

**DOMESTIC VIOLENCE PROGRAM, INC.
FINANCIAL STATEMENTS,
SUPPLEMENTAL INFORMATION
AND
INDEPENDENT AUDITOR'S REPORT
YEARS ENDED JUNE 30, 2021 AND 2020**

**DOMESTIC VIOLENCE PROGRAM, INC.
FINANCIAL STATEMENTS,
SUPPLEMENTAL INFORMATION
AND
INDEPENDENT AUDITOR'S REPORT
YEARS ENDED JUNE 30, 2021 AND 2020**

TABLE OF CONTENTS

| | PAGE |
|---|-------------|
| INDEPENDENT AUDITOR'S REPORT | 1-2 |
| FINANCIAL STATEMENTS | |
| Statements of Financial Position | 3 |
| Statements of Activities | 4 |
| Statements of Functional Expenses | 5-6 |
| Statements of Cash Flows | 7 |
| Notes to Financial Statements | 8-17 |
| SUPPLEMENTAL INFORMATION | |
| Comparison of Actual Expenses to Budget | 18 |
| SINGLE AUDIT REPORTS | |
| Schedule of Expenditures of Federal Awards | 19-20 |
| Notes to Schedule of Federal Awards | 21 |
| Independent Auditor's Reports on Compliance and on Internal Control | 22-25 |
| Schedule of Findings and Questioned Costs | 26-27 |
| Schedule of Prior Findings and Questioned Costs | 28 |
| Management's Corrective Action Plans | 29 |



INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Domestic Violence Program, Inc.

I have audited the accompanying financial statements of the Domestic Violence Program, Inc. (a nonprofit organization) which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Domestic Violence Program, Inc. as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, I have also issued my report dated January 31, 2022, on my consideration of Domestic Violence Program, Inc.'s internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Domestic Violence Program's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Domestic Violence Program, Inc.'s internal control over financial reporting and compliance.

Report on Supplementary Information

My audits were conducted for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying supplementary information on page 18 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information, except for the portion marked "unaudited" on which I express no opinion, has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

Tim Montgomery, CPA PLLC

Murfreesboro, Tennessee
January 31, 2022

DOMESTIC VIOLENCE PROGRAM, INC.
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2021 AND 2020

| | 2021 | 2020 |
|--|---------------------|---------------------|
| ASSETS | | |
| Current Assets | | |
| Cash and cash equivalents | \$ 433,465 | \$ 276,164 |
| Grants receivable | 192,335 | 115,151 |
| Unconditional promises to give | 10,000 | 20,461 |
| Deposits | 4,750 | 4,750 |
| Total Current Assets | <u>640,550</u> | <u>416,526</u> |
| Property, Plant and Equipment | | |
| Land | 77,500 | 77,500 |
| Building | 2,773,043 | 2,986,922 |
| Furniture, fixtures, and office equipment | 100,948 | 90,331 |
| | <u>2,951,491</u> | <u>3,154,753</u> |
| Less accumulated depreciation | <u>(847,515)</u> | <u>(834,603)</u> |
| | <u>2,103,976</u> | <u>2,320,150</u> |
| Other Assets | | |
| Beneficial interest - Community Foundation of Middle Tennessee | 62,822 | 51,019 |
| Donated real estate held for resale | 234,000 | - |
| | <u>296,822</u> | <u>51,019</u> |
| Total Assets | <u>\$ 3,041,348</u> | <u>\$ 2,787,695</u> |
| LIABILITIES AND NET ASSETS | | |
| Current Liabilities | | |
| Accounts payable and accrued expenses | \$ 44,080 | \$ 32,852 |
| Current portion of long-term debt | 28,946 | 17,402 |
| Total Current Liabilities | <u>73,026</u> | <u>50,254</u> |
| Long-term debt, less current portion | <u>306,237</u> | <u>524,833</u> |
| Total Liabilities | 379,263 | 575,087 |
| Net Assets | | |
| Without donor restrictions | 2,589,263 | 2,141,128 |
| With donor restrictions | 72,822 | 71,480 |
| Total Net Assets | <u>2,662,085</u> | <u>2,212,608</u> |
| Total Liabilities and Net Assets | <u>\$ 3,041,348</u> | <u>\$ 2,787,695</u> |

The accompanying notes are an integral part of these financial statements.

