DOMESTIC VIOLENCE PROGRAM, INC.
FINANCIAL STATEMENTS,
SUPPLEMENTAL INFORMATION
AND
INDEPENDENT AUDITOR'S REPORT
YEARS ENDED JUNE 30, 2016 AND 2015

DOMESTIC VIOLENCE PROGRAM, INC. FINANCIAL STATEMENTS, SUPPLEMENTAL INFORMATION AND INDEPENDENT AUDITOR'S REPORT YEARS ENDED JUNE 30, 2016 AND 2015

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Domestic Violence Program, Inc.

I have audited the accompanying financial statements of the Domestic Violence Program, Inc. (a nonprofit organization) which comprise the statements of financial position as of June 30, 2016 and 2015, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Domestic Violence Program, Inc. as of June 30, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Supplementary Information

Tim Montgomeny, CPA PLLC

My audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying supplementary information on page 15 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information, except for the portion marked "unaudited" on which I express no opinion, has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

Murfreesboro, Tennessee September 21, 2016

DOMESTIC VIOLENCE PROGRAM, INC. STATEMENTS OF FINANCIAL POSITION JUNE 30, 2016 AND 2015

	2016	2015
ASSETS		
Current Assets Cash and cash equivalents Grants receivable Unconditional promises to give Deposits Total Current Assets	\$ - 55,735 54,575 4,450 114,760	\$ 15,671 39,059 69,089 5,850 129,669
Property, Plant and Equipment Land Building Furniture, fixtures, and office equipment Less accumulated depreciation	77,500 1,840,456 186,292 2,104,248 (710,305) 1,393,943	77,500 1,836,314 186,292 2,100,106 (658,745) 1,441,361
Beneficial interest - Community Foundation of Middle Tennessee	41,258	44,522
Total Assets	\$ 1,549,961	\$ 1,615,552
LIABILITIES AND NET ASSETS		
Current Liabilities Checks issued in excess of deposits Accounts payable and accrued expenses Total Current Liabilities	\$ 8,810 22,720 31,530	\$ - 8,991 8,991
Net Assets Unrestricted Temporarily restricted Permanently restricted	1,199,355 277,818 41,258	1,263,552 298,487 44,522
Total Net Assets	1,518,431	1,606,561_
Total Liabilities and Net Assets	\$ 1,549,961	\$ 1,615,552

DOMESTIC VIOLENCE PROGRAM, INC. STATEMENTS OF ACTIVITIES YEARS ENDED JUNE 30, 2016 AND 2015

		20	2016			20	2015	
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
ı								
Overimmental grams Victims of Crime (VOCA) Division	\$ 268,592	· \$. ↔	\$ 268,592	\$ 165,745	·	9	\$ 165,745
State Shelter Service Division (Family Violence)	1.	1		(I	77,345	1	1	77,345
Sexual Assault Services Flograff (SASF)	E2 466			52 155	27,865			37,865
Emergency Shelter Program Division Emergency Food and Shelfer Program	10.282	JI •) I	10.282	19.634	Л •		19,634
Child and Adult Care Food Program (CACFP)	7.795	1	1	7,795	9,286	1	I	9,286
Housing and Urban Development	7,985	1	1	7,985	43,587		1	43,587
Community Development Public Service Grant	9,500	ı	I	9,500	7,500	t	1	7,500
	099'09	1	1	099'09	51,360	ı		51,360
	12,500	£	1	12,500	12,500	£	I	12,500
	3,000	1 1	ı	3,000	3,000	1	ı	3,000
United Way of Rutherford County	1 1	54,575	ı	54,5/5	9359	68,641	ı	78,000
Donations	259,734			259,734	282,065		1 1	202,000
Met change in value of heneficial interest	7,200	ı	(3.264)	(3.264)	501	1	(1,813)	(1,813)
	5,504	1		5,504	12,871	1		12,871
1	1,039	T	1	1,039	566	T.	1	566
	702,246	54,575	(3,264)	753,557	752,903	68,641	(1,813)	819,731
Net Assets Released from Restrictions Satisfaction of program restrictions	75,244	(75,244)	1	1	71,521	(71,521)	1	1
TOTAL SUPPORT AND REVENUES	777,490	(20,669)	(3,264)	753,557	824,424	(2,880)	(1,813)	819,731
'	726,980 108,593 6,114		1 1 1	726,980 108,593 6,114	739,759 107,302 6,201	1 1 1	1 1 1	739,759 107,302 6,201
	841,687	1	1	841,687	853,262	1	1	853,262
CHANGE IN NET ASSETS	(64,197)	(20,669)	(3,264)	(88,130)	(28,838)	(2,880)	(1,813)	(33,531)
NET ASSETS, BEGINNING OF YEAR	1,263,552	298,487	44,522	1,606,561	1,292,390	301,367	46,335	1,640,092
NET ASSETS, END OF YEAR	\$ 1,199,355	\$ 277,818	\$ 41,258	\$1,518,431	\$ 1,263,552	\$ 298,487	\$ 44,522	\$1,606,561

