CONTINUED**

**REPORTING THE SCHOOL'S FUNDS**

Fund Financial Statements:

The Organization's fund financial statements, the Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances, begin on page 13. They provide detailed information about the Organization's most significant funds not the Organization as a whole. Funds are established by the Organization to help manage money for particular purposes and compliance with various grant provisions.

The Organization's funds are categorized as "governmental funds." Governmental funds focus on how money flows into and out of the funds and the balances left at year-end that are available for spending in future periods. Fund financial statements are reported using an accounting method called "modified accrual" accounting, which measures cash and other financial assets that can readily be converted to cash. This basis of accounting is different from the accrual basis used in government-wide financial statements to report on the Organization as a whole. The relationship between governmental activities, as reported in the Statement of Net Position and the Statement of Activities, and governmental funds as reported in the Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances as reconciled in the basic financial statements on pages 15 and 16.

**GOVERNMENT WIDE FINANCIAL ANALYSIS**

Net Position:

The Organization's assets and deferred outflows of resources exceed liabilities and deferred inflows of resources at the close of the fiscal year, resulting in a net position of \$1,248,804. Project Reflect's net position includes \$56,398 of cash. The cash is available to meet ongoing activities.

As of June 30, 2018, Project Reflect had invested \$1,901,781 in capital assets. This investment includes building and improvements for instructional purposes, instructional and support furniture, instructional computers for teachers and students, maintenance equipment and vehicles for transportation of students. Additional information on property and equipment is located in the notes to the financial statements.

The Organization has debt in the amount of \$683,335. This debt was used to consolidate other operating debt.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED), CONTINUED**

**GOVERNMENT WIDE FINANCIAL ANALYSIS (CONTINUED)**

A schedule of the Organization's net position as of June 30, 2017 and 2016 is as follows:

	<b>2018</b>	<b>2017</b>
Current assets	\$ 99,352	\$ 50,065
Capital assets	<u>1,901,781</u>	<u>2,047,778</u>
Total assets	<u>2,001,133</u>	<u>2,097,843</u>
Deferred outflows of resources - pensions	<u>262,813</u>	<u>475,085</u>
Current liabilities	771,094	135,294
Long-term liabilities	<u>46,290</u>	<u>899,357</u>
Total liabilities	<u>817,384</u>	<u>1,034,651</u>
Deferred inflows of resources - pensions	<u>199,470</u>	<u>317,584</u>
Net position:		
Net investment in capital assets	1,218,446	1,329,981
Unrestricted	<u>30,358</u>	<u>(109,288)</u>
Total net position, as restated	<u>\$1,248,804</u>	<u>\$1,220,693</u>

At June 30, 2018, the Organization's unrestricted net position was \$30,358, an increase of \$139,646 from 2017.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED), CONTINUED**

**GOVERNMENT WIDE FINANCIAL ANALYSIS (CONTINUED)**

A schedule of revenues and expenses for the years ended June 30, 2017 and 2016, is as follows. The schedule is for the Organization as a whole, not for the governmental funds.

	<b>2018</b>	<b>2017</b>
Revenues:		
District funding	\$ 1,787,052	\$ 1,879,393
Federal and state grants	295,503	413,317
Contributions	59,182	178,632
Other	3,825	1,044
Total revenues and transfers	<u>2,145,562</u>	<u>2,472,386</u>
Expenses:		
Employee compensation	1,270,010	1,865,829
Transportation	199,163	207,563
Food services	159,057	144,342
Depreciation	146,853	156,374
Occupancy	106,368	110,419
Instructional	58,876	82,044
Interest	49,691	36,094
Professional services	46,885	51,245
Insurance	41,271	41,674
Office expense	31,348	39,179
Organizational development	5,059	37,991
Other expenses	2,869	23,361
Total expenses	<u>2,117,450</u>	<u>2,796,115</u>
Change in net position	<u>\$ 28,112</u>	<u>\$ (323,729)</u>

**FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS**

The Organization's funds, as presented on the balance sheet on page 13 reported a combined fund balance of \$290. The majority of funds are in the General Fund, which is the chief operating fund. The Organization has one other major fund consisting of the Federal and State Grants Fund.

Due to different basis of accounting there is a difference between the amounts reported under the funds and the amounts reported as government wide. For the June 30, 2018 year end, the differences consist of capital assets, debt, and pensions, which are not reported in the funds.

**PROJECT REFLECT, INC.**  
**SMITHSON CRAIGHEAD ACADEMY**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED), CONTINUED**

## **SCHOOL ACTIVITIES**

Smithson Craighead Academy, the 1<sup>st</sup> Charter School established in Middle Tennessee continues to educate students in K through 4<sup>th</sup> grade. We seek to provide quality education in a safe and loving environment. We strive to empower our students with the social and emotional skills needed to transform the world in which we live. We believe exposure to a wide variety of experiences will prove beneficial throughout each child's academic, social, and emotional life.

In the 2017-2018 school year, Smithson Craighead Academy showed tremendous growth academically, and our students improved one or more grade levels using iReady. SCA also earned the distinguished "Reward School" status based on our performance and growth on the 2018 TNReady test. Mr. White was promoted by the Project Reflect Board of Directors to Executive Director / Administrator. In addition, Mrs. Dana Jackson was moved from the classroom into the Assistant Administrator role. Mrs. Jackson previously served as a school leader and classroom teacher. Her career as an educator has made it an easy transition into her new position. Together with Mrs. Lekita Stevenson, our Operations Director, Mr. White, and Mrs. Jackson seek to lead SCA to excellence in academics, uplift our community, serve all stakeholders excellently, and in a high level of fiscal responsibility.

Project Reflect / Smithson Craighead Academy is building community partnerships through volunteerism and facility usage. The relationships with our partners will help move the mission and vision of the organization. In addition, facility usage generates income through the rental fees. The overall goal is to serve as the hub for the Greater Nashville Area with an emphasis on Madison. Additional goals for the 2018-2019 school year includes but are not limited to:

- Increase participation for PTO
- Develop an academic quiz bowl team
- Host a quiz bowl competition
- Establish Girls on the Run
- Host Fall and Spring Festivals
- Establish Boy Scouts
- Establish Girl Scouts
- Establish a career focused reality store
- Provide PD on rigorous teaching and learning
- Explore STEAM options

The Project Reflect Board of Directors added new board members and they will continue to expand. The board is on one accord and are focused on the theme of "One SCA". Both the Corporate Board and Board of Directors have come alongside the Leadership team to make sure all students can learn and grow no matter the obstacles they may face.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED), CONTINUED**

**CONTACTING THE ACADEMY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our students' parents, Davidson County taxpayers, donors, creditors, authorities over grant funding and agencies tasked with oversight of Nashville and Davidson County public schools with a general overview of the SCA's finances and to demonstrate SCA's accountability of the money it receives. If you have questions about this report or need additional financial information, contact SCA's Principal and Administrator, Ahmed White at 730 Neely's Bend Road, Nashville, TN 37115, by telephone at (615) 228-9886 or by email: [ahmed.white@scanashville.org](mailto:ahmed.white@scanashville.org).