DOMESTIC VIOLENCE PROGRAM, INC.
STATEMENTS OF ACTIVITIES
YEARS ENDED JUNE 30, 2021 AND 2020

| | 2021 | | | 2020 | | |
|---|----------------------------------|----------------------------|--------------------|----------------------------------|----------------------------|--------------------|
| | Without Donor Restrictions | With Donor Restrictions | Total | Without Donor Restrictions | With Donor Restrictions | Total |
| Public Support and Revenue: | | | | | | |
| Gross special events revenue | \$ - | \$ - | \$ - | \$ 41,099 | \$ - | \$ 41,099 |
| Less direct costs of special events | - | - | - | (8,743) | - | (8,743) |
| Net special events revenue | - | - | - | 32,356 | - | 32,356 |
| Public Support | | | | | | |
| Governmental grants | | | | | | |
| Victims of Crime (VOCA) Division | 336,533 | - | 336,533 | 390,097 | - | 390,097 |
| Emergency Solutions Grant Program | 133,830 | - | 133,830 | 75,552 | - | 75,552 |
| Emergency Food and Shelter Program | 15,000 | - | 15,000 | 16,000 | - | 16,000 |
| Office on Violence Against Women | 302,648 | - | 302,648 | 137,323 | - | 137,323 |
| Family Violence Prevention and Services Program | 270,488 | - | 270,488 | - | - | - |
| Community Development Block Grant | - | - | - | 10,714 | - | 10,714 |
| Sexual Assault Services Program | - | - | - | 12,946 | - | 12,946 |
| Sexual Assault Nurse Examiners | 4,325 | - | 4,325 | 1,749 | - | 1,749 |
| Rutherford County | 63,700 | - | 63,700 | 63,700 | - | 63,700 |
| City of Murfreesboro | 12,500 | - | 12,500 | 12,500 | - | 12,500 |
| Town of Smyrna | - | - | - | 5,000 | - | 5,000 |
| United Way | 5,000 | 10,000 | 15,000 | 9,731 | 20,461 | 30,192 |
| Contributions | 515,370 | - | 515,370 | 359,032 | - | 359,032 |
| Contributions - gifts in kind | 64,581 | - | 64,581 | 42,827 | - | 42,827 |
| Net change in value of beneficial interest | - | 11,803 | 11,803 | - | 1,337 | 1,337 |
| Rental income | 8,425 | - | 8,425 | 10,820 | - | 10,820 |
| Gain on sale of assets | 130,971 | - | 130,971 | - | - | - |
| Miscellaneous income | 2,598 | - | 2,598 | 3,698 | - | 3,698 |
| | 1,865,969 | 21,803 | 1,887,772 | 1,184,045 | 21,798 | 1,205,843 |
| Net Assets Released from Restrictions | | | | | | |
| Satisfaction of program restrictions | 20,461 | (20,461) | - | 245,796 | (245,796) | - |
| TOTAL SUPPORT AND REVENUES | 1,886,430 | 1,342 | 1,887,772 | 1,429,841 | (223,998) | 1,205,843 |
| Expenses | | | | | | |
| Program services: | | | | | | |
| Housing and shelter | 629,510 | - | 629,510 | 506,018 | - | 506,018 |
| Sexual assault services | 343,717 | - | 343,717 | 229,589 | - | 229,589 |
| Court advocacy | 220,569 | - | 220,569 | 164,071 | - | 164,071 |
| Total program services | 1,193,796 | - | 1,193,796 | 899,678 | - | 899,678 |
| Supporting services: | | | | | | |
| Management and general | 188,990 | - | 188,990 | 171,605 | - | 171,605 |
| Fundraising | 55,509 | - | 55,509 | 33,530 | - | 33,530 |
| Total supporting services | 244,499 | - | 244,499 | 205,135 | - | 205,135 |
| TOTAL EXPENSES | 1,438,295 | - | 1,438,295 | 1,104,813 | - | 1,104,813 |
| CHANGE IN NET ASSETS | 448,135 | 1,342 | 449,477 | 325,028 | (223,998) | 101,030 |
| NET ASSETS, BEGINNING OF YEAR | 2,141,128 | 71,480 | 2,212,608 | 1,816,100 | 295,478 | 2,111,578 |
| NET ASSETS, END OF YEAR | \$ 2,589,263 | \$ 72,822 | \$2,662,085 | \$ 2,141,128 | \$ 71,480 | \$2,212,608 |