The accompanying notes are an integral part of these financial statements.

DOMESTIC VIOLENCE PROGRAM, INC. STATEMENTS OF FUNCTIONAL EXPENSES YEARS ENDED JUNE 30, 2016 AND 2015

	Client Services	Supporting Services	Fund- raising	2016 Total	Client Services	Supporting Services	Fund- raising	2015 Total
Salaries and wages Pavroll taxes and employee benefits	\$ 395,284	\$ 59,888	 ↔	\$ 455,172 56,622	\$ 362,724	\$ 58,186		\$ 420,910 48,757
Total Salaries and Related Expenses	444,456	67,338	ī	511,794	404,811	64,856	1	469,667
Occupancy expense	77,807	6,709		84,516	114,394	6,641	1	121,035
Supplies-in-kind	70,570	ī	•	70,570	73,797	ı	ī	73,797
Depreciation expense	47,558	4,002	I	51,560	46,763	6,787	1	53,550
Supplies expense	14,504	6,599	6,114	27,217	14,212	6,578	6,201	26,991
Direct services expense	25,774	I	1	25,774	37,322	1	1	37,322
Communications expense	15,776	5,838	1	21,614	13,130	2,973	Ī	16,103
Insurance and property tax expense	15,295	1,952	1	17,247	19,246	2,719	Ï	21,965
Professional fees	ı	10,750	1	10,750	1	7,020	ı	7,020
Equipment rental and maintenance	10,173		ľ	10,173	9,446	1	,1	9,446
Printing, publications and dues	4,088	2,594	ī	6,682	4,803	4,662	1	9,465
Travel expense	180	1,200	1	1,380	63	692	1	755
Conferences and meetings	799	476	1	1,275	1,472	529	ì	2,001
Postage and shipping	I	592	1	592	300	1,213	ī	1,513
Interest expense	1	280	1	280	ı	410	1	410
Miscellaneous expense	1	263	1	263	1	2,222	Ī	2,222
TOTAL EXPENSES	\$ 726,980	\$ 108,593	\$ 6,114	\$ 841,687	\$ 739,759	\$ 107,302	\$ 6,201	\$ 853,262

The accompanying notes are an integral part of these financial statements.

