FINANCIAL STATEMENTS
& INDEPENDENT AUDITORS' REPORT

**DECEMBER 31, 2009 and 2008** 

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# MULLINS CLEMMONS & MAYES, PLLC

CERTIFIED PUBLIC ACCOUNTANTS

# **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors of Wayne Reed Christian Childcare Center, Inc.

We have audited the accompanying statements of financial position of Wayne Reed Christian Childcare Center, Inc. (a nonprofit organization) as of December 31, 2009 and 2008, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the management of Wayne Reed Christian Childcare Center, Inc. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred above present fairly, in all material respects, the financial position of Wayne Reed Christian Childcare Center, Inc. as of December 31, 2009 and 2008, and the changes in its net assets and its cash flows for the years then ended in conformity with U.S. generally accepted accounting principles.

Mullin Clemmon ! Hayer, PLLC

Brentwood, Tennessee

July 28, 2010

# STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2009 AND 2008

ASSETS	2009	2008
AGOLTO		
CURRENT ASSETS:		
Cash and cash equivalents	\$ 612,403	\$ 557,010
Accounts receivable	16,390	60,413
Promises to give	38,235	25,924
Investments in marketable securities	592,542	481,573
Prepaid expenses and other assets	7,242	6,637
Total current assets	1,266,812	1,131,557
PROPERTY AND EQUIPMENT,		
NET OF ACCUMULATED DEPRECIATION	562,226	590,407
TOTAL ASSETS	\$ 1,829,038	\$ 1,721,964
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES:		
Accounts payable	\$ 3,975	\$ 4,403
Accrued liabilities	6,844	10,931
Total current liabilities	10,819	15,334
NET ACCETO		
NET ASSETS:		
Unrestricted net assets:	440.000	100.000
Designated by board for building maintenance	112,000	100,000
Invested in property and equipment	562,226	590,407
Undesignated	749,228	678,426
Total unrestricted	1,423,454	1,368,833
Temporarily restricted	188,200	131,232
Permanently restricted	206,565	206,565
Total net assets	1,818,219	1,706,630
TOTAL LIABILITIES AND NET ASSETS	\$ 1,829,038	\$ 1,721,964

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2009

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
SUPPORT AND REVENUES:				
State grants	\$ 54,641	\$ -	\$ -	\$ 54,641
Donations and private grants	178,059	60,000	-	238,059
Child care fees and subsidies	263,595	-	-	263,595
Fundraising events	133,391			133,391
Total	629,686	60,000	-	689,686
Net assets released				
from restrictions	3,032	(3,032)		
Total support, revenues				
and reclassifications	632,718	56,968_		689,686
NET INVESTMENT RETURN	122,221	_		122,221
EXPENSES: Program services:	500 700			F26 760
Child development	526,760	-	-	526,760
Supporting services:	454.000			151 296
Management and general	151,386	-	•	151,386
Fundraising	22,172	· <del></del>	· <del></del>	22,172
Total expenses	700,318	·	· <del></del>	700,318
CHANGE IN NET ASSETS	54,621	56,968	-	111,589
NET ASSETS:				
Beginning of year	1,368,833	131,232	206,565	1,706,630
End of year	\$ 1,423,454	\$ 188,200	\$ 206,565	\$ 1,818,219

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2008

	Ur	nrestricted		nporarily estricted	manently estricted	Total
SUPPORT AND REVENUES:						
State grants	\$	62,457	\$	-	\$ -	\$ 62,457
Donations and private grants		229,040		-	50,470	279,510
Child care fees and subsidies		263,762		-	-	263,762
Fundraising events		155,294				 155,294
Total		710,553		-	50,470	761,023
Net assets released						
from restrictions		15,000		(15,000)	 •	 
Total support, revenues						
and reclassifications		725,553		(15,000)	50,470	761,023
NET INVESTMENT RETURN		(200,820)		-	 -	 (200,820)
EXPENSES: Program services:						
Child development		485,113		-	-	485,113
Supporting services:						
Management and general		140,997		-	-	140,997
Fundraising		19,032			 -	 19,032
Total expenses		645,142				645,142
CHANGE IN NET ASSETS		(120,409)		(15,000)	50,470	(84,939)
NET ASSETS:						
Beginning of year		1,489,242		146,232	 156,095	1,791,569
End of year	\$	1,368,833	_\$_	131,232	\$ 206,565	\$ 1,706,630

# STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2009

		rogram ervices	Supporting Services		l 		
	Dev	Child relopment		nagement d General		Fund- aising	Total
Salaries	\$	288,650	\$	96,217	\$	-	\$ 384,866
Employee benefits		20,939		6,980		-	27,918
Payroll taxes		22,488		7,496		-	29,984
Total personnel costs		332,076		110,692		-	442,768
Fundraising expenses		-		-		22,172	22,172
Daycare supplies		67,204		-		-	67,204
Utilities		32,120		10,707		-	42,827
Contract labor		10,500		3,500		-	14,000
Office supplies		5,397		-		-	5,397
Insurance		8,714		2,905		-	11,619
Telephone		4,154		1,385		-	5,538
Administrative expenses		44,545		14,848			59,393
Total expenses before							
depreciation		504,710		144,036		22,172	670,918
Depreciation		22,050		7,350			 29,400
Total expenses	\$	526,760	\$	151,386	\$	22,172	 700,318

# STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2008

	Program Supporting Services Services						
·		Child	Mar	agement	F	und-	
	Dev	elopment	and	General	<u>R</u>	aising	 Total
Salaries	\$	272,861	\$	90,954	\$	-	\$ 363,815
Employee benefits		33,923		11,308		-	45,230
Payroll taxes		21,333		7,111		-	28,444
Total personnel costs	_	328,117		109,372		_	437,489
Fundraising expenses		-		-		19,032	19,032
Daycare supplies		57,051		-		-	57,051
Utilities		3,732		1,244		-	4,976
Contract labor		5,888		1,963		-	7,850
Office supplies		5,070		-		-	5,070
Insurance		8,747		2,916		-	11,663
Telephone		2,660		887		-	3,546
Administrative expenses		52,466		17,489			 69,955
Total expenses before							
depreciation		463,730		133,870		19,032	616,632
Depreciation		21,383		7,128			 28,510
Total expenses	\$	485,113	\$	140,997	\$	19,032	\$ 645,142

# STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008

	2009	2008
CASH FLOWS FROM OPERATING ACTIVITIES:		
Net change in net assets	\$ 111,589	\$ (84,939)
Adjustments to reconcile net change in net assets		
to net cash provided by operating activities:		00.540
Depreciation	29,400	28,510
Noncash stock donations	(5,342)	(5,412)
Net realized gains on sale of investments	-	(3,422)
Net unrealized (appreciation) depreciation		
of investments	(104,975)	232,691
Net changes in other assets and liabilities:		
Accounts receivable	44,023	962
Promises to give	(12,311)	4,058
Prepaid expenses and other assets	(605)	(632)
Accounts payable and accrued liabilities	(4,515)	1,888
Net cash provided by operating activities	57,264	<u>173,704</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchases of property and equipment	(1,219)	(37,479)
Purchases of investments	(11,405)	(90,027)
Proceeds from sale of investments	10,753	100,292
Net cash used in investing activities	(1,871)	(27,214)
NET CHANGE IN CASH AND CASH EQUIVALENTS	55,393	146,490
CASH AND CASH EQUIVALENTS, BEGINNING	557,010	410,520
CASH AND CASH EQUIVALENTS, ENDING	\$ 612,403	\$ 557,010

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2009 AND 2008

## **NOTE 1 - STATEMENT OF PURPOSE**

Wayne Reed Christian Childcare Center, Inc. (the "Center"), founded in 1996, is qualified as a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code. The primary program of the Center is the operation of a day care facility for inner city and low-income children.

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## **Accounting Periods**

All references to 2009 and 2008 in these financial statements refer to the years ended December 31, 2009 and 2008, respectively, unless otherwise noted.

## **Basis of Accounting**

The financial records of the Center are maintained on the accrual basis of accounting in accordance with U.S. generally accepted accounting principles.

### **Financial Statement Presentation**

The Center is required to report information regarding its financial position and activities according to three classes of net assets as follows:

**Unrestricted** – This class includes net assets that are not subject to any donor-imposed restrictions. Unrestricted net assets may be designated for specific purposes by action of the Board of Directors.

**Temporarily Restricted** – This class includes net assets whose use by the Center is subject to donor-imposed restrictions that can be fulfilled by actions of the Center pursuant to those restrictions or that expire by the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

**Permanently Restricted** – This class includes net assets subject to donor-imposed restrictions that require the assets to be maintained permanently by the Center. Generally, the donors of these assets permit the Center to use all or part of the income earned on any related investments for general or specific purposes.