The accompanying notes are an integral part of these financial statements.

DOMESTIC VIOLENCE PROGRAM, INC.
STATEMENTS OF FUNCTIONAL EXPENSES
YEARS ENDED JUNE 30, 2021 AND 2020

| | Program Services | | | Supporting Services | | | Totals | |
|---|-------------------|-------------------------|----------------|---------------------|------------------------|-------------|--------------|--|
| | Housing & Shelter | Sexual Assault Services | Court Advocacy | Total | Management and General | | Fund-raising | |
| | | | | | 2021 | 2020 | | |
| Salaries and wages | \$180,832 | \$227,689 | \$141,653 | \$ 550,174 | \$ 125,805 | \$ 715,312 | \$ 558,827 | |
| Payroll taxes and employee benefits | 13,868 | 17,462 | 10,863 | 42,193 | 9,648 | 54,857 | 43,249 | |
| Total Salaries and Related Expenses | 194,700 | 245,151 | 152,516 | 592,367 | 135,453 | 770,169 | 602,076 | |
| Direct services expense | 194,608 | 8,559 | 3,337 | 206,504 | - | 206,504 | 88,110 | |
| Professional fees | 31,651 | 30,400 | 34,101 | 96,152 | 11,037 | 107,189 | 68,088 | |
| Depreciation expense | 58,091 | 7,518 | 5,103 | 70,712 | 7,214 | 80,197 | 84,738 | |
| Supplies-in-kind | 64,581 | - | - | 64,581 | - | 64,581 | 42,827 | |
| Supplies expense | 24,537 | 16,181 | 4,845 | 45,563 | 7,470 | 57,617 | 25,184 | |
| Occupancy expense | 33,394 | 5,566 | 3,493 | 42,453 | 9,163 | 52,411 | 55,001 | |
| Insurance | 6,218 | 8,806 | 5,977 | 21,001 | 4,323 | 26,685 | 23,053 | |
| Communications expense | 13,176 | 8,139 | 2,191 | 23,506 | 1,584 | 25,589 | 23,191 | |
| Interest expense | 4,256 | 6,028 | 4,091 | 14,375 | 2,959 | 18,266 | 27,536 | |
| Community relations | 1,335 | 2,265 | 1,263 | 4,863 | 3,913 | 9,018 | - | |
| Equipment rental and maintenance | 1,865 | 1,808 | 1,227 | 4,900 | 1,487 | 6,665 | 18,878 | |
| Travel and training expense | 362 | 2,434 | 1,109 | 3,905 | 1,197 | 5,102 | 14,753 | |
| Miscellaneous expense | 570 | 232 | 298 | 1,100 | 1,289 | 2,389 | 3,881 | |
| Fundraising event supplies | - | - | - | - | - | 1,802 | - | |
| Printing, publications and dues | - | 292 | 916 | 1,208 | 209 | 1,570 | 34,441 | |
| Background checks | - | - | - | - | 1,337 | 1,337 | 668 | |
| Postage | 166 | 338 | 102 | 606 | 355 | 1,204 | 1,131 | |
| Total expenses by function | 629,510 | 343,717 | 220,569 | 1,193,796 | 188,990 | 1,438,295 | 1,113,556 | |
| Less expenses included with revenues on the statement of activities: | | | | | | | | |
| Direct cost of special events | - | - | - | - | - | - | (8,743) | |
| Total expenses included in the expense section on the statement of activities | \$629,510 | \$343,717 | \$220,569 | \$1,193,796 | \$ 188,990 | \$1,438,295 | \$1,104,813 | |