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
STATEMENT OF NET POSITION  
JUNE 30, 2018**

**ASSETS AND DEFERRED OUTFLOWS OF RESOURCES**

	<u>Governmental Activities</u>
Assets:	
Cash and cash equivalents	\$ 56,398
Receivables	25,688
Prepaid expenses	5,963
Net pension asset	13,015
Capital assets, net	<u>1,901,781</u>
Total assets	<u>2,002,845</u>
Deferred outflows of resources:	
Net deferred outflows of resources related to pensions	<u>262,813</u>
Total assets and deferred outflows of resources	<u><u>\$ 2,265,658</u></u>

**LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION**

Liabilities:	
Accounts payable and accrued expenses	\$ 87,758
Long-term debt, payable within one year	683,335
Net pension liability	<u>46,290</u>
Total liabilities	<u>817,383</u>
Deferred inflows of resources:	
Net deferred inflows of resources related to pensions	<u>199,470</u>
Net position:	
Net investment in capital assets	1,218,446
Unrestricted	<u>30,359</u>
Total net position	<u>1,248,805</u>
Total liabilities, deferred inflows of resources and net position	<u><u>\$ 2,265,658</u></u>

The accompanying notes are an integral part of these financial statements.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2018**

<u>GOVERNMENTAL ACTIVITIES:</u>	<u>Total</u>	Functions		
		Student Instruction and Services	Administration	Fundraising
<b>EXPENSES:</b>				
Instructional	\$ 58,876	\$ 58,876	\$ -	\$ -
Occupancy	106,368	91,476	10,637	4,255
Office	31,348	12,539	10,972	7,837
Other	3,725	2,869	856	-
Organizational development	5,059	3,541	-	1,518
Professional services and fees	46,885	-	46,885	-
Employee compensation	1,270,010	1,092,209	127,001	50,800
Food services	159,057	159,057	-	-
Insurance	41,271	35,493	4,127	1,651
Interest	49,691	44,722	4,969	-
Transportation	199,163	199,163	-	-
Depreciation	145,997	131,397	14,600	-
Total expenses	2,117,450	1,831,342	220,047	66,061
<b>PROGRAM REVENUES:</b>				
Operating grants and contributions	264,503	264,503	-	-
Capital grants and contributions	31,000	31,000	-	-
Net program expenses	1,821,947	\$ 1,535,839	\$ 220,047	\$ 66,061
<b>GENERAL REVENUES</b>				
District funding	1,787,052			
Contributions	59,182			
Other income	3,825			
Total general revenues	1,850,059			
<b>CHANGE IN NET POSITION</b>	28,112			
<b>NET POSITION, June 30, 2017</b>	1,220,693			
<b>NET POSITION, June 30, 2018</b>	\$ 1,248,805			

The accompanying notes are an integral part of these financial statements.

PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2018

	General Purpose School Fund	Federal and State Grants Fund	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 56,398	\$ -	\$ 56,398
Receivables	-	25,688	25,688
Prepaid expenses	5,963	-	5,963
Due from other funds	25,688	-	25,688
	<u>88,049</u>	<u>25,688</u>	<u>113,737</u>
Total assets	<u>\$ 88,049</u>	<u>\$ 25,688</u>	<u>\$ 113,737</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 43,983	\$ -	\$ 43,983
Accrued expenditures	43,775	-	43,775
Due to other funds	-	25,688	25,688
Total liabilities	<u>87,758</u>	<u>25,688</u>	<u>113,446</u>
<b>FUND BALANCES</b>			
Unassigned	<u>291</u>	<u>-</u>	<u>291</u>
Total fund deficits	<u>291</u>	<u>-</u>	<u>291</u>
	<u>\$ 88,049</u>	<u>\$ 25,688</u>	<u>\$ 113,737</u>
Total liabilities and fund deficits	<u>\$ 88,049</u>	<u>\$ 25,688</u>	<u>\$ 113,737</u>

The accompanying notes are an integral part of these financial statements.

PROJECT REFLECT, INC.  
 SMITHSON CRAIGHEAD ACADEMY  
 BALANCE SHEET  
 GOVERNMENTAL FUNDS - CONTINUED  
 JUNE 30, 2018

RECONCILIATION OF GOVERNMENTAL FUND BALANCES TO NET POSITION  
 OF GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET POSITION:

Total governmental fund balance	\$	291
Capital assets not reported		1,901,781
Pension amounts not reported:		
Net pension asset		13,015
Net pension liability		(46,290)
Net deferred inflows of resources related to pensions		(199,470)
Net deferred outflows of resources related to pensions		262,813
Long-term debt not reported		<u>(683,335)</u>
Net position of governmental activities in the statement of net position	\$	<u><u>1,248,805</u></u>

The accompanying notes are an integral part of these financial statements.

PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2018

	General Purpose School Fund	Federal and State Grants Fund	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES				
Contributions	\$ 59,182	\$ -	\$ -	\$ 59,182
District funding	1,787,052	-	-	1,787,052
Federal and state grants	-	295,503	-	295,503
Other income	3,826	-	-	3,826
Total revenues	<u>1,850,060</u>	<u>295,503</u>	<u>-</u>	<u>2,145,563</u>
EXPENDITURES				
Current:				
Instructional	52,209	6,667	-	58,876
Occupancy	75,368	31,000	-	106,368
Office	24,637	6,711	-	31,348
Other	2,869	-	-	2,869
Organizational development	5,059	-	-	5,059
Professional services and fees	46,885	-	-	46,885
Employee compensation	1,201,797	120,810	-	1,322,607
Food services	28,742	130,315	-	159,057
Insurance	41,271	-	-	41,271
Transportation	199,163	-	-	199,163
Debt service:				
Principal	34,462	-	-	34,462
Interest	49,691	-	-	49,691
Total expenditures	<u>1,762,153</u>	<u>295,503</u>	<u>-</u>	<u>2,057,656</u>
NET CHANGE IN FUND BALANCES	87,907	-	-	87,907
FUND BALANCES (DEFICITS), June 30, 2017	<u>(87,616)</u>	<u>-</u>	<u>-</u>	<u>(87,616)</u>
FUND BALANCES, June 30, 2018	<u>\$ 291</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 291</u>

The accompanying notes are an integral part of these financial statements.

PROJECT REFLECT, INC.  
 SMITHSON CRAIGHEAD ACADEMY  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
 FUND BALANCES - CONTINUED  
 GOVERNMENTAL FUNDS  
 YEAR ENDED JUNE 30, 2018

RECONCILIATION OF NET CHANGE IN FUND BALANCES TO CHANGE IN NET POSITION  
 OF GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF ACTIVITIES:

Net change in fund balances as reported in the governmental funds statements	\$	87,907
Amounts reported as expenditures in the governmental funds not included as expenses in the government-wide statements:		
Principal payments on long-term debt		34,462
Expenses in the government-wide statements not included in the governmental funds:		
Depreciation expense		(146,853)
Net pension changes		52,596
		52,596
Change in net position of governmental activities	\$	28,112

The accompanying notes are an integral part to these financial statements.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Organization

Project Reflect sponsors and operates Smithson Craighead Academy Elementary School ("SCA" and collectively the "Organization"). The Organization is a Public Charter School under Section 6(1)(a) of the Tennessee Public Charter School Act of 2002 (the "Act"). Pursuant to the Act, public charter schools are part of the state's public education program offering an alternative means with the public school system for accomplishing necessary outcomes of education. SCA entered into a Charter School Agreement with the Metropolitan Nashville Board of Education to operate a charter school in Nashville, Tennessee. SCA began classes in August 2003 with kindergarten through fourth grade classes. The mission of SCA is to improve the academic achievement of elementary school students.

Reporting Entity

Prior to July 1, 2014, Project Reflect operated SCA as well as certain other operations. Accordingly, separate financial statements were prepared for the Project Reflect and SCA in accordance with State of Tennessee regulations. However, effective July 1, 2014 and for all of fiscal year 2015, the activities of the Project Reflect and SCA are the same as Project Reflect had no material operations outside of SCA. Accordingly, no separate fund financial statements are presented for the SCA as of and for the year ended June 30, 2018. The operations reflected in the accompanying financial statements relate to the operation of SCA.