#### Cash and Cash Equivalents

For purposes of the statement of cash flows, the Center considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009 AND 2008

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **Accounts Receivable**

Accounts receivable consist of receivables from parents, guardians, and governmental agencies for child care fees and subsidies and from governmental agencies for grants earned. The Center uses the allowance method to determine any uncollectible accounts receivable. The allowance is based on prior years' experience and management's analysis of specific accounts receivable. At December 31, 2009 and 2008, management believes that all accounts receivable are fully collectible. Therefore, no allowance was deemed necessary.

# **Contributions and Promises to Give**

Contributions are recognized when the donor makes a promise to give to the Center that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction is satisfied or expires, temporarily restricted net assets are reclassified to unrestricted net assets.

The Center uses the allowance method to determine uncollectible promises receivable. The allowance is based on prior years' experience and management's analysis of specific promises made. At December 31, 2009 and 2008, management believes that all promises to give are fully collectible. Therefore, no allowance was deemed necessary.

#### **Investments**

Investments are reported at fair value. Gains and losses, whether realized or unrealized, are included in the statement of activities and changes in net assets. Investment income is allocated on a monthly basis to each fund based on the fund's percentage of total market value.

The Center's investments are held and managed by various independent investment advisors who report regularly to the Center.

The Center utilizes various investment instruments. Investment securities, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the statements of financial position.

See Note 3 for further details related to investments.

# **Property and Equipment**

Property and equipment are recorded at cost. Maintenance and repairs are expensed as incurred; major renewals and improvements are capitalized. When items of property or equipment are sold or retired, the related cost and accumulated depreciation are removed from the accounts and any gain or loss is included in revenue or expense. Depreciation is computed using the straight-line method over the estimated useful lives of the assets.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2009 AND 2008

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## **Deferred Revenue**

Tuition is recorded by the Center as revenue in the period to which the tuition relates. Tuition collected in the current year, which is applicable to future years, is deferred and recognized as revenue in the appropriate year.

#### **Income Taxes**

As mentioned in Note 1, the Center is a tax-exempt organization; accordingly, no provision for income taxes is included in the accompanying financial statements.

#### **Grant Revenues**

Grant revenues are recognized when qualified, reimbursable expenses are incurred or when services are performed.

#### **Donated Materials and Services**

Donated materials are recognized as contributions at their estimated fair values at date of receipt. The value of donated services meeting the requirements for recognition in the financial statements was not material and has not been recorded. A substantial number of volunteers have donated significant amounts of time in the Center's programs, development and fund raising activities.

## **Functional Allocation of Expenses**

Expenses, which are directly related to a function, are charged to that function. Expenses that are related to more than one function are allocated to the applicable functions based upon various allocation methods in order to reflect the total cost of each function.

### **Estimates**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **Events Occurring After Reporting Date**

The Center has evaluated events and transactions that occurred between December 31, 2009 and July 28, 2010, which is the date that the financial statements were available to be issued, for possible recognition or disclosure in the financial statements.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009 AND 2008

### **NOTE 3 - INVESTMENTS IN MARKETABLE SECURITIES**

Generally accepted accounting principles have established a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels: Level 1 inputs consist of unadjusted quoted prices in active markets for identical assets and have the highest priority, and Level 3 inputs have the lowest priority. The Center uses appropriate valuation techniques based on the available inputs to measure the fair value of its investments. When available, the Center measures fair value using Level 1 inputs because they generally provide the most reliable evidence of fair value.

Following are the fair values of investments according to the fair value hierarchy at December 31, 2009 and 2008:

	Fair Value	Fair Value Measurements Using Quoted Prices in Active Markets for Identical Assets (Level 1)
At December 31, 2009:		
Equity securities Equity mutual funds	\$ 39,522 553,020	\$ 39,522 553,020
Total	\$ 592,542	\$ 592,542
At December 31, 2008:		
Equity securities Equity mutual funds	\$ 34,560 447,013	\$ 34,560 447,013
Total	\$ 481,573	\$ 481,573

Level 1 Fair Value Measurements - The fair values of the equity securities and equity mutual funds are based on quoted market prices in active markets.

The Center utilizes various investment instruments. Investment securities, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the statements of financial position.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2009 AND 2008

### NOTE 3 - INVESTMENTS IN MARKETABLE SECURITIES (CONTINUED)

Following are the details of the net investment return for 2009 and 2008:

	 2009	 2008
Interest and dividends	\$ 17,246	\$ 28,449
Realized gains on sale of investments	· <del>-</del>	3,422
Unrealized appreciation (depreciation)		
in fair value of investments	 104,975	 (232,691)
Net investment return	\$ 122,221	\$ (200,820)

At December 31, 2009, the cumulative unrealized depreciation of investments is \$114,307.

