

ROXY PRODUCTIONS, INC.  
AUDITED FINANCIAL STATEMENTS  
AUGUST 31, 2017 AND 2016

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Roxy Productions, Inc.  
Clarksville, Tennessee

We have audited the accompanying financial statements of Roxy Productions, Inc. (a nonprofit organization), which comprise the statements of financial position as of August 31, 2017 and 2016, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, the financial statements referred to on the previous page present fairly, in all material respects, the financial position of Roxy Productions, Inc. as of August 31, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*Stone Rudolph & Henry, PLC*

Clarksville, Tennessee

January 9, 2018

ROXY PRODUCTIONS, INC.  
STATEMENTS OF FINANCIAL POSITION  
AUGUST 31, 2017 AND 2016

ASSETS

	<u>2017</u>	<u>2016</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 68,531	\$ 3,666
Grants receivable	13,014	12,840
Prepaid royalties	26,674	12,294
Total current assets	<u>108,219</u>	<u>28,800</u>
 <u>PROPERTY AND EQUIPMENT</u>		
Land	55,770	55,770
Building	137,876	137,876
Equipment	66,580	66,580
Improvements	75,689	75,689
Total property and equipment	<u>335,915</u>	<u>335,915</u>
Less: accumulated depreciation	216,791	211,339
Net property and equipment	<u>119,124</u>	<u>124,576</u>
 Total assets	 <u><u>\$ 227,343</u></u>	 <u><u>\$ 153,376</u></u>

LIABILITIES AND NET ASSETS

<u>CURRENT LIABILITIES</u>		
Accounts payable	\$ 66,896	\$ 42,596
Payroll taxes payable	5,680	16,391
Current portion of related-party payables	12,000	7,000
Current portion of notes payable	7,717	7,378
Total current liabilities	<u>92,293</u>	<u>73,365</u>
 <u>LONG-TERM LIABILITIES</u>		
Related-party payables	23,052	35,052
Notes payable	306,552	314,068
Total long-term liabilities	<u>329,604</u>	<u>349,120</u>
 Total liabilities	 <u>421,897</u>	 <u>422,485</u>
 <u>NET ASSETS (DEFICIT)</u>		
Unrestricted	<u>(194,554)</u>	<u>(269,109)</u>
Total net assets (deficit)	<u>(194,554)</u>	<u>(269,109)</u>
 Total liabilities and net assets	 <u><u>\$ 227,343</u></u>	 <u><u>\$ 153,376</u></u>

The accompanying notes are an integral part of the financial statements.

ROXY PRODUCTIONS, INC.  
STATEMENTS OF ACTIVITIES  
YEARS ENDED AUGUST 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
<u>CHANGES IN UNRESTRICTED NET ASSETS</u>		
Revenue:		
Admissions	\$ 285,815	\$ 274,031
Contributions	143,787	222,545
Grants	35,860	12,840
Advertising and sponsorships	29,125	9,400
Education programs	31,295	19,320
Concessions	14,506	4,390
Other	7,592	2,228
Total unrestricted revenue	<u>547,980</u>	<u>544,754</u>
Expenses:		
Program:		
Actor's housing	20,382	18,874
Dues	589	1,413
Film series	7,310	-
Production	108,690	170,705
Royalties	29,063	24,976
Education programs	8,110	16,672
Total program expense	<u>174,144</u>	<u>232,640</u>
Management and General:		
Advertising	23,435	84,720
Bank fees	3,838	18,881
Depreciation	5,452	9,266
Development	5,880	14,064
Insurance	12,936	12,814
Interest	14,061	17,830
Janitorial	394	7,052
Maintenance	7,922	5,388
Office	12,470	6,186
Payroll taxes	11,961	11,577
Professional services	21,968	24,573
Salaries	128,274	131,729
Ticket fees	13,478	11,804
Uncollectible contributions	-	5,557
Utilities	25,243	25,423
Total management and general expense	<u>287,312</u>	<u>386,864</u>

