

Tennessee Secretary of State
Tre Hargett



Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

January 10, 2024

JANE GRIMES MENEELY
7199 COCKRILL BEND BLVD.
NASHVILLE, TN 37209

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: PENCIL FOUNDATION
CO Number: CO265
Renewal Date: 12/31/2024

Dear JANE GRIMES MENEELY :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501, *et seq.* the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at <https://sos.tn.gov/charities>. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars (\$5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
2023137408

Application to Renew Registration of a Charitable Organization



Tre Hargett
Secretary of State

Division of Business and Charitable Organizations

Department of State

State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
sos.tn.gov/charities

CO Number: CO265
Filed: 12/22/2023 08:56 AM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: PENCIL FOUNDATION

Legal entity type of the Organization: Corporation

Business Services Control Number: 000113487

FEIN: 58-1475675

CO Number: CO265

Initial Registration Date: 02/03/1994

Renewal Date: 12/31/2023

Has your fiscal year ending month changed since your last renewal?

☐ Yes ☒ No

Fiscal Year Ending Month: June

When and where was the organization legally established

Date: 02/23/1982

Country: USA

City/State: NASHVILLE, TN

Has your Principal Office address changed since your last renewal?

☐ Yes ☒ No

Principal Office Address

7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209

Has your Mailing address changed since your last renewal?

☐ Yes ☒ No

Mailing Office Address

7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209

Contact Information for the Charitable Organization

Contact Name: JANE GRIMES MENEELY

Telephone Number: (615) 242-3167

Fax Number: (615) 254-6748

Email: jmeneely@pencil615.org

Website: <http://www.pencilforschools.org>

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?

☐ Yes ☒ No

Has the organization registered in any other state(s)?

☐ Yes ☒ No

Does the charity have other offices, chapters, branches, affiliates or a parent?

☐ Yes ☒ No

The category that best describes your organization

B - Educational Institutions & Related Activities

The charitable purpose of the organization

Our mission is to link community resources with Nashville Public schools so that students can achieve academic success and be prepared for life.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☒ No

Last Fiscal Year Start: July 2022

Last Fiscal Year End: June 2023

Type of 990 Tax Form Filed: 990 (Long Form)

Gross Revenue

Direct and Indirect Public Contributions	\$ 6,313,419.00
Government Grants	\$ 2,150,916.00
Program Service Revenue	\$ 0.00
Special Events and Activities	\$ 106,699.00
Gross Sales of Inventory	\$ 0.00
Other Revenue	\$ 317,043.00
Total Revenue	\$ 8,888,077.00

Expenses

Total Program Expenses	\$ 7,959,792.00
Direct Expenses from Special Events	\$ 95,169.00
Cost of Goods Sold	\$ 0.00
Management and General Expenses	\$ 175,748.00
Fundraising Expenses	\$ 476,492.00
Other Expenses	\$ 0.00
Total Expenses	\$ 8,707,201.00

Excess/Deficit For the Year (Total Revenue - Total Expenses)	\$ 180,876.00
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Changes in Net Assets/Fund Balances

Net Assets/Fund Balances at Beginning of Year	\$ 2,558,591.00
Other Changes in Net Assets or Fund Balances	\$ 97,697.00
Net Assets/Fund Balances	\$ 2,932,333.00
Total Liabilities at End of Year	\$ 1,101,125.00
Net Assets/Fund Balances at End of Year	\$ 2,932,333.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☒ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a “professional fund-raiser,” “paid solicitor,” “fund raising counsel,” or “commercial co-venturer”)?

☐ Yes ☒ No

Officer Information

Do you need to modify the current officers?

☒ Yes ☐ No

List each officer, director, and trustee (at least 2 officers are required, and you must list officers who have or share the following titles: "Chief Financial Officer", "Custodian of Contributions", "Custodian of Final Distributions")

Allen DeCuyper
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Angie Adams
3212 Acklen Avenue
Nashville, TN 37212, USA
Title(s): Chief Executive Officer, Custodian of Contributions, Custodian of Final Distributions

Bittany ADAM-DAVIS
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Blake McDaniel
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Brandyn Payne
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Candace McQueen
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Chuck Abbott
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Colleen Hoy
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Don Walker
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Ms. Elizabeth Papel
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Emily Gruening
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Haley Eakin
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Hasina Mohyuddin
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Vice President

Herman Hicks
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Jacky Gomez
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Jacquie Thomas
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Jeff Gregg
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Joan Fleming
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Mr. John Doerge
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

John McCoy
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Joshua DePriest
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Kaitlyn Jones

7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Kendrick Robinson
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Kenny Crapse
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Treasurer

Ms. LeShane Greenhill
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Lila Hall
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Meredith JONES-LONG
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Secretary

Mike Russell
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Nicole Provonchee
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Norman Merrifield
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Olivia Hill
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Perry Moulds
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Rachel Hawskworth
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Rachel Terrell
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209

Title(s): Director

Raul Miranda
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Rebecca Fair
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Robert Fisher
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Robyn Williams
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Shani Dowell
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Sue Spickard
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Thomas Burns
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Todd Figler
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Wesley Payne
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): President

Whitney Kalb
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Zulfat Suara
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

AMANI KELLY
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

KFIR ALEXANDRONI
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

HERBERT BROWN
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

BRITNEY CLINE
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

KASON DAVIS
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

KIRSTEN DODSON
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

FLYNNE DOWDY
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

JOSE FERREIRA
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

NICOLE KEEFE
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

DEVIN LINTZENICH
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

ELLIOTT NOBLE-HOLT
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

NICOLE ROBINSON-HAMILTON
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

JENNIFER WADE
7199 COCKRILL BEND BLVD.
USA, NASHVILLE, TN 37209
Title(s): Director

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☒ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Jane Grimes Meneely

Date: 12/19/2023

Title: Chief Administrative Officer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Angie Adams

Date: 12/22/2023

Title: Chief Executive Officer



Tre Hargett
Secretary of State

Division of Business and Charitable Organizations

Department of State

State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
sos.tn.gov/charities

Date: 12/22/2023

Invoice: 2023-11297

Customer Information

JANE GRIMES MENEELY
PENCIL FOUNDATION
7199 COCKRILL BEND BLVD.
NASHVILLE, 37209

Tracking Number	Description	Amount Paid
2023137408	CH Charitable Renewal	\$ 10.00
Payment Details		
	Fee Total:	\$ 10.00
	Payment Total:	\$ 10.00
	Amount Due:	\$ 0.00
	Refunded Amount:	\$ 0.00
Payment Method		
	Payment Type:	Credit Card
	Check/Confirmation Number:	3864612286