

Shelters to Shutters 2017 Operating Budget

	<u>Jan-17</u>	<u>Feb-17</u>	<u>Mar-17</u>	<u>Apr-17</u>	<u>May-17</u>	<u>Jun-17</u>	<u>Jul-17</u>	<u>Aug-17</u>	<u>Sep-17</u>	<u>Oct-17</u>	<u>Nov-17</u>	<u>Dec-17</u>	
Individual Giving	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
Corporate Parnterships	100,000	100,000	100,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	15,000	15,000	400,000
Special Events		50,000			5,000				15,000		5,000	5,000	80,000
Foundation Grants				25,000				25,000					50,000
Other Income	2,875	2,875	2,875		2,875	2,875	2,875	2,875	2,875	2,875	2,875	2,875	34,500
Committed Contributions	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	180,000
Total Revenue	122,875	172,875	122,875	57,875	37,875	32,875	32,875	57,875	47,875	32,875	42,875	42,875	804,500
Payroll & Benefits													
Salaries	47,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500	570,000
Payroll Taxes	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	45,600
Group Insurance	2,263	2,263	2,263	2,263	2,263	2,263	2,263	2,263	2,263	2,263	2,263	2,263	27,156
Workers Comp	100	100	100	125	125	125	150	150	150	150	150	150	1,575
Other Benefits	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Payroll & Benefits	53,663	53,663	53,663	53,688	53,688	53,688	53,713	53,713	53,713	53,713	53,713	53,713	644,331
Marketing & Promotional Budget													
Promotional	4,000	4,000	-	4,000	-	-	1,000	-	-	4,000	-	-	17,000
Collateral / Videos	3,208	3,208	2,708	2,708	2,708	2,708	2,708	2,708	2,708	3,208	3,208	2,708	34,496
Website / Web Tools	1,569	1,569	1,569	1,569	1,569	1,569	1,569	1,569	6,569	1,569	1,569	1,569	23,828
Advertising	833	833	833	833	833	833	833	833	833	833	833	833	9,996
Other Marketing	792	792	792	792	792	792	792	792	792	792	792	792	9,504
Total Marketing Expense	10,402	10,402	5,902	9,902	5,902	5,902	6,902	5,902	10,902	10,402	6,402	5,902	94,824
Office Expense													
Office Rent	2,500	2,500	500	500	500	500	500	500	500	500	500	500	10,000
Payroll Processing Fee	225	225	225	225	225	225	225	225	225	225	225	225	2,700
Office Supplies	200	200	200	200	200	200	200	200	200	200	200	200	2,400
Postagae & Delivery	50	50	50	50	50	50	50	50	50	50	50	50	600
Telephone	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Internet	150	150	150	150	150	150	150	150	150	150	150	150	1,800
Total Office Expense	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	3,225	38,700
Other General & Administrative													
Bank Fees	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Credit Card Fees	50	50	50	50	50	50	50	50	50	50	50	50	600
Dues & Subscriptions	500	350	-	-	-	500	350	-	-	-	-	-	1,700
Employee Recruitment	-	-	-	-	-	-	-	-	-	-	-	-	-
Membership Fees	-	-	-	-	-	-	-	-	500	-	-	-	500
Participant Support	300	300	300	300	300	300	300	300	300	300	300	300	3,600
Legal Fees	-	-	1,000	-	-	-	-	-	-	-	-	-	1,000
Consulting Fees	5,000	10,000	-	10,000	-	10,000	-	-	-	-	-	-	35,000
Professional Fees	-	-	-	-	-	-	-	-	-	-	-	750	750
Other General and Admin	200	200	200	200	200	200	200	200	200	200	200	200	2,400
Total Other General &	6,150	11,000	1,650	10,650	650	11,150	1,000	650	1,150	650	650	1,400	46,750
Travel & Entertainment													
Meals/Entertainment	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	3,000	30,500

Travel-Hotel	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
Travel-Airfare/Ground	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	14,400
Travel-Meals/Per Diem	500	500	500	500	500	500	500	500	500	500	500	500	6,000
Total Travel & Entertainment	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,700	62,900
Insurance & Taxes													
Insurance	7,500												7,500
Total Insurance & Taxes	7,500	-	-	-	-	-	-	-	-	-	-	-	7,500
Total Expenditures	86,140	83,490	69,640	82,665	68,665	79,165	70,040	68,690	74,190	73,190	69,190	69,940	895,005
Net Revenue	36,735	89,385	53,235	(24,790)	(30,790)	(46,290)	(37,165)	(10,815)	(26,315)	(40,315)	(26,315)	(27,065)	-90,505