ROXY PRODUCTIONS, INC.  
STATEMENTS OF ACTIVITIES (CONT'D)  
YEARS ENDED AUGUST 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
Fundraising	<u>11,969</u>	<u>24,976</u>
Total expenses	<u>473,425</u>	<u>644,480</u>
Change in unrestricted net assets	<u>74,555</u>	<u>(99,726)</u>
<u>NET ASSETS (DEFICIT) - BEGINNING</u>	<u>(269,109)</u>	<u>(169,383)</u>
<u>NET ASSETS (DEFICIT) - ENDING</u>	<u>\$ (194,554)</u>	<u>\$ (269,109)</u>

The accompanying notes are an integral part of the financial statements.

ROXY PRODUCTIONS, INC.  
STATEMENTS OF CASH FLOWS  
YEARS ENDED AUGUST 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>		
Change in net assets	\$ 74,555	\$ (99,726)
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation	5,452	9,266
Changes in:		
Contributions receivable	-	24,857
Grant receivable	(174)	(840)
Prepaid expenses	(14,380)	3,135
Checks issued in excess of bank balance	-	(17,714)
Accounts payable	24,300	27,846
Payroll taxes payable	(10,711)	9,210
Net cash provided by (used in) operating activities	<u>79,042</u>	<u>(43,966)</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>		
Purchases of property and equipment	-	(4,268)
Net cash used in investing activities	<u>-</u>	<u>(4,268)</u>
<u>CASH FLOWS FROM FINANCING ACTIVITIES</u>		
Related-party payables	(7,000)	9,495
Repayment of notes payable	(7,177)	(1,554)
Proceeds from notes payable	-	39,753
Net cash provided by (used in) financing activities	<u>(14,177)</u>	<u>47,694</u>
<u>NET CHANGE IN CASH AND CASH EQUIVALENTS</u>	64,865	(540)
<u>CASH AND CASH EQUIVALENTS - BEGINNING</u>	<u>3,666</u>	<u>4,206</u>
<u>CASH AND CASH EQUIVALENTS - ENDING</u>	<u>\$ 68,531</u>	<u>\$ 3,666</u>

The accompanying notes are an integral part of the financial statements.



ROXY PRODUCTIONS, INC.  
NOTES TO FINANCIAL STATEMENTS  
AUGUST 31, 2017 AND 2016

1. Summary of Significant Accounting Policies

Organization and Nature of Activities

Roxy Productions, Inc. (the Roxy) is a nonprofit organization established August 12, 1985. Its objective is to produce live plays and other entertainment for the social and educational benefit of Clarksville, Tennessee and the surrounding areas. The Roxy's operations are controlled by a board of directors.

The Roxy is qualified as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and has not been determined to be a private foundation. Accordingly, no provision for income taxes has been made. However, the Roxy does file information returns required by the Internal Revenue Service. The Roxy is no longer subject to federal or state income tax examinations by tax authorities for fiscal years ended before August 31, 2013.

Use of Estimates

The Roxy's financial statements are presented in accordance with accounting principles generally accepted in the United States of America which require the use of management's estimates and assumptions. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from these estimates in the near term and the variations can have a material effect on these financial statements.

Basis of Accounting

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. The Roxy utilizes the accrual basis of accounting which recognizes revenues when earned and expenses when incurred. Operating revenues and expenses include those items that increase or decrease unrestricted net assets.

The Financial Accounting Standards Board (FASB) has established standards concerning contributions and financial statement presentation applicable to non-governmental nonprofit organizations such as the Roxy. These standards require that unconditional promises to give (pledges) be recorded as receivables and revenues and require the organization to distinguish among contributions received for each net asset category in accordance with donor-imposed restrictions. A description of the three net asset categories follows:

Unrestricted

Unrestricted net assets are free of grant-imposed or donor-imposed restrictions. All revenues, gains and losses that are not temporarily or permanently restricted by grantors or donors are included in this classification. All expenditures are reported in the unrestricted class of net assets since the use of restricted contributions in accordance with the grantors' or donors' stipulations results in the release of the restriction.

