FINANCIAL STATEMENTS

**JUNE 30, 2006** 

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## JOHN R. POOLE, CPA CERTIFIED PUBLIC ACCOUNTANT

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## **Independent Auditor's Report**

To the Board of Directors of ARC of Williamson County, Inc. Franklin, Tennessee

I have audited the accompanying statement of financial position of ARC of Williamson County, Inc. (a nonprofit organization) as of June 30, 2006, and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted the audit in accordance with generally accepted auditing standards in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of ARC of Williamson County, Inc., as of June 30, 2006, and the changes in its net assets and its cash flows for the year then ended in conformity with generally accepted accounting principles.

John R. Poole, CPA

August 15, 2006

### Statement of Financial Position

June 30, 2006

### <u>Assets</u>

Current assets:		
Cash	\$	20,543
Certificate of deposit		11,520
Independent Support Contract receivable		12,214
Unconditional promises receivable		17,400
Other receivables		4,008
Prepaid assets		1,600
Total current assets	_	67,285
Property and equipment at cost:		
Office equipment		7,517
Less: accumulated depreciation		(6,334)
Net property and equipment	_	1,183
-		
Total assets	\$	68,468
Liabilities and Net Assets		
Current liabilities:		
Accounts payable	\$	925
Total current liabilities	Ψ <u> </u>	925
	•	
Net assets:		
Temporarily restricted		17,400
Unrestricted		50,143
Total net assets	_	67,543
Total liabilities and net assets	\$	68,468

#### Statement of Activities

For the year ended June 30, 2006

		Unrestricted	Temporarily Restricted	<u>Total</u>
Revenue and Other support:				
State Grant				
Family Support Program	\$	165,568	-	165,568
ISC		106,069	-	106,069
Grants		10,320	-	10,320
Contributions		1,845	-	1,845
United Way		3,418	17,400	20,818
Memberships		705	-	705
County appropriations		2,015	-	2,015
Special events		2,044	-	2,044
Interest		10	-	10
Miscellaneous		718	-	718
Net assets released from restrictions:				
United Way funding for the year 2005-2006	_	16,500	(16,500)	
Total public support and revenues	-	309,212	900	310,112
Expenses:				
Family Support		164,755	-	164,755
ISC		106,771	-	106,771
Advocacy		15,064	-	15,064
Social and Recreational		3,629	-	3,629
Management and general		5,799	-	5,799
Total expenses		296,018	-	296,018
acrease (decrease) in net assets		13,194	900	14,094
eginning of year net assets		36,949	16,500	53,449
nd of year net assets	\$	50,143	17,400	67,543

Statement of Functional Expenses

For the year ended June 30, 2006

		ī	rogram Serv	rices			Supporting Services	
		Family	Togram Serv	71008	Social and	-	Management	Total
		Support	ISC	Advocacy	Recreational	Total	and General	Expenses
Salaries	\$	34,684	46,351	8,992	1,200	91,227	0	91,227
Employee benefits		0	2,400	0	0	2,400	0	2,400
Payroll taxes		2,191	3,546	1,147	92	6,976	0	6,976
Grants and subsidies		107,147	49,243	0	0	156,390	0	156,390
Convention		500	0	0	0	500	0	500
Postage and printing		1,100	1,100	235	0	2,435	248	2,683
Dues		1,598	100	790	0	2,488	0	2,488
Telephone		2,130	650	800	60	3,640	283	3,923
Maintenance and repairs		0	0	0	0	0	345	345
Professional services		7,700	0	0	0	7,700	1,600	9,300
Supplies		1,709	100	1,115	105	3,029	222	3,251
Travel		800	1,456	915	0	3,171	377	3,548
Rent		3,600	1,400	1,000	900	6,900	1,170	8,070
Insurance		0	0	0	0	0	1,269	1,269
Food		0	0	70	1,272	1,342	0	1,342
Interest		0	0	0	0	0	108	108
Miscellaneous		1,596	425	0	0	2,021	0	2,021
Depreciation	_	0	0	0	0	0	177	177
Total Expenses	\$	164,755	106,771	15,064	3,629	290,219	5,799	296,018