Basic Financial Statements

In accordance with State of Tennessee regulations, Project Reflect, Inc. reports as a special purpose governmental entity. The activities of Smithson Craighead Academy Elementary School are essentially the same as Project Reflect, therefore separate fund financial statements are not presented for the School, as any differences in activities are immaterial.

Government-wide financial statements

The government-wide financial statements focus on the sustainability of the Organization as an entity and the change in the Organization's net position resulting from the current year's activities. In the government-wide statement of net position, amounts are reported on a full accrual, economic resources basis, which recognizes all long-term assets and receivables as well as any long-term debt and obligations. The statement of net position presents the financial condition of the Organization at year-end.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

Government-wide financial statements, continued

When applicable, the Organization's net position is reported in three categories – net investment in capital assets; net position – restricted; and net position – unrestricted. When both restricted and unrestricted resources are available for use, it is the Organization's policy to use restricted resources first, and then unrestricted resources as they are needed.

The government-wide statement of activities reports both the gross and net cost of the Organization's functions. The functions are also supported by general government revenues (general revenues are primarily made up of district Basic Education Program ("BEP") funding and donations to the General Purpose School Fund). The statement of activities reduces gross expenses by related function revenues, including operating grants and contributions and capital grants and contributions. Program revenues must be directly associated with the function. The net costs of function are normally covered by general revenue.

Fund financial statements

The financial transactions of the Organization are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund balance, revenues and expenditures.

The General Purpose School Fund is the primary operating fund. It accounts for all financial resources, except those required to be accounted for in another fund.

The Federal and State Grants Special Revenue Fund is used to account for the receipt and disbursement of federal and state grants where unused balances, if any, are returned to the grantor at the close of specified project periods.

The focus of the governmental funds is upon the determination of financial resources, their balance, sources and use, rather than upon net income. The Organization classifies governmental fund balances as nonspendable, restricted, committed, assigned and unassigned based on the level of constraints on the fund balances. When an expenditure is incurred in which both restricted and unrestricted funds are available for use, it is the Organization's policy to spend restricted funds first, then unrestricted funds. When an expenditure has been incurred for purposes in which multiple categories of unrestricted funds are available, it is the Organization's policy to spend funds in the following order: committed, then assigned and lastly unassigned funds.

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NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

Fund financial statements

The classifications of fund balances are defined as follows:

*Nonspendable* – This classification consists of fund balances that cannot be spent because they are either not in spendable form, for example, noncash amounts that are not expected to be converted to cash, or the funds are legally or contractually required to be maintained intact.

*Restricted* – This classification consists of fund balances with external constraints on use imposed by creditors (such as through debt covenants), contributors or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

*Committed* – This classification consists of fund balances that can only be used for specific purposes established by formal action of the Board of Trustees, its highest level of decision making authority. Such commitments should include contractual obligations of fund assets. Fund balance commitments can only be removed by the same process of the same body employed to previously commit those amounts.

*Assigned* – This classification consists of all fund balances that are not in the General Purpose School Fund or classified as nonspendable, restricted or committed. In addition, General Purpose School Fund balances that are intended to be used for specific purposes and are also classified as assigned. The Organization gives the authority to assign amounts to specific purposes to the Organization's accountant and personnel under the supervision of the accountant tasked with financial recording responsibilities.

*Unassigned* – This classification consists of all fund balances in the General Purpose School Fund that are not reported as nonspendable, restricted, committed or assigned.

Basis of Accounting

The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the GASB.

The Organization is considered a special purpose governmental entity engaged in governmental type activities and is not a component unit of another governmental entity. Therefore, the financial statements are prepared in the same manner as general purpose governments.

The basic financial statements include both government-wide (reporting the Organization as a whole) and fund financial statements (reporting the Organization's major funds). The Organization's primary activities are all considered to be governmental activities and are classified as such in the government-wide and fund financial statements.

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

Basis of Accounting, Continued

The government-wide financial statements have been prepared on the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned and expenses are recognized when incurred.

The governmental funds financial statements are presented on the modified accrual basis of accounting. Revenues under the modified accrual basis are recognized when measurable and available and expenditures are recognized when the related liability is incurred. "Available" means collectible within the current period or within 60 days after the end of the year.

Since the governmental funds financial statements are presented on a different basis than the government-wide financial statements, reconciliation is provided immediately following each fund statement. These reconciliations briefly explain the adjustments necessary to transform the fund financial statements into the government wide financial statements.

Estimates and Uncertainties

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

The Organization considers deposits that can be redeemed on demand and investments that have original maturities of less than three months, when purchased, to be cash equivalents. As of June 30, 2018, cash and cash equivalents were deposited with a financial institution and those deposits may, from time to time, maintain deposit balances in excess of federally insured limits.

Receivables

Receivables represent amounts due from grants or funding which have been approved but not received. All receivables are reported at estimated collectible amounts.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

Capital Assets

Property and equipment are recorded at acquisition cost, if purchased, or the fair value on the date received, if donated. The cost of routine maintenance and repairs is expensed as incurred. Initial individual expenditures generally exceeding \$1,000, which materially extend the economic lives, change capacities or improve the efficiency of the related assets are capitalized. Upon sale or retirement, the cost and related accumulated depreciation are removed from the respective accounts, and the resulting gain or loss, if any, is included in the statement of activities. Depreciation is provided using straight-line method over the estimated useful lives of the assets, ranging from 5 to 39 years.

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital expenditures of the respective governmental fund upon acquisition.

Deferred outflows/inflows of resources

In addition to assets, the statement of financial position reports a separate section for deferred outflows of resources. This separate financial statement element, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditures) until then. When applicable, the Organization reports deferred outflow of resources relating to the pensions: Contributions made subsequent to the pension measurement date, difference between expected and actual experience, difference between projected and actual investment earnings, and changes in proportion of the net pension liability.

In addition to liabilities, the statement of financial position reports a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. When applicable, the Organization has two types of items that qualify for reporting in this category. The first, which arises only under a modified accrual basis of accounting, is unavailable revenue, which is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from amounts that are deferred and recognized as an inflow of resources in the period that the amount becomes available. The Organization had no unavailable revenues at June 30, 2018. The Organization also reports the following deferred inflow of resources related to pensions: differences between expected and actual experience, differences between projected and actual investment earnings, and changes in the preparation of the net pension.

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YEAR ENDED JUNE 30, 2018**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

Income Taxes

The Organization is a not-for-profit organization that is exempt from federal income taxes under the Internal Revenue Code, classified by the Internal Revenue Service as other than a private foundation and is similarly exempt from state income taxes. The Organization accounts for the effect of any uncertain tax positions based on a more likely than not threshold to the recognition of the tax positions being sustained based on the technical merits of the position under examination by the applicable taxing authority. If a tax position or positions are deemed to result in uncertainties of those positions, the unrecognized tax benefit is estimated based on a cumulative probability assessment that aggregates the estimated tax liability for all uncertain tax positions. Tax positions include, but are not limited to, the tax-exempt status and determination of whether income is subject to unrelated business income tax; however, management has determined that such tax positions do not result in an uncertainty requiring recognition.

Grants

The Organization receives awards and financial assistance through federal, state, local and private agencies. The expenditures of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Purpose School Fund or Federal and State Grants Fund. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Organization.

Fair Value of Financial Instruments

The carrying value of cash equivalents, receivables, accounts payable and accrued liabilities approximate fair value because of the short maturity of these instruments. The fair value of long-term debt approximates carrying value as interest approximates market rates.