DOMESTIC VIOLENCE PROGRAM, INC. STATEMENTS OF CASH FLOWS YEARS ENDED JUNE 30, 2016 AND 2015

		2016	:	2015
Cash Flows from Operating Activities- Change in net assets Adjustments to reconcile change in net assets to	\$	(88,130)	\$ ((33,531)
net cash (used in) provided by operating activities- Depreciation Change in beneficial interest (Increase) decrease in:		51,560 3,264		53,550 1,813
Grants receivable Unconditional promises to give Deposits Increase (decrease) in:		(16,676) 14,514 1,400		(7,999) (3,723)
Checks issued in excess of deposits Accounts payable and accrued expenses		8,810 13,729		(2,560)
NET CASH (USED IN) PROVIDED BY OPERATING ACTIVITIES		(11,529)		7,550
Cash Flows from Investing Activities- Purchase of property, plant and equipment		(4,142)	-	(3,945)
NET CASH USED IN INVESTING ACTIVITIES		(4,142)		(3,945)
Cash Flows from Financing Activities- Payments on capital lease obligation NET CASH USED IN				(3,069)
FINANCING ACTIVITIES		-		(3,069)
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS		(15,671)		536
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR		15,671	Lancia de la constante de la c	15,135
CASH AND CASH EQUIVALENTS, END OF YEAR	\$		\$	15,671
Supplemental Disclosure of Cash Flow Information- Interest paid	_\$_	280	\$	410

NOTE 1 - NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

The Domestic Violence Program, Inc. (the Organization) provides services and assistance to victims of domestic violence in the Murfreesboro, Tennessee area. Services include counseling, education, legal assistance, temporary housing, clothing and food, when necessary. The Organization is supported primarily through grants, the United Way, and donor contributions.

Basis of Accounting

The accompanying financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

Basis of Presentation

The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets; temporarily restricted net assets, which represents the expendable resources restricted by donors as to purpose or by the passage of time; and permanently restricted net assets, which represents resources whose use by the organization is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the organization.

Property and Equipment

Fixed assets are stated at cost as of the date of acquisition or fair value as of the date of receipt in the case of gifts. Depreciation is computed using the straight-line method based on the estimated useful life of the asset, ranging from 3 to 40 years. Expenditures for property and equipment in excess of \$500 are capitalized and maintenance and repairs are charged to operations when incurred. Major renewals and betterments are capitalized. When items of property and equipment are sold or otherwise disposed of, the related costs and accumulated depreciation are removed from the accounts and any gain or loss is included in operations. Depreciation expense for the years ended June 30, 2016 and 2015 is \$51,560 and \$53,550, respectively.

Revenue Recognition

The Organization recognizes revenue from grants and contracts when allowable expenditures under such agreements occur.

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restriction.

NOTE 1 - NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue Recognition (continued)

All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Income Taxes

The Organization was officially chartered as a Tennessee tax-exempt, nonprofit corporation on April 22, 1986. On the federal level, the Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Organization has been determined by the Internal Revenue Service not to be a private foundation within the meaning of Section 509(a) of the Internal Revenue Code. There was no unrelated business income for the years ended June 30, 2016 and 2015.

Fair Value Measurement

The Organization uses fair value measurements to record fair value adjustments to certain assets and liabilities and to determine fair value disclosures. In accordance with the *Fair Value Measurements and Disclosures* topic of FASB ASC, the fair value of a financial instrument is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In accordance with this guidance, the Organization groups its financial assets and liabilities generally measured at fair value in a three level valuation hierarchy for disclosure of fair value measurements defined as Level 1 – inputs for quoted market prices for identical assets or liabilities in active markets; Level 2 – inputs include quoted market prices for similar assets and liabilities in active markets and inputs that are observable either directly or indirectly and; Level 3 – inputs that are unobservable and significant to the fair value measurements. The fair value of the beneficial interest, defined as Level 3, was \$41,258 and \$44,522 at June 30, 2016 and 2015, respectively.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the Organization to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 1 - NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Functional Allocation of Expense

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Donated Services and Noncash Gifts

Many individuals have donated time and services to advance the Organization's programs and objectives. The value of these services has not been recorded in the financial statements because they do not meet the definition for recognition under generally accepted accounting principles. Other noncash donations during 2016 consist of supplies of \$70,570. The supplies are included in donations in the statement of activities.

Promises to Give

Unconditional promises to give are recognized as revenues or gains in the period received and as assets, decreases of liabilities, or expenses depending on the form of benefits received. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional.

Cash and Cash Equivalents

The Organization considers all short-term investments with an original maturity of three months or less to be cash equivalents and includes all certificates of deposit.