The accompanying notes are an integral part of these financial statements.

DOMESTIC VIOLENCE PROGRAM, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2020

| | Program Services | | | | Management and General | Fund-raising | Total |
|---|-------------------|-------------------------|------------------|-------------------|------------------------|-----------------|--------------------|
| | Housing & Shelter | Sexual Assault Services | Court Advocacy | Total | | | |
| Salaries and wages | \$193,426 | \$135,158 | \$ 97,184 | \$ 425,768 | \$ 111,349 | \$21,710 | \$ 558,827 |
| Payroll taxes and employee benefits | 14,984 | 10,470 | 7,528 | 32,982 | 8,585 | 1,682 | 43,249 |
| Total Salaries and Related Expenses | <u>208,410</u> | <u>145,628</u> | <u>104,712</u> | <u>458,750</u> | <u>119,934</u> | <u>23,392</u> | <u>602,076</u> |
| Direct services expense | 88,110 | - | - | 88,110 | - | - | 88,110 |
| Depreciation expense | 65,115 | 7,108 | 4,101 | 76,324 | 7,755 | 659 | 84,738 |
| Professional fees | 13,360 | 13,220 | 31,000 | 57,580 | 10,508 | - | 68,088 |
| Occupancy expense | 43,729 | 4,084 | 3,536 | 51,349 | 3,054 | 598 | 55,001 |
| Supplies-in-kind | 39,327 | - | - | 39,327 | - | 3,500 | 42,827 |
| Printing, publications and dues | - | 23,210 | - | 23,210 | 10,971 | 260 | 34,441 |
| Interest expense | 8,839 | 6,774 | 5,865 | 21,478 | 5,067 | 991 | 27,536 |
| Supplies expense | 3,431 | 6,853 | 2,342 | 12,626 | 1,922 | 10,636 | 25,184 |
| Communications expense | 16,407 | 3,532 | 1,600 | 21,539 | 1,382 | 270 | 23,191 |
| Insurance | 7,400 | 5,671 | 4,910 | 17,981 | 4,242 | 830 | 23,053 |
| Equipment rental and maintenance | 6,134 | 5,168 | 4,743 | 16,045 | 2,370 | 463 | 18,878 |
| Travel and training expense | 5,393 | 6,678 | 1,021 | 13,092 | 1,028 | 633 | 14,753 |
| Miscellaneous expense | - | 1,385 | - | 1,385 | 2,496 | - | 3,881 |
| Postage | 363 | 278 | 241 | 882 | 208 | 41 | 1,131 |
| Background checks | - | - | - | - | 668 | - | 668 |
| Total expenses by function | <u>506,018</u> | <u>229,589</u> | <u>164,071</u> | <u>899,678</u> | <u>171,605</u> | <u>42,273</u> | <u>1,113,556</u> |
| Less expenses included with revenues on the statement of activities: | | | | | | | |
| Direct cost of special events | - | - | - | - | - | (8,743) | (8,743) |
| Total expenses included in the expense section on the statement of activities | <u>\$506,018</u> | <u>\$229,589</u> | <u>\$164,071</u> | <u>\$ 899,678</u> | <u>\$ 171,605</u> | <u>\$33,530</u> | <u>\$1,104,813</u> |

The accompanying notes are an integral part of these financial statements.