Interfund Balances

Transactions which constitute reimbursement of expenditures initially made from a fund, which are properly applicable to another fund, are recorded as expenditures, as appropriate, in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED**

Interfund Balances, Continued

The Federal and State Grants Fund occasionally makes disbursements in advance of receiving funds. Accordingly, interfund transfers are made from the General Purpose School Fund in the form of due to/from. The amounts due the General Purpose School Fund are repaid upon receipt of the grants or contributions. At June 30, 2018, details of the interfund balances include Federal and State Grants Fund due to General Purpose School Fund relating to operating grant expenditures in advance of receipt of grant funding of \$25,688.

**NOTE 2 - CONTINUING ACTIVITIES**

The Organization is dependent on certain significant contracts and grants for its continued operations. These contracts and grants are from state, local and other sources and are subject to the Organization's ability to fulfill the contract and grant requirements. Additionally, the Organization's receipt of such contracts and grants may also be contingent upon its ability to maintain certain financial condition, cash flows, level of operations, payment of liabilities, and test scores and academic standards. If a grantor agency finds that the Organization is not meeting these requirements, the agency may not provide continuing funding, which would have a material adverse impact on the Organization's ability to continue its operations.

**NOTE 3 - RISK OF LOSS**

Custodial credit risk is the risk, that in the event of bank failure, the Organization's deposits may not be returned to it. The Organization does not have a policy for custodial risk. As of June 30, 2018, the Organization has not experienced any losses in such accounts and considers this to be a normal business risk. There were no uninsured balances at June 30, 2018.

The Organization is exposed to various risks of loss similar to a commercial business, such as general liability, errors and omissions, and other situations. The Organization purchases commercial insurance for the significant risks of loss. Settled claims have not exceeded the insurance coverage limits during the Organization's operation.

**PROJECT REFLECT, INC.  
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**NOTE 4 - CAPITAL ASSETS**

Capital assets activity for government activities for the year was as follows:

	Balance July 1, 2017	Additions	Retirements	Balance June 30, 2018
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 300,000	\$ -	\$ -	\$ 300,000
	<u>300,000</u>	<u>-</u>	<u>-</u>	<u>300,000</u>
Capital assets depreciating:				
Building and improvements	2,235,601	-	-	2,235,601
Equipment	355,428	-	-	355,428
Furniture and fixtures	87,323	-	-	87,323
Total capital assets depreciating	<u>2,678,352</u>	<u>-</u>	<u>-</u>	<u>2,678,352</u>
Less accumulated depreciation for:				
Building and improvements	601,999	110,810	-	712,809
Equipment	262,701	26,241	-	288,942
Furniture and fixtures	65,874	8,946	-	74,820
Total accumulated depreciation	<u>930,574</u>	<u>145,997</u>	<u>-</u>	<u>1,076,571</u>
Total capital assets depreciating, net	<u>1,747,778</u>			<u>1,601,781</u>
Governmental activities capital assets, net	<u>\$ 2,047,778</u>			<u>\$ 1,901,781</u>

In certain circumstances, grantor agencies may retain an interest in equipment purchased with grant funds. Management has worked with grantor agencies with respect to the certain equipment and obtained approval to retain and use for other operations, including the Elementary School. Accordingly, no provision was made in the financial statements for the return of equipment to grantor agencies.

**NOTE 5 - LONG-TERM DEBT**

In August 2012, the Organization entered into a promissory note agreement with a bank in the amount of \$1,950,000. The note is collateralized by the Organization's facilities. The note accrues interest at a fixed rate of 6.00%. The outstanding balance at June 30, 2018 totaled \$683,335.

**PROJECT REFLECT, INC.  
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YEAR ENDED JUNE 30, 2018**

**NOTE 5 - LONG-TERM DEBT (CONTINUED)**

The following is a summary of changes in the Organization's long-term debt for governmental activities for the fiscal year ended June 30, 2018:

	Balance July 1, 2017	Additions	Payments	Balance June 30, 2018
Note payable - Bank	\$ 717,797	\$ -	\$ (34,462)	\$ 683,335

A summary of annual principal and interest requirements follows:

Year Ending June 30,	Interest	Principal
2019	\$ 44,631	\$ 18,603
2020	43,180	23,351
2021	41,723	24,808
2022	40,301	26,230
2023	38,797	27,733
2024	6,330	562,610
	\$ 214,962	\$683,335

**NOTE 6 - RELATED PARTY TRANSACTIONS**

The Organization borrowed funds totaling \$180,000 from a member of its board of directors in August 2017 with an interest free rate. The Organization paid back \$152,000 to the board member during the year. The remaining funds are to be paid back when the Organization refinanced its note payable in August 2018. The balance owed at June 30, 2018 of \$28,000 is included in accounts payable and accrued expenses of the Statement of Net Position.

**NOTE 7 - COMMITMENTS AND CONTINGENCIES**

The Organization has received federal and state grants for specific purposes that are subject to review and audit by grantor agencies. Although such audits could generate expenditure disallowance under terms of the grants, management believes any required reimbursements would not be material to the financial statements.

**PROJECT REFLECT, INC.  
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NOTES TO FINANCIAL STATEMENTS  
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**NOTE 8 - CONCENTRATIONS**

The Organization received approximately 83% of its funding for operations from MNPS based on the State of Tennessee's Basic Education Program (BEP). BEP funding is designated to schools based on student attendance. Gross BEP funding for the year ended June 30, 2018 was \$1,787,052.

Outside fundraising for capital needs is on-going to supplement funding received from State BEP capital since the charter school agreement with MNPS does not include an allocation for capital expenditures.

**NOTE 9 - PENSION PLANS**

**Teacher Legacy Pension Plan of TCRS**

General Information about the Pension Plan

*Plan Description* - Teachers with membership in the TCRS before July 1, 2014 of the Organization are provided with pensions through the Teacher Legacy Pension Plan, a cost sharing multiple-employer pension plan administered by the TCRS. The Teacher Legacy Pension Plan is closed to new membership on June 30, 2014, but will continue providing benefits to existing members and retirees. Beginning on July 1, 2014, the Teacher Retirement Plan became effective for teachers employed by Local Education Agencies (LEAs) after June 30, 2014. The Teacher Retirement Plan is a separate cost-sharing, multiple-employer defined benefit plan. The TCRS was created by state statute under Tennessee Code Annotated Title 8, Chapters 34-37. The TCRS Board of Trustees is responsible for the proper operation and administration of all employer pension plans in the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of state government, administers the plans of the TCRS. The TCRS issues a publically available financial report that can be obtained at [www.treasury.tn.gov/tcrs](http://www.treasury.tn.gov/tcrs).

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**NOTE 9 - PENSION PLANS, CONTINUED**

**Teacher Legacy Pension Plan of TCRS (Continued)**

General Information about the Pension Plan (Continued)

*Benefits Provided* - Tennessee Code Annotated Title 8, Chapters 34-37 establishes the benefit terms and can be amended only by the Tennessee General Assembly. Members of the Teacher Legacy Pension Plan are eligible to retire with an unreduced benefit at age 60 with 5 years of service credit or after 30 years of service credit regardless of age. Benefits are determined by a formula using the member's highest five consecutive year average compensation and the member's years of service credit. A reduced early retirement benefit is available at age 55 and vested. Members are vested with five years of service credit. Service related disability benefits are provided regardless of length of service. Five years of service is required for non-service related disability eligibility. The service related and non-service related disability benefits are determined in the same manner as a service retirement benefit but are reduced 10 percent and include projected service credits. A variety of death benefits are available under various eligibility criteria. Member and beneficiary annuitants are entitled to automatic cost of living adjustments (COLAs) after retirement. A COLA is granted each July for annuitants retired prior to the 2<sup>nd</sup> of July of the previous year. The COLA is based on the change in the consumer price index (CA) during the prior calendar year, capped at 3 percent, and applied to the current benefit. No COLA is granted if the change in the CPI is less than one-half percent. A one percent COLA is granted if the CPI change is between one-half percent and one percent. A member who leaves employment may withdraw employee contributions, plus any accumulated interest. Under the Teacher Legacy Pension Plan, benefit terms and conditions, including COLAs, can be adjusted on a prospective basis. Moreover, there are defined cost controls and unfunded liability controls that provide for the adjustment of benefit terms and conditions on an automatic basis.