#### Statement of Cash Flows

For the year ended June 30, 2006

iner	Cash flows from operating activities: Support and revenue received Cash paid for: Salaries and related expenses	\$ 310,365 (100,603)
	Program and support services	(198,001)
	Net cash provided by operating activities	11,761
-	The country provided by the same of the sa	
	Cash flows used by investing activities:	
17	Acquisition of fixed assets	(1,238)
	Net cash used by investing activities	(1,238)
	Net increase in cash	10,523
-	Cash and cash equivalents at beginning of year	10,020
	Cash and cash equivalents at end of year	\$ 20,543
	Reconciliation of Increase in Net Assets to Net Cash Provided by	
-	Operating Activities	
	operating item into	
Page	Increase (decrease) in net assets	\$ 14,094
	Adjustments to reconcile decrease in net assets to	
	net cash provided by operating activities:	
	Depreciation	177
	Changes in assets (increase) decrease:	
( <del>130)</del>	Accounts receivable	(253)
	Prepaid assets	(1,600)
	Changes in liabilities increase (decrease)	
-	Accrued expenses	(657)
	Net cash provided by operating activities	\$ 11,761

## Notes to the Financial Statements June 30, 2006

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Activities

ARC of Williamson County, Inc. is a non-profit organization in Williamson County, Tennessee. The Organization's mission is to enable persons with disabilities to achieve their highest level of functioning and progress toward their full potential. The organization provides social and recreational activities for adults with mental retardation and family support for parents of children with mental retardation.

#### **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles and recommendations of the American Institute of Certified Public Accountants in its industry audit and accounting guide, "Not-for-Profit Organizations."

#### Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Standards (SAS) No. 117, Financial Statements of Not -for-Profit Organizations. Under SAS No. 117, the Organization is required to report information regarding its financial position and activities according to the three classes of net assets. In addition, the Organization is required to present a statement of cash flows. As permitted by the statement, the Organization has discontinued its use of fund accounting.

#### Contributions

In accordance with SAS 116, Accounting for Contributions Received and Contributions Made, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of any donor restrictions.

#### Promises to Give

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

## Notes to the Financial Statements June 30, 2006

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

#### Donated Services

ARC of Williamson County, Inc. receives many hours of donated time from various citizens. It is impractical to estimate a value for these services, as such no such value has been placed on these services in the organization's financial statements.

## **Donor - Imposed Restrictions**

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are restricted for future periods or donor-restricted for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. When a donor- stipulated time restriction is accomplished, then the restricted net assets are reclassified to unrestricted net assets. If a restriction is fulfilled in the same time period in which the contribution is received, the contribution is reported as unrestricted.

#### Depreciation

Depreciation is provided for over the estimated useful lives of the assets. Assets are depreciated using the straight-line method of depreciation.

#### Promises to Give/Pledges

Unconditional promises to give that are expected to be collected within one year are recorded at their net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of estimated future cash flows. Conditional promises to give are not included as support until such time as the conditions are substantially met. At June 30, 2006 the organization has recorded \$17,400 of promises to give from the United Way of Williamson County.

### Functional Allocation of Expenses

The costs of providing the organization's various programs and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs may have been allocated among the programs and supporting services benefited.

#### Income Taxes

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code.

## Notes to the Financial Statements June 30, 2006

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

#### Unearned Revenue

Unearned revenue is recorded when a potential revenue does not meet the 'measurable' and 'available' criteria for recognition in the current period. In subsequent periods, when both of these criteria are met, revenue is recognized.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### Economic Dependence

Approximately 87% of the organization's revenues for the year ended June 30, 2006, was from contracts from various State of Tennessee departments. The State of Tennessee may, at its discretion, request reimbursement of expenses or return of funds, or both as a result of non-compliance by the Organization with the terms of the programs.

#### 2. FIXED ASSETS

A summary of fixed asset activity is noted below:

	Balance			Balance
	<u>6/30/05</u>	<b>Addition</b>	Retirement	6/30/06
Furniture and equipment	6,277	1,238		7,517
Total	6,277			7,517
Less: Accumulated depreciation	(6,156)			<u>(6,334)</u>
Net assets	<u>121</u>			1,183

Depreciation expense for the year ended June 30, 2006 was \$ 177.

## Notes to the Financial Statements June 30, 2006

## 3. STATE CONTRACTS AND GRANTS:

Amounts received from the State of Tennessee are subject to audit and adjustment by the State of Tennessee. Any disallowed claims including amounts already collected, could become a liability of the Organization.