Reclassifications

Certain balances on the 2015 Statements of Activities and Statements of Functional Expenses have been reclassified to conform to the presentation in 2016.

Events Occurring After Reporting Date

The Organization has evaluated events and transactions that occurred between June 30, 2016 and September 21, 2016, which is the date that the financial statements were available to be issued, for possible recognition or disclosure in the financial statements.

NOTE 2 - GRANTS RECEIVABLE

Grants receivable consist of the following grants due in one year or less:

		2016		2015
Victims of Crime (VOCA)	\$	25,777	\$	5,642
Emergency Shelter Grant Program		24,279		13,636
Community Development Grant (CBG)		5,079		-
Child and Adult Care Food Program (CACFP)		600		1,484
State Shelter Service Division (Family Violence)		-		12,092
Housing and Urban Development (HUD)		-		4,422
Sexual Assault Services Program (SASP)				1,783
	\$	55,735	_\$	39,059

NOTE 3 - COMPENSATED ABSENCES

The Organization's employees are granted sick and vacation leave in accordance with current administrative policies. Compensated absences for vacation and sick leave do not accumulate beyond the Organization's fiscal year. As such, amounts incurred for these non-accumulating compensated absences are recognized as expenses when the absences occur.

NOTE 4 - LEASING ARRANGEMENTS

The Organization leases its administrative office space, along with some transitional homes for clients to occupy after leaving the shelter. Rental expense for these properties for the years ended June 30, 2016 and 2015 was \$34,050 and \$65,287, respectively. Rental expense is included in occupancy expense in the accompanying statement of functional expenses. The leases for the transitional homes are annual leases; therefore, no future minimum payments are disclosed. The Organization entered into an office lease that began July 1, 2012. The lease is for five years, expiring on June 30, 2017. Future minimum payments under this lease include \$30,000 for the year ending June 30, 2017.

NOTE 5 - NET ASSETS

Temporarily restricted net assets as of June 30 were restricted for the following purposes:

	2016	2015
Tennessee Housing Development		
Agency - Restricted Grant	\$ 223,243	\$ 229,846
United Way	54,575	68,641
Total temporarily restricted net assets	\$ 277,818	\$ 298,487

NOTE 5 - NET ASSETS (CONTINUED)

In 2010, the Tennessee Housing Development Agency, through the City of Murfreesboro, awarded the Organization an in-kind grant of two houses to be used for rental purposes to eligible tenants. The grant restricts the Organization to use the property for rental under the Neighborhood Stabilization Program for the next ten years. As of June 30, 2016, the net book value of the properties was \$223,242, net of accumulated depreciation of \$40,873.

At June 30, 2016 and 2015, the Organization had permanently restricted net assets for program services in the amounts of \$41,258 and \$44,522, respectively.

NOTE 6 - CLIENT SERVICES

Client-services encompass the expense incurred from providing shelter for victims in protected houses, the operation and maintenance of a shelter, and furnishing other related services for clients of the program.

NOTE 7 - ENDOWMENT

The Organization's endowment consists of a fund established for the purpose of ensuring the future of their work and their mission. This endowment is held by the Community Foundation of Middle Tennessee. As required by GAAP, net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

Interpretation of Relevant Law

The Board of Directors of the Domestic Violence Program has interpreted the State Prudent Management of Institutional Funds Act (SPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the organization in a manner consistent with the standard of prudence prescribed by SPMIFA.

NOTE 7 - ENDOWMENT (CONTINUED)

Interpretation of Relevant Law

In accordance with SPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund
- (2) The purposes of the organization and the donor-restricted endowment fund
- (3) General economic conditions
- (4) The possible effect of inflation and deflation
- (5) The expected total return from income and the appreciation of investments
- (6) Other resources of the organization
- (7) The investment policies of the organization

Return Objectives, Risk Parameter and Spending Policy

The endowment fund, originally funded with \$50,000 in 2007, is held in a perpetual trust, the investment of which is determined by the trustee rather than the Organization. Under the terms of the endowment, approximately 5% of the balance of the fund is available annually for the Organization's use.