*Contributions* - Contributions for teachers are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly or by automatic cost controls set out in law. Teachers contribute 5 percent of salary. The Local Education Agencies (LEAs) make employer contributions at a rate set by the Board of Trustees as determined by an actuarial valuation. By law, employer contributions are required to be paid. The TCRS may intercept the state shared taxes of the sponsoring governmental entity of the LEA if the required employer contributions are not remitted. Employer contributions by Project Reflect for the year ended June 30, 2018 to the Teacher Legacy Pension Plan were \$36,744 which is 9.08 percent of covered payroll. The employer rate, when combined with member contributions, is expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

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NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018**

**NOTE 9 - PENSION PLANS, CONTINUED**

**Teacher Legacy Pension Plan of TCRS (Continued)**

Pension Liabilities (Assets), Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

*Pension Liabilities (Assets)* - At June 30, 2018, the Organization reported a liability (asset) of (\$5,766) for its proportionate share of net pension liability (asset). The net pension liability (asset) was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability (asset) was determined by an actuarial valuation as of that date. The Organization's proportion of the net pension liability was based on the Organization's share of contributions to the pension plan relative to the contributions of all participating LEAs. At the measurement date of June 30, 2017, the Organization's proportion was 0.017623 percent. The proportion measured as of June 30, 2016 was 0.019872 percent.

*Pension Expense* - For the year ended June 30, 2018, the Organization recognized pension expense of \$39,170.

*Deferred Outflows of Resources and Deferred Inflows of Resources* - For the year ended June 30, 2018, the Organization reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 3,476	\$ 119,038
Changes in assumptions	48,834	-
Net difference between projected and actual earnings on pension plan investments	875	-
Changes in proportion of net pension liability (asset)	126,991	11,833
LEA's contributions subsequent to the measurement date of June 30, 2017	<u>36,744</u>	<u>Not applicable</u>
	<u>\$ 216,920</u>	<u>\$ 130,871</u>

The Organization's employer contributions of \$36,744, reported as pension related deferred outflows of resources, subsequent to the measurement date, will be recognized as an increase in net pension liability in the year ended June 30, 2018.

PROJECT REFLECT, INC.  
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NOTES TO FINANCIAL STATEMENTS  
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NOTE 9 - PENSION PLANS, CONTINUED

**Teacher Legacy Pension Plan of TCRS (Continued)**

Pension Liabilities (Assets), Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30,	
2019	\$ (2,154)
2020	56,832
2021	24,244
2022	(29,619)
2023	-
Thereafter	-

In the table above, positive amounts will increase pension expense, while negative amounts will decrease pension expense.

*Actuarial Assumptions* - The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5 percent
Salary increases	Graded salary ranges from 8.75 to 3.45 percent based on age, including inflation, averaging 4.00 percent
Investment	7.25 percent, net of pension plan investment expenses, including inflation
Cost-of living adjustment	2.25 percent

Mortality rates were based on actual experience including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2016 actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2012 through June 30, 2016. The demographic assumptions were adjusted to more closely reflect actual and expected future experience.

**PROJECT REFLECT, INC.  
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**NOTE 9 - PENSION PLANS, CONTINUED**

**Teacher Legacy Pension Plan of TCRS (Continued)**

*Changes of Assumptions* - In 2017, the following assumptions were changed: decreased inflation rate from 3.00 percent to 2.50 percent; decreased the investment rate of return from 7.50 percent to 7.25 percent; decreased the cost-of-living adjustment from 2.50 percent to 2.25 percent; and decreased salary growth graded ranges from an average of 4.25 percent to an average of 4.00 percent; and modified mortality assumptions.

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2016 actuarial experience study. A blend of future capital market projections and historical market returns was used in a building block method in which a best-estimate of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best-estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.5 percent. The best-estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the following table:

<u>Asset Class</u>	Long-term Expected Real Rate of Return	Target Allocation
U.S. equity	5.69%	31.00%
Developed market international equity	5.29%	14.00%
Emerging market international equity	6.36%	4.00%
Private equity and strategic lending	5.79%	20.00%
U.S. fixed income	2.01%	20.00%
Real estate	4.32%	10.00%
Short-term securities	0.00%	1.00%
		<u>100.00%</u>

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 7.25 percent based on a blending of the factors described above.

*Discount Rate* - The discount rate used to measure the total pension liability was 7.25 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from all the LEAs will be made at the actuarially determined contribution rate pursuant to an actuarial valuation in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**PROJECT REFLECT, INC.  
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**NOTE 9 - PENSION PLANS, CONTINUED**

**Teacher Legacy Pension Plan of TCRS (Continued)**

*Sensitivity of the Proportionate Share of Net Pension Liability (Asset) to Changes in the Discount Rate* - The following presents the Organization's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.25 percent, as well as what the Organization's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.25 percent) or 1-percentage-point higher (8.25 percent) than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Proportionate share of the net pension liability (asset):	\$ 517,362	\$ (5,766)	\$ (438,166)

*Pension Plan Fiduciary Net Position* - Detailed information about the pension plan's fiduciary net position is available in a separately issued TCRS financial report.

*Payable to the Pension Plan* - At June 30, 2018, the Organization reported a payable of \$2,961 for the outstanding amount of contributions to the pension plan required at the year ended June 30, 2018.

**Teachers Retirement Plan**

General Information about the Pension Plan

*Plan Description* - Teachers with membership in the TCRS before July 1, 2014 of the Organization are provided with pensions through the Teacher Legacy Pension Plan, a cost sharing multiple-employer pension plan administered by the TCRS. The Teacher Legacy Pension Plan is closed to new membership on June 30, 2014, but will continue providing benefits to existing members and retirees. Beginning on July 1, 2014, the Teacher Retirement Plan became effective for teachers employed by Local Education Agencies (LEAs) after June 30, 2014. The Teacher Retirement Plan is a separate cost-sharing, multiple-employer defined benefit plan. The TCRS was created by state statute under Tennessee Code Annotated Title 8, Chapters 34-37. The TCRS Board of Trustees is responsible for the proper operation and administration of all employer pension plans in the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of state government, administers the plans of the TCRS. The TCRS issues a publically available financial report that can be obtained at [www.treasury.tn.gov/tcrs](http://www.treasury.tn.gov/tcrs).

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**NOTE 9 - PENSION PLANS, CONTINUED**

**Teacher Retirement Plan of TCRS (Continued)**

*Benefits Provided* - Tennessee Code Annotated Title 8, Chapters 34-37 establishes the benefit terms and can be amended only by the Tennessee General Assembly. Members of the Teacher Retirement Plan are eligible to retire at age 65 with 5 years of service credit or pursuant to the rule of 90 in which the member's age and service credit total 90. Benefits are determined by a formula using the member's highest five consecutive year average compensation and the member's years of service credit. A reduced early retirement benefit is available at age 60 and vested or pursuant to the rule of 80. Members are vested with five years of service credit. Service related disability benefits are provided regardless of length of service. Five years of service is required for non-service related disability eligibility. The service related and non-service related disability benefits are determined in the same manner as service retirement benefit but are reduced 10 percent and included projected service credits. A variety of death benefits are available under various eligibility criteria. Member and beneficiary annuitants are entitled to automatic cost of living adjustments (COLAs) after retirement. A COLA is granted each July for annuitants retired prior to the 2<sup>nd</sup> of July of the previous year. The COLA is based on the change in the consumer price index (CPI during the prior calendar year, capped at 3 percent, and applied to the current benefit. No COLA is granted if the change in the CPI is less than one-half percent. A one percent COLA is granted if the CPI change is between one-half percent and one percent. A member who leaves employment may withdraw employee contributions, plus any accumulated interest. Under the Teacher Retirement Plan, benefit terms and conditions, including COLAs, can be adjusted on a prospective basis. Moreover, there are defined cost controls and unfunded liability controls that provide for the adjustment of the benefit terms and conditions on an automatic basis.