Temporarily Restricted

Temporarily restricted net assets are limited as to use by grant-imposed or donor-imposed restrictions that expire with the passage of time or that can be satisfied by use for the specific purpose. The Roxy had no temporarily restricted net assets at August 31, 2017 and 2016.

ROXY PRODUCTIONS, INC.  
NOTES TO FINANCIAL STATEMENTS (CONT'D)  
AUGUST 31, 2017 AND 2016

1. Summary of Significant Accounting Policies (Cont'd)

Basis of Accounting (Cont'd)

Permanently Restricted

Permanently restricted net assets are amounts required by donors to be held in perpetuity, including gifts requiring that the principal be invested and the income or specific portions thereof be used for operations. The Roxy had no permanently restricted net assets at August 31, 2017 and 2016.

Concentrations of Credit Risk

Financial instruments that potentially subject the Roxy to significant concentrations of credit risk consist principally of cash and grants receivable. The Roxy places its cash with federally-insured financial institutions. Grants receivable consists of amounts receivable from the Tennessee Arts Commission. The Roxy does not require collateral with respect to grants receivable.

Concentrations of Revenue

Revenues from admissions and in-kind advertising were \$285,815 and \$19,020 and accounted for 56% and 3% of total revenues for the year ended August 31, 2017, respectively. Revenues from admissions and in-kind advertising were \$274,031 and \$72,532 and accounted for 50% and 13% of total revenues for the year ended August 31, 2016, respectively. A major reduction in revenue by these sources could have a significant effect on the future operations of the Roxy.

Cash and Cash Equivalents

The Roxy considers all highly-liquid debt instruments purchased with maturities of 90 days or less to be cash equivalents.

Contributions, Contributions Receivable and Grants Receivable

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. Other contributions are recorded as received. Contributions receivable are not evidenced by any form of collateral.

Grants receivable consists of amounts receivable from the Tennessee Arts Commission. The Tennessee Arts Commission grant provides reimbursements for certain types of operating expenses. This grant receivable amount represents reimbursements that were earned at year end.

Grants revenue for the year ended August 31, 2017 and 2016, was from the following sources:

	<u>2017</u>	<u>2016</u>
Tennessee Arts Commission	\$ 30,260	\$ 12,840
Community Foundation	5,000	-
Middle Tennessee Tourism Council	600	-
Total grants revenue	<u>\$ 35,860</u>	<u>\$ 12,840</u>

ROXY PRODUCTIONS, INC.  
NOTES TO FINANCIAL STATEMENTS (CONT'D)  
AUGUST 31, 2017 AND 2016

1. Summary of Significant Accounting Policies (Cont'd)

Allowance for Uncollectible Contributions Receivable

Bad debts are provided for using the allowance method. Management evaluates known and anticipated uncollectible accounts annually to estimate an adequate allowance for uncollectible contributions receivable. The allowance for uncollectible contributions receivable was \$-0- as of August 31, 2017 and 2016, respectively.

Property and Equipment

Property and equipment, including leasehold improvements, are recorded at historical cost or, if contributed, at estimated fair value at the date of receipt. Property and equipment acquired with a unit cost of \$500 or greater and a useful life of more than one year are capitalized. Expenditures for additions, major renovations and improvements are capitalized while those for maintenance and repairs are charged to expense as incurred. Capitalized assets are depreciated over their estimated useful lives using the straight-line method.

Accrued Compensated Absences

There are no personnel policies that allow for annual leave. Therefore compensated absences are not accrued.

Contributed Services

A substantial number of unpaid volunteers have made significant contributions of their time to support the Roxy's programs, principally in fundraising. No amounts have been recognized in the statement of activities because the criteria for recognition under FASB ASC Codification 958-605-50 have not been satisfied.

Advertising Costs

All advertising costs are expensed as incurred. The Roxy incurred and expensed \$23,435 and \$84,720 for advertising costs during the years ended August 31, 2017 and 2016, respectively.