DOMESTIC VIOLENCE PROGRAM, INC.
STATEMENTS OF CASH FLOWS
YEARS ENDED JUNE 30, 2021 AND 2020

| | 2021 | 2020 |
|---|--------------------------|--------------------------|
| Cash Flows from Operating Activities- | | |
| Change in net assets | \$ 449,477 | \$ 101,030 |
| Adjustments to reconcile change in net assets to net cash provided by operating activities- | | |
| Depreciation | 80,197 | 84,738 |
| Change in beneficial interest | (11,803) | (1,337) |
| Gain on sale of property and equipment | (130,971) | - |
| In kind donation of property and equipment | (234,000) | - |
| (Increase) decrease in: | | |
| Grants receivable | (77,184) | (60,205) |
| Unconditional promises to give | 10,461 | 15,131 |
| Increase (decrease) in: | | |
| Accounts payable and accrued expenses | 11,228 | 4,109 |
| NET CASH PROVIDED BY OPERATING ACTIVITIES | <u>97,405</u> | <u>143,466</u> |
| Cash Flows from Investing Activities- | | |
| Proceeds from sale of securities | - | 21,020 |
| Proceeds from sale of property and equipment | 327,802 | - |
| Purchase of property, plant and equipment | <u>(60,854)</u> | <u>(206,044)</u> |
| NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES | <u>266,948</u> | <u>(185,024)</u> |
| Cash Flows from Financing Activities- | | |
| Principal paid on long-term debt | <u>(207,052)</u> | <u>(123,726)</u> |
| NET CASH USED IN FINANCING ACTIVITIES | <u>(207,052)</u> | <u>(123,726)</u> |
| NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS | 157,301 | (165,284) |
| CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR | <u>276,164</u> | <u>441,448</u> |
| CASH AND CASH EQUIVALENTS, END OF YEAR | <u><u>\$ 433,465</u></u> | <u><u>\$ 276,164</u></u> |
| Supplemental Disclosure of Cash Flow Information- | | |
| Interest paid | <u>\$ 18,266</u> | <u>\$ 27,536</u> |
| In kind donation of property and equipment | <u><u>\$ 234,000</u></u> | <u><u>\$ -</u></u> |

The accompanying notes are an integral part of these financial statements.

**DOMESTIC VIOLENCE PROGRAM, INC.
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021 AND 2020**

NOTE 1 - ORGANIZATION AND NATURE OF ACTIVITIES

The Domestic Violence Program, Inc. (the Organization) provides services and assistance to victims of personal violence (domestic and sexual in nature) in the Murfreesboro, Tennessee area. The Organization is supported primarily through grants, the United Way, and donor contributions. We fulfill our mission by focusing our efforts in the following service areas.

Housing and shelter – Our confidential and secure safe shelter provides families and individuals a temporary safe haven from violence. We provide on-site shelter advocates who support individuals and families in regaining their lives apart from fear, violence and control. Case management is tailored to the unique needs of each individual.

Sexual assault services – We offer 24/7 crisis support for victims of sexual assault. Advocates provide accompaniment to survivors of sexual assault who are seeking medical care which can be done onsite at our facility as well as local hospitals. Advocates also offer accompaniment to law enforcement interviews and legal meetings as well as court proceedings. We offer individual, crisis and periodic group counseling to create a space where individuals can be hopeful about recovery and safely face the challenges that come with growth and healing.

Court advocacy – We provide specialized court advocates who can assist victims with legal Orders of Protection (stay away orders) due to domestic violence, sexual assault or stalking. An attorney on staff works with victims to ensure the client's voice is heard in the court of law.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Organization prepares its financial statements in accordance with accounting principles generally accepted in the United States of America (US GAAP) for not-for-profit entities. The significant accounting policies used by the Organization are described subsequently to enhance the usefulness and understandability of the financial statements.

Basis of Presentation

The Organization prepares its financial statements using the accrual basis of accounting and US GAAP.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the Organization to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.