*Contributions* - Contributions for teachers are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly or by automatic cost controls set out in law. Teachers contribute 5 percent of salary. The Local Education Agencies (LEAs) make employer contributions at a rate set by the Board of Trustees as determined by an actuarial valuation. Per the statutory provisions governing the TCRS, the employer contribution rate cannot be less than 4 percent, except in years when the maximum funded level, as established by the TCRS Board of Trustees, is reached. By law, employer contributions are required to be paid. The TCRS may intercept the state shared taxes of the sponsoring governmental entity of the LEA if the required employer contributions are not remitted. Employer contributions by the Organization for the year ended June 30, 2018 to the Teacher Retirement Plan were \$9,188 which is 4.00 percent of covered payroll. The employer rate, when combined with member contributions, is expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

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NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018

NOTE 9 - PENSION PLANS, CONTINUED

**Teacher Retirement Plan of TCRS (Continued)**

Pension Liabilities (Assets), Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

*Pension Liabilities (Assets)* - At June 30, 2018, the Organization reported a liability (asset) of (\$7,249) for its proportionate share of net pension liability (asset). The net pension liability (asset) was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability (asset) was determined by an actuarial valuation as of that date. The Organization's proportion of the net pension liability was based on the Organization's share of contributions to the pension plan relative to the contributions of all participating LEAs. At the measurement date of June 30, 2017, the Organization's proportion was 0.027479 percent. The proportion measured as of June 30, 2016 was 0.022930 percent.

*Pension Expense* - For the year ended June 30, 2018, the Organization recognized pension expense of \$3,236.

*Deferred Outflows of Resources and Deferred Inflows of Resources* - For the year ended June 30, 2018, the Organization reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 254	\$ 545
Net difference between projected and actual earnings on pension plan investments	-	390
Changes in assumptions	637	-
Changes in proportion of net pension liability (asset)	-	617
LEA's contributions subsequent to the measurement date of June 30, 2017	<u>9,188</u>	<u>Not applicable</u>
	<u>\$ 10,079</u>	<u>\$ 1,552</u>

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018**

**NOTE 9 - PENSION PLANS, CONTINUED**

**Teacher Retirement Plan of TCRS (Continued)**

Pension Liabilities (Assets), Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

The Organization's employer contributions of \$36,744, reported as pension related deferred outflows of resources, subsequent to the measurement date, will be recognized as an increase in net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30,		\$
2019		(87)
2020		(87)
2021		(109)
2022		(210)
2023		(26)
Thereafter		(141)

In the table above, positive amounts will increase pension expense, while negative amounts will decrease pension expense.

*Actuarial Assumptions* - The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5 percent
Salary increases	Graded salary ranges from 8.75 to 3.45 percent based on age, including inflation, averaging 4.00 percent
Investment	7.25 percent, net of pension plan investment expenses, including inflation
Cost-of living adjustment	2.25 percent

Mortality rates were based on actual experience including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2016 actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2012 through June 30, 2016. The demographic assumptions were adjusted to more closely reflect actual and expected future experience.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018**

**NOTE 9 - PENSION PLANS, CONTINUED**

**Teacher Retirement Plan of TCRS (Continued)**

*Changes of Assumptions* - In 2017, the following assumptions were changed: decreased inflation rate from 3.00 percent to 2.50 percent; decreased the investment rate of return from 7.50 percent to 7.25 percent; decreased the cost-of-living adjustment from 2.50 percent to 2.25 percent; and decreased salary growth graded ranges from an average of 4.25 percent to an average of 4.00 percent; and modified mortality assumptions.

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2016 actuarial experience study. A blend of future capital market projections and historical market returns was used in a building block method in which a best-estimate of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best-estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.5 percent. The best-estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Long-term Expected Real Rate of Return</u>	<u>Target Allocation</u>
U.S. equity	5.69%	31.00%
Developed market international equity	5.29%	14.00%
Emerging market international equity	6.36%	4.00%
Private equity and strategic lending	5.79%	20.00%
U.S. fixed income	2.01%	20.00%
Real estate	4.32%	10.00%
Short-term securities	0.00%	1.00%
		<u>100.00%</u>

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 7.25 percent based on a blending of the factors described above.

*Discount Rate* - The discount rate used to measure the total pension liability was 7.25 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from all the LEAs will be made at the actuarially determined contribution rate pursuant to an actuarial valuation in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018**

**NOTE 9 - PENSION PLANS, CONTINUED**

**Teacher Retirement Plan of TCRS (Continued)**

*Sensitivity of the Proportionate Share of Net Pension Liability (Asset) to Changes in the Discount Rate* - The following presents the Organization's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.25 percent, as well as what the Organization's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.25 percent) or 1-percentage-point higher (8.25 percent) than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Proportionate share of the net pension liability (asset):	\$ 1,446	\$ (7,249)	\$ (13,629)

*Pension Plan Fiduciary Net Position* - Detailed information about the pension plan's fiduciary net position is available in a separately issued TCRS financial report.

*Payable to the Pension Plan* - At June 30, 2018, the Organization reported a payable of \$395 for the outstanding amount of contributions to the pension plan required at the year ended June 30, 2018.

**Metro Plan**

General Information about the Pension Plan

*Plan Description* - The Metro Plan is established under the authority of the Metropolitan Charter, Article XIII. Approval of the Metropolitan Council is required to establish and amend benefit provisions. Article XIII also required that the pension plan be actuarially sound. Administrative costs of the plan are financed through plan assets. The plan is managed by the Metropolitan Employee Benefit Board, an independent board, created by the Metropolitan Charter. The Board is composed of ten members as follows: Finance Director, Human Resources Director, three members appointed by the Mayor, and five members selected by the employees and retirees of the Metropolitan Government. Additional information about the Metro Plan can be found in the publicly available comprehensive annual financial report of the Metropolitan Government. That report may be obtained at [www.nashville.gov](http://www.nashville.gov).

*Benefits Provided* - As of July 1, 1995, Division B of the Metro Plan was established for all non-certificated employees of the Metropolitan Nashville Public Schools, including charter schools, and all other Metro Government employees. Employees with an effective hire date of July 1, 1995 or later are only eligible to participate in Division B of the Metro Plan.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018**

**NOTE 9 - PENSION PLANS, CONTINUED**

**Metro Plan (Continued)**

Normal retirement for the Organization's employees participating in the Metro Plan occurs at the unreduced retirement age which is the earlier of (a) the date when the employee's age plus the completed years of credited service equals 85, but not before age 60; and (b) the date when the employee reaches age 65 and completes 5 years of credited employee service. The lifetime monthly benefit is calculated as 1/12 of the sum of 1.75% of average earnings based upon the previous 60 consecutive months of credit service, which produce the highest earnings. Benefits fully vest on completing 5 years of service employees employed on or between October 1, 2001 and December 31, 2012 who vest before leaving employment. Benefits fully vest on completing 10 years of service for employees and non-vested employees hired or rehired on or after January 1, 2013. An early retirement option, with reduced benefits, is available for retired employees if the termination occurs prior to the eligibility under normal retirement but after age 50 and after the completion of 10 years of credited employee service.