#### **NOTE 4 – PROPERTY AND EQUIPMENT**

Property and equipment consists of the following, as of December 31, 2009 and 2008:

	2009	2008
Building and related improvements	\$ 733,905	\$ 732,686
Office equipment and computers	38,545	38,545
Kitchen equipment and cabinets	26,688	26,688
Playground equipment	54,779	54,778
Total cost	853,917	852,697
Less accumulated depreciation	(291,691)	(262,290)
Net property and equipment	\$ 562,226	\$ 590,407

#### NOTE 5 - EMPLOYEE BENEFIT PLAN

The Center maintains a 403(b) plan for its employees. Eligible employees may contribute up to 3% of their compensation into the plan. The Center matches 50% of each employee's contributions. The Center recognized \$3,440 and \$3,592 of costs related to this plan during 2009 and 2008, respectively.

#### **NOTE 6 – LEASES**

In 1997, the Center entered into a ground lease and operating lease with Youth Encouragement Services for the use of their premises for a period of thirty years ending December 2026. The Center agreed to pay rent of one dollar each year of the lease. Under the terms of the leases the Center has the right of first refusal should Youth Encouragement Services desire to sell the facility.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009 AND 2008

#### **NOTE 7 – CONCENTRATIONS**

The Center maintains bank accounts whose balances may exceed FDIC insurance limits at times. The Center has not experienced any losses in such accounts, and management does not believe that they are exposed to any significant credit risks on these accounts.

See Note 3 for a description of the risks associated with the Center's investments in marketable securities.

The Center relies heavily on donations and grants to fund its operations. The loss of these funds would have a significant impact on the operations of the Center.

#### **NOTE 8 – NET ASSETS**

The State of Tennessee has passed the Uniform Prudent Management of Institutional Funds Act ("UPMIFA"). The Center has interpreted the UPMIFA as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit restrictions to the contrary. The Center classifies as permanently restricted net assets the sum of (a) the original value of gifts donated to the permanent endowments, (b) the original value of subsequent gifts to the permanent endowments, and (c) accumulations to the permanent endowments made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. At the current time, none of the endowment funds have donor-imposed instructions that specify accumulations, as noted in item (c) of the preceding sentence.

The remaining portion of the donor-restricted endowment funds that are not classified in permanently restricted net assets are classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Center in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with UPMIFA, the Center considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) General economic conditions;
- (2) The possible effect of inflation and deflation:
- (3) The expected tax consequences, if any, of investment decisions or strategies:
- (4) The role that each investment or course of action plays within the overall investment portfolio;
- (5) The expected total return from income and appreciation of investments;
- (6) Other resources of the Center;
- (7) The needs of the Center and the endowment funds to make distributions and to preserve capital; and
- (8) An asset's special relationship or special value, if any, to the charitable purposes of the Center.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009 AND 2008

## **NOTE 8 - NET ASSETS (CONTINUED)**

The Center has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowments while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Center must hold in perpetuity or for a donor-specified period as well as any entity-designated funds.

To satisfy its long-term return objectives, the Center relies on a total return strategy in which the investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends).

Permanently restricted net assets consist of the following at December 31, 2009 and 2008:

	2009	2008
Donor-restricted endowment fund	\$ 206,565	\$ 206,565

The above amount represents the original principal amount of the donor contributions to the Center's endowment fund. The investments of the endowment fund are commingled with other investments of the Center. Therefore, the components of investment return that are specifically related to the endowment fund have not been determined. From time to time, the fair value of assets associated with donor-restricted endowment funds may fall below the level that the donor or UPMIFA requires the Center to retain as a fund of perpetual duration. In accordance with generally accepted accounting principles, deficiencies of this nature are reported in unrestricted net assets. As noted in Note 3, the cumulative unrealized depreciation of investments is \$114,307 at December 31, 2009. A portion of this unrealized depreciation would be allocable to the endowment fund assets, thus creating a deficiency. These deficiencies resulted from unfavorable market fluctuations that occurred after the investment of permanently restricted contributions and continued appropriation for certain programs that was deemed prudent by the Center.

Temporarily restricted net assets were available for the following purposes at December 31, 2009 and 2008:

	2009	2008
Multicultural center	\$ 131,232	\$ 131,232
Wayne Reed Rescue Emergency Fund	1,968	-
Pre-K summer program	40,000	-
Repave parking lot	15,000	-
Total temporarily restricted assets	\$ 188,200	\$ 131,232

The entire release of temporarily restricted net assets for 2009 related to various expenses of the Wayne Reed Rescue Emergency Fund.