Date of Management's Review

Subsequent events have been evaluated through January 9, 2018, which is the date the financial statements were available to be issued.

Change in Presentation

Certain items from the prior year may have been reclassified to conform to current year presentation.

2. Cash and Cash Equivalents

Cash and cash equivalents was represented by bank deposits in a financial institution totaling \$70,300 and \$6,863 at August 31, 2017 and 2016, respectively. All of these amounts were insured by the Federal Deposit Insurance Corporation.

3. Accounts Payable

Included in accounts payable at August 31, 2017, was \$35,428 for repairs to the marquee that is due upon completion based on the terms of the executed contract.

ROXY PRODUCTIONS, INC.  
NOTES TO FINANCIAL STATEMENTS (CONT'D)  
AUGUST 31, 2017 AND 2016

4. Related-Party Payables

During the years ended August 31, 2016 and 2015, the Roxy borrowed funds from the executive director for general operating expenses. At August 31, 2017 and 2016, the balance due to the former executive director was \$28,552 and \$32,052, respectively. During the year ended August 31, 2016, the Roxy agreed to pay the former artistic director a severance package of \$10,000. At August 31, 2017 and 2016, the balance due to the former artistic director was \$6,500 and \$10,000, respectively. The Roxy agreed to repay \$500 per month on each balance as funds permitted beginning February 2017.

Expected future payments on the related-party payables are as follows:

<u>Year Ending</u> <u>August 31,</u>	<u>Amount</u>
2018	\$ 12,000
2019	6,500
2020	6,000
2021	6,000
2022	4,552
	<u>\$ 35,052</u>

5. Notes Payable

Notes payable consisted of the following:

	<u>August 31,</u>	
	<u>2017</u>	<u>2016</u>
4.50% note payable to bank, secured by real estate with a carrying amount of \$116,190 at August 31, 2017, payable in monthly installments of \$1,807 in principal and interest, through May 2041.	\$ 314,269	\$ 321,446
	314,269	321,446
Less : current portion	<u>7,717</u>	<u>7,378</u>
Total long-term portion of notes payable	<u>\$ 306,552</u>	<u>\$ 314,068</u>

Future payments on notes payable are as follows:

<u>Year Ending</u> <u>August 31,</u>	<u>Amount</u>
2018	\$ 7,717
2019	8,072
2020	8,442
2021	8,830
2022	9,236
Thereafter	271,972
	<u>\$ 314,269</u>

Cash payments for interest were \$14,061 and \$17,830 for the years ended August 31, 2017 and 2016, respectively.

ROXY PRODUCTIONS, INC.  
NOTES TO FINANCIAL STATEMENTS (CONT'D)  
AUGUST 31, 2017 AND 2016

6. In-Kind Donations

The Roxy receives in-kind donations. Included in the statement of activities is \$19,020 and \$72,532 in revenue and expense for advertising-related services received from a local newspaper, magazine and printer for the years ended August 31, 2017 and 2016, respectively.

7. Support

The Roxy received funding from the City of Clarksville totaling \$16,193 for the year ended August 31, 2016. No funding from the City was received during the year ended August 31, 2017 and none is anticipated in the August 31, 2018, fiscal year.

8. Contingencies

The Roxy's exposure to property loss and general liability is handled through the purchase of commercial insurance. Insurance coverage was adequate to cover settlements for the past three fiscal years. A lien was filed against the building by the previous executive director and artistic director for \$330,000 should the building ever be sold. During the year ended August 31, 2017, the previous executive director and artistic director agreed to accept the amount remaining after all liabilities have been paid should the building be sold, even if that amount was less than \$330,000.

9. Land Purchase Option

During the fiscal year ending August 31, 2007, the Roxy purchased an option from the City of Clarksville, Tennessee, to purchase unimproved real estate located adjacent to the theater. The option was purchased for \$100. This option is contingent upon providing proof of deposits with a financial institution holding of at least five million dollars and two other minor contingencies. This option expired on June 1, 2013 but was extended indefinitely until a decision is reached by the City.