All assets of the Metropolitan Employees' Benefit Trust Fund may legally be used to pay benefit to any plan members or beneficiaries.

*Contributions* - The funding policy is to provide for periodic contributions at actuarially determined rates that are designed to accumulate sufficient assets to pay benefits when due. All funding is provided under an actuarially recommended employee contribution rate of 12.34% for the non-certificate employees of the Metropolitan Nashville Public Schools, including charter schools, and all other Metropolitan Government Employees. Contributions to the plan for the year ended June 30, 2018 were \$30,036.

Pension Liabilities (Assets), Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

*Pension Liabilities* - At June 30, 2018, the Organization reported a liability of \$46,290 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The Organization's proportion of the net pension liability was based on the Organization's share of contributions to the pension plan relative to the contributions of all participating LEAs. At the measurement date of June 30, 2018, the Organization's proportionate share was 0.0288 percent. The proportion measured as of June 30, 2017 was 0.0469 percent.

*Pension Expense* - For the year ended June 30, 2018, the Organization recognized pension expense of \$77,523.

PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018

NOTE 9 - PENSION PLANS, CONTINUED

**Metro Plan (Continued)**

Pension Liabilities (Assets), Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

*Deferred Outflows of Resources and Deferred Inflows of Resources* - For the year ended June 30, 2018, the Organization reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 7,609
Net difference between projected and actual earnings on pension plan investments	-	23,512
Changes in assumptions	35,814	-
Changes in proportion of net pension liability (asset)	-	35,926
	\$ 35,814	\$ 67,047

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30,			
2019		\$	(3,251)
2020			(8,576)
2021			(23,231)
2022			(6,566)
2023			2,537
Thereafter			7,854

In the table above, positive amounts will increase pension expense, while negative amounts will decrease pension expense.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018**

**NOTE 9 - PENSION PLANS, CONTINUED**

**Metro Plan (Continued)**

*Actuarial Assumptions* - The total pension liability was determined by an actuarial valuation as of July 1, 2017. Actuarial assumptions are summarized below:

Inflation	2.50 percent
Salary increases	4.00 percent
Investment rate of return	7.25 percent, net of pension plan investment expenses, including inflation
Cost-of living adjustment	1.25 percent

Mortality rates were based on the 115% RP-2014 Blue Collar Mortality Table for Males and Females, as determined by the period actuarial experience study. The actuarial assumptions used in the July 1, 2017 valuation were based on the results of an actuarial experience study for the period 2012 to 2017.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class from historical returns on consensus expectations of future returns. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Metro Plan's target asset allocation are summarized in the following table:

<u>Asset Class</u>	<u>Long-term Expected Real Rate of Return</u>	<u>Target Allocation</u>
U.S. equity	5.10%	24.00%
International equity	5.30%	16.00%
Private equity	7.90%	10.00%
Equity hedge	7.90%	10.00%
Real estate	4.90%	10.00%
Core plus fixed income	2.30%	20.00%
Fixed income alternatives	2.70%	10.00%
		<u>100.00%</u>

*Discount Rate* - The discount rate used to measure the total pension liability was 7.25%. Based on the Metro Plan assumptions and funding policy, the fiduciary net position for the plan was projected to be available to make all projected future benefit payments to current members. Therefore, the long-term expected rate of return on investments was applied to all periods of projected benefit payments to determine the total pension liability.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2018**

**NOTE 9 - PENSION PLANS, CONTINUED**

**Metro Plan (Continued)**

*Sensitivity of the Proportionate Share of Net Pension Liability (Asset) to Changes in the Discount Rate* - The following presents the Organization's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.25 percent, as well as what the Organization's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.25 percent) or 1-percentage-point higher (8.25 percent) than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Proportionate share of the net pension liability (asset):	\$ 208,989	\$ 46,290	\$ (188,132)

*Pension Plan Fiduciary Net Position* – Detailed information about the pension plan's fiduciary net position is available in a separately issued Metropolitan Government financial report.

*Payable to the Pension Plan* - At June 30, 2018, the Organization reported a payable of \$1,947 for the outstanding amount of contributions to the pension plan required at the year ended June 30, 2018.

**NOTE 10 - RETIREMENT PLAN**

The Organization has a 401(k) plan for all teachers hired on or after July 1, 2014. Teachers that meet this requirement may contribute 2% of their salary to the plan. The Organization will contribute 5% of the teacher's salary to the Plan. The Organization contributed \$8,117 to 401(k) plan during the year.

**NOTE 11 - SUBSEQUENT EVENTS**

The Organization refinanced its note payable with another financial institution in August 2018 to pay off the promissory note in Note 5. The refinanced note is collateralized by the Organization's facilities. The refinanced note accrues interest at a fixed rate of 5.51%. The Organization makes payments in monthly installments of \$5,544 through July 2023 with a balloon payment due in August 2023. In addition, the Organization paid off its balance owed to a member of its Board of Directors disclosed in Note 6.

**REQUIRED SUPPLEMENTARY INFORMATION**

**PROJECT REFLECT, INC.**  
**SMITHSON CRAIGHEAD ACADEMY**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF THE PROPORTIONATE SHARE OF**  
**NET PENSION LIABILITY (ASSET)**  
**TEACHER LEGACY PENSION PLAN OF TCRS**  
**FISCAL YEAR ENDED JUNE 30**  
**(UNAUDITED)**

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Proportion of the net pension liability (asset)	0.017623%	0.019872%	0.018416%	0.000000%
Proportion of the net pension liability (asset)	\$ (5,766)	\$ 124,192	\$ 7,544	\$ -
Covered payroll	\$ 622,955	\$ 717,357	\$ 689,394	\$ -
Proportionate share of the net pension liability (asset) as a percentage of its covered payroll	-0.930000%	17.310000%	1.094255%	0.000000%
Plan fiduciary net position as a percentage of the total pension liability	100.14%	97.14%	99.81%	100.08%

The amounts presented in this schedule were determined as of the measurement date.

This is a 10-year schedule. However, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future years until 10 years of information is available.

PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF THE PROPORTIONATE SHARE OF  
NET PENSION LIABILITY (ASSET)  
TEACHER RETIREMENT PLAN OF TCRS  
FISCAL YEAR ENDED JUNE 30  
(UNAUDITED)

	<u>2017</u>	<u>2016</u>	<u>2015</u>
Proportion of the net pension liability (asset)	0.027479%	0.022930%	0.018940%
Proportion of the net pension liability (asset)	\$ (7,249)	\$ (2,387)	\$ (762)
Covered payroll	\$ 180,350	\$ 100,894	\$ 39,353
Proportionate share of the net pension liability (asset) as a percentage of its covered payroll	-4.020000%	-2.370000%	1.940000%
Plan fiduciary net position as a percentage of the total pension liability	126.81%	121.88%	127.46%

The amounts presented in this schedule were determined as of the measurement date.

This is a 10-year schedule. However, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future years until 10 years of information is available.