Changes in endowment net assets for the fiscal years ended June 30 were as follows:

<u>2016</u>	manently stricted
Endowment net assets as of June 30, 2015 Endowment investment return:	\$ 44,522
Investment income, net of fees Distributions	(1,064) (2,200)
Endowment net assets as of June 30, 2016	\$ 41,258
2015 Endowment net assets as of June 30, 2014	\$ 46,335
Endowment investment return: Investment income, net of fees	387
Distributions Endowment net assets as of June 30, 2015	\$ (2,200) 44,522

NOTE 8 - FAIR VALUE MEASUREMENTS

The Organization utilizes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value into three levels:

Level 1 consists of quoted prices (unadjusted) in active markets for identical assets or liabilities accessible at the measurement date.

Level 2 includes inputs other than quoted prices in Level 1 directly or indirectly observable for the assets or liabilities.

Level 3 are unobservable inputs for the assets or liabilities.

The level in the fair value hierarchy within which a fair value measurement in its entirety is classified depends on the lowest level input that is significant to the fair value measurement. The significance of the unobservable inputs to the overall fair value measurement determines the classification of a financial instrument within level 3.

Roll forwards of amounts for the beneficial interest in the Community Foundation of Middle Tennessee, a level 3 financial instrument for the fiscal years ended June 30, follow:

	Jun	e 30, 2016	Ju	ine 30, 2015
Fair value, beginning of year	\$	44,522	\$	46,335
Realized gains/(losses)		502		4,109
Unrealized gains/(losses)		(1,174)		(3,375)
Distributions and fees		(2,592)		(2,547)
Fair value, end of year	\$	41,258	\$	44,522

NOTE 9 - LINE OF CREDIT

On July 19, 2016, the Organization obtained an unsecured line of credit in the amount of \$35,000. The line carries a variable interest rate at prime, currently 3.5%, and matures July 18, 2017. The line will be used for short-term cash flow needs.

NOTE 10 - RISKS AND CONCENTRATIONS

Grants

The Organization received \$357,609 and \$378,982 in governmental grants for the years ending June 30, 2016 and 2015, respectively. These grants represent 50.8% and 50.3% of unrestricted support received during their respective year. These grant funds were used to fund the Organization's programs under the terms of the grant agreements.

NOTE 11 - INCOME TAX FILINGS

The Organization files Federal Form 990 in the United States. Federal Forms 990 filed before June 30, 2013 are no longer subject to examination.

DOMESTIC VIOLENCE PROGRAM, INC. COMPARISON OF ACTUAL EXPENSES TO BUDGET YEAR ENDED JUNE 30, 2016

	Actual Expenditures	Budget (Unaudited)	Expenditures Over (Under) Budget
Budgeted line items: Salaries and wages Payroll taxes and employee benefits Total Salaries and Related Expenses	\$ 455,172 56,622 511,794	\$ 468,979 60,495 529,474	\$ (13,807) (3,873) (17,680)
Occupancy expense Direct services expense Supplies expense Insurance and property tax expense Communications expense Printing, publications and dues Professional fees Fundraising expense Equipment rental and maintenance Miscellaneous expense Conferences and meetings Postage and shipping Travel expense Interest expense	84,516 25,774 21,103 17,247 21,614 6,682 10,750 6,114 10,173 263 1,275 592 1,380 280	87,800 35,500 22,000 19,700 16,000 5,500 6,600 6,200 5,000 4,000 2,000 1,000	(3,284) (9,726) (897) (2,453) 5,614 1,182 4,150 (86) 5,173 (3,737) (725) (408) 380 280
Totals for budgeted line items	719,557	741,774	(22,217)
Non-budgeted line items: In-kind expenses Depreciation expense Totals for non-budgeted line items	70,570 51,560 122,130	<u>-</u>	70,570 51,560 122,130
	\$ 841,687	\$ 741,774	\$ 99,913