**PROJECT REFLECT, INC.**  
**SMITHSON CRAIGHEAD ACADEMY**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF THE PROPORTIONATE SHARE OF**  
**NET PENSION LIABILITY (ASSET)**  
**METRO PLAN**  
**FISCAL YEAR ENDED JUNE 30**  
**(UNAUDITED)**

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Proportion of the net position liability (asset)	0.2880%	0.4690%	0.0962%	0.1085%
Proportion of the net pension liability (asset)	\$ 46,290	\$ 57,368	\$ 212,961	\$ 74,756
Covered payroll	\$ 243,404	\$ 426,977	\$ 413,135	\$ 567,221
Proportionate share of the net pension liability (asset) as a percentage of its covered payroll	19.02%	13.44%	51.55%	13.18%
Plan fiduciary net position as a percentage of the total pension liability	101.58%	98.64%	92.39%	97.57%

The amounts presented in this schedule were determined as of the measurement date.

This is a 10-year schedule. However, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future years until 10 years of information is available.

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF EMPLOYER CONTRIBUTIONS  
FISCAL YEARS ENDING JUNE 30,  
(UNAUDITED)**

Teachers Legacy Pension Plan of TCRS

	2018	2017	2016	2015	2014
Actuarial determined contributions (ADC)	\$ 36,744	\$ 56,315	\$ 64,849	\$ 46,775	\$ 84,532
Contributions in relation to the actuarially determined contribution	<u>36,744</u>	<u>56,315</u>	<u>64,849</u>	<u>46,775</u>	<u>84,532</u>
Contribution deficiency (excess)	<u>\$ -</u>				
Covered-employee payroll	\$ 406,460	\$ 622,954	\$ 717,357	\$ 517,423	\$ 958,694
Contributions as a % of covered-employee payroll	9.04%	9.04%	9.04%	9.04%	8.88%

Teachers Retirement Plan of TCRS

	2018	2017	2016	2015	2014
Actuarial determined contributions (ADC)	\$ 9,188	\$ 7,214	\$ 4,036	\$ 11,567	N/A
Contributions in relation to the actuarially determined contribution	<u>9,188</u>	<u>7,214</u>	<u>4,036</u>	<u>11,567</u>	
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Covered-employee payroll	\$ 229,700	\$ 180,350	\$ 100,900	\$ 289,175	
Contributions as a % of covered-employee payroll	4.00%	4.00%	4.00%	4.00%	

Metro Plan

	2018	2017	2016	2015	2014
Actuarial determined contributions (ADC)	\$ 30,036	\$ 52,689	\$ 68,497	\$ 102,026	\$ 146,022
Contributions in relation to the actuarially determined contribution	<u>30,036</u>	<u>52,689</u>	<u>68,497</u>	<u>102,026</u>	<u>146,022</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-employee payroll	\$ 243,404	\$ 426,977	\$ 413,135	\$ 567,221	\$ 853,082
Contributions as a % of covered-employee payroll	12.340%	12.340%	16.580%	17.987%	17.117%

This is a 10-year schedule. However, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in the future fiscal years until 10 years of information is available.

**OTHER INFORMATION**

PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2018

Program Name	CFDA Number	Beginning (Accrued) Deferred	Cash Receipts	Expenditures	Ending (Accrued) Deferred
U.S. Department of Agriculture: Passed through Tennessee Department of Education					
Child Nutrition Cluster School Nutrition Program	10.555	\$ -	\$ 130,315	\$ 130,315	\$ -
U.S. Department of Education: Passed through Tennessee Department of Education					
Twenty-First Century Community Centers Learning Program Learning Program (21st CCLC)	84.287	(9,157)	9,157	-	-
Passed through Tennessee Department of Education, Passed through MNPS					
Title I, Part A Cluster Title I Grants to Local Educational Agencies	84.010	-	76,101	99,589	(23,488)
Special Education Cluster (IDEA) Special Education - Grants to States	84.027	-	34,599	34,599	-
		<u>\$ (9,157)</u>	<u>\$ 250,172</u>	<u>\$ 264,503</u>	<u>\$ (23,488)</u>

**NOTE 1 - BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the School. The information in this schedule is presented in accordance with the requirements of the State of Tennessee. The schedule is prepared using the accrual basis of accounting.

PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
YEAR ENDED JUNE 30, 2018

Program Name	CFDA Number	Beginning (Accrued) Deferred	Cash Receipts	Expenditures	Ending (Accrued) Deferred
Tennessee Department of Education:					
Basic Education Program Capital Outlay Allocation	N/A	\$ -	\$ 28,800	\$ 31,000	\$ (2,200)
Passed through MNPS					
Basic Education Program	N/A	-	1,787,052	1,787,052	-
		<u>\$ -</u>	<u>\$ 1,815,852</u>	<u>\$ 1,818,052</u>	<u>\$ (2,200)</u>

**NOTE 1 - BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of State Financial Assistance includes the state grant activity of the School. The information in this schedule is presented in accordance with the requirements of the State of Tennessee. The schedule is prepared using the accrual basis of accounting.

PROJECT REFLECT, INC.  
 SMITHSON CRAIGHEAD ACADEMY  
 COMBINING BALANCE SHEET  
 NONMAJOR GOVERNMENTAL FUNDS  
 JUNE 30, 2018

	Restricted Contribution Fund	Total Nonmajor Governmental Funds
<b>ASSETS</b>		
Due from other funds	\$ -	\$ -
Total assets	\$ -	\$ -
<b>FUND BALANCES</b>		
Restricted	\$ -	\$ -
Total fund balances	\$ -	\$ -

**PROJECT REFLECT, INC.**  
**SMITHSON CRAIGHEAD ACADEMY**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**JUNE 30, 2018**

	<u>Restricted Contribution Fund</u>	<u>Total Nonmajor Governmental Funds</u>
REVENUES		
Contributions	\$ -	\$ -
Total revenues	<u>-</u>	<u>-</u>
EXPENDITURES	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	-	-
FUND BALANCES, June 30, 2017	<u>-</u>	<u>-</u>
FUND BALANCES, June 30, 2018	<u>\$ -</u>	<u>\$ -</u>



Edmondson, Betzler & Dame

Certified Public Accountants

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
Project Reflect, Inc.  
Smithson Craighead Academy  
Nashville, Tennessee

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Project Reflect, Inc. operating Tennessee Public Charter School Smithson Craighead Academy (the "Organization"), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Organization's basic financial statements and have issued our report thereon dated December 10, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a deficiency in internal control, described in the accompanying schedule of findings and questioned costs as items 2016-002 that we consider to be a significant deficiency.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS, CONTINUED**

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Organization's Response to Finding**

The Organization's responses to the findings identified in our audit are described in the accompanying schedule of findings. The Organization's response was not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on it.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Brentwood, Tennessee  
December 10, 2018

**PROJECT REFLECT, INC.  
SMITHSON CRAIGHEAD ACADEMY  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED JUNE 30, 2018**

**SIGNIFICANT DEFICIENCIES**

2016-002 – Proper Recording of Pension Related Entries

Condition and Criteria: The School did not properly record pension related liabilities, deferred outflows of resources, deferred inflows of resources and effect on net position within its financial records.

Effect: The School's financial records were significantly adjusted to reflect transactions involving pension transactions.

Cause: The School failed to properly and promptly communicate to its third-party accounting provider transactions that should be recorded for the pension related transactions.

Auditors Recommendation: We recommend that the School establish a system to communicate and record pension related transactions throughout the fiscal year with its third-party accounting provider.

School's Response: Our bookkeeper will work with our current third-party auditor to establish a system that will ensure that all pension related transactions are recorded properly.

PROJECT REFLECT INC.  
SMITHSON CRAIGHEAD ACADEMY  
STATUS OF PRIOR YEAR AUDIT FINDINGS  
YEAR ENDED JUNE 30, 2018

Item #	Description of Condition	Status of Corretive Action
2016-002	Pension Related Entries	This item has been repeated in the current year. See finding 2016-002 on page 51.
2017-001	Proper Recording of BEP Funds	This item